

PARK COUNTY SCHOOL DISTRICT #6
Regular Board Meeting
July 18, 2017

The Board of Education of Park County School District No. 6 met on July 18, 2017 at 6:00 p.m. in the Westside Annex Board Room. Chairman Simone called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Rebecca George, Tom Keegan, Jenni Rosencranse, Kelly Simone and Scott Weber. Absent: William Struemke. Administrators present: Ray Schulte, Tim Foley, Peg Monteith and supervisors Gen Sheets, Terry Gardenhire and Tom Sarvey.

On motion by Stefanie Bell, seconded by Rebecca George and carried, the agenda was approved as presented.

Tim Foley presented the 2017 Young Dietician of the Year award to Gen Sheets, Food Service Director.

Mr. Foley shared 2017 PAWS data that reflected overall, the district is doing quite well. He reviewed and compared data from 2015, 2016 and 2017 and handed out a results comparison of Park 6 with Park 1 and Sheridan 2.

Mrs. Monteith presented information on IDEA funds. These federal funds are an annual allocation of approximately \$500,000 for Section 611 (earmarked for ages 3-21) and approximately \$5,000 for Section 619 (earmarked for ages 3-5). She further explained the guidelines and purpose for use of these funds.

Gen Sheets shared a nutrition program update. While there has been a 4% decline in enrollment since 2012, breakfast participation has increased 65%, lunch participation has increased 12% and federal reimbursements have increased 33%. Overall, the program has done very well.

Terry Gardenhire gave an update on summer projects. Many projects are in full swing and the Valley project substantial completion date has been extended due to various construction conflicts. Principal Wood and Valley parents have been working to secure an alternative location to hold school until construction is complete.

Mr. Sarvey reviewed the budget and shared updates to the budget book. He reviewed the various funds ending FY2016/2017 and informed the board that there was a change in the way the county distributes motor vehicle taxes. Prior to February 2017, distributions were done in February and October, but a decision was made to do monthly payments that resulted in a change to the 2016/17 budget, increasing revenues by approximately 40%. The increase in local revenue will decrease state funding.

Stefanie Bell moved to approve all items listed on the Consent Agenda as presented with a change/addition to the June 20 minutes. Tom Keegan seconded.

Scott Weber shared concern about the contract for School Improvement/Accreditation Consulting and asked that it be pulled for discussion.

Mr. Bell made an amendment to pull the School Improvement/Accreditation Consulting contract aside for discussion. Tom Keegan seconded.

The vote was called on the original motion. Motion carried and the following items were approved:

- Corrected minutes of June 20, 2017 Regular Meeting
- School Resource Officer contract with the City of Cody in the amount of \$43,095
- Designation of Special Services Director as 504 Coordinator
- Designation of Assistant Superintendent as Federal Programs Director
- Set School Meal Prices for 2017/18:

	<u>Breakfast</u> <i>Current</i>	<i>Proposed</i>
K-12	\$1.75	No Change
Adult	\$2.50	No Change

	<u>Lunch</u> <i>Current</i>	<i>Proposed</i>
K-5	\$2.50	No Change
6-8	\$2.75	No Change
9-12	\$2.75	No Change
Adult	\$4.00	No Change

- Set 2017/18 tuition rate at \$15,061.92
- Approved the following list of bus routes by exception:

West Cooper Lane	Route Numbers 2,4 and 6 (a.m. and p.m.)
Big Horn Avenue (US 14A)	Route Numbers 2, 6, 9 and 11(a.m. and p.m.)
Robert Street	Route Numbers 6 and 9 (a.m. and p.m.)
A Street	Route Number 9 (a.m. and p.m.)
B Street	Route Number 9 (a.m. and p.m.)
C Street	Route Number 9 (a.m. and p.m.)

D Avenue	Route Number 9 (a.m. and p.m.)
E Avenue	Route Number 9 (a.m. and p.m.)
F Street	Route Number 9 (a.m. and p.m.)
East Sheridan Avenue	Route Numbers 3, 6, 11 and 29 (a.m. and p.m.)
Blackburn Street	Route Number 3 (a.m. and p.m.)
Yellowstone Highway (US 14, 16 & 20)	Route Numbers 1 and 5 (a.m. and p.m.)
East Stampede Avenue	Route Numbers 6 and 29 (a.m. and p.m.)
29 th Street South of Sheridan Avenue	Route Number 29 (a.m. and p.m.)
17 th Street (US 14, 16 & 20)	Route Numbers 6 and 11 (a.m. and p.m.)
16 th Street (US 14A)	Route Numbers 4, 6, 9 and 16 (a.m. and p.m.)
8 th Street (US 14, 16 & 20)	Route Numbers 1, 4 and 6 (a.m. and p.m.)
23 rd Street (South of Newton Avenue)	Route Numbers 6 and 29 (a.m. and p.m.)
Highway 120 (Belfry Bridge)	Route Numbers 4, 6 and 16 (a.m. and p.m.)
(All of the above roadways involve Route Number 31, which is an afternoon shuttle.)	

