

LAWTON HIGH SCHOOL

"Home of Champions"

2020 – 2021 STUDENT HANDBOOK



Name:

Grade:

Lawton High School
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Fax: (580) 585-6433
www.lhswolverines.org
www.tatlervibes.org
(Official news site of LHS)

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1. MISSION STATEMENT, VISION STATEMENT, MOTTO, ALMA MATER

Mission Statement: The mission of Lawton High School is to instill Purpose, Respect, Integrity, Discipline, and Empathy in all Wolverines.



Vision Statement: The vision of Lawton High School is to educate and empower all students to become caring, contributing citizens who can succeed in an ever-changing world. Lawton High School is committed to focusing on high expectations, individual academic success, and creating an environment focused on pride, unity, and excellence where students demonstrate a strong social conscience and community of respect and responsibility.

Motto: Loyalty, Honor, Spirit

Alma Mater:

In the halls of Lawton High School
hearts are light and gay.
How we yearn to reunite there,
when we're far away.
Lift your voices, sing its praises
thank the lord above.
We will always be indebted,
to the school we love ...
LAWTON HIGH

2. HISTORY OF LAWTON AND LAWTON HIGH SCHOOL

The Name "Lawton"

The city of Lawton Oklahoma is named after U.S. Army Major General Henry Ware Lawton. Originally from Indiana, at the outbreak of the Civil War he left Methodist Episcopal College and enlisted in the Indiana Volunteers for 3 months. He entered service as 1 of 4 Company Sergeants and eventually rose to the rank of First Sergeant. When the unit entered active service he was promoted to First Lieutenant. He participated in over 20 major engagements and by the end of the war he had been promoted to Brevet (temporary) Colonel and had received The Medal of Honor. After the war he attended Harvard Law School and later applied to re-enter the Regular Army as a Captain. Despite strong recommendations from Generals William Tecumseh Sherman and Philip Sheridan his efforts were unsuccessful. After the war the U.S. Army was quickly demobilizing to resume peacetime troop levels. The Army had a large number Regular Army Career Officers who also had distinguished combat records and Lawton was not a West Point Graduate. General Sheridan eventually persuaded him to accept a commission as a Second Lieutenant. Henry Lawton arrived at Fort Sill in March of 1875 and served as the Regimental Quartermaster for the 4th Cavalry Regiment when they replaced the 10th Cavalry Regiment (Buffalo Soldiers). He later participated in the Indian Wars and led the unit that captured Geronimo. During the Spanish-American War Lawton served as a Brigadier General in command of a Division. After the fighting in the Caribbean ended he served as the Military Governor of Cuba where he earned a reputation as a superb organizer and peacemaker. He later participated in combat operations in The Philippines. In 1899 he was killed in action while engaged against an insurgent force commanded by a General coincidentally named Licerio Gerónimo. He is buried at Arlington National Cemetery.

Lawton High School

Lawton High School was established in a small building on the prairie in 1901 and produced 6 graduates in 1903. The school occupied what is now the Lawton City Hall Building in 1910. Lawton High School moved into its current building in 1954. In 1965 as a part of nation-wide integration initiatives, Douglass High School was closed and its students were transferred here and added to the rich diversity of LHS. When Lawton Public Schools adopted the Middle School concept in 2005, 9th grade students from Tomlinson and Central Junior Highs along with numerous faculty members moved here. The building has received numerous renovations, upgrades, and additions over its long history. The new Media Center and Cafeteria additions were dedicated in 2006 and the new South Wing opened in 2011.

Home of Champions

Lawton High School received its unofficial title as The Home of Champions in 1962 through a remarkable set of achievements. In that year LHS earned State Championships in Football, Baseball, Basketball, Track, and Tennis. The school has continued that proud tradition with continued success in academics and athletics. The wrestling team was National Champions in 1993 and the Academic Decathlon Team has won 6 State Championships.

3. LAWTON PUBLIC SCHOOLS CALENDAR



2020-2021 School Calendar

REVISED 2/3/2020

JULY 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						0

AUGUST 2020						
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23	24	25	26	27	28	29
30	31					7

SEPTEMBER 2020						
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27	28	29	30			
						21

OCTOBER 2020						
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						20

NOVEMBER 2020						
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29	30					
						15

DECEMBER 2020						
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27	28	29	30	31		
						14

