

**PARK COUNTY SCHOOL DISTRICT #6**  
**Regular Board Meeting**  
**November 20, 2017**

The Board of Education of Park County School District No. 6 met on November 20, 2017 at 6:00 p.m. in the Westside Annex Board Room. Chairman Simone called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Rebecca George, Tom Keegan, Jenni Rosencranse, Kelly Simone and Scott Weber. Absent: William Struemke. Administrators present: Ray Schulte, Tim Foley, Peg Monteith, Jeremiah Johnston, Tony Hult, Kelly Merager, Patrick Couture, Nicholas Gallagher, Mike Wood, and supervisors Terry Gardenhire, Mark Cozzens, Gen Sheets and Tom Sarvey.

On motion by Rebecca George, seconded by Jenni Rosencranse and carried, the agenda was approved as presented. Chair Simone noted that the executive session that had been scheduled prior to the meeting had been cancelled.

Activities Director, Tony Hult introduced Cody High School cross-country coach, Maggie Kirkham. Coach Kirkham introduced the all-state cross-country athletes, Jonathan Sanchez, Riley Smith, Baylee Stafford and Erin Wooley.

Cody High School football coach, Matt McFadden, introduced the 3A State champion football team and the all-state award winners, Jordan Wasia, Charlie Beaudrie, Jakob Deardorff, Matt Skinner, Jackson Morris, Jared Grenz, Ian Crawford and Owen Oilar and he shared that the entire team worked as one to win the state championship.

School Nutrition Director, Gen Sheets announced the employee recognition winner, Marie Bahr, of Cody Middle School, and read the nomination.

Cody High School student council representatives gave a brief presentation on their goals and the success of various activities. They are focusing on improving student morale and bringing better unity among the student body.

Diane Cox of Porter, Muirhead, Cornia and Howard summarized and presented the district audit report. She closed by stating the district received an unmodified opinion, which is the best the district can get.

Cody Middle School principal, Kelly Merager, shared a video presentation compiled by computer science students and talked about the good work taking place at Cody Middle School.

Mr. Gardenhire gave the facilities update consisting of major maintenance funding, the five-year plan, a five-year budget summary and a list of projects over \$25,000 for 2018-2022. Mrs. Bell noted that future door and window replacements must have security taken into consideration.

Mr. Cozzens gave a transportation update consisting of an inventory of staff vehicles and a request to bid and purchase two replacement vehicles. Trustee Rosencranse thanked the transportation staff for keeping these high mileage vehicles operating.

Mr. Sarvey gave a budget update noting the district will need to watch the health insurance open enrollment numbers this month to see how it may impact the budget. Mr. Sarvey added that the capital construction cash balance as of October 31, 2017 was \$598,464. Trustee Rosencranse asked the purpose of those funds. Trustee Simone shared they could be used to construct a new transportation building but they have not been earmarked definitively. Trustee Bell asked if any consideration had been given to a bond issue. Mr. Schulte shared that any plans for adding a bus garage will be based on changes to the funding model during the upcoming legislative session.

Chairman Simone called for action on the consent agenda.

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On motion by Trustee Keegan, seconded by Trustee Rosencranse with a friendly amendment to make some minor corrections in minutes, the following items were approved:

- Set Graduation Dates for:
  - Heart Mountain Academy – May 25, 2018 at 6:00 p.m.
  - Cody High School – May 26, 2018 at 2:00 p.m.
- Approved out of state travel for CHS Jazz Band to Reno, NV – April 2018
- Approved out of state travel for CHS Vocalists to Northwest Honor Choir – March 2018
- Approved Regular Board Meeting Minutes of October 17, 2018
- Approved Special Board Meeting Minutes of October 23, 2018
- Approved Special Board Meeting Minutes of November 7, 2018
- Approved Special Board Meeting Minutes of November 13, 2018
- Approved the Proposed 2018/2019 School Calendar
- Accepted a \$5,000 Donation to CHS Speech and Debate Club from Jerry and Deb Bank
- Approved Application for a Coca-Cola/Keep America Beautiful Recycling Grant from CMS
- Accepted the Consolidated and IDEA Grants
- Accepted a Donation from the Wapiti Parent/Teacher Group to Wapiti School for a Climbing Wall
- Accepted a \$10,000 Anonymous Donation to CHS Outdoor Club
- Accepted a \$20,000 Scholarship Donation to CHS
- Accepted a \$900 Anonymous Donation to CMS Robotics Club
- Approved ACE Engineering for Professional Services for LED Lighting
- Approved an Extended Contract with TSP for Professional Services for Security Design
- Approved Advertisement for Bids for CHS Elevator Upgrade
- Approved (3) Requests for Early Graduation

Trustee Bell noted that graduation dates should be set earlier and recommended dates be set for the new 2018/19 calendar within the next month.

