

**CRESSKILL BOARD OF EDUCATION**  
**Regular Meeting, June 14, 2021**  
Merritt Memorial School Gymnasium, 7:00 P.M.

The Regular Meeting of the Cresskill Board of Education was held on Monday June 14, 2021 in the gymnasium of Merritt Memorial School. The meeting was called to order by President Villani at 7:00 p.m.

**President Villani led those present in the Pledge of Allegiance.**

**ROLL CALL**

**PRESENT:** Trustee Sally Cummings  
Trustee Amy Cusick  
Trustee Michael DePalo  
Trustee Eugene Gorfin  
Trustee Dionna Griffin  
Trustee Mary Klein  
Vice President Stephen Moldt  
Trustee Raffi Odabashian  
President Denise Villani

**ALSO PRESENT:** Michael Burke, Superintendent of Schools  
Dawn Delasandro, Business Administrator/Board Secretary

**READING OF THE OPEN PUBLIC MEETING STATEMENT:**

*“The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place at Merritt Memorial School Gymnasium, be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”*

**INFORMATION ITEMS**

- June 14** - CBOE Regular Meeting, MMS Gymnasium, 7:00 PM
- June 17** - CMS Moving on Ceremony, 6:30 PM
- June 18** - Minimum Day for all students
- June 21** - 5th grade promotion/clap out ceremony, MMS - 9:00 AM, EHB - 10:00 AM
- June 21** - Minimum day for all students
- June 22** - Minimum day for all students
- June 22** - CHS Graduation, 6:30 PM
- June 22** - Rain Date for CHS Graduation, 6:30 PM
- June 28** - CBOE Regular Meeting, MMS Gymnasium, 7:00 PM

**CONSENT AGENDA**

A. Motion to Introduce Consent Agenda

On a motion by Trustee Klein, seconded by Trustee Gorfin and carried, the Board introduced the Consent Agenda.

Personnel: 1 THROUGH 15  
 Educational Planning: 1 THROUGH 7  
 Finance: 1 THROUGH 23

B. Discussion - any item on Consent Agenda - Board of Education Only

Vice President Moldt asked about the in-house ESY field trips. Mr. Burke replied that the vendors will be coming to the school location. Trustee Klein asked about the new personnel appointments. Mr. Burke reviewed the new staff and commented that the changes in personnel have brought great quality employees to the district. President Villani asked how many positions still need to be filled for next year. Mr. Burke replied that unfilled positions include the Elementary Principal, High School AP Teacher, and another teacher. Vice President Moldt asked about the rebid for the Chiller replacement project. Ms. Delasandro and Mr. Burke explained the process of going out to rebid. Trustee Klein asked about the Apptegy renewal to which Mr. Burke replied that the district continues to work with Apptegy, and that updates are needed. President Villani asked for an update on Personnel #7, to which Mr. Burke replied that he hopes to have a Yearbook Advisor in place by September.

C. Open floor to public comment on Consent Agenda only

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

There were no comments from the public.

D. Close public participation

E. ROLL CALL VOTE - CONSENT AGENDA

**ROLL CALL VOTE**

YES NO ABSTAIN ABSENT

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	✓			
Trustee Cusick	✓			

CBOE June 14, 2021 Regular Meeting MINUTES

Trustee DePalo	✓			
Trustee Gorfin	✓			
Trustee Griffin	✓			
Trustee Klein	✓			
Vice President Moldt	✓			
Trustee Odabashian	✓			
President Villani	✓			

**BOARD PRESIDENT’S REPORT**

President Villani and Trustee Klein attended the Senior Athletic Award Ceremony. President Villani stated that it was wonderful to see all of the awards in such a hectic year. There were many different students who were very supportive of each other.

President Villani expects to see all of the Board members attending graduation.

**SUPERINTENDENT’S REPORT**

Mr. Burke explained that all of the end of year activities would be held outdoors and that his fingers are crossed for good weather! For Graduation, students will proceed to the front, pause, receive their diploma and exit (no hand shake). Attendance at the 5<sup>th</sup> grade ceremony has been increased to four family members. Mr. Burke congratulated the track team for league, county and state sectional titles this year. Mr. Burke recognized this year’s Teachers of the Year – Katie Gerber, High School, Thomas Goehler, Middle School, Jennifer Pappachristou, Edward H. Bryan School, and Krystle Hedaria, Merritt Memorial School. They will join him for lunch at the Board office. Mr. Burke expects a full day schedule in September. He is keeping tabs on Governor Murphy and any details that come forth from the Governor’s office. Mr. Burke is looking forward to getting through the year end. Mr. Burke believes that there will be lunch changes at the MS/HS, possibly including 3 lunch periods.