Aug. 18, 19, 20.....	In-service / Professional Day
Aug. 21.....	First Day of School for Students
Sept. 7.....	Labor Day
Sept. 29.....	Parent / Teacher Conference - (3 hrs.)
Oct. 1.....	Parent / Teacher Conference - (3 hrs.)
Oct. 9-12.....	Fall Break
Nov. 11.....	Veteran's Day - No School
Nov. 23-27.....	Thanksgiving Break
Dec. 18.....	End of 1st Semester
Dec. 21-Jan. 1.....	Christmas Break
Jan. 15.....	In-service / Professional Day
Jan. 18.....	Martin Luther King, Jr. Day
Feb. 15.....	President's Day
Mar. 15-19.....	Spring Break
Mar. 23.....	Parent / Teacher Conference - (3 hrs.)
Mar. 25.....	Parent / Teacher Conference - (3 hrs.)
Apr. 2.....	No School / Inclement Weather Day #4
Apr. 5.....	No School / Inclement Weather Day #3
May 20.....	Last day of school
May 21.....	In-service / Professional Day

SEMESTER 1		SEMESTER 2	
School Days		School Days	
August	7 days	January:	18 days
September:	21 days	February:	19 days
October:	20 days	March:	18 days
November:	15 days	April:	20 days
December:	14 days	May:	14 days
TOTAL:	77 days	TOTAL:	89 days
77 days + 89 days = 166 instructional days			

- In-Service / Professional Days
- Holiday / No School
- Parent / Teacher Conferences
- First / Last Day of School

NOTE: Inclement weather days #1 and #2 are built into the calendar by additional minutes.

JANUARY 2021						
S	M	T	W	T	F	S
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24	25	26	27	28	29	30
31						18

FEBRUARY 2021						
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28						
						19

MARCH 2021						
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28	29	30	31			
						18

APRIL 2021						
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						20

MAY 2021						
S	M	T	W	T	F	S
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23	24	25	26	27	28	29
30	31					14

JUNE 2021						
S	M	T	W	T	F	S
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27	28	29	30			
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School days: (77 x 6.33 hrs.)	487.41	SEMESTER 1:	511.41	School days: (89 x 6.33 hrs.)	563.37
In-Service days (3 x 6 hrs.)	18.00	SEMESTER 2:	581.37	In-Service days (2 x 6 hrs.)	12.00
Parent Teacher days (2 x 3 hrs.)	6.00	TOTAL:	1,092.78	Parent Teacher days (2 x 3 hrs.)	6.00
	511.41				581.37

4. BELL SCHEDULE

1st Lunch Schedule (All rooms north of the Auditorium to include the north annex)

Warning Bell	7:30 AM
1st Hour	7:35 to 8:24
2nd Hour	8:30 to 9:29
3rd Hour	9:35 to 10:24
4th Hour	10:30 to 11:19
1st Lunch	11:19 to 11:44
5th Hour	11:50 to 12:34
6th Hour	12:40 to 1:29
7th Hour	1:35 to 2:24
8th Hour	2:30 to 2:55

2nd Lunch Schedule All rooms south of the Auditorium to include the Gym, Aux. Gym, Cipriano, and Pahcody)

Warning Bell	7:30 AM
1st Hour	7:35 to 8:24
2nd Hour	8:30 to 9:29
3rd Hour	9:35 to 10:24
4th Hour	10:30 to 11:19
5th Hour	11:25 to 12:09
2nd Lunch	12:09 to 12:34
6th Hour	12:40 to 1:29
7th Hour	1:35 to 2:24
8th Hour	2:30 to 2:55

5. LUNCH INFORMATION

Parents may complete the school lunch application online. The web site is:
<https://campus.lawtonps.org/campus/portal/parents/lawton.jsp> (*parent portal link*).

Student may not charge lunches in the cafeteria.

All food must be consumed in designated areas. Food is only allowed in classrooms during 2nd hour or during specially approved events.

Only Juniors and Seniors who drive are allowed to leave campus for lunch. All outside food must be consumed before returning to campus. No one may walk off campus.

All students who exit the building must re-enter through band hallway and metal detector.

6. OFFICIAL STUDENT ID

Student ID badges must be worn clipped on the shoulder or from a lanyard above the waist and visible at all times. Student ID badges are required in order to buy tickets, attend assemblies, attend athletic events, to use the library and to remain in the front of the regular lunch line. Do not deface or alter your Student ID in any way. ID badges are the property of Lawton Public Schools. Surrender your ID to school officials when directed to do so.

7. PARKING

Driving personal vehicles to school and parking in the LHS parking lot is a privilege. Vehicles parked on school property are subject to search. Items and substances prohibited in the school building are also prohibited in the vehicle parked on school property. Students should park in the large lot south of the gym, except in the areas that are designated reserved/paid parking. Do not back into parking spaces.

All vehicles must have a properly displayed parking permit.

Parking permits may be obtained in the main office after presenting a valid driver's license, proof of insurance, and license tag number.

