

**PARK COUNTY SCHOOL DISTRICT #6**  
**Regular Board Meeting**  
**May 15, 2018**

The Board of Education of Park County School District No. 6 met on May 15, 2018 at 5:30 p.m. Vice Chairman Rosencranse called the meeting to order, led the Pledge of Allegiance and moved into Executive Session for W.S. 16-4-405(a)(ii) (personnel); 16-4-405(a)(iii)(pending or proposed litigation); or 16-4-405(a)(ix) (to consider or receive any information considered confidential by law). Board members present: Lisa Constantine, Tom Keegan, Jenni Rosencranse, William Struemke and Scott Weber. Absent: Kelly Simone. Administrators: Ray Schulte and Tom Sarvey.

The Board resumed the regular meeting at 6:15 p.m. in the Westside Annex Board Room. Trustee Keegan entered the meeting. Administrators present: Ray Schulte, Peg Monteith, Tim Foley, Jeremiah Johnston, Beth Blatt, Nicholas Gallagher, Jay McCarten, Mike Wood, and supervisors Terry Gardenhire, Mark Cozzens and Tom Sarvey.

Vice Chair Rosencranse announced a different form of video streaming of the meeting.

Vice Chairman Rosencranse called for approval of the agenda.

On motion by Trustee Bell, seconded by Trustee Weber, the addition of a consent item 3.19 – to accept the Executive Session Minutes of May 15, 2018 and the addition of item 5.9 – Staff Retention Bonuses, was made.

Trustee Struemke asked to have item 3.4 pulled from consent agenda to be voted on separately. Vice Chairman Rosencranse noted that could be done during the motion to approve consent items.

Motion carried and the two additional items were approved for the amended agenda.

Erika Quick announced student awards from the recent National JEA Convention and spoke about the invite she received for select students to attend the National Academy of Television Arts & Sciences award in June. Student JEA awards included:

- Cheyenne Hume – News Story & the Al Neuharth Free Spirit Award
- Mason Baum – Commentary
- Emmie Baker – Feature Story
- Alicia Kain – Sports News Story
- Sarah Kight – Lit. Magazine & Photography

Cody High School Principal, Jeremiah Johnston, announced the May employee recognition winner, Dean Olenik.

Superintendent Schulte announced an additional employee recognition recipient for May, Angie Page.

Mrs. Rosencranse shared that May is Military Appreciation Month and trustees thanked Mr. Struemke and all Park 6 staff who are in the military for their service.

Heart Mountain Academy Principal, Beth Blatt, spoke about the job-shadowing program that HMA has been using and introduced student, Casey Kleinman. Mrs. Blatt and Casey shared how the job-shadowing interview works, with Casey stating he will participate again next year.

Mr. Foley presented information on the Social Studies resources. The textbooks have been on display at the Park County Library for 45 days and received four complaints as well as a couple of positive notes. He explained that while Wyoming resources are fairly scarce, he recommended the board adopt the resources

that received no objections and wait on those resources receiving complaints so that the KEC process can work through them.

Mr. Gardenhire presented a facilities update. He reviewed summer projects including those that will be postponed. He reviewed expenditures and shared the 2018 projects status.

Mr. Sarvey gave the budget update as of April 30, 2018. He stated that there are still a few large expenditures remaining but the district is looking at a budget carryover. He shared a budget transfer of \$150,000 was in order along with a budget amendment of approximately \$71,000.

Mr. Schulte introduced the district's new human resources director, Chynna Singer.

Vice Chairman Rosencranse called for action on the consent agenda.

Trustee Struemke moved to approve all items on the consent agenda except for item 3.4 – Minutes of May 1, Special Board Meeting, which he requested be moved to item 5.10. Trustee Bell seconded the motion and asked for a friendly amendment to include the budget transfer of \$150,000 from Instruction to General Support and the budget amendment of \$71,088 to food service. Motion carried. Trustee Constantine noted that she abstained on approval of minutes prior to her coming on the board. The following consent items were approved.

