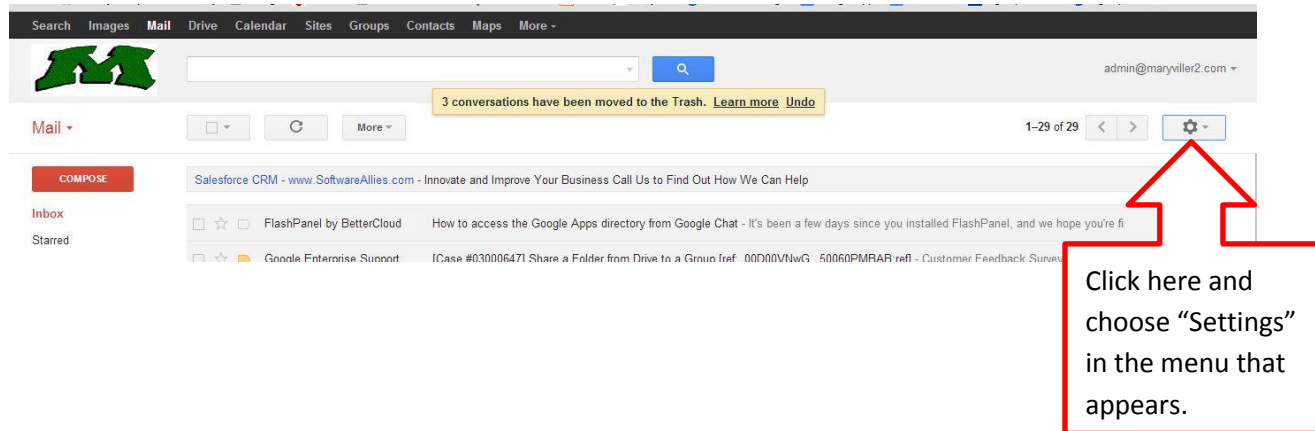


# Forward Gmail to Outlook

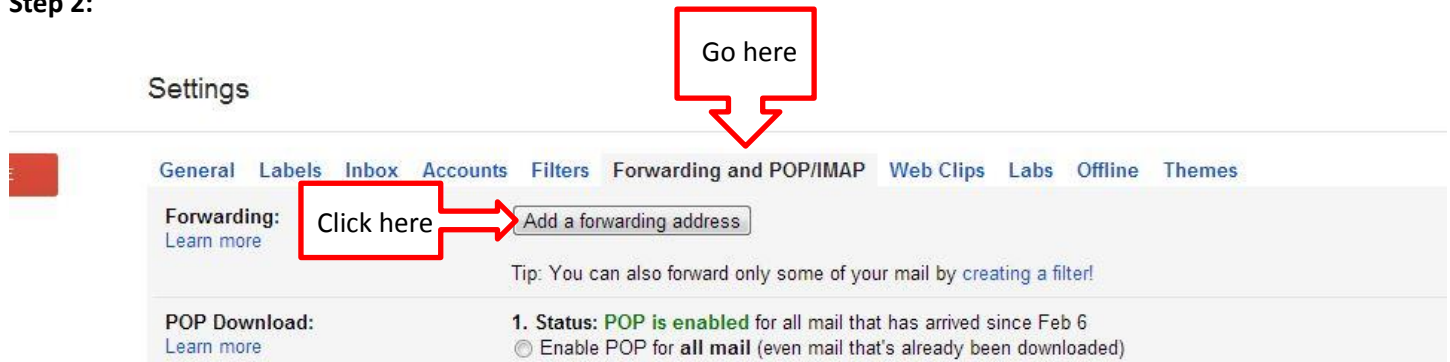
To forward your Gmail to Outlook, you will have to make changes to Gmail and click on a link in a verification email that will be sent to your @maryville.k12.mo.us account. Follow the instructions below and fill in the boxes on your screen as they appear on this document.