**PUBLIC COMMENT - ANY SUBJECT:**

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

There were no comments from the public.

**TRUSTEE COMMENT**

Trustee Klein asked about our Harassment Intimidation and Bullying policy (HIB). Mr. Burke replied that there are 2 changes to HIB for next year. Trustee Odabashian asked about CRT (Critical Race Theory) in the curriculum. He stated that there are state-mandated changes in Curriculum and Instruction. Mr. Burke stated that there will be changes in Diversity. Mr. Burke discussed the Safe Return Plan required by the ESSER III Grant. More information will be available over the summer.

**MOTION TO ADJOURN TO CLOSED SESSION**

Hearing no further business, the meeting adjourned to a Closed Session at 7:30 p.m. on the motion of Vice President Moldt, seconded by Trustee Klein, and approved by unanimous voice vote of those present.

The Cresskill Board of Education is adjourning to Closed Session for purposes of: Contracts. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of the closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

**MOTION TO RE-ENTER PUBLIC SESSION**

On the motion of Trustee Klein, seconded by Trustee Gorfin, and approved by unanimous voice vote of those present, the Board re-entered the Regular Meeting at 7:46 p.m.

**MOTION TO ADJOURN**

Hearing no further business, the Regular meeting adjourned at 7:46 p.m. on the motion of Trustee Klein, seconded by Trustee Gorfin, and approved by unanimous voice vote of those present.

Respectfully submitted,

*Dawn Delasandro*

Dawn Delasandro  
Business Administrator/Board Secretary

**CONSENT AGENDA**

Regular Meeting - June 14, 2021

**PERSONNEL**

1. Approval - Appointment of Peter Lohrmann, Night Custodian, CMS/CHS, Step 6, \$48,487, pending criminal history clearance and pre-employment verification, effective 07/01/2021 for the 2021-2022 school year
2. Approval - Appointment of Grace Chun, K-12 Supervisor of Curriculum and Instruction (CASA), District, \$100,000/year (pro-rated in accordance with date of hire), pending criminal history review and pre-employment verification, effective 07/01/2021 or a date agreed upon based on separation from prior district, for the 2021-2022 school year
3. Approval - Appointment of Laura Alvarez, Guidance Counselor, CHS, MA, Step 3, \$64,575 pending criminal history review and pre-employment verification, effective 09/01/2021 for the 2021-2022 school year
4. Approval - Appointment of Joseph Meier, Social Studies teacher, CHS, MA, Step 10, \$79,383, pending criminal history clearance and pre-employment verification, effective 09/01/2021 for the 2021-2022 school year
5. Approval - Authorize the Superintendent to offer a contract of employment in July and August. All approvals will be presented to the Board for their review, at the next scheduled meeting after the award or action
6. Approval - Compensation for assistance with Principal Players Spring Musical 2021 for the following: Stephanie Ofshinsky, assistant director/vocal coach, \$1,200  
Amy Grossman, program coordination, \$800  
Jack McCaffery, video editing, \$1000  
Nathan Mello, vocal coach, \$600
7. Approval - Resignation of Meaghan Cardenas, Yearbook Advisor, CHS, effective 07/01/2021
8. Approval - Salary classification change for Paige J. Lippe, Child Study Team, District, from MA, Step 5, \$66,515 to MA +30, Step 5, \$70,515, effective 09/01/2021 for the 2021-2022 school year
9. Approval - Appointment of Chris Messina, Head Cross Country Coach, CHS, effective 07/01/2021, Year 1, Step 3, \$5,116, pending criminal history clearance and pre-employment verification for the 2021-2022 school year
10. Approval - Appointment of John Berlingo, Assistant Football Coach, CHS, effective 07/01/2021, Year 1, Step 4, \$5,454, pending pre-employment verification for the 2021-2022 school year
11. Approval - Resignation of Danielle Hunter, Special Education teacher, MMS, effective 07/01/2021
12. Approval - Compensation to the following staff members who assisted at the CHS vaccination distribution site, at \$25/hour, on 05/20/2021  
Zhanna Buzharsky - 5 hours, \$125  
Katie Gerber - 5 hours, \$125  
John Orfini - 6 hours, \$150  
Maria Santoro - 6 hours, \$150

*CBOE June 14, 2021 Regular Meeting MINUTES*

- 13. Approval - Reappointment of Elementary Aides/Secretary Aide for the 2021-2022 school year
- 14. Approval - Appointment of Seryna O'Rourke, Professional School Nurse, EHB, \$75,000/year, pending criminal history review and pre-employment verification, effective 09/01/2021 for the 2021-2022 school year
- 15. Approval - Reappointment of District Paraprofessional staff for the 2021-2022 school year

**EDUCATIONAL PLANNING**

- 1. Approval - Conferences/workshops/travel
- 2. Approval - Affirm interventions implemented for the reported incidents for 2020-2021
- 3. Approval - Approve the Comprehensive Equity Plan Statement of Assurance for the 2021-2022 school year
- 4. Approval - 1:1 Aide (The Deron School), \$165/day, for ESY program, effective 07/01/2021 through 08/15/2021 (30 days) and the entire 2021-2022 school year (180 days), totaling \$34,650, student #1679457891
- 5. Approval - Extended School Year (ESY) in-house field trip, Mad Science of Northeast NJ, \$400, on 07/07/2021
- 6. Approval - Extended School Year (ESY) in-house field trip, Prismatic Magic - Laser Mania, \$600, on 07/12/2021
- 7. Approval - Extended School Year (ESY) in-house field trip, Unique Creatures, \$250, on 07/19/2021

**FINANCE**

- 1. Approval - KCB Payroll Consulting, as the Board Payroll Consultant for the 2021-2022 school year
- 2. Approval - Scarinci Hollenback, as the Board Attorney for the 2021-2022 school year
- 3. Approval - Lerch, Vinci, and Higgins, as the Board Auditor for the 2021-2022 school year
- 4. Approval - DiCara/Rubino, as the Board Architect for the 2021-2022 school year
- 5. Approval - Dr. Walter Klein-Designated Chief School Physician, for the 2021-2022 school year
- 6. Approval - North Jersey Orthopedics Specialists, P.A.- Designated Team Physicians for the 2021-2022 school year
- 7. Approval - David J. Vozza Agency, Inc., as Risk Management Consultant for the 2021-2022 school year
- 8. Approval - Arthur J. Gallagher and Co as the Insurance Broker of Record for the 2021-2022 school year
- 9. Approval - Affirmative Action Officer for the 2021-2022 school year
- 10. Approval - 504 Coordinators for the 2021-2022 school year
- 11. Approval - Qualified Purchasing Agent for the 2021-2022 school year
- 12. Approval - Public Agency Compliance Officer for the 2021-2022 school year
- 13. Approval - District Environmental Specialist for the 2021-2022 school year
- 14. Approval - Automated Logic Corporation to maintain the Energy Management System for the 2021-2022 school year
- 15. Approval - Coalition Insurance Services Inc. cyber coverage insurance policy effective June 3, 2021 through June 30, 2022
- 16. Approval - Systems 3000 Software License Agreement continuation
- 17. Approval - Rebid Chiller Replacement at Cresskill Middle/High School Project
- 18. Approval - Apptegy, Inc website hosting for the 2021-2022 school year

CBOE June 14, 2021 Regular Meeting MINUTES

- 19. Approval - Rullo and Juillet Associates, Inc. Right To Know compliance for the 2021-2022 school year
- 20. Approval - Handi-Lift Service Company for maintenance of the accessibility lifts at EHB and MMS for the 2021-2022 school year
- 21. Approval - Participation in a vision plan with National Vision Administrators
- 22. Approval - McCloskey EHB Chiller repair
- 23. Approval - Accept donation from Cresskill Education Foundation

**PERSONNEL:**

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Peter Lohrmann**, Night Custodian, Cresskill Middle/High School, Step 6, \$48,487, pending criminal history clearance and pre-employment verification, effective July 1, 2021 for the 2021-2022 school year.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Grace Chun**, K-12 Supervisor of Curriculum and Instruction (CASA), District, \$100,000/year (pro-rated in accordance with date of hire), pending criminal history review and pre-employment verification, effective July 1, 2021 or a date agreed upon based on separation from prior district, for the 2021-2022 school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Laura Alvarez**, Guidance Counselor, Cresskill High School, MA, Step 3, \$64,575 pending criminal history review and pre-employment verification, effective September 1, 2021 for the 2021-2022 school year.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Joseph Meier**, Social Studies teacher, Cresskill High School, MA, Step 10, \$79,383, pending criminal history clearance and pre-employment verification, effective September 1, 2021 for the 2021-2022 school year.
5. **Resolved**, that the Board of Education authorizes the Superintendent to offer a contract of employment in July and August. All approvals will be presented to the Board for their review, at the next scheduled meeting after the award or action.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation for assistance with **Principal Players Spring Musical 2021** for the following:
  - Stephanie Ofshinsky**, assistant director/vocal coach, \$1,200
  - Amy Grossman**, program coordination, \$800
  - Jack McCaffery**, video editing, \$1000
  - Nathan Mello**, vocal coach, \$600
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Meaghan Cardenas**, Yearbook Advisor, Cresskill High School, effective July 1, 2021.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the salary classification change for **Paige J. Lippe**, Child Study Team, District, from MA, Step 5, \$66,515 to MA +30, Step 5, \$70,515, effective September 1, 2021 for the 2021-2022 school year.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Chris Messina**, Head Cross Country Coach, Cresskill High School, effective

