



ST. MARY'S HIGH SCHOOL

Community Outreach Program

St. Mary's High School takes pride in being "a community modeled on the life and teachings of Jesus Christ and the living tradition of the Catholic Church." We do works of service for others as an extension of our love and concern for them. God's grace is a gift to us and His love is what sustains and grounds our faith and hope. From its very beginning, the Christian community was known for the way they expressed their love of Christ through their love for one another.

The community of believers was of one heart and mind.... With great power the apostles bore witness to the resurrection of the Lord Jesus, and great favor was accorded them all. There was no needy person among them...

(Acts 4: 32a-34a)

Goal:

The Community Outreach program at St. Mary's High School is meant to be an opportunity to learn how to become better disciples. We want to help train students in the ways and means of "doing unto others" as taught to us in the scriptural example of Jesus Christ, to reinforce in the lives of our students that "whatever you did for one of these least of my brothers of mine, you did for me." (Matthew 25:39b)

Requirements:

- All SMHS students are required to complete a minimum of 150 service hours at a NON-PROFIT organization and are encouraged to do more. St. Mary's High School is a non-profit organization. SMHS hours include working on the Gala dinner/auction, selling raffle tickets, working at Bingo, Pirate Phone-a-Thon, etc.
- Minimum service hours per year include:
 - Freshmen – 25+ hours by April 30.
 - Sophomores – 50 more for total of 75+ hours by April 30.
 - Juniors – 50 more for total of 125+ hours by April 30.
 - Seniors – 25 more for total of 150+ hours by April 30.
- Continue to turn in Community Outreach hours even after you complete 150 hours.

Work that is NOT Community Service:

Working for your family and friends, anything that includes payment, babysitting animals or people, house-sitting, helping to move, yard work for the neighbor, helping at a "for profit" business, managing a sports team at SMHS, etc. are NOT considered Community Service hours and will NOT satisfy the Community Outreach requirement.

<u>Community Outreach courses:</u>	Course# 151	Freshmen	25 hours or more.
	Course #152	Sophomores	75 hours or more.
	Course# 153	Juniors	125 hours or more.
	Course #154	Seniors	150 hours or more.

Deadlines to turn in Completed Forms:

- Questions? Contact Mrs. Jeanne Cichon at jcichon@smhscs.org
- Enter service hours on Mobile Serve (www.mobileserve.com) or download the app to your cell phone.
- All hours done during the summer should be turned in by September 30.
- All hours done during Fall semester should be turned in by January 10.
- All hours done during the Winter/Spring semester should be turned in by April 30.
- Service hours should be entered as they are completed. You must enter the supervisor's name and email so that your hours can be verified.
- St. Mary's High School students are graded yearly with a "P" for those who have completed their hours by April 30 of each school year. An "F" is given for those who have not completed the required hours.



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Community Outreach for Transfer Students

Students who transfer into St. Mary's High School must select one of two options to initiate their SMHS Community Outreach program. Transfer students need to review and make this decision as they enter into the St. Mary's community. The option will be left to the student, but once a decision has been made, that will be the requirement they need to meet for graduation.

Option 1 – bring in service hours:

Transfer students with service hours completed at their previous high school are allowed to “bring in” those hours to SMHS. If they bring in hours, they are now obligated to complete the entire 150 hours as required in our program. A documented statement from the previous school should be sent directly to SMHS Community Outreach coordinator. This record may be emailed, direct mailed or can be brought by the student and included in their transfer process. This record will initiate their SMHS service file. Next, they will need to complete the necessary hours for their service credit for that year (a ‘P/F’ credit is issued at the end of every school year). A minimum total of 150 hours of service is required for graduation.

- Freshmen are required to complete 25 hours by April 30 of that year.
- Sophomores complete an additional 50 hours for a total of 75 by April 30 of that year.
- Juniors must complete an additional 50 hours for a total of 125 by April 30 of that year.
- Seniors need to complete the last 25 hours for a total of 150 by April 30 of that year.

For example, Joe transfers in during the second semester of his sophomore year. He has completed 60 hours of community service at his previous school. After the proper paperwork is received and filed, Joe now has 60 hours of service at SMHS. Since sophomores at St. Mary's are required to complete 75 service hours by the end of their sophomore year, Joe will need to complete an additional 15 hours of service during his second semester of sophomore year at St. Mary's and will then be given the ‘P’ credit. His requirements for the rest of his SMHS career will follow along with his class.

Having service hours to transfer in can be beneficial. In Joe's example, if he did not have those 60 hours to transfer in, he would be required to complete 25 hours by April 30 instead of the 15 in the example (that 25 hours to complete would be ½ of his sophomore requirement since Joe entered SMHS halfway through the year).

Option 2 – do not bring in service hours:

Transfer students with NO previous service hours will need to complete the remaining service hours required for the grade they are entering. In this case the student will “fall in line” with where they enter St. Mary's according to the following mandates:

- Freshmen are required to complete 25 hours by April 30 of that year.
- Sophomores complete 50 hours by April 30 of that year.
- Juniors complete 50 hours by April 30 of that year.
- Seniors complete 25 hours by April 30 of that year.

For example, Mary transfers in as a new junior. She has no previous service hours, so Mary will need to complete a minimum of 75 community outreach hours to graduate; 50 of those need to be completed by April 30 of her Junior year and 25 hours need to be completed by April 30 of her Senior year. She can finish all 75 early and she can also turn in more than 75 hours.