- Physical Therapy Services with AMN Healthcare Services to be split with Park County SD No. 1 at \$75/hour
- Bid award for Playground Surface Material for Sunset K/1 playground to Rubber Recycle in the amount of \$37,900
- Valley School Change Order in the amount of \$9,440 paid from School Facilities Department Capital Funds

Discussion on the School Improvement/Accreditation Consulting contract was held and Mr. Weber stated that he feels the district uses too many consultants and that this work could be done internally. Mr. Schulte shared that this person works with school improvement teams, principals, chairs a district school improvement team, participates in numerous accreditation visits and brings back valuable information that helps keep our district up-to-date. Mrs. Bell echoed that she does see value in this consultant's work.

On motion by Stefanie Bell, seconded by Tom Keegan and carried, the School Improvement/Accreditation Consulting contract was moved to an action item.

Chairman Simone asked for Public Input on Agenda and Non-Agenda Items.

Bill Tallen shared the progress of the Wyoming Department of Education School and Safety Committee work that he serves on, regarding firearms in schools. He offered to answer any questions anyone may have. The guidelines they have worked on should be out by August 20th. This is a 17-page detailed resource that is separate from what was shared by Wyoming School Boards Association.

On motion by Rebecca George, seconded by Jenni Rosencranse and carried, the following employment recommendations were approved:

Resignations/Terminations/Retirements

Chip Miller, Career & Tech, CHS

Certified Employment

Pilar Johnston, Spanish Teacher, CMS/CHS

Classified Employment

Gregory Haas, Custodian, Eastside

Winifred Bahr, School Nutrition Assistant, CMS

A 5-minute recess was taken.

The public hearing on the budget opened at 8:05 p.m.

Mr. Sarvey thanked the board, administration and business office staff for all the work helping create the 2017/18 budget. He briefly reviewed revenue and expenditures and then took questions.

Mrs. Simone asked for any public input from the public.

On motion by Mrs. Bell, seconded by Mr. Weber and carried, the board moved to conclude the budget hearing and resume the regular meeting at 8:25 p.m.

On motion by Trustee Bell, seconded by Trustee George and carried, the vouchers for payment were approved as follows:

<u>Vouchers for Payment</u>	
General Fund	\$449,949.05
Special Revenue	\$35,350.76
Major Maintenance	\$76,898.36
Capital Construction Account	\$26,111.31
Food Service	\$22,626.20
Cody School Fund	\$62,250.86
Payroll	\$1,922,764.17

Chairman Simone called for approval of the 1.0 mill levy to support the Shoshone Recreation District.

On motion by Tom Keegan, seconded by Stefanie Bell and carried, the following resolution was approved:

“Be it resolved that the Board of Trustees for School District 6 of the State of Wyoming authorizes the Park County Treasurer to pay directly to the Shoshone Recreation District that portion of the mill(s) levied and apportioned to the Recreation District.”

Chairman Simone called for review of Policy BDD – Board/Superintendent Relationship.

Trustee Bell motioned, and Trustee Keegan seconded, to move Policy BDD from first to second reading.

Mrs. Bell stated she would like to see what other boards are doing with board governance and that a deeper discussion is warranted. Mr. Schulte agreed that the board should consider whether they need both board governance policy and operational policy on this specific topic. It was suggested the Board visit with Sue Belish about reviewing Governance policy and administrative policy. Motion carried.

Chairman Simone called for review of Policy BDG – School Attorney/Legal Services.

On motion by Mrs. Bell to move policy BDG from first to second reading, Mrs. George seconded. Discussion on this policy followed. Mr. Schulte stated there were not recommended changes and that the policy was simply being reviewed as it had not been updated since 1998. Jenni Rosencranse shared that the district doesn't really have an appointed attorney, however the policy says that it does. Chairman Simone agreed to visit with Brian Farmer of the Wyoming School Boards Association about whether there is a statute requiring policy on hiring counsel. She will share her findings at the August 15th meeting. Motion passed.

On motion by Trustee Bell and seconded by Trustee Keegan, Policy JF – Student Admissions was recommended to be moved from first to second reading. Superintendent Schulte stated that once a student graduates, they cannot reenroll. Motion carried.

Chairman Simone called for first reading of Policy JEA – Compulsory Attendance Age and Procedure for Withdrawal of a Minor Student.

On motion by Trustee Rosencranse, seconded by Trustee Bell, and carried, Section D language of Policy JEA was recommended for incorporation into Policy JF. Motion carried and Policy JEA was moved to second reading.

Mrs. Simone called for first reading of Policy JBA – Discrimination – Student Complaint Procedure.

On motion by Jenni Rosencranse, seconded by Rebecca George and carried, Policy JBA was moved from first to second reading.

Chairman Simone called for first reading of Policy GCBC – Substitute Pay.