CBOE June 14, 2021 Regular Meeting MINUTES

July 1, 2021, Year 1, Step 3, \$5,116, pending criminal history clearance and pre-employment verification for the 2021-2022 school year.

10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **John Berlingo**, Assistant Football Coach, Cresskill High School, effective July 1, 2021, Year 1, Step 4, \$5,454, pending pre-employment verification for the 2021-2022 school year.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Danielle Hunter**, Special Education teacher, Merritt Memorial School, effective July 1, 2021.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation to the following staff members who assisted at the Cresskill High School vaccination distribution site, at \$25/hour, on May 20, 2021.

**Zhanna Buzharsky** - 5 hours, \$125  
**Katie Gerber** - 5 hours, \$125  
**John Orfini** - 6 hours, \$150  
**Maria Santoro** - 6 hours, \$150

13. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the reappointment of **Elementary Aides/Secretary Aide** for the 2021-2022 school year.
14. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Seryna O'Rourke**, Professional School Nurse, Edward H. Bryan School, \$75,000/year, pending criminal history review and pre-employment verification, effective September 1, 2021 for the 2021-2022 school year.
15. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the reappointment of **District Paraprofessional staff** for the 2021-2022 school year.

**EDUCATIONAL PLANNING:**

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

<b>Name:</b>	<b>Kate Rovito</b>
<b>Date(s):</b>	<b>July 8, 9 &amp; 10, 2021</b>
<b>Conference:</b>	<b>“No Turning Back: Towards an Abolitionist Teaching Future” Virtual Conference</b>
<b>Registration Fee:</b>	<b>\$385</b>



2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incident(s) for the 2020-2021 school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Comprehensive Equity Plan Statement of Assurance** for the 2021-2022 school year.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2021-2022 school year, approve the following service for **student #1679457891**, 1:1 Aide (The Deron School), \$165/day, for ESY program, effective July 1, 2021 through August 15, 2021(30 days) and the entire 2021-2022 school year (180 days), totaling \$34,650.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Extended School Year (ESY) in-house field trip, **Mad Science of Northeast NJ**, \$400, on July 7, 2021.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Extended School Year (ESY) in-house field trip, **Prismatic Magic - Laser Mania**, \$600, on July 12, 2021.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Extended School Year (ESY) in-house field trip, **Unique Creatures**, \$250, on July 19, 2021.

**FINANCE:**

1. **PAYROLL CONSULTANT**

**WHEREAS**, the payroll consulting firm of KCB Payroll Consulting has the expertise and experience to provide professional services to the Cresskill Board of Education;

**BE IT RESOLVED** that the Cresskill Board of Education appoints the payroll consulting firm of KCB Payroll Consulting, as the Board Payroll Consultant for the 2021-2022 school year at the following rates:

Payroll Preparation	\$1,600 per payroll
W-2/1095 Annual Preparation	\$1,000 total
Additional payroll services, as needed	\$50/hr, not to exceed \$20,000

2. **BOARD ATTORNEY**

**WHEREAS**, the law firm of Scarinci Hollenback has the expertise and experience to provide professional services to the Cresskill Board of Education;

**BE IT RESOLVED** that the Cresskill Board of Education appoints the law firm of Scarinci Hollenback, as the Board Attorney for the 2021-2022 school year at the following hourly rates:

- i. \$175.00 Partner

- ii. \$155.00 Associate
- iii. \$100.00 Paralegals/Law Clerks

**3. BOARD AUDITOR**

**RESOLVED**, that the firm of Lerch, Vinci, and Higgins be engaged as Auditors for the 2021-2022 school year, at a fee of \$20,900. It is understood that the Auditor will render at least the following services, with work beyond the standard audit commitment (enumerated below) billed at the rates noted:

Attend meetings of the Board of Education, as requested.

