***YAVAPAI ACCOMMODATION SCHOOL DISTRICT #99***

***Success…Nothing Less***

**COVID-19 Pandemic School Reopening Plans**

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|  | **Scenario One:**  **Traditional Model**  **All Students**  **Return** | **Scenario Two:**  **Hybrid Model:**  **Distance Learning / Physical Attendance** | **Scenario Three:**  **Online Model**  **Online Instruction**  **Only** |
| **Present Risk Level and Opening Levels:** | **None to minimal risk**  All School  Buildings Open | **Minimal to**  **moderate risk**  School Buildings Open at Limited Capacity | **Substantial risk**  School Buildings Closed to Students |
| **Student attendance location:** | All students attend school on school campuses | Combination of:  1. Attend **in person on campus** two (2) days per week as scheduled by the school.  2. Attend **online**  two (2) days per week as scheduled by school. | All students online attendance only  with the exception of  Mid-terms and  Final Exams.  ***Students must take mid-term and final exams proctored by a staff member.***  *Arrangements will be made based on need.* |
| **Required hours of attendance:** | Standard YASD attendance:  **4 days per week (Monday – Thursday),**  **20 hours per week** | 1**. Physical/In person**: Two days per week, 4 hours per day (40% in person)  *\*\*Students to be assigned sessions*  *(see* ***School Session Times*** *below)\*\**  ***AND***  2. **Online:** Two days per week, 6 hours per day (60% online) | **All online:**  Four days per week, 20 hours per week all online.  *Students must log in and participate in online classroom instructional lessons as provided by their teachers.* |
| **School Session Times:**  (Staggered Scheduling) | Standard YASD Sessions:  **Aspire:** 1 session only  8:00 AM – 1:00PM  **Transition:** 1 session only  8:00 AM – 1:00PM    **YCHS:** 2 sessions  7:30 AM – 12:30 PM  and  11:00 AM to 4:00 PM | **All Campuses:**  **4 Sessions offered on all campuses**  **(pending student enrollment numbers)**  Students will be assigned ONE session on ONE campus only.  **Session 1:**  Mondays and Wednesdays only  7:30 AM – 11:30 AM  **Session 2:**  Mondays and Wednesdays only  12:30 PM – 4:30 PM  **Session 3:**  Tuesdays and Thursdays only  7:30 AM – 11:30 AM  **Session 4:**  Tuesdays and Thursdays only  12:30 PM – 4:30 PM | No sessions.  Students attend  online only.  *Students must log in and participate in online classroom instructional lessons as provided by their teachers.* |
| **Special Education Services:** | Standard YASD Special Education Services will be provided. | Students will receive Special Education service hours during their scheduled session, in-person seat time and through online platforms as needed. | Students will receive Special Education services through online platforms to include but not limited to ZOOM, Google Classrooms and other platforms as needed. |
| **Health Protocols:** | Visual Checks:  Symptomatic students sent to the office.  (Coughing, sneezing, headache, sore throat, congestion/runny nose, shortness of breath.)  Masks optional. | Temperature checks before entering building.  Visual Checks:  Symptomatic students sent to the office,  isolated and sent home immediately.  (Coughing, sneezing, headache, sore throat, congestion/runny nose, shortness of breath.)  Masks REQUIRED per ASBA School Board Policies  GBGB-R, JICA-RB and KI-RB. | No students allowed in the building except on scheduled exam dates  as needed/requested.  Appointment required.  Temperature checks.  Masks required. |
| **Social Distancing Protocols:** | Social Distancing where possible.  Limited mass gatherings. | All students seated at least 6 feet from each other in classrooms.  Small class sizes.  Controlled movement and limited gathering. (bathroom breaks, lunch breaks, etc)  Physical barriers installed as needed.  Physical guides installed as needed (tape on floors, etc) | Students only on campus to take mid-term and final exams.  Only one student in building at a time.  Appointment required. |
| **Sanitation Procedures:** | Increased nightly disinfecting.  Promote healthy hygiene practices.  Increased access to hand sanitizer and sanitation wipes.  Gloves and masks available. | Increased nightly disinfecting.  Promote healthy hygiene practices.  Deep sanitation of entire buildings weekly.  Disinfect frequently touched surfaces between sessions.  Increased access to hand sanitizer and sanitation wipes.  Gloves and masks required for cleaning. | Deep sanitation of  entire building weekly.  Deep sanitation in areas used by students for exams.  Promote healthy hygiene practices.  Increased access to hand sanitizer and sanitation wipes.  Gloves and masks required for cleaning. |
| **Communication Plan:** | School Messenger phone calls  Website announcements  YASD Facebook page  Email  US Postal Service  Signs as needed | School Messenger phone calls  Website announcements  YASD Facebook page  Email  US Postal Service  Signs as needed | School Messenger phone calls  Website announcements  YASD Facebook page  Email  US Postal Service  Signs as needed |
| **Technology:** | Standard YASD technology available in classrooms. | Standard YASD technology available in classrooms.  Students in need of devices or online access should notify the school for assistance. | Students in need of devices or online access should notify the school for assistance. |

