

NEW
 CHANGE

Allow 3 days to process request

**BATAVIA CITY SCHOOL DISTRICT – TRANSPORTATION FORM
2021-2022 SCHOOL YEAR**

A NEW FORM MUST BE COMPLETED EVERY SCHOOL YEAR AND FOR ANY CHANGES DURING THE YEAR
COMPLETED FORM NEEDS TO BE RETURNED TO THE BUSINESS OFFICE – 260 STATE STREET
BUSINESS ADMINISTRATOR Phone: 585-343-2480 ext. 1002 Fax: 585-344-8204

Transportation Criteria:
JACKSON SCHOOL Pre-K, K and Grade 1 – provided for all, IF requested
JOHN KENNEDY Grades 2, 3, 4 – greater than 0.50 mile or outside city limits
MIDDLE SCHOOL Grades 5, 6, 7, 8 – greater than 1.00 mile or outside city limits
HIGH SCHOOL Grades 9, 10, 11, 12 – greater than 1.50 miles or outside city limits

COMPLETE A SEPARATE FORM FOR EACH CHILD (must be completed by Parent/Guardian)

Child's Name _____ DOB _____ Grade _____ Male
 Female
Parent/Guardian Name _____ Home Phone _____ Cell Phone _____

Emergency Contact (other than parent) _____ Relationship to Child _____
Home Phone: _____ Cell Phone: _____

<u>Student Home</u>	<u>Day Care/Babysitter: AM</u>	<u>Day Care/Babysitter: PM</u>
Street Address _____	Street Address _____	Street Address _____
City _____	City _____	City _____
IS THIS A CHANGE OF ADDRESS? <input type="checkbox"/> YES <input type="checkbox"/> NO	Name _____ Phone _____	Name _____ Phone _____

Please select the pickup/drop off locations, and make a selection for each day of the week.

Pickup AM	Home	Daycare/Babysitter	NO BUS NEEDED	Drop Off PM	Home	Daycare/Babysitter	NO BUS NEEDED
Monday				Monday			
Tuesday				Tuesday			
Wednesday				Wednesday			
Thursday				Thursday			
Friday				Friday			

Parent/Guardian Signature: _____ Date Submitted: _____
Or 6-Digit Session Key from Online Pre-Registration Requested Effective Date: _____

Additional Parent Comments: _____ District Notes: _____

To be completed by the District:
Student ID: _____ IEP Requirement
Dr. Script

To be completed by the STA/Attica School Bus:
 APPROVED DENIED Effective Date: _____
Mileage before school: _____ AM Bus #: _____
Mileage after school: _____ PM Bus #: _____
Date contact made with Parent: _____ Comments: _____