

SMHS Booster Club Concession's Information

St Mary's High School Booster Club is working with sports teams and various clubs to offer support including volunteering time, raising money, and contributing funds to better enhance the team or club's performance.

OVERVIEW-HOW IT WORKS: The Booster Club breaks down concessions and gate collection into 3 seasons: Fall, Winter, and Spring. The Booster Club's Concession Chairperson schedules concession events and provides the inventory and equipment needed. Parents of students participating in sports or clubs just need to sign up to volunteer for the concession stand or gate. (No experience is necessary / step by step instructions are provided). At the end of each concession season (fall, winter and spring), the Boosters will calculate the profits made during that season and divide the profits based on number of volunteer hours worked. That will give us an amount per volunteer hour that we will give back to that team or club based on number of hours volunteered. Note- The 2022/2023 season is the first year of the Booster Club at St Mary's. If during distribution of profits the Pirate Parent Crew does not feel the process is fair for those volunteering, we reserve the right to relook at the distribution. If changes are made this will be communicated to coaches and the athletic director.

Ideally, each team will sign up off season from the sport your student participates in so you can watch your athlete. Example girls' basketball would work during football or boy's lacrosse would work girls' volleyball. The schedule will be available via sign up genius before the start of each season. If your team is not playing during that season, we ask that the coaches pick 2 events that team will cover.

This will provide you with the opportunity to bring in extra revenue for the athletic group/club of your choice by volunteering to work in the concessions stand at an upcoming game/meet! And bonus, anyone who volunteers will get into that particular game/meet for FREE that night.

WHO WORKS THE STAND?

The Booster Club is relying on teams and clubs to staff the concession stand and work the gate for specific events. These groups will share in the profits of the concession stand and gate so this is a fundraising opportunity for your student group!

For the 2022-2023 school year, after the conclusion of each athletic season, profits from the concession stand and gate during that season will be distributed:

- 20% to pot for big ticket items
- 30% to the Booster Club
- 50% to the teams or clubs that volunteered in the concession stand and gate (allocated based on volunteer hours worked)

The gate will be covered by no more than two volunteers. The concession stand for football will require four volunteers. The concession stand for volleyball will require two volunteers. Depending on the time of the game soccer would need one to two volunteers. There needs to be an adult present at the gate and concession stand. We are asking for every team or club to cover at least two events. Once every team or club signs up for two events anyone may sign up for the extras. Above you will see 20% of profits go to a pot for big ticket items example volleyball nets or football helmets. If your team would like to apply for a big ticket item please see attached form.

INFORMATION FOR VOLUNTEERS

Before your event, please review the Concession Information so you understand the Booster Club's expectations.

Each volunteer should have a primary responsibility. For most events, 2 volunteers will be sufficient - a Cashier who can grab prepared food and someone prepping and serving the food. Each group will be responsible for set-up, sales, and closing including clean up. You are welcome to staff the stand with more than 2 volunteers, but for purposes of calculating total volunteer hours for the distribution of proceeds to volunteer groups, we'll assume you had a maximum of 2 volunteers at a time (4 for Friday night football games, and 1 for soccer).

If you'd like a high-level overview of what tasks need to be completed to set up and close the Concession Stand, it may be helpful to review the Concessions Guidelines which include an opening and closing checklist.

Specific instructions for operating the square and making hot dogs, popcorn, nachos for all locations and pretzels, coffee and hot chocolate at The Grace Center. All of these documents are printed and located in the Concession Stand.

We ask that you please sign in on the Volunteer Log located in Concession Guidelines. Also please note Event-Specific Information - items to note, low inventory, discarded inventory, etc. Someone from the PPC will be there to answer questions. These forms will all be located in the Concession Stand for your Event.