On motion by Trustee Rosencranse, seconded by Trustee George and carried, Policy GCBC was moved from first to second reading with Mrs. Rosencranse and Mrs. George agreeing to work to incorporate some of the language from Policy GCG and to bring back Policy GCBC at the August 15th meeting.

Chairman Simone called for first reading to delete Policy GCG – Part Time Substitute Professional Staff Employment.

On motion by Mrs. Rosencranse, seconded by Mrs. George and carried, Policy GCG was moved from first to second reading for deletion.

Chairman Simone called for approval of the district's 2017/2018 budget.

Stefanie Bell moved and Jenni Rosencranse seconded, to approve the FY 2017/2018 budget. Superintendent Schulte acknowledged the extensive work put into creating the budget by Mr. Sarvey. Motion carried.

WHEREAS, on the 18th day of July, 2017, the budget officer filed with the Board of Trustees of Park County School District No. 6, a tentative budget and budget message for the fiscal year ending June 30, 2018, and

WHEREAS, notice of such budget hearing was published in the Cody Enterprise, a newspaper having general circulation in Park County, the county in which the district is located on July 11, 2017, and

WHEREAS, a public hearing was held concerning such budget on the third Tuesday in July at 8:05 p.m., at which time all interested parties were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Park County School District No. 6 that such a budget, as revised, if applicable, is hereby adopted and subject to future amendment is in effect for the fiscal year ending June 30, 2018.

BE IT FURTHER RESOLVED that the following appropriations are made as of and for the fiscal year ending June 30, 2018, and that those respective expenditures applicable to each department and fund shall be limited to the amounts hereby appropriated, subject to future amendment.

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Appropriations:	
General Fund	\$31,458,631.00
Special Revenue Fund (including Major Maint)	\$ 3,377,302.00
Debt Service Fund	\$ 0.00
Capital Construction Fund	\$ 763,436.00
Food Service Fund	\$ 731,224.00
Pupil Activity Fund	\$ 625,000.00
Total Appropriations	\$36,955,593.00

BE IT FURTHER RESOLVED, that after deducting all available cash and estimated revenues, the following amount must be raised through general taxation, and that such levies as are required to provide such amounts are hereby authorized as of and for the fiscal year ending June 30, 2017.

Amounts to be raised:
 General Fund \$10,089,639.00*
 *Based on local 25 mills and 6 county mills.

Chairman Simone called for approval of the School Improvement/Accreditation Consulting contract.

Trustee Bell motioned to approve the School Improvement/Accreditation Consulting Contract. Trustee Keegan seconded. Discussion followed. Trustee Weber stated he believed the contract to be unnecessary as the district is already running on a negative budget. Trustees Simone and Rosencranse countered that there is good value in retaining the contract; that the reduction in staff already puts more work on remaining staff. Motion carried and the contract for School Improvement/Accreditation Consulting was approved for MaryAnn DeHaven in the amount of \$12,000.

Chairman Simone called for Board Reports.

Mrs. Bell asked about the status of creating a Comprehensive Substance Abuse Prevention task force with Diane Ballard. The Board agreed to discuss this at the August board meeting. She also recommended committee reassignments be done in August to coincide with the start of school.

Tom Keegan shared that he had talked with Rick Manchester and Jolene Selk regarding how they calculate usage of the swimming pool. The Board agreed that an Ad Hoc committee would be prudent to create and they would discuss this at the August board meeting.

Rebecca George asked if staff handbooks were available.

Mr. Schulte said he would have copies available to view at the August meeting.

Kelly Simone gave kudos to the Rotary Club for their success in having an all-inclusive play park developed. She extended an invitation to board members to attend the ENDOW (Economically Needed Diversity Options for Wyoming) meeting that will be held in Cody on July 27 and 28. She also shared a thank you from the students who participated in Science Kids to Erika Quick for her photography session.

Mrs. Simone called for the Superintendent's report.

Mr. Schulte stated that an ad for new KEC committee members was ready to publish and the Board may wish to consider appointments beyond one-year. He shared a math professional development opportunity set for August that will also be offered to classified staff. At a recent WSBA/WASA meeting, a handout on "Proposed Legislative Goals" was shared and he shared this with board members.

On August 15th from 5:00 – 7:00 p.m., educational funding model consultants will be hosting feedback sessions in the CHS cafeteria and CHS band room for school staff. The Board agreed to push back the start time of the August 15th board meeting to 7:00 p.m. so that board members may attend the feedback sessions.

The WSBA Fall-Round Up is scheduled for August 24th, with more information coming soon.

A new substitute pay regulation was shared along with the supervisor/director salary schedule that is now complete. Some discussion of the Teacher Evaluation Committee and the effectiveness of the Professional Growth Plan model was shared and a recommendation may be forthcoming in August or September. Additional information about closed captioning archived board meeting video was shared and determined that the archived videos would remain in-district, but not posted.

Chairman Simone called for Visitor Comments.

There being no further business to come before the board, Tom Keegan moved to adjourn at 10:00 p.m.

 Chairman of the Board

 Date

 Clerk

 Date

July 18, 2017