COST OF PARKING PERMIT - \$5.00

8. LAWTON AREA TRANSIT SYSTEM (LATS) INFORMATION



**THE LATS BUS IS THE ONLY
TRANSPORTATION AT THE END OF 8TH HOUR.
Students may ride the LATS bus for free with their student I.D.
or class schedule.
FOR LATS INFORMATION: RIDELATS.COM**

9. LOCKER INFORMATION

Each student is assigned a locker. Make sure that you know where it is and how to open it. **Do not share lockers or share your combination with another student.** Students may only use the locker issued by the school and should keep the locker locked at all times. The school is not responsible for theft and will not reimburse students for private property loss. Students may be fined for damage to lockers and lost locks. Lockers are subject to inspection and search by school officials.

10. LOST AND FOUND

Students who lose items may check with the main office to see if an item was turned in to the lost & found.

11. ATTENDANCE

Parents or guardians must call LHS (580-355-7890) before 8:30 am on the day of the absence. Without that notification the absence is unexcused. The student will not be allowed to make up any missed assignments and may be subject to disciplinary action.

Students must check-out through the main office if they are leaving school before the end of the day.

Minimum Attendance Requirements

Students in grades 7-12 are required to be in attendance in each class a minimum of 90% of the attendance period. Students who are absent from a course of study more than ten class periods per semester will not receive academic credit in the course. Exceptions can only be made by the building principal or a physician documented illness, judge documented court appearances, or an immediate family member's funeral. **Documentation must be provided within one week of absence.** Activity absences sponsored by the school do not count toward the ten day total. This policy pertains equally to full day absences, individual class period absences, excused, and unexcused absences. Absences accumulated at **another school during the same semester will count towards absences at LHS.**

Activity Absences: All students are limited to ten activity absences per year.

Lawton Public Schools believes attendance in regularly scheduled classes is a vital factor in student achievement. Any absence from classes represents an educational loss to the student and the class. The Board recognizes, however, that co-curricular programs have educational value. It is, therefore, the policy of the district to minimize absences from regular classes, while providing the opportunity to participate in co-curricular activities.

Activity absences are those absences which remove a student from their regular classes to attend another school activity (play, track meet, FFA show, etc.). The following activities are exempt from the ten day rule: School and OSSAA sponsored state/national contests for which the student has earned the right to compete, academic testing days, district sponsored academic contests, state/national FFA contests, college and career day at the student's own school, United States Youth Programs at Washington, D.C., and M.O.W.W. contests at Valley Forge, PA.

12. ELIGIBILITY

To be eligible at the beginning of the semester, a student must have received a passing grade in any six subjects counted for graduation in which he/she was enrolled during the previous semester. If a student does not meet these standards he/she will not be eligible for the six weeks of the next semester. A student who is not eligible at the beginning of a semester may regain his/her eligibility at the end of six weeks by achieving passing grades in all subjects in which he/she is enrolled. During the semester, eligibility will be checked beginning at the end of the third week of a semester and each week thereafter. Eligibility is based on the cumulative semester grade. If the student is not passing all subjects at the end of a week, he/she will be placed on probation for the next week. Any student whose name appears on the ineligibility list for any class two weeks in a row will not be allowed to participate in school activities during the following week. If the student is passing all subjects at the end of the week he/she regains eligibility to participate the next week. **Eligibility applies from 8:00 A.M. Monday to 8:00 A.M. the following Monday. Being ineligible means that the student is not allowed to participate in any activities: Vocal music, speech, athletics, Highsteppers, cheerleading, FFA, etc.**

A student must be at school at least three periods of that day to participate in scheduled activity (exception is travel time).

According to OSSAA policy, a principal may declare a student ineligible based on the student's behavior at school or in the community.

13. TARDY POLICY

Being in class on time is important to the educational process. A student is tardy if he/she is not in the assigned room when the bell rings. The teacher may specify additional requirements. Tardiness of twenty minutes or more is counted as an absence.

Each teacher will assign disciplinary action for the first three unexcused tardies. This will include:

1st tardy	Warning
2nd tardy	8th hour and notification to parents
3rd tardy	8th hour and notification to parents
4th tardy	Referral to assistant principal