Chairman Simone thanked donors for their generosity and asked for Public Input on Agenda and Non-Agenda Items.

Shirley Stephens spoke regarding the guns in schools issues and asked trustees to make careful considerations and slow down.

Flint Flesher, owner of Alpine Firearms Training, spoke about the gun issue and stated if training is done correctly, it can be safe.

Marjorie Tallen spoke to student attendees and commended them for getting involved in the gun issue. She reiterated what Sheriff Steward had stated in a prior meeting, that it “takes seconds and we are minutes away” (referring to an active shooter situation).

Bill Tallen addressed the board and attendees by stating that guns are inanimate objects and continued by sharing an active shooter scenario.

Larry Gerber shared that he is neither anti-gun nor a propaganda perpetuator, but rather a pro-fact individual. He shared the story of his cousin who was killed in the Aurora theatre shooting where these shooters do not think like us; weapons free zone signs make no difference. He offered documentation substantiating his information.

A brief recess was taken.

The meeting resumed and on motion by Jenni Rosencranse, seconded by Rebecca George and carried, the following employment recommendations were approved:

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**Resignations/Terminations/Retirements**

Casey Sullivan, Business Secretary, CHS  
Ashlea Abenne-Bassett, Accounting Tech, Business Office  
Brianna Kirkpatrick, P/T Receptionist Business Office

**Classified Employment**

Alan Vogel, Custodian, Eastside

On motion by Trustee Bell, seconded by Trustee Rosencranse and carried, the vouchers for payment were approved as follows:

<u>Vouchers for Payment</u>	
General Fund	\$343,554.91
Special Revenue	\$76,291.77
Major Maintenance	\$19,625.91
Capital Construction Account	\$127,713.35
Food Service	\$48,292.02
Cody School Fund	\$36,801.36
Payroll	\$1,887,325.62

Stefanie Bell moved to approve the audit report stating that Park County School District #6 has elected to utilize the available grace period for the implementation of the procurement standards contained in the Uniform Guidance 2 CR 200.317-326 and that the food service procurement policy is slated for final reading later this evening. Alignment of purchasing with procurement standards will be made by the May 2018 deadline. Tom Keegan seconded. Mrs. Bell amended her motion to correct the deadline date to July 1, 2018. Tom Keegan seconded. Motion carried.

Stefanie Bell moved to approve the following KEC applicants and alternates. Jenni Rosencranse seconded. Trustee Simone stated that three additional members would be selected with five alternates. She recommended the board move forward to the next agenda item while voting was tabulated.

On motion by Jenni Rosencranse, seconded by Rebecca George and carried, Point Architects was approved to create bid specifications for CHS football field restroom upgrades. Trustee Bell added that it might be prudent to host some type of community fundraiser when the district is ready to perform the upgrades.

Trustee Bell moved to approve the second semester Algebra II math position. Tom Keegan seconded. Motion carried.

Trustee Struemke joined the meeting by phone to submit his votes for the KEC committee.

A brief recess was taken to tally the votes.

The meeting resumed and the following KEC applicants were selected:

Ann Anderson  
Julie Johannsen  
Annmarie McMahill

Alternates:

Marjorie Tallen  
Jessica Case  
Emmanuelle McCarty  
Sheila Leach  
Helen Lessard

On motion by Trustee Rosencranse, seconded by Trustee Bell and carried, a 1/8 Spanish I position was approved.

On motion by Trustee Rosencranse, seconded by Trustee George and carried, a special education teaching position was approved for Cody Middle School.

On motion by Trustee Bell, seconded by Trustee Rosencranse and carried, a ¼ nurse position at Cody High School was approved. Superintendent Schulte discussed future possibilities for staffing nurses.

Jenni Rosencranse motioned to seek bids for two new staff vehicles. Tom Keegan seconded and the motion carried. Once the bids are in, the board will then move to surplus two vehicles and reassign two vehicles.

Chairman Simone called for second and final reading of revised Policy EFAB – School Nutrition Procurement.

On motion by Stefanie Bell, seconded by Tom Keegan, corrections were suggested. Mrs. Bell amended the motion to include the changes. Tom Keegan seconded. Motion carried and Policy EFