

**PARK COUNTY SCHOOL DISTRICT #6**  
**Regular Board Meeting**  
**June 19, 2018**

The Board of Education of Park County School District No. 6 met on June 19, 2018 at 6:00 p.m. in the Westside Annex Board Room. Chairman Simone called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Lisa Constantine, Jenni Rosencranse, Kelly Simone and Scott Weber.

Absent: Tom Keegan and William Struemke.

Administrators present: Ray Schulte and Tim Foley.

Supervisors present: Terry Gardenhire and Tom Sarvey.

On motion by Trustee Bell, seconded by Trustee Rosencranse and carried, the agenda was approved.

Chairman Simone asked Mr. Foley to explain the change in video streaming of board meetings.

Mr. Foley explained that the district formerly used the "Cube" which was free. This program has now been purchased by another company and would cost a substantial fee to utilize. Facebook "Live" is being used currently at no cost as other streaming services cost anywhere from \$1,200 - \$5,000/year.

Mr. Foley shared the progress on implementing state policies regarding cybersecurity. While there is still work to be done, the full scope of training for staff is expected to take place before school starts in the fall.

Mr. Gardenhire gave an update on facilities projects stating that most all are on schedule. He explained that no bid was received for the window film project since the project was so large, but a bid for a portion of the job was submitted and would be up for approval. He stated there would be extra work necessary on the CMS observatory as there was more damage discovered than anticipated.

Mr. Sarvey gave the monthly budget update stating 21.65% was remaining at the end of May. The current carryover is comparatively higher than prior years. He shared information on other budget line items.

Trustees thanked Mr. Sarvey for his service to the district.

Mr. Keegan joined the meeting at 6:35 p.m.

Chairman Simone called for action on the consent agenda.

Trustee Bell moved to approve the consent agenda including a change to the May 15 minutes that refer to the May 1 minutes. Tom Keegan seconded. A question about the purpose of opening a Board Certified Behavioral Analyst position was shared. Mr. Schulte stated this position would work with students K-12 who have severe behavioral needs. This position would be funded with 6b federal dollars.

Motion carried and the following consent items were approved:

- Minutes of May 15, 2018 Board Meeting
- Minutes of June 5, 2018 Special Board Meeting
- Account for Heart Mountain Academy
- Application for the Consolidated Grant to include IDEA Funds
- Milk Bid awarded to Food Services of America:
  - 8 oz. bottle skim milk - \$0.60
  - 8 oz. bottle 1% milk - \$0.68
  - 8 oz. carton lactose-free milk - \$0.60
- Surplus Equipment Salvage
- Front Office Carpet Replacement at Eastside
- Big Horn Window Tinting to install shatter proof window film on CHS Entrance - \$21,168

- Bid for Beacon Hill Property Waterline to Nicholson Dirt Contracting in the amount of \$88,123 with a cost to the district of \$59,119.63 and the balance paid Harold Musser.
- Position for Board Certified Behavioral Analyst

Chairman Simone asked for Public Input on Agenda and Non-Agenda Items.

On motion by Trustee Rosencranse, seconded by Trustee Keegan and carried, the following employment recommendations were approved:

**CERTIFIED:**

**Resignations/Terminations/Retirements**

Cale Ostermiller, Special Education Teacher, Eastside  
 Karen Samuels, First Grade Teacher, Eastside (Retirement)

**Certified Employment**

Joseph Uptmore, Art Teacher, Livingston/Eastside  
 Victoria Bush, Art Teacher, Sunset/Livy/Wapiti/Valley  
 Jennisen Lucas, District Librarian (CHS)  
 Gretl Class, Secondary GATE (CMS)

**Transfers**

Teresa Decker, from 2<sup>nd</sup> Grade at Livingston to Elementary GATE (ES)

**Coaching**

Troy Hunt, Drama, CHS

**CLASSIFIED:**

**Resignations/Terminations/Retirements**

Amanda Cozzens, School Nutrition Assistant, Livingston  
 Jennifer Broadstone, Paraeducator, Sunset  
 Karma Sarvey, Paraeducator, CMS

**Classified Employment**

Jennifer Templin, School Nutrition Assistant, CHS/Livy  
 Michael Welch, School Nutrition Assistant, CHS

On motion by Trustee Bell, seconded by Trustee Keegan and carried, the inclusion of a bill from Diamond Point in the amount of \$65,494.28 was added and the vouchers for payment were approved as follows:

<u>Vouchers for Payment</u>	
General Fund	\$511,761.31
Special Revenue	\$30,287.38
Major Maintenance	\$143,263.36
Capital Construction Account	\$13,980.00
Food Service	\$59,252.33
Cody School Fund	\$34,123.01
Payroll	\$1,955,139.84

On motion by Trustee Keegan, seconded by Trustee Rosencranse and carried, the proposed 2019 Shoshone Recreation District budget summary was accepted as submitted.