14. RULES TO LIVE BY

- a. Wear your student identification badge at all times.
- b. Cheating or plagiarism will not be tolerated at Lawton High School. Plagiarism is stealing. It consists of taking someone else's ideas or statements and passing them off as your own. Credit for an idea, quotation, or fact must be given to its source. At the teacher's discretion, such work may receive a zero. Repeated plagiarism will be dealt with more severely on an individual basis. Cheating or plagiarism is considered a serious infraction of school rules. Disciplinary action will be at the discretion of the principal.
- c. Cell phones are permitted before and after school and during lunch. During passing, use only one earbud. Phone calls are permitted outside of the building.
- d. Lasers are prohibited.
- e. Display of affection other than holding hands is not appropriate.
- f. Only clear or mesh book bags may be carried through the halls, into classes, or into the cafeteria (including breakfast and lunch). Students will store athletic bags, mini-backpacks used as purses, large purses, and coats in their locker during class.
- g. Students or organizations may not distribute printed materials or place posters or notices on the walls of the building without the permission of the principal, counselor, or the activities director.
- h. The board of education does not permit non-school sponsored drives or solicitations of funds by or from students.
- i. When leaving a classroom during class time, the student must have his/her permission recorded on an official yellow hall pass.
- j. Smoking/vaping are prohibited anywhere on school grounds, at any school event, or at the businesses/homes near LHS.
- k. Students will be permitted to carry clear water bottles for personal use.

15. ACADEMIC AFFAIRS

GRADUATION CREDIT REQUIREMENTS

- 4 English
- 3 Math (Algebra & above)
- 3 Lab Sciences (Biology required)
- 3 Social Studies (1 unit of American History and 2 additional units from the subjects of history, economics, geography, government and/or non-western culture.)
- 2 Foreign Languages or computer classes
- 1-2 Fine Arts
- .5 Personal Financial Literacy
- CPR/AED course

Plus electives to total 23 credits and required state tests

GRADING SCALE

- A 100 – 90 excellent**
- B 89 – 80 above average**
- C 79 – 70 average**
- D 69 – 60 below average**
- F 59 & below-failure**
- I Incomplete***
- N No Credit****
- W Withdraw**
- M Missing**
- X Exempt**
- T Turned in**
- CH Cheated**
- L Late**

SEMESTER GRADING

Cumulative Assignments	80%
+ Semester test	20%
Semester grade	100%

Note: A weighted five point scale is used for specific Board approved courses.

A+ = 5	A = 4
B+ = 4	B = 3
C+ = 3	C = 2
D = 1	

* Because of special circumstances (and approved in advanced) a teacher may issue an “I” indicating incomplete work. The work must be completed within one week. ** **A grade of “N” (no credit) is issued because absences for grading period have exceeded the allowed number. The number of absences allowed for one semester is ten.**

Students enrolled in AP courses will not receive the weighted grade unless they register for and take the AP test for that course.

Concurrent Enrollment

Qualified students may enroll concurrently in college and/or the technology center while attending high school. Participating in this opportunity may result in college credits and/or industry certifications. See your counselor for complete details.

16. LAWTON HIGH SCHOOL COUNSELORS

For routine counselor visits (*such as schedule change requests, or academic guidance etc...*) stop by the counselor's office and fill out the appointment request form. A counselor will send for you as soon as they are available. For emergencies contact **any** faculty or staff member or any police officer.

<u>School Counselors</u>		
Students Last Name	Counselor	Room
A-C	Ms. Marco	SD-05A
D-HI	Ms. Cook	SD-05B
HO-MI	Ms. Krautbauer	SD-03
MO-R	Ms. Mahan	SD-02
S-Z	Mr. Williams	SD-04

<u>Special Program Counselors</u>		
Program	POC	Room
Career Advisor	Ms. Webster	SD-06
McKinney Vento	Mr. Hoskins	NU-25
Upward Bound	Mr. Hoskins	NU-25
Open Doors	Mr. Crowley	NU-25
Military Child	Mr. Adams	Library

17. LAWTON HIGH SCHOOL ADMINISTRATORS

<u>Administrators</u>		
Grade	Principal	Room
9th Grade (A-K)	Mr. Pool	ND-03 B
9th Grade (L-Z)	Ms. Styron	ND-02
10th Grade	Ms. Cullison	ND-36
11th Grade	Mr. Mullins	ND-37
12th Grade	Mr. Kirchen	ND-03 A
Head Principal	Mrs. Oates	ND-01 / Main Office

18. DISCIPLINE STRATEGIES

Lawton High School uses the following disciplinary strategies with students who are in any way disrupting or interfering with the safety or learning environment of the school. Teachers may refer a student to a counselor or administrator to conference about the disruption. The teacher may assign the student to stay 8th period. An Administrator may assign the student to any of the following disciplines appropriate to the extent of the violation.

Failure to attend any disciplinary assignment may result in a longer and/or more severe assignment.

