

Moody Elementary
Parent, Family, & Community Engagement Plan
Tim Atkinson, Principal
Peggy Alexander, Facilitator
2021-2022

Moody Elementary School

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Parental Involvement Committee Members

Tim Atkinson, Principal

Peggy Alexander, Teacher

Susie Maynard, Teacher

Tiffany Powell, Teacher

Kim Gober, Counselor

Stephanie Robinson, Media Specialist

Windy Cantwell, Literacy Support

Stephanie McDaniel, Math Support

Sharon Vent- non-title I parent

Jennifer Vaccaro- parent

Kimberly Wood – parent & PTO President

Title 1 Status: Targeted Assisted

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

- The school will assist the Parent Teacher Organization in creating an e-newsletter to parents that is developed with participation of the principal, staff and parent volunteers. It includes school news, a calendar of school activities, opportunities for parents to volunteer (flu shot clinic, fall carnival) and parenting tips related to school achievement such as homework tips, organizational skills, and study skills. Sharon Vent & Jennifer Vaccaro
- The school will maintain a web site to house classroom web sites for each teacher. Homework assignments and pertinent classroom information will be available on classroom web sites. Also, parents can access their child's grades using a PIN number they received at the beginning of the school year. Parents may use e-mail to communicate with members of the school staff. - Stephanie Robinson
- Each classroom teacher will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school. -All classroom teachers
- The school will provide parents reports/report cards every four 1/2 weeks with information regarding their child's academic progress and upcoming classroom and school events. -All classroom teachers

- The school will send parents a parent-friendly letter in the first nine weeks that explains their child's test results and standardized test scores. – Kim Gober
- The school will send brochures home with students, post notices in school facilities and public buildings, and provide information for local newspapers and radio stations about parent workshops and meetings throughout the year. –Stephanie Robinson
- The school will use the student handbook, school web site, signage at the school entrance, and parent orientation meetings about the schoolwide Title I Plan and how to request a copy. - Windy Cantwell and Stephanie McDaniel
- The school will implement a Student/Parent/Teacher pledge to cultivate a positive relationship between students, parents, and teachers resulting in a positive learning environment. -all classroom teachers.
- Parents and students that attend the virtual elementary school will be welcomed to participate in all activities that Moody Elementary will provide. This will be communicated through the Virtual School Principal and other various communication resources.
- Teachers will utilize Google Classroom for student distance learning, absences, and reinforcement.
- Teachers will routinely contact parents on an individual basis to communicate about their student's progress.
- The school will create a calendar listing most recent activities for parents at the beginning of each quarter.
- Teachers will use the text service REMIND 101. This will allow teachers to communicate with parents to inform them of student status, class projects, upcoming events, cancellations, etc.
- Tutoring services are provided according to student performance and need for intervention. Parents are notified of student academic achievement and offered the ability to accept tutoring services.

2. List the proposed parent meeting, conferences, and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- The school will hold an orientation for parents to share the vision of Moody Elementary including Parental Involvement Guidelines from the National PTO and Moody P.R.I.D.E. This will include a Student, Parent, Teacher compact that will guide students, parents, and teachers can work together to achieve a fun, positive, and safe learning environment for all students using: Positive attitude, Respect for All, Integrity, Do the Right Thing, Effort Towards Learning. Mr. Atkinson, All faculty/staff (August).
- The school will hold an orientation for parents to inform them about the school's participation in the Title 1 program and to encourage parents to

be involved with reviewing and revising the school's Title 1 Plan. –Windy Cantwell and Stephanie McDaniel (September)