Attend the meeting of the Board of Education at which the Annual Audit Report is publicly presented.

Perform all functions connected with the preparation of the Annual Audit Report under the rules and regulations as prescribed by the State Board of Education.

Advise the Board and Board of Education personnel generally, on the financial operations and procedures within the Cresskill Public Schools.

Other duties as enumerated in the original Request for Board Auditor Services.

Conversion of Financial Statements to GASB 34 & prepare MD&A)	\$5,200
Partners	\$150-\$175 per hour
Managers	\$125-\$140 per hour
Senior Accountants/Supervisors	\$90-\$115 per hour
Staff Accountants	\$75-\$85 per hour
Other Personnel	\$45 per hour

**4. ARCHITECT**

**WHEREAS**, the architectural firm of DiCara/Rubino has the expertise and experience to provide professional services to the Cresskill Board of Education;

**BE IT RESOLVED** that the Cresskill Board of Education appoints the architectural firm of DiCara/Rubino as the Board architectural firm for the 2021-2022 school year at the following hourly rates:

- \$175.00 Principal
- \$165.00 Sr. Architect
- \$150.00 Manager
- \$140.00 Architect
- \$140.00 Engineer

**5. DESIGNATED CHIEF SCHOOL PHYSICIAN**

**RESOLVED**, that the Board of Education approve continued employment, for the 2021-2022

school year, of Dr. Walter Klein, MD - Designated Chief School Physician for the Cresskill Public Schools at the total annual fee of \$7,000 and that the School Business Administrator/Board Secretary and Board President be hereby authorized to sign the necessary agreement for such service.

**6. DESIGNATED TEAM PHYSICIANS**

**RESOLVED**, that the Board of Education approve continued employment, for the 2021-2022 school year, of North Jersey Orthopedics Specialists, P.A.- Designated Team Physicians for the Cresskill Public Schools at the per game fee of \$200, estimated at \$1,200 for 6 scheduled home football games and that the School Business Administrator/Board Secretary and Board President be hereby authorized to sign the necessary agreement for such services.

**7. APPOINT RISK MANAGEMENT CONSULTANT**

**WHEREAS**, the Board joined NESBIG effective July 1, 2006; and

**WHEREAS**, the bylaws of the NESBIG require that each Board appoint a Risk Management Consultant to perform various professional services pursuant to agreement attached hereto; and

**WHEREAS**, the bylaws for NESBIG indicate a minimum fee equal to 6% of the Board's assessment which expenditures represent reasonable compensation for the services required and is included in the Board's assessment; and

**WHEREAS**, the Board authorizes NESBIG to pay this amount directly to the Risk Management Consultant; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

**NOW THEREFORE BE IT RESOLVED** by the Cresskill Board of Education that David J. Vozza Agency, Inc., is hereby appointed Risk Management Consultant in accordance with the Fund's bylaws for the 2021-2022 school year.

**8. APPROVE INSURANCE BROKER OF RECORD**

**RESOLVED**, that the Board of Education approve Arthur J. Gallagher and Co. as the medical, dental and vision insurance brokers for the Cresskill Board of Education for the 2021-2022 school year.

**9. AFFIRMATIVE ACTION OFFICER**

**RESOLVED**, that the Board of Education appoint Beth Del Vecchio as Affirmative Action Officer for the 2021-2022 school year.

**10. 504 COORDINATORS**

**RESOLVED**, that the Board of Education appoint the principals as the 504 officers of Edward H. Bryan and Merritt Memorial Schools and Catherine White as the 504 officer at Cresskill Middle/High School for the 2021-2022 school year.

**11. APPOINT QUALIFIED PURCHASING AGENT**

**RESOLVED**, that the Board of Education, appoint Dawn Delasandro as Qualified Purchasing Agent of the Cresskill Board of Education, for the 2021-2022 school year, in accordance with N.J.S.A.:18a:18a-2(b), as revised and duly assigned the authority, responsibility and accountability for the purchasing of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.:18a-18a-3A (Bid Threshold \$44,000), 18A:18A-37a+c (quotations \$6,600), and 18A:18A-7 (Emergency Purchases), and shall prepare and issue all purchase orders in accordance with N.J.S.A.:18A:18A-2(v).

