



DIXON PUBLIC SCHOOLS

Student Computer Agreement

2021-2022

The student will:

1. Read the complete Computer User Agreement and Acceptable Use Policy found in the Student Handbook on the DPS website. Whether you have a Chromebook, iPad or Windows laptop, the responsibilities are the same.
2. Sign and return this User Agreement before a Computer will be issued.
3. **Bring a fully charged Computer to school every day.**
4. Carry your Computer in the provided protective bag. Computer damage that could have been prevented by using the provided bag is the student's responsibility.
5. Understand that the Computer and district-issued email account are the property of Dixon Public Schools and as a result may be subject to inspection at any time. Students should have **NO** expectation of privacy of materials found on a Computer or a school supplied or supported email or cloud storage service.
6. Be aware that Computers will be filtered off site by Dixon Public Schools to prevent access to inappropriate sites.
7. Be financially responsible for all damages resulting from abuse or neglect.
8. Provide their own earbuds/headphones.
9. Treat the Computer with care and protect it. Be sure to use the protective carrying bag.
10. If the Computer is damaged, take it to the TechZone. Staff in the TechZone will check in your Computer and send it in for repair.
11. Keep open food and drinks away from your computer.
12. Return the Computer, charger, bag and shoulder strap immediately if the student transfers out of or is removed from Dixon Public Schools.
13. Return the Computer, charger, bag(if issued) in good working order at the end of the school year. If a student fails to return the Computer (\$400), charger (\$50), bag (\$40) the student/parent/guardian will pay the replacement cost. Failure to return these items may result in a theft report filed with the Dixon Police Department. A cleaning fee of \$30 will be assessed for Chromebooks needing more than a simple wipe down. There is a late fee of \$10 per week for devices not returned at the end of the year. Discipline and community service can also be assessed as consequences for loss & damage.

The student will not:

1. Attempt to gain access to the internal electronics or repair a Computer.
2. Carry the Computer while the screen is open or with the power cord plugged in.
3. Charge any device using USB ports. This can cause irreparable damage to the Computer.
4. Apply cleaning solutions of any kind to the Computer. The Computer can be cleaned with a soft, lint free cloth. Never use window cleaners, household cleaners, aerosol sprays, solvents, alcohol, ammonia, or abrasives to clean the Computer.
5. Apply any permanent writing, stickers, or labels that are not the property of Dixon Public Schools to the Computer or protective carrying bag.
6. Leave the Computer unattended or in any unsupervised area.
7. Leave the Computer in a vehicle or a location that is not temperature controlled.
8. Lend their Computer to another person.
9. Use the camera to record any individual or group without first obtaining permission to do so.
10. Use the camera in a restroom or locker room.
11. Use personalized screen savers or background images.
12. Install any apps that are not district approved.

STUDENT: PRINT _____ SIGNATURE _____

PARENT: PRINT _____ SIGNATURE _____