- Minutes of April 17, 2018 Board Meeting
- Executive Session minutes of April 24, 2018 – 7:00 a.m.
- Executive Session minutes of April 24, 2018 – 5:30 p.m.
- Renewal of the T-21 House Lease
- Approval of the 2018/2019 Paid Holidays Schedule
- Approval of the 2017/2018 Budget Amendments
- Approval to Pay the 2018 Annual WSBA Dues in the amount of \$14,087.86
- Approval of Porter, Muirhead, Cornia and Howard to conduct the district audit
- Approval of KH Construction for the CHS Locker Refurbishment project in the amount of \$141,110
- Approval of KH Construction for the CMS Observatory Repair in the amount of \$14,650
- Approval of Evergreen Construction Specialties and Groathouse Construction for the District Locket Replacement in the amounts of \$123,021 and \$37,877 respectively. Total \$160,898.
- Approval of Bruco for district custodial equipment purchase in the amount of \$38,156
- Approval of Canon copiers from the Office Shop in the amount of \$64,513 for the elementary schools and a Ricoh copier from 360 Office Solutions for central administration office in the amount of \$19,711
- Approval of Big Horn Glass for CMS exterior door replacement in the amount of \$22,500
- Approval to purchase Social Studies resource materials that did not receive a complaint in the amount of \$94,929
- Approval of the 2018/19 7x7 Ratification Document
- Accepted a grant award from CenturyLink Clarke Williams Foundation in the amount of \$4,938 for Heart Mountain Academy

Vice Chairman Rosencranse called for Public Input on Agenda and Non-Agenda Items.

Jennison Lucas addressed the Board regarding the policy update on selection of library materials.

On motion by Trustee Constantine, seconded by Trustee Bell and carried, the following employment recommendations were approved:

**Resignations/Terminations/Retirements**

Susan Larsen, SpEd Tech Instructional Facilitator, District  
Sandy Winninger, Library Media Specialist, District

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**Certified Employment**

Brooke Lozier, 4<sup>th</sup> Grade, Livingston  
Michael Power, Science, CHS  
Katherine Raines, Language Arts/Journalism, CHS

**Transfers**

Stephanie Manuele, Art at Elementary to Art at CMS

**Coaching**

Charee Critchfield, JV Volleyball, CHS

On motion by Trustee Bell, seconded by Trustee Constantine and carried, the report on classified staff was received by the Superintendent as follows:

**Classified Staff Resignations/Terminations/Retirements**

Dennis Schiermeister, Head Custodian, SS  
Danny Oronoz, Custodian, CHS  
Lisa Litton, SpEd Para, ES  
Barb Baker, Driver, Transportation  
Annie Quintiliani, School Nutrition Assistant, CMS

**Classified New Hires**

Michael Thompson, Custodian, CMS  
Rhonda Nyffler, Head Custodian, SS

On motion by Trustee Bell, seconded by Trustee Weber and carried, the vouchers for payment were approved as follows:

<u>Vouchers for Payment</u>	
General Fund	\$372,086.34
Special Revenue	\$44,376.38
Major Maintenance	\$33,578.81
Capital Construction Account	\$0.00
Food Service	\$40,491.90
Cody School Fund	\$57,481.56
Payroll	\$1,892,986.95

Vice Chairman Rosencranse called for first reading of Policy JLG – Homeless Students.

Trustee Bell made a motion to move Policy JLG from first to second reading. Trustee Keegan seconded. Motion carried.

Superintendent Schulte shared that the changes that were made came from district counsel and were made to align with the changes from No Child Left Behind to the Every Student Succeeds Act.

Vice Chairman Rosencranse called for first reading to delete policies: EBCB – Fire Drills, EBCC – Bomb Threat, EBCD – Hostage Situation, EBCE – School Closing & Cancellations, and EBCE-R – Emergency Closing of Schools.

Trustee Bell made a motion to move the recommendation to delete policies EBCB, EBCC, EBCD, EBCE and EBCE-R from first to second reading. Trustee Struemke seconded.

Superintendent Schulte explained that the policies would be deleted from the policy manual, but procedures would be placed into the Emergency Procedures Manual. Motion carried.

Vice Chairman Rosencranse called for first reading of Policy JICG/JICH – Alcohol/Tobacco/Drug Abuse by Students.