- The school will hold meetings at various times of the day or evening to better accommodate parents. Google Meets will be utilized to accommodate parents that are unavailable for face-to-face meetings.
- The school will host family nights that provide an opportunity for parents and their children to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement. (October, February)
- Teachers will hold conferences individually with parents of children in their classrooms or via Google Meets (as needed). Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. –All Teachers (September, February)
- Virtual School parents and students will be able to participate in all school activities. It will be communicated through Virtual School Principal and other communication resources.
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:
 - Book Fair helpers-Stephanie Robinson (October, April)
 - Grandparents Day: first grade–Peggy Alexander, Laura Beth Gibbs, Shelley Rogne; Kindergarten: Kasie Horn, Sally Howard, Melissa Vernor. (dates TBA)
 - Awards day presentations –Tim Atkinson, Kim Gober, & Classroom Teachers (October, January, March, May) Will these be done every 9 weeks?
 - Field Day volunteers-PTO President/Terri Smith (May)
 - Parent education workshops- teachers (October, February)
 - Orientation presentations and Open House-Tim Atkinson (August)
 - Parent-teacher organization- PTO President (throughout year)
 - Red Ribbon week-Kim Gober (October)
 - Family Literacy/Math Nights – PTO/First and Fifth Grade Teachers (October, February) Some type of team building activity where students and parents work to built forts and things like that from common materials, like pool noodles, blankets/ sheets and things like that. Maybe tallest structure wins
 - Choir Concerts-Lexi Reimer (December, May)
 - WatchDOG Dads –Peggy Alexander (throughout year)
 - Kindergarten End of Year Celebration- Kasie Horn, Sally Howard, Melissa Vernor (May)
 - First Grade End of Year Celebration-Peggy Alexander, Laura Beth Gibbs, Shelley Rogne (May)
 - Moody Elementary will participate in a food drive for the White Hall Food Pantry. (November) Classroom teachers

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- STATE REQUIREMENT – Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. – teachers (September, February, parent-teacher conferences and as needed). Google Meets can be utilized at parent request.
- STATE REQUIREMENT (Staff Development) The State Board of Education’s Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. -Tim Atkinson (Summer 2021)
- The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. Teachers will explain the requirements to parents and encourage them to become involved in the school. Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful. -Peggy Alexander, WatchDogs (September); Tim Atkinson, volunteer training (Fall)
- The school will work with White Hall Middle School to help provide a smooth transition from Moody Elementary by raising awareness of procedures and related activities. White Hall Middle School will host special orientation programs for parents and students to help with the transition.
- Parents of virtual school students are welcomed to participate in all of these events. It will be communicated through the Virtual School Principal and other communication resources. Jennifer Menard-Virtual School Principal

4. How will your school work with parents to create a School-Parent-Compact?

School staff, parents, and students have developed a school-parent-student compact. This compact outlines how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents build and develop a partnership to help children

achieve the state's high academic standards. All stakeholders will sign the compact. - Windy Cantwell and Stephanie McDaniel (September)

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- STATE REQUIREMENT – To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. –Windy Cantwell and Stephanie McDaniel
- STATE REQUIREMENT - The school will support a Parent Teacher Association or organization that will foster parental and community involvement within the school. – PTO President
- The school will involve parents on school improvement planning committees throughout the year. To support this process, the school will offer both school staff and parent training on how to contribute to this process in a meaningful way. The parents of virtual students will be welcomed to attend and participate in these activities. -Kim Gober, Tim Atkinson

6. How will your school provide resources for parents?

Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the Title I Plan located in the parent resource center or media center. A suggestion sheet will also be available for parental input. The school will open the resource center at hours that are convenient to parents throughout the school year. –Peggy Alexander

STATE REQUIREMENT - The school will distribute informational packets at the beginning of each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail, Google Meets...). Tim Atkinson (Fall)

STATE REQUIREMENT - To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. - Peggy Alexander

STATE REQUIREMENT – Include in the school’s policy handbook the school’s process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. –Kim Gober

STATE REQUIREMENT – The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator. -Peggy Alexander

- In conjunction with Read Across America (March) the school will provide the book and a schedule of activities that will take place at school as well as suggested activities that can be completed at home.
- Moody Elementary will communicate through the Virtual School Principal Jennifer Menard about all school activities and resources. –Jennifer Menard

7. How will your school engage parents in the evaluation of your parental involvement efforts?

- The school will engage parents in the annual evaluation of the Title I, Part A Program’s parental involvement efforts through an annual evaluation. –Tim Atkinson (Spring)

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

- The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. –teachers, Peggy Alexander
- The school will use the results of the parent interest survey to plan the parental involvement activities for the year. - PTO, teachers
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. PTO, Peggy Alexander
- These activities will be monitored by Virtual School Principal Jennifer Menard and communicated to Tim Atkinson, the principal at Moody Elementary School.

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program. 2020-2021- Windy Cantwell and Stephanie McDaniel (Fall/Spring)

- The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. Windy Cantwell and Stephanie McDaniel (Fall/Spring)
- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office. Windy Cantwell and Stephanie McDaniel (Fall/Spring)
- Virtual school parents will be notified and able to participate in these activities.

If you have any questions regarding this parental involvement plan, please contact Peggy Alexander at (870)-247-4363.