**12. APPOINT PUBLIC AGENCY COMPLIANCE OFFICER**

**RESOLVED**, that the Board of Education, appoint Dawn Delasandro, School Business Administrator/Board Secretary as Public Agency Compliance Officer (P.A.C.O.) for the 2021-2022 school year.

**13. APPOINT DISTRICT ENVIRONMENTAL SPECIALIST**

**WHEREAS**, the firm of Karl Environmental has the expertise and experience to provide professional services to the Cresskill Board of Education;

**BE IT RESOLVED** that the Cresskill Board of Education appoints the firm of Karl Environmental, as the District Environmental Specialist for the 2021-2022 school year.

**14. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Service Solutions Contract with **Automated Logic Corporation** to maintain the Automated Logic WebCTRL System (HVAC global controls) for the Cresskill Public School District effective July 1, 2021 through June 30, 2022 in the amount of \$21,500.

**15. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the cyber coverage insurance policy with **Coalition Insurance Services Inc.** effective June 3, 2021 through June 30, 2022 in the amount of \$19,959.

**16. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the continuation of the Software License Agreement with **Systems 3000 Inc.** to provide Visual Fund Accounting, Visual Personnel and Visual Payroll software under contract number 294S-M3-B0015, effective July 1, 2021-June 30, 2022, at the rate of \$20,522.

**17. Rebid Chiller Replacement at Cresskill Middle/High School Project**

WHEREAS, on June 2, 2021, the Cresskill Board of Education (“Board”) held a public bid opening for the Chiller Replacement at Cresskill Middle/High School project (“Project”); and,

WHEREAS, the Board received five (5) bids at the public bid opening; and,

WHEREAS, both the bid bond and the consent of surety submitted by lowest bidder, submitted by DeSesa Engineering Company, Inc. (“DeSesa”), failed to comply with the requirements of the bid specifications; and

WHEREAS, the Board has determined that both failures constitute material, nonwaivable defects; and

WHEREAS, all of the remaining bids for the Project substantially exceed the Board’s cost estimate and substantially exceed the Board’s appropriation for the Project; and,

WHEREAS, the Board has determined that the bids are not reasonable as to price based upon the cost estimate provided to the Board prior to the bid opening; and,

WHEREAS, N.J.S.A. 18A:18A-22 permits a board of education to reject all bids when the lowest responsive bid substantially exceeds the board’s cost estimate for a project and/or when the lowest bid substantially exceeds the Board’s appropriation for a project;

NOW, THEREFORE, BE IT RESOLVED that the above recitals are incorporated herein by reference.

BE IT FURTHER RESOLVED that the Board hereby rejects the bid of DeSesa Engineering Company, Inc., on the bases that DeSesa failed to include either a compliant bid bond or consent of surety with its bid, both of which are material, nonwaivable defects.

BE IT FURTHER RESOLVED that in accordance with the provisions of N.J.S.A. 18A:18A-22, the Board hereby rejects all of the remaining bids received at the bid opening on the basis that they are not reasonable as to price based upon cost estimates provided to the Board prior to the bid opening, that they substantially exceed the Board’s cost estimate for the Project, and that they substantially exceed the Board’s appropriation for the Project.

BE IT FURTHER RESOLVED that the Business Administrator is authorized to return the bid securities to all bidders.

BE IT FURTHER RESOLVED that the Board authorizes the Business Administrator to take such steps as necessary to re-bid the Project.

- 18. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the agreement with **Apptegy, Inc.** for website hosting for the 2021-2022 school year at a rate of \$9,900.
- 19. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve **Rullo and Juillet Associates, Inc.** as the provider of PEOSH Hazard Communications and Right To Know compliance for the 2021-2022 school year at an annual cost of \$2,950.
- 20. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve **Handi-Lift Service Company, Inc.** for semi-annual planned maintenance at a total

*CBOE June 14, 2021 Regular Meeting MINUTES*

annual cost of \$588 for the accessibility lift at Edward H. Bryan School and for a total annual cost of \$588 for the accessibility lift at the Merritt School.

- 21. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the District's continued participation in the plan with **National Vision Administrators, LLC** for vision benefits for employees, at no cost to the Cresskill Board of Education, for the 2021-2022 school year.
  
- 22. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve HVAC repair services by **McCloskey Mechanical Contractors Inc.** through the Hunterdon County Education Services Commission Bid # HCESC-SER-12A for the Edward H. Bryan School chiller in the amount of \$7,912.88.
  
- 23. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, accept the donation from the Cresskill Education Foundation of \$15,000 for the purchase of Chromebooks for the district.