## Starting in your Gmail account:

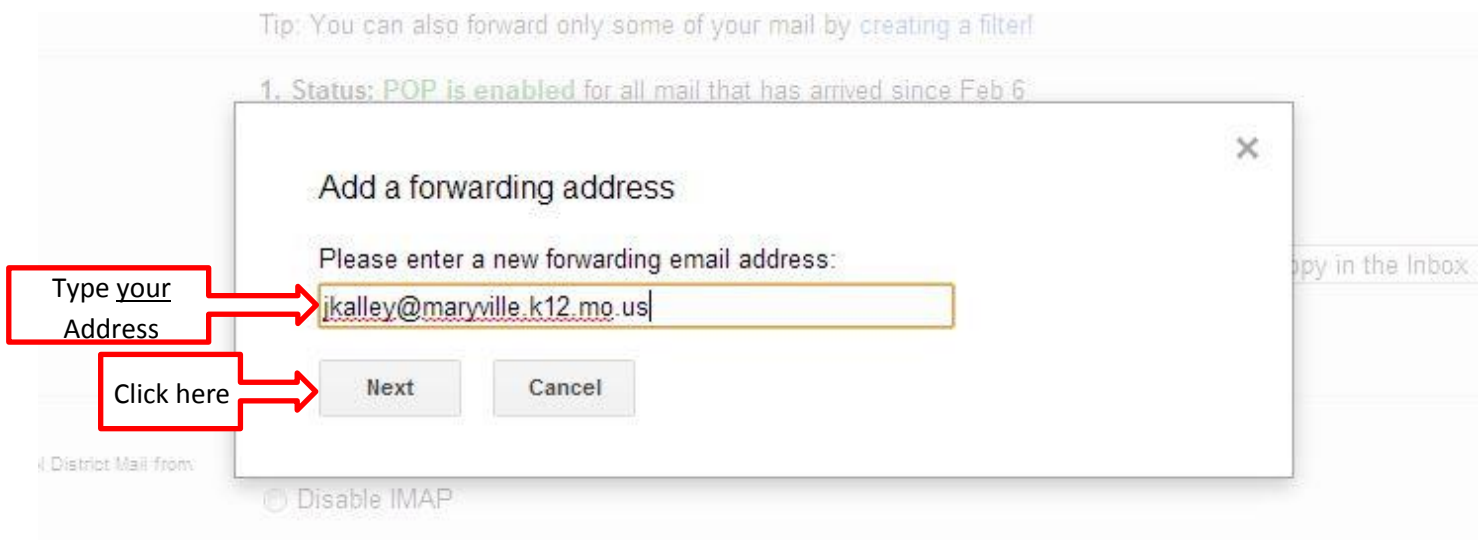
### Step 1:



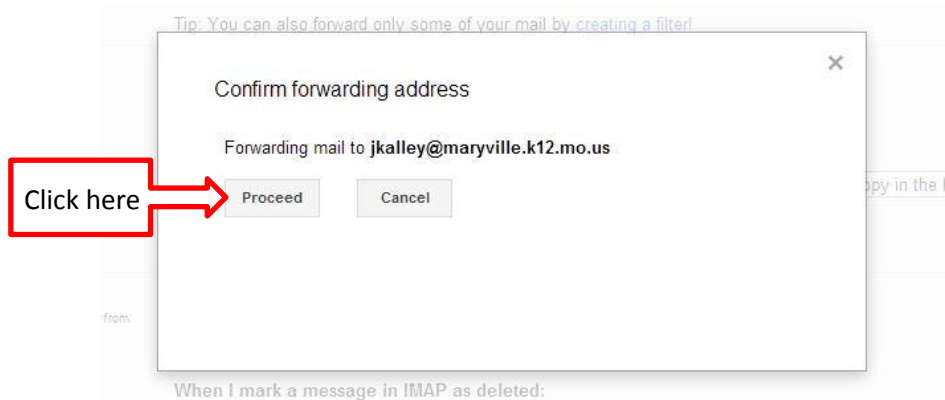
### Step 2:



### Step 3:



#### Step 4:

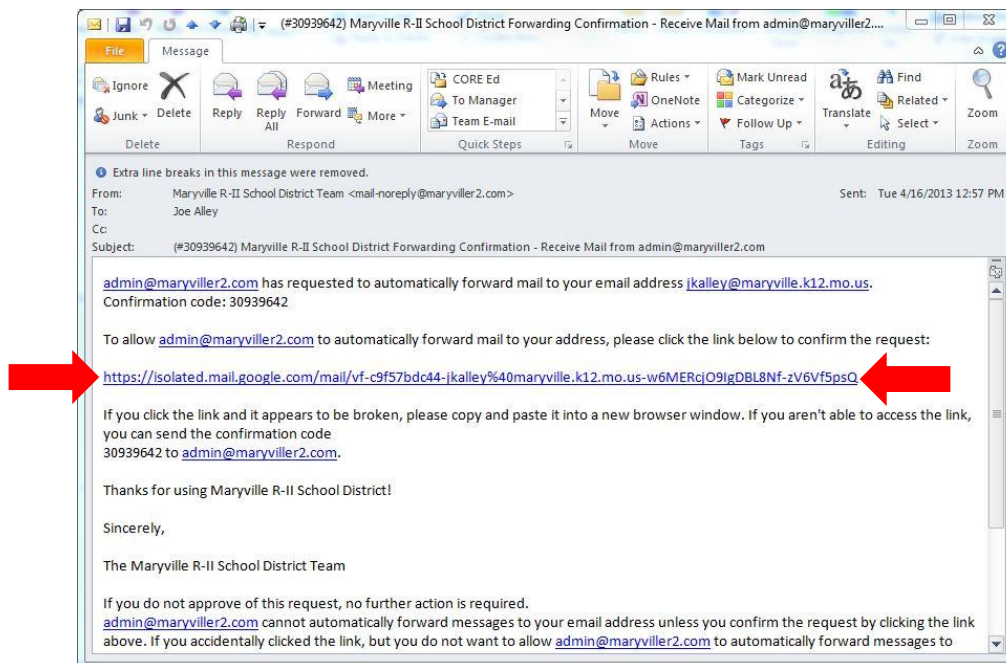


#### Step 5:



#### Step 6:

In a few minutes, you will receive an email in your @maryville.k12.mo.us account. Open it, and click on the link to verify that the account you are forwarding your Gmail to is correct.



**That's it! Your Gmail will now show up in your Outlook account as it arrives.**