Please note: For those students receiving resource support, special individualized arrangements will be in place to support their IEP goals throughout the school week (in school and on-line). Time spent in resource support will be added to the required hourly requirement count.

**For Staff:**

1.  **Staff will return on their original start date of July 28th**.  Teacher work days will be July 28, 29 and 30, and August 3, 4, 5 and 6.

Require trainings, such as Bloodborne Pathogen trainings and Health and Safety Protocol trainings, will take place on July 28th in the YASD Training Room. Social distancing will remain in effect.

Training with the school counselor will take place on July 30th in the YASD Training Room. Social distancing will remain in effect.

July 29 and August 3rd – 6th will be open for teachers to prepare distance learning lesson plans, videos, schedules, etc.

***The first day of school will be on August 10, 2020 using Scenario Three: Online Model***.

2.  **Teachers will use Google Classrooms and ZOOM for delivery of lessons and videos.**  Students will be provided with engagement opportunities in addition to Edgenuity classwork.

Lessons will be structured in class-directed ways that are tied into students’ specific classes.

These lessons will need to be submitted to the District Executive Officer ahead of time along with the standards taught in the lesson.

3.  **All staff will report on campus Monday through Thursday** and work in their classrooms during the online instructional time period.   All staff can socially distance in their classrooms.

4. **Exam administration:**  Students will have to schedule appointments for mid-term and final exams. These exams must be proctored by a staff member. Consideration of student needs will be taken on an individual basis. Students will be required to pass final tests in order to earn credit for their classes.

5. **Upon students’ return in the Hybrid Model:**

**Staff hours are Monday through Thursday, 7 am - 5 pm**

**Instructional Resource Advisor will be assigned to YCHS ONLY**

**District Executive Officer will be assigned to Aspire ONLY**

**Science and Math Teachers:**   YCHS on Mondays and Tuesdays, Aspire on Wednesdays and Thursdays.

**Language Arts and Social Studies Teachers:** Aspire on Mondays and Tuesdays, YCHS on Wednesdays and Thursdays.

**Both campuses have AM and PM schedules:**

AM is from 7:30 to 11:30,

PM is from 12:30 to 4:30.

\*\*\*11:30 to 12:30 will be disinfecting room time and lunch time\*\*\*

**Attendance will be taken twice a day:**

10:00 AM and 1:00 PM

Teachers will have to take attendance for both in-person and online students.

**Students will alternate days and be assigned ONE session:**

Session 1: Monday and Wednesday AM

Session 2:  Monday and Wednesday PM

Session 3:  Tuesday and Thursday AM

Session 4:  Tuesday and Thursday PM

*Students will only be at school 8 hours per week, which means they will be required to complete 12 hours at home.  This will be documented.  Students will be counted absent on days they do not log in or work in some capacity online through Google Classrooms, etc on their scheduled "at home days".  They don't have to log in for 6 hours per day on their "at home" days but they MUST complete a total of 20 hours per week.*

*For example, Session 1 students will be working at home on Tuesdays and Thursdays.  They can work 3 hours on Tuesday and not get counted absent, 5 hours on Thursday and not get counted absent but will be required to complete 4 more hours on Friday or the weekend in order to be counted fully "present" for the week.  Students who do not fulfill their required weekly hours will be counted absent in accordance to incomplete hours.*