

Board of Education Special Meeting Minutes

Board of Education

Coshocton City Schools Administrative Center, 1207 Cambridge Rd.
Wednesday, May 4, 2022
5:00pm

Present: Mr. David Shutt, Board Member; Mr. Sam Bennett, Vice-President; Dr. Jere Butcher, Board Member; Mr. Phil Hunt, President; Mrs. Susan Mann, Board Member; Ms. Terri Eyerman, Treasurer; Dr. David Hire, Superintendent

1 064-2022 Call to Order

Minutes:

The meeting was called to order at 5:00 p.m.

Resolution: 064-2022

2 Roll Call

Ms. Terri Eyerman, Treasurer/CFO

Minutes:

Ms. Eyerman Called the roll. All Board members were in attendance. Dr. Jere Butcher not here at the time of roll. All other Board members were in attendance. Dr. Butcher arrived at 5:02 p.m. All Board members are now in attendance.

3 065-2022 Approval of Agenda

Minutes:

President Phil Hunt asked all in attendance if there were any changes to the agenda. Ms. Eyerman stated that there was a corrected document added to item 4.1. The original is still attached because it was on the agenda that was made public. The 2nd (corrected) version is also attached now and will be what Mike Young discusses when discussing this item. Mr. Hunt called for a motion to approve the agenda as presented.

Resolution: 065-2022

Motioned: Mrs. Susan Mann

Seconded: Mr. Phil Hunt

Voter	Yes	No	Abstaining
Mr. David Shutt, Board Member	X		
Mr. Sam Bennett, Vice-President	X		
Mr. Phil Hunt, President	X		
Mrs. Susan Mann, Board Member	X		

4 066-2022 Business Items

Minutes:

The vote for this item includes items 4.1 and 4.2.

Resolution: 066-2022

4.1 066.1-2022 OSBC Agreement

Laurel Paul, ALR

It is recommended that the Board of Education approve the Addendum and Assumption Agreement for the OSBC Self Funded Group Inside the Internal Stop Loss Pool effective May 1, 2022 through April 30, 2023.

Minutes:

The vote for this item is recorded on item 4.0.

Mr. Mike Young with OSBC presented the Addendum and Assumption Agreement for the OSBC Self Funded Group to the Board.

Resolution: 066.1-2022

Motioned: Mr. Sam Bennett

Seconded: Dr. Jere Butcher

Voter	Yes	No	Abstaining
Mr. David Shutt, Board Member	X		
Mr. Sam Bennett, Vice-President	X		
Dr. Jere Butcher, Board Member	X		
Mr. Phil Hunt, President	X		
Mrs. Susan Mann, Board Member	X		

Attachments:

[OSBC Addendum and Assumption Agreement.pdf](#)

[Ohio School Benefits Consortium Stop Loss CCS SF OSBC Exhibit A 5.1.2022 v2.pdf](#)

4.2 066.2-2022 Personnel

It is recommended that the Board of Education approve the following 2022-2023 Athletic Supplemental Contract:

Level 1 - James Herman - Head Varsity Boys Basketball Coach

Minutes:

The vote for this item is recorded on item 4.0.

Scott Loomis sent a message from Mr. Herman that was read allowed by President Phil Hunt and that will be added to the minutes of this meeting.

Dr. Butcher asked about a permanent position, Mr. Hire explained that he was

Thanked Coach Helter for stepping up for the last three years and for the great program he put together.

Dr. Hire stated that Mr. Shutt was part of the search committee and the vote was unanimous after the

interviews took place. He shared his gratitude for the work the committee completed. He also stated that we look forward to the coach working in our schools and with the students.

Jeremy Scott from WTNS asked how many applicants we had and if they were all interviewed. Mr. Shutt stated that there were 6 and all six were interviewed in the first round.

Resolution: 066.2-2022

Motioned: Mr. David Shutt

Seconded: Mr. Phil Hunt

Voter	Yes	No	Abstaining
Mr. David Shutt, Board Member	X		
Mr. Sam Bennett, Vice-President	X		
Dr. Jere Butcher, Board Member	X		
Mr. Phil Hunt, President	X		
Mrs. Susan Mann, Board Member	X		

Attachments:

[Email to the Board Mr. Herman.docx](#)

5 Board Discussion Items

5.1 Insurance Options

Minutes:

Mike Young provided the Board with a detailed review of the Consortium and District records for the current and the last years. He discussed the state of the insurance fund - saying it had a good balance, but cautioned that the Board needed to look at and plan for the future. He discussed a three option plan with the Board and stated that other districts pay to the middle plan which is fair to all employees.

5.2 CRA Agreement with Argyle - Port Authority

Minutes:

Tiffany shared an email with Ms. Eyerman today with the proposed PILOT that will be on the documents provided to the State once the Board approves the 100% abatement at their next meeting. This was added to this agenda in the event any Board member had further questions, concerns, or comments. Work Session/Special Meetings require us to state the purpose, so this was added to open discussion if needed. Dr. Butcher mentioned that he thought this was good for the district. Dr. Hire stated that he was hopeful more business will come into the area and work toward similar arrangements.

6 Ohio Sunshine Law Training

Ms. Terri Eyerman, Treasurer

Minutes:

Ms. Eyerman attended the Ohio Attorney General Sunshine Law Training for the two newly elected members of the Board, Mrs. Susan Mann and Mr. Dave Shutt. She briefly shared with the entire board information pertinent to them about Public Records and the Open Meetings Act. She spoke specifically about Private entities that we do business with may/could possibly be required to respond to a public records request, and that texts, emails and written documents can all be considered public record. She also shared that private notes are not public record as long as they are not shared. Personal information on a public device is not considered public record if it does not have anything to do with the functions of the business. She discussed what constitutes a meeting and asked the Board members to be careful of Public perception. Board members discussed three types of meetings, and mentioned that members should not meet in groups more than two so a majority group is not considered a meeting. She shared that there are very strict rules for going into executive session and discussion in executive session. She added that decisions and votes should not take place in executive session. She provided each Board member with a copy of the Sunshine Laws book and the records retention document and asked them to contact her if they had further questions.

7 067-2022 Adjournment

Minutes:

President Phil Hunt called for a motion to adjourn. Mr. Sam Bennett motioned and Mr. Hunt seconded, all members voted in favor and the meeting adjourned at 7:12 p.m.

Resolution: 067-2022

Motioned: Mr. Sam Bennett

Seconded: Mr. Phil Hunt

Voter	Yes	No	Abstaining
Mr. David Shutt, Board Member	X		
Mr. Sam Bennett, Vice-President	X		
Dr. Jere Butcher, Board Member	X		
Mr. Phil Hunt, President	X		
Mrs. Susan Mann, Board Member	X		

ATTESTATION:

Terri Eyerman, Treasurer

Mr. Phil Hunt, President