Prime Time 2:30 PM – 4:00 PM

Prime time is an after-school discipline that allows the student to stay in his/her classes during the school day

- Prime time meets on Tuesday in the cafeteria. *That location may change based on social distancing requirements.*
- The number of days a student is assigned to Prime Time will depend on the nature of the offense.
- ***Prime Time begins at 2:30 PM. Students who are late will not be admitted unless he/she has a teacher pass.***
- Students must bring their own study materials and supplies.
- Students may not return to their lockers or use the phone.
- Students must stay seated.
- No talking, sleeping, lying down, food or drinks allowed.

REFOCUS / HOPE 7:35 AM - 2:24 PM

Refocus is used for students who have failed to attend Prime Time or have disrupted the safe learning environment enough to warrant removal from their regular classes.

- Minimum REFOCUS assignment is 3 days.
- Students must bring their own study materials and supplies.
- Student are not allowed to return to their lockers or use the phone.
- No talking, lying down, sleeping, and no food and drinks, radios or magazines, etc.
- Students will complete all work assigned while in REFOCUS/HOPE.

Failure to Participate

Students who fail to participate in the learning process as prescribed by their teachers may be subject to disciplinary actions including: parents notified, required parent conference, receiving zeros for missing work, assignment to 8th period, referred to counselor or administrator for conference cafeteria duty, detention, assignment to Prime Time, and/or REFOCUS. Students who are failing are required to attend 8th period in the failing subject(s).

BRIDGE Academy

Students with multiple referrals or whose violations are of a more serious nature (fighting, drugs, alcohol, disrespect to a school employee, etc.) may be assigned to BRIDGE. Minimum assignment is fifteen days. BRIDGE is located at Douglass Learning Center, 201 Gore Blvd, Lawton OK 73507. Attendance time is from 8:00 A.M. - 2:30 P.M. Students assigned to BRIDGE are not allowed to be on the LHS campus or to attend any school-sponsored events.

Out-of-School Suspension

When a student continues to be disruptive or by the nature of their violation the student forfeits the opportunity to continue in any district provided school setting the student may be suspended out-of-school. The length of an out-of-school suspension may vary from three days to long-term (one calendar year). The principal may invoke a three day emergency suspension if the principal believes the student's presence at school would be disruptive to a safe learning environment. For long-term suspensions, a hearing may be held with the principal. Parents will be notified and encouraged to attend. LHS will provide an educational plan to students on long-term suspension. Students will surrender their official School ID to their grade level principal.

The following are some examples of unacceptable behavior necessitating disciplinary action, including suspension, long term suspension, or assignment to BRIDGE.

1. Any violation of federal, state, local law, or ordinance, including *but not limited to*:
 - a. Selling, possession or use of narcotic, dangerous or illegal drugs, or drug paraphernalia
 - b. Distribution, possession, use of being under the influence of drugs or alcohol on school premises or at school activities
 - c. Possession of a weapon at school or school activities, to include but not limited to guns, knives, chains, knuckles, and/or explosives (including firecrackers or poppers)
 - d. Use or possession of tobacco or vaping on school premises or at school activities
2. Creating or attempting to create a disturbance
3. Disrespect for school property or damage to school property
4. Excessive tardiness
5. Failure to comply with the State of Oklahoma Immunization Law
6. Gang activity, including but not limited to; possession, wearing, use, distribution, of display of any gang and participation In any act, either verbal or nonverbal, to include gestures, expressions, handshakes, etc. that may indicate an affiliation with or membership in a gang
7. Hazing
8. Inappropriate computer or internet use
9. Open or persistent defiance of authority
10. Physical or verbal assault upon students(s) or school personnel
11. Profanity or vulgarity, including clothing, books or any other possession containing any form of vulgarity
12. Sexual harassment or bullying
13. Stealing, gambling, extortion, concealing, possessing, and/or withholding stolen property
14. Unauthorized or excessive absence from class.
15. Verbal or implied threats or threatening gestures by an individual or a group.
16. Students and employees who willingly and knowingly prop open doors that are intended or should be locked – will receive discipline consequences. These consequences will be left at the discretion of the administrator. The same applies when someone opens a locked door to allow unauthorized access through doors which are intended to remain closed and secured.
17. Threats to School Personnel. Any threat of physical harm to school personnel whether verbal, written, or conveyed in any manner upon school personnel will result in disciplinary action to include long-term suspension. If long-term suspension is not imposed, the student will be assigned to an alternative program in another location. State law House Bill 1598 requires the following: Students in grades 6-12 found to have assaulted, attempted to cause physical bodily injury or acted in a manner that could reasonably cause bodily injury to a school employee or person volunteering for a school shall be suspended for the remainder of the current semester and the next consecutive semester, The term of suspension may be modified by the school district superintendent on a case-by-case basis.

