



**WESTAMPTON TOWNSHIP PUBLIC SCHOOLS**  
**Office of the Superintendent**  
**700 Rancocas Road**  
**Westampton, NJ 08060**  
**(609) 267-2053**

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## **STAFF VACANCY**

**Job Title:** Administrative Aide  
(One to One Aide)

**Position Available:** Immediately

**Requirements:**

- High School Diploma or equivalency is required. College coursework preferred.
- Experience working with children is preferred.
- Warm, respectful and supportive of children and staff; sensitive to needs of children; respects confidentiality.
- Ability to maintain a positive learning environment.
- Strong interpersonal and communication skills.
- Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

**Salary and Benefits:** Per agreement with Westampton Education Association

**Deadline for Submission of Application:** April 17, 2023

All interested and eligible candidates please e-mail letter of interest and resume to:

Jean Zitter, Supervisor of Special Services  
[hiring@westamptonschools.org](mailto:hiring@westamptonschools.org)  
SUBJECT LINE: 1:1 Admin Aide