Chairman Simone called for approval of student handbooks.

Superintendent Schulte explained that approval of the Cody High School student handbook had been postponed to July, so approval of student handbooks would be for Heart Mountain Academy, elementary schools and Cody Middle School.

On motion by Trustee Rosencranse to approve student handbooks, seconded by Trustee Constantine, Trustee Simone asked that policy references be consistent throughout all student handbooks, in particular Policy IICB – Volunteers and Policy JICG/JICH – Alcohol/Tobacco/Drug Abuse by Students. Mrs. Bell encouraged the district to add these to the website. Motion carried.

Chairman Simone called for approval of the agreement with Cody CAN.

Mr. Schulte explained there are questions about liability insurance and asked that the approval be tabled for one month.

Mrs. Bell moved to table the agreement with Cody CAN until July. Trustee Constantine seconded. Mrs. Bell questioned having an outside entity scheduling a Park 6 owned entity. Motion carried.

Mrs. Simone called for first reading of Policy KBDA – Parent/Family Engagement.

On motion by Trustee Rosencranse, seconded by Mrs. Bell and carried, Policy KBDA was moved from first to second reading.

Chairman Simone called for first reading of revised Policy GDC – Classified Leaves, Benefits & Retirement Incentive.

Stefanie Bell motioned to move Policy GDC from first to second reading. Jenni Rosencranse seconded. Mr. Schulte recommended deleting the hourly requirement and suggested the Board could pass the policy on first and final reading. Mr. Sarvey agreed it would be cleaner to begin the fiscal year with the revised policy.

Mrs. Bell amended her motion to accept the revised policy, to have it take effect July 1 and to pass the policy change on first and final reading. Trustee Rosencranse seconded and the motion carried.

Chairman Simone called for first reading of revised Policy IJL – Library Materials Selection & Adoption.

Scott Weber moved to table Policy IJL. Motion died for lack of a second.

Trustee Keegan motioned to move Policy IJL from first to second reading as presented. Trustee Bell seconded.

Trustee Bell shared that she felt a number of decisions needed to be made and offered additions to the policy. Discussion continued with Trustee Rosencranse offering a friendly amendment to pass IJL on first reading, to have additional revisions made for second reading and to move the policy through three readings. Tom Keegan seconded and the motion carried.

Chairman Simone called first reading of revised Policy KEC – Public Feedback or Complaints About Learning Resources.

Trustee Rosencranse moved to pass Policy KEC from first to second reading with revisions. Trustee Constantine seconded.

Revisions were shared and Trustee Rosencranse agreed to craft some additional revised language. Motion carried.

A brief recess was taken.

The meeting resumed and Chairman Simone called for first reading of proposed revisions to multiple policies (IK – Academic Achievement/Progress Reports, IKAB – Report Card/Progress Reports, IKC – Class Rankings/Grade Point Averages, IKF – Graduation Requirements, IKFA – Early Graduation and IKFB – Graduation Exercises/Valedictorian and Salutatorian) pertaining to the change from semesters to trimesters at Cody High School.

On motion by Jenni Rosencranse to move the policies from first to second reading, and seconded by Tom Keegan, Trustee Simone asked for some minor changes. The additional changes will be reflected on second reading. Motion carried.

Chairman Simone called for second reading to delete policies EBCB – Fire Drills, EBCC – Bomb Threat, EBCD – Hostage Situation, EBCE – School Closing and Cancellations and EBCE-R – Emergency Closing of Schools and to revise the Emergency Procedures Manual.

Trustee Keegan moved to delete policies EBCB, EBCC, EBCD, EBCE and EBCE-R and add corrections to the inserts to the Emergency Procedures Manual. Trustee Rosencranse seconded. Corrections were discussed. Motion carried.

Chairman Simone called for second reading of Policy JLG – Homeless Students.