Student Search: A student search, either personal, vehicle, or locker, by a public school official or teacher will be found reasonable under the U.S. Supreme Court standard: if (a) there are reasonable grounds for suspecting that the student has violated or is violating either law or the rules of the school, and (b) the search itself is conducted in a manner reasonably related to its objective and not excessively intrusive in the light of the age and sex of the student and the nature of the infraction. In general, the more serious the threat to public safety posed by the contraband material (a weapon, drugs...) allegedly possessed by the student, the more likely it is that a court would find reasonable grounds for school officials to act swiftly to conduct a search. See the LPS Student Code Book.

19. DRESS CODE

It is the expectation of the board of education that as career bound citizens, all students shall dress conservatively and appropriately during school hours and at school activities. All clothing, visible images, and text must be appropriate for the school setting, free of vulgarity and cannot promote anything illegal or age-inappropriate. Clothing must be free of holes, which expose undergarments or skin above the fingertip length when standing. Clothing must fit appropriately and general appearance must not disrupt the educational process.

Allowable Dress

- Jeans, slacks, wind pants, capris, and overalls which rest at the waist and cover all undergarments
- Dresses, skirts, and shorts which extend to fingertip length when standing
- Tops and shirts with fitted armholes which cover cleavage, undergarments, and midriff
- Shoes designed to be worn outdoors and which do not pose possible damage to floors
- Head gear for religious or medical purposes

The Following are not Allowed:

- Bare feet, house shoes, and pajamas
- See-through clothing, bare midriff, shorts, and dresses of an inappropriate length
- Body piercing jewelry or adornments that pose a safety hazard
- Hats and other head coverings worn in the building unless they meet district guidelines
- Pants worn below the waist (sagging and dragging)
- Any article of clothing that graphically depicts scenes of violence, death or gruesome, macabre, or cruel acts
- Any article of clothing that depicts or promotes alcohol, drugs, tobacco, or sexually suggestive materials
- Any accessory that could be used as a weapon such as chains, handcuffs, belts, studded gloves, or studded bracelets

Special Wear

- All required mandated disease prevention face-masks must be school appropriate. Administrators and Faculty members will direct students who are not in compliance to remove their mask and replace it with a school-provided temporary mask.
- Students will remain in compliance with the LHS and LPS dress code during all dress-up days or special events. Administrators may establish exceptions for events or grant exceptions on a case-by-case basis.

There is no tolerance for dress code violations. Students who come to school inappropriately dressed will be sent home. Dress code guidelines are enforced at school, activities and games etc.

DRESS CODE GUIDELINES

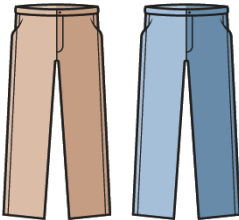
OKAY



Skirt



Walking
Shorts



Slacks/Jeans



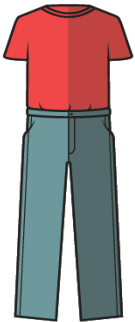
Polo
Shirt



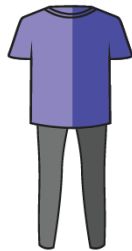
T-Shirt



Shirt over
T-Shirt



Shirt Tucked
Into Pants



Leggings

*Prohibit the wearing of leggings unless under jeans/pants or a tunic/dress reaching the tips of the fingertips.

NOT OKAY



Short
Shorts



Mini
Skirt



Crop
Top



Tank
Top



Spaghetti
Straps



Shirt over
undershirt



Sagging



Leggings

*Prohibit the wearing of leggings unless under jeans/pants or a tunic/dress reaching the tips of the fingertips.



Muscle
Shirt



Backless
Shirts



Extra Long
T-Shirt

20. LAWTON BOARD OF EDUCATION FNG

STUDENT ACCEPTABLE USE OF PERSONAL ELECTRONIC DEVICES

The board of education establishes and implements rules regarding student possession of a wireless telecommunication device while said student is on school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school. The rules provide that a student may possess a wireless telecommunication device upon the prior consent of both a parent or guardian and school principal or superintendent and also specifies the disciplinary action a student shall face if found to be in possession of a wireless telecommunication device in violation of the rules.

For purposes of this procedural directive, “personal electronic device” means any device that a student is in possession of which electronically communicates, sends, receives, stores, reproduces or displays voice and/or text communication or data. These include, but are not limited to cellular phones, pagers, smart phones, music and media players, gaming devices, iPad, e-readers or tablets, laptop computers and personal digital assistants.

For purposes of this procedural directive, “instructional day” means the period of time between the first scheduled bell and the last scheduled bell of the school day and any other time in which instruction occurs.

