

Invitation to Bidders

BOARD OF EDUCATION
West Hempstead Union Free School District

PUBLIC NOTICE: is hereby given for separate and single prime contract sealed bids for: **Unit Ventilator Replacement at West Hempstead Secondary School**. Bids will be received by the School District, on **February 2, 2023** at **3:00 p.m.** in the **District Administration Office, at 252 Chestnut Street, West Hempstead, New York, 11552**, and at said time and place publicly opened and read aloud.

The Contract Documents may be examined at the Office of the Architect, **BBS Architects, Landscape Architects and Engineers, P.C., 244 East Main Street, Patchogue New York, (631-475-0349)**; however the Contract Documents may only be obtained thru the Office of **REV, 330 Route 17A Suite #2, Goshen New York 10924 (877-272-0216)** beginning on **January 18, 2023**. Complete digital sets of Contract Documents shall be obtained online (with a free user account) as a download for a **non-refundable fee of Forty-Nine (\$49.00) Dollars** at the following websites: www.bbsprojects.com or www.usinglesspaper.com under 'public projects'. Optionally, in lieu of digital copies, hard copies may be obtained directly from REV upon a **deposit of One Hundred (\$100.00) Dollars** for each complete set. **Checks for deposits shall be made payable to the DISTRICT, WEST HEMPSTEAD UNION FREE SCHOOL DISTRICT** and may be uncertified. All bid addenda will be transmitted to registered plan holders via email and will be available at the above referenced websites. Any bidder requiring documents to be shipped shall make arrangements with the printer and pay for all packaging and shipping costs. Plan holders who have obtained hard copies of the bid documents will need to make the determination if hard copies of the addenda are required for their use, and coordinate directly with the printer for hard copies of addenda to be issued. There will be no charge for registered plan holders to obtain hard copies of the bid addenda. The bid deposit for hard copies will be returned upon receipt of plans and specifications, in good condition, within thirty days after bid date, except for the lowest responsible bidder, whose check will be forfeited upon the award of the contract.

The Contract will be awarded to the lowest responsible bidder or the proposals will be rejected within 45 days of the date of opening proposals. Bids shall be subject, however, to the discretionary right reserved by the School District to waive any informalities, accept or reject any alternatives, reject any proposals and to advertise for new proposals, if in its opinion the best interest of the School District will thereby be promoted.

Each bidder may not withdraw its bid within 60 days after the formal opening thereof. A bidder may withdraw its bid only in writing and prior to the bid opening date.

BY ORDER OF THE
BOARD OF EDUCATION
West Hempstead Union Free School District

Dated: January 18, 2023