On motion by Jenni Rosencranse, seconded by Stefanie Bell and carried, Policy JLG - Homeless Students was approved on second and final reading.

Chairman Simone called for second reading of Policy JICG/JICH – Alcohol/Tobacco/Drug Abuse by Students.

On motion by Trustee Rosencranse, seconded by Trustee Bell and carried, Policy JICG/JICH – Alcohol/Tobacco/Drug Abuse by Students was approved on second and final reading.

Chairman Simone called for selection of a trainer for conceal carry training.

Scott Weber moved to select Distributed Security, Inc. as a trainer contingent upon local law enforcement approval. Jenni Rosencranse seconded the motion.

Trustee Struemke joined the meeting via telephone.

Trustee Keegan asked for a recommendation from staff. Mr. Schulte stated he did not have a summary, but felt there were two vendors that could best meet the needs of the district for training: FASTER Colorado and Distributed Security, Inc.

Trustee Rosencranse offered a financial breakdown of the six individual RFP's that were received.

A great deal of discussion was held including training location, hours of training, ongoing costs, and potential number of applicants to train.

Trustee Bell moved to amend the original motion to strike security assessment from the proposal and awarding the Request for Proposal contingent upon confidentiality concerns being reviewed by district counsel. Trustee Rosencranse seconded the motion.

Additional discussion was held.

Mrs. Bell amended her amendment stating that should the district receive one to five applications from staff to conceal carry, the district would utilize FASTER Colorado and if the district receives six or more applications from staff to conceal carry, the district would utilize Distributed Security, Inc. Jenni Rosencranse seconded the amendment to the amendment. A roll call vote was held. Bell, Keegan, Constantine – Yes. Weber, Struemke, Simone and Rosencranse – No. Motion on the amendment to the amendment failed.

Trustee Bell offered a friendly amendment to accept and offer FASTER Colorado as an alternate trainer contingent on their being approved by local law enforcement. Trustee Rosencranse seconded the motion. A roll call vote was held. Bell, Keegan, Constantine, Simone and Rosencranse – Yes. Weber and Struemke – No. The amendment passed.

A roll call vote was taken on the main motion to; “select Distributed Security, Inc. to train staff for conceal carry, with FASTER Colorado as an alternate trainer, contingent on local law enforcement approval.” Rosencranse, Constantine, Simone, Struemke, Weber, Keegan and Bell – Yes. Motion carried unanimously.

Chairman Simone called for the additional budget amendment for the 2017/18 budget.

On motion by Stefanie Bell, seconded by Jenni Rosencranse and carried, the board approved amending the 2017/2018 budget by transferring \$65,494 from the general fund to capital construction.

Mrs. Simone called for Board Reports and asked the board’s pleasure in scheduling a work session with Sue Belish of the WSBA. (Trustee Struemke exited the meeting by telephone.)

Trustees agreed to forego a meeting with Ms. Belish, however, Trustee Bell asked for a review of Policy Section B as it conflicts with current Board Governance Policies. Chairman Simone suggested that discussions should also include interpersonal relationships and members agreed to review Board Governance and Section B of the Policy Manual at the September work session.

Chairman Simone called for the Superintendent’s Report.

Mr. Schulte talked about his recent attendance at the JEC meeting in Lander where school safety and security were discussed in detail. He briefly explained the updates made to regulation IKE-R – Promotion and Retention of Students and ILB-R – Guidelines for Handling and Administering District and State Level Tests. In closing, Mr. Schulte stated that interviews for a business manager had been scheduled.

Chairman Simone called for Visitor Comments. There were none.

There being no further regular business to come before the board, on motion by Trustee Keegan, seconded by Trustee Weber and carried, the meeting moved into Executive Session at 10:25 p.m. with action to occur afterward.

The regular meeting resumed at 10:50 p.m.

Trustee Rosencranse moved to increase the superintendent’s salary by \$2,000 per anum. Stefanie Bell seconded the motion. Motion carried unanimously.

Trustee Bell moved to waive the late resignation fee for the employee that was discussed in tonight’s executive session. Lisa Constantine seconded and the motion carried unanimously.

Trustee Bell moved to accept the executive session minutes for June 19, 2018. Seconded by Jenni Rosencranse and carried, the minutes were approved.

The regular meeting was adjourned at 10:54p.m.

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Chairman of the Board

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Date

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Clerk

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Date