Student Rights and Responsibilities

Student(s):

1. Who possesses a personal electronic device shall be solely responsible for its care.
2. Possession of personal electronic devices shall be permitted on all school campuses, athletic fields, school buses, school-sponsored activities and while the student is under the supervision and control of school district employees. All students may use these devices in a limited capacity on campus before school begins and after school ends as determined by the school administration. In addition, students may use such devices in a limited capacity during their lunch period as determined by the school administration.
3. Understand that personal electronic devices shall be kept out of sight and powered off or silenced during the school day and during any school-sponsored activity, meeting, or practice held on Lawton Public Schools property. The requirement that personal electronic devices be turned off or silenced may not apply in the following circumstances when the student obtains prior approval from the principal or his/her designee:
 - A. The student has a special medical circumstance for self or family member.
 - B. The student is using the device for an educational or instructional purpose with the teacher’s permission and supervision.
4. Understand that personal electronic devices shall be permitted on school buses unless use of the personal electronic device causes a disruption on the school bus.
5. Use of personal electronic devices shall be prohibited in areas including, but not limited to locker rooms, restrooms, and shower areas.

LAWTON BOARD OF EDUCATION FNG

STUDENT ACCEPTABLE USE OF PERSONAL ELECTRONIC DEVICES (cont.)

6. Shall not use personal electronic devices on school property or at a school-sponsored activity to access and/or view internet websites that are otherwise blocked to students at school.

7. Use of personal electronic devices that disrupt the instructional day may result in disciplinary action and/or confiscation of the personal electronic device. It is the responsibility of the parent/legal guardian to retrieve the device according to school procedures.

Unauthorized Use: Unauthorized use of personal electronic devices may result in disciplinary action and/or confiscation of the personal electronic device and includes, but is not limited to, the following:

1. Students are not permitted to use video recordings of any event taken on any personal device while on school property, to include Lawton Public Schools vehicles and school sponsored events that interferes with the operation of school or misrepresents Lawton Public Schools.

2. Possessing, viewing, sending or sharing digital information containing sexual, violent or threatening content on school grounds, on school busses, or at school events shall be prohibited. Transmitting school materials for unethical purposes such as cheating.

3. Any activity which may be in violation with the Lawton Public Schools Bullying Prevention policy and procedural directive.

4. Possession and/or use of electronic devices during standardized tests.

District Staff Rights and Responsibilities

District Staff:

1. Shall not be responsible for the theft, loss or damage to personal electronic devices brought to school by a student while the device is under the student's care.

2. May confiscate personal electronic devices when such devices are being used in violation of this procedural directive and/or internal school procedure. Upon confiscation, district staff shall follow all district and school procedural directives and processes. The school where the personal electronic device is confiscated shall be responsible for the theft, loss or damage of personal electronic devices if the district employee demonstrated reckless disregard for internal procedures developed by the school. The school shall be responsible for the theft loss or damage of personal electronic devices confiscated by district staff if the school has not developed internal procedures.

3. Shall develop internal procedures for staff concerning confiscation of personal electronic devices. These procedures shall include, but are not limited to, expectations that the staff will immediately secure the device and turn the device in to the designated location, develop a process for parents/legal guardians to retrieve devices, and record when the device was confiscated and why.

4. May search confiscated personal electronic devices and examine the content of such when there is reasonable suspicion of unauthorized or illegal use of the devices and may turn the devices over to the

LAWTON BOARD OF EDUCATION FNG

STUDENT ACCEPTABLE USE OF PERSONAL ELECTRONIC DEVICES (cont.)

proper authorities for further investigation when warranted. When determining if a search is appropriate, district staff shall ensure the following conditions are met before conducting the search:

A. The search is reasonable at its inception. That is, when the context is such that it is clear that the student(s) are clearly misusing the device and that the search of content would turn up evidence of the violation.

B. The scope of the search of the content is reasonably related to the objective of the search and appropriate in light of the age and sex of the student and the nature of the suspected violation.

Corrective Action

Corrective action shall be determined by the number of previous acts, the nature of the act, and the context in which the alleged act occurred. Consequences may range from confiscation of device, to in-school detention, assignment at the B.R.I.D.G.E. Academy, out of school suspension, and expulsion for repeated and/or severity of the violations.

REFERENCE: 70 O. S. §24-101.1, et seq.

70 O. S. §24-102

21. LIBRARY MEDIA CENTER

Library Website: <https://sites.google.com/lawtonps.org/lawtonhighschoollibrary/home>

Library-Media Center Mission Statement

The Lawton High School Library-Media Program promotes literacy and research; supports the LHS and LPS curriculum; provides technical support to staff and faculty; encourages collaboration with teachers to ensure that all students and staff are effective users of ideas and information and students are empowered to be critical thinkers, enthusiastic readers, skillful researchers as well as ethical users of information in both print and digital formats.

