

Arkansas Indistar  
School Parent and Family Engagement Plan

Page 1 of 1

School Name:	Marked Tree Elementary
Facilitator Name:	Sarah Armstrong
Plan Review/Revision Date:	7/8/2019
District Level Reviewer, Title:	Matt Wright
District Level Approval Date:	8/1/2019

Repeat

**Committee Members, Role:***(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Lisa	Gray	Principal
Rebekah	Routen	Teacher
Rachel	Routen	Teacher
Kia	Fulkerson	Counselor
Jessica	Fernandez	Parent/School Board
Vanessa	Coleman	Parent

**1: Jointly Developed**

*(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

1. The goal of our school parent and family engagement committee is to foster an environment which parents want to be involved with their child's education. Why working to reach this goal, we know we can enhance the educational experience of our students and make a positive impact on student achievement.
2. Our school will hold meetings three times a year. These meetings will be in October, April, and July. These will take place before our district parent and family engagement committee has their meetings.
3. We have made sure to include different race, SES, and positions on our committee.
4. We include members of the district level team on each school level team so that information can be funneled to the district team.
5. Our school hosts meetings quarterly that stakeholders can participate in where they can give information and hear about our parent involvement team. We go out of our way to keep this at the forefront of our message.

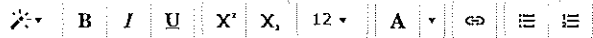
**2: Annual Title I Meeting**

*(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each**

of the required components?

Hint




1. The district and its school hosts an annual Title I meeting.
2. The information is shared via Facebook, Twitter, the school website, and through handouts at district events.
3. The school hosts an annual meeting to inform parents of their rights under Title I. The meeting was held this year on August 10th, 2019.

### 3: Communications

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint



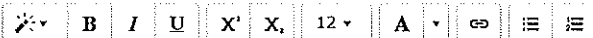
1. Each school's plan will be available on the district website. The plan is always accessible.
2. Each school's parent facilitator is listed on our school website along with their email address.
3. This information is also distributed in student folders that are given out at the beginning of school. Each parent signs to acknowledge receipt of information.
4. The school will work to keep parents updated on possible roles and ways to get engaged during dissemination of the plan and through social media outlets.
5. Each school in our district has 3 parent/teacher conferences. At each PTC, we share information on the plans and conduct surveys to gauge interest in ways to get parents involved along with ways to improve our school. These parent teacher conferences take place at the middle of each quarter. At the end of each quarter, we share notices of concern and attempt to schedule conferences with parents. We also encourage parents to schedule conferences if they need to visit with us. Each school also has a social worker who conducts home visits each week.

### 4: School-Parent Compact

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint



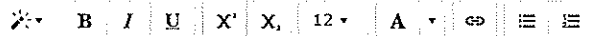
1. The compact is reviewed during beginning of the year professional development, at our Open House, and during PTO Meetings. This compact is also reviewed at our parent and family engagement meetings.
2. The compact is part of the handbook and is also online. Each parents signs to acknowledge receipt of the information.
3. We host mid 9 week parents teacher conferences. This is announced via social media, school websites, and our automated call system. Parents are encouraged to visit with teachers anytime they are needed through email, phone calls, or face to face visits. Teacher are available from 7:30-7:50 each morning and 3:10-3:30 each afternoon. Teachers are also available during planning time.
4. Teachers are required to update grades online every week. We use HAC, Google Classrooms, and our school website to communicated about student success or needs. Progress reports are sent out at mid 9 weeks and notices of concern are sent out with report cards.
5. We encourage parents to be involved in their child's education in a variety of ways. We conduct surveys

### 5: Reservation of Funds

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint



The school does not receive more than \$500,000 in Title I allocation.

### 6: Coordination of Services

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint



1. Each school communicates with parents and community members through social media, school newsletters (to parents and stakeholders), automated call system, school website, weekly folders, Google Classrooms, and print media. We share events at the school and ways to get involved.
2. At the beginning of each semester, we develop a detailed calendar and share it with our community. This information is shared by means listed above and the superintendent shares with our Chamber of Commerce and Rotary Club.
3. Our elementary school will utilize monthly night meetings to work with and inform parents and stakeholders of the progress being made in our elementary school. Each night will focus on a specific area of instruction and/or various topics about school and student safety.
4. Our school utilizes guest speakers from the community. We have state legislators, bankers, real estate agents, doctors, and other professions in our community involved in the education of our children.
5. Our school and district is organizing a new PTO. These leaders are part of our committee, as well as the

**7: Building Capacity of Parents**

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

1. Our school hosts at least three parent involvement meets a year.
2. We have monthly PTO meetings where we share student work and discuss ways parents can contribute to their child's education. Each subject/department is responsible for a night. Curriculum is discussed at each meeting.
3. As required, we distribute various types of tests scores (reading levels, ACT Aspire) and visit with parents about these results and help show them how to interpret results. We also share what can be done at home to help students.
4. Through our parent teacher conferences, we share strengths/weaknesses/concerns with the parents.
5. At least two times per year, our counseling department partners with ASUN and hosts a FASFA/College Registration workshop for students and parents.
6. We share resources with parents online and allow students to use their devices to access these resources

**8: Building Capacity of School Staff**

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

1. At the beginning of each year, our district provides each school with professional development on partnering with parents and its importance. Strategies are shared and the importance of creating this partnership is stressed.
2. Our schools make a genuine effort to best utilize our parent and family committees and to seek feedback from the community in a variety of ways. Teachers, as well as parents, are given opportunities to provide feedback on how to enhance the educational experience of our families.

**9: Building Capacity - Discretionary**

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

Hint

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Ten) ([http://www.arkansased.gov/public/userfiles/Public\\_School\\_Accountability/Federal\\_Programs/Arkansas\\_Guide\\_and\\_Sample\\_Ten](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Ten) for references)

**District Feedback:**

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1: Jointly Developed:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		9/30/2019
2: Annual Title I Meeting:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
3: Communications:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		9/23/2019
4: School-Parent Compact:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
5: Reservation of Funds:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		9/30/2019
6: Coordination of Services:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		9/30/2019
7: Building Capacity of Parents:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		9/30/2019
8: Building Capacity of School Staff:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		9/30/2019
9: Building Capacity - Discretionary:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		9/30/2019




\*For **Save and Preview**, if pdf does not appear, please check pop-up settings.