

## PROCEEDINGS OF REGULAR MEETING

The Delwood Board of Education met for their regular meeting on Monday, July 19, 2021 in the gym of the Delwood School, Delmar, Iowa. President Lyndsey Eberhart called the meeting to order at 5:30 PM. Directors Eberhart, Filloon, Hackman and Kilburg answered roll call. Director Meyer was absent. Also present were Board Secretary Swanson, Principal Marty Marshall, Superintendent Chris Fee and Business Manager Adam Crigger.

**Administrator's Report:** Principal Marshall informed the board of progress taking place with the roof above the cafeteria. Superintendent Fee discussed several topics regarding yearly bids for the Nutrition program, Gas/Diesel, Milk, Bread and Waste. Superintendent Fee also discussed upcoming training opportunities for the Principal and Instructional Coach, joint meeting with Maquoketa, several potential updates with building and grounds, as well as having individual meetings with board members.

**Board Reports/Requests:** Director Filloon moved and Director Hackman seconded to approve the board reports. 4/0, motion approved.

### General Business of the Board

5.1 Director Filloon moved and Director Hackman seconded to approve the consent items as follows: agenda; minutes from June 28<sup>th</sup> board meeting; claims totaling \$144,572.84; June financials; accepting the resignation of Mary Hudrlik as a bus driver, hiring of Gary Dietzel as a bus driver, as well as hiring Amy Fischlein as a paraeducator; having no open enrollments. 4/0, motion approved.

5.2 Director Kilburg moved and Director Hackman seconded to go into closed session at 6:00 PM to discuss matters with legal counsel in accordance with Iowa Code 21.5(1)(c). President Eberhart left the meeting at 7:03 PM. Director Filloon moved and Director Hackman seconded to come out of closed session at 7:17 PM. 3/0, motion approved.

5.3 Director Filloon moved and Director Hackman seconded to leave the student nutrition fees the same for FY22, with an increase of \$.15 for adult lunches, for a total price of \$4.00. 3/0, motion approved.

5.4 Director Hackman moved and Director Filloon seconded to approve the 2021-2022 staff handbook. 3/0, motion approved.

5.5 Director Filloon moved and Director Hackman seconded to approve the 2021-2022 Student/Parent and Preschool handbooks. 3/0, motion approved.

5.6 Business Manager Crigger gave an overview of finances. Asked for board input on what they would like to see presented. Requested board feedback, and offered workshop sessions or individual meetings with board members to keep them up to date.

5.7 Superintendent Fee discussed facility needs, and requested the board allow time for tasks to be completed and prioritized. Board members were given a list of items needing fixed or replaced.

5.8 Superintendent Fee discussed the prospective need for another grounds/custodial staff member, as well as the potential for a shared nurse with Andrew. We are still in need of a Stem/TAG teacher. Principal Marshall is also in need of a 1 on 1 associate for a preschool student.

5.9 Superintendent Fee is recommending approving the purchase of a new AC Unit for the Business Office/Instructional Coach's Office. A formal bid was presented in the amount of \$5,275.00. Director Filloon moved and Director Hackman seconded to approve the bid. 3/0, motion approved.

5.10 Director Hackman moved and Director Filloon seconded to approve the tree removal bid from Steines Tree Service for \$950. 3/0, motion approved.

**Correspondence Items:** Thank you's were received from Allison Tubbs, Kyler Beidler and Noah Ruchotzke for the Wendel Scholarships.

At 8:51 PM, Vice President Kilburg adjourned the meeting.

Submitted by Denise Swanson, Board Secretary