Library Access: Hall passes are required for entrance to the Library Media Center except during the lunch hour, before school, and after school. Please finish all food and drink before entering the library.

Book Check-Out: Students may check out three books for two weeks. A fine of ten cents per day is charged for overdue books. If a student has an outstanding fee from a previous school year, please see Ms. DuRant.

Computers and Printing: The Library Media Center provides access to thirty-six computers for students and staff as well as various software programs. Printing is available in the library for ten cents for each black/white copy and twenty-five cents for each color copy.

Databases Provided by State of Oklahoma: There are several free online that are provided by numerous organizations and agencies. Please see the Library staff for further information and availability

22. CLUBS AND ORGANIZATIONS

At Lawton High School it is important that students excel in all areas of development, not just academic excellence in the classroom. Therefore, LHS offers its students a wide range of clubs and organization to participate in that will help the student to become a well-rounded, model citizen of our school, community and state. The clubs and organizations are as diverse as the student population at LHS.

Art Club	Future Farmers of America	Quiz Bowl / Academic Team
Band	(FFA)	Senior Class++
Bell Guards+++	Gay Straight Alliance (GSA)	Sophomore Class++
Cheerleaders ++	Gentlemen of LHS	Spanish Club
Chess Club	Highsteppers+++	Sports Media+++
Crimestoppers	JROTC	Stage Production+++
Drama Club	Junior Class++	Stomp Team
Ebony Society	Key Club	Strings/Orchestra
Ethics	Media Production	Student Council
Fellowship of Christian	Military Child	WolverineNews+++
Athletes (FCA)	National Honor Society	Vocal Music
Freshman Class ++	Native American Club	Yearbook – The LORE+++

Oklahoma and National Honor Societies -- Membership in the Oklahoma Honor Society is based on academic achievement. Each student in the top 10% of his/her class is named to this society. Membership in the National Honor Society involves different criteria. See your counselor for more details.

LHS Wolverine Nation Affiliation (LHS Stakeholders)- The purpose of the Wolverine Nation Affiliation is to support every student by providing engaging and empowering families and communities to advocate for all children. Support your local PTO they provide grants to teachers, Homecoming activities and support our school and students in many ways. Annually the PTO gives a scholarship to a senior student who is a member of PTO.

++ Elected Student Organization. Student body and class officers are elected according to procedures outline in the LHS Student Council Constitution. See the Activities Director (Room SD-23 for rules governing student elections.

+++ Clubs/organizations which require application and/or approval by the adviser/instructor.

23. SPORTS ACTIVITIES

Sports continue to emphasize the diversity of the student population at LHS. Most teams have 9th grade, junior varsity and varsity teams or a similar configuration which allows all students to compete.

Baseball	Cheerleading	Football
Basketball, Boys	Cross Country	Golf, Boys
Basketball, Girls	Highsteppers	Golf, Girls
Soccer, Boys	Tennis, Boys	Volleyball
Soccer, Girls	Tennis, Girls	Wrestling
Softball	Track & Field, Boys	
Swimming	Track & Field, Girls	

24. PERMISSION TO TRAVEL

Students traveling with an LHS sponsored organization or team must provide a Permission to Travel EFD-E2 and Student Travel Agreement EFD-E3 forms. Athletes must complete all forms on <https://lawtonps.rankonesport.com/NEW/Default.aspx>

25. TEXTBOOKS/UNIFORMS/SCHOOL EQUIPMENT

Textbooks are at the center of instruction in all LHS courses. Students are responsible for the textbooks, devices, and equipment issued to them. If items are lost or damaged, a letter of indebtedness will be sent to the parents/guardians.

Arrangements for the payment of the indebtedness must be made before another textbook will be issued to the student. Grades and transcripts will be held until the indebtedness is cleared.

26. ACTIVITIES AND GAMES

Students that do not have transportation at the end of the activity or athletic event within fifteen minutes will not be allowed to attend a designated amount of future activities.

27. POLICY FOR DISPENSING MEDICATION

At the high school level, only controlled medications (pain medication, tranquilizers, Ritalin, etc.) will be kept in the office. A medical form must be on file in the main office to take medication at school. Directions for dispensing medication needed by IEP or 504 accommodation plan students should be included in the IEP or 504 plan.

28. MAP of LHS

Lawton High School

601 NW Ft. Sill Blvd.
 Lawton, Oklahoma 73501
 Phone (580) 355-5170
 FAX (580) 585-6433

ATTENDANCE OFFICE
 Phone (580) 355-7890