Trustee Struemke motioned to move Policy JICG/JICH to second reading. Trustee Constantine seconded.

Mr. Schulte explained that the school district adopted the language the City of Cody used regarding e-cigarettes and vaping in order to comply with City ordinance and to ban these devices on school property. Motion carried and Policy JICG-JICH was moved from first to second reading.

Mrs. Rosencranse called for approval of the Request for Proposal for a Conceal Carry Trainer.

Mr. Struemke made a motion to approve the RFP. Mr. Weber seconded.

Mr. Schulte explained there was an error in the original RFP that has now been corrected and he suggested that page 1 of the RFP be published in the local newspaper as well as be placed on the district's website home page. Due to the length of the RFP, he recommended that pages 2-3 then be sent to interested parties along with regulation CKA-R4 – Training for Conceal Carry.

After some discussion and a request to make reference to the district consistent throughout, motion carried and the Request for Proposal was approved.

Vice Chairman Rosencranse called for approval of the CHS Field Restroom Remodel.

On motion by Mrs. Bell, seconded by Mr. Weber and carried, the CHS Field Restroom Remodel project was awarded to Diamond Point in the amount of \$230,000.

Trustee Bell moved to authorize staff retention bonuses as follows:

“All staff members employed as of June 15<sup>th</sup>, 2018 who are a .5 full-time equivalent and above shall receive a \$500 bonus. Those employed at a .49 full-time equivalent or less shall receive \$250, to be paid in the June payroll.”

Trustee Struemke seconded the motion and it unanimously carried.

Mrs. Rosencranse called for action on the May 1, 2018 Special Board Meeting minutes.

Mrs. Rosencranse moved to amend the minutes and approve them with an addition noting that Mr. Struemke arrived prior to the executive session. Trustee Weber seconded.

Discussion about whether W.S. 16-4-408 was violated was held with Mr. Struemke stating he would not vote to accept the minutes. He shared concern that the outside doors were not open for members of the public to re-enter the meeting once the executive session moved back into regular session and the Board took action. Trustee Kegan reminded the Board that access to the building was confirmed prior to taking action.

Trustee Bell made a friendly amendment to add the word “unanimously” to the May 1<sup>st</sup> meeting minutes. The May 1<sup>st</sup>, 29108 minutes shall read, “The regular meeting resumed at 10:20 p.m. and a motion was made by Trustee Bell and seconded by Trustee Rosencranse, to amend the agenda to include an action item to act on the 4% increase in health insurance premiums and action to approve the executive session minutes. Motion carried unanimously.”

Trustee Rosencranse seconded. Motion carried unanimously.

Vice Chairman Rosencranse called for Board Reports.

Individual trustees shared information on their recent activities around the district.

Trustee Bell shared that the board may want to consider expanding the retirement criteria for future years.

Vice Chairman Rosencranse called for the Superintendent's Report.

Superintendent Schulte opened discussion about student protests and stated that future protests would not be supported by building principals, as it is too disruptive and could be held outside the school day. A lively debate ensued.

Mr. Schulte reminded trustees that in March they planned to revise current Policy KEC and IJL and possibly consider reinstatement of Policy IJLA in June 2018. He shared a sample policy for Library Materials Selection and Adoption after polling other districts on their procedures.

Mr. Schulte stated that with the many items that still need to be discussed, the board would move to proceed with the June 5 work session. Sue Belish of the Wyoming School Boards Association would be available for a work session to review board accomplishments, future goals and board governance review on June 13<sup>th</sup> from 4:00 – 7:30 p.m.

The Joint Education Committee convenes in Lander on June 6-7 and Mr. Schulte has been asked to make a 20-minute presentation on the board's work on Policy CKA.

Vice Chairman Rosencranse called for Visitor Comments.

Jennison Lucas shared her experience with the formation of an acquisition committee to help select library materials and offered any assistance to the board as they develop a better policy and procedure.

There being no further action to come before the board, on motion by Tom Keegan, seconded by Scott Weber and carried, the meeting was adjourned at 8:20 p.m.

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Chairman of the Board

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Date

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Clerk

\_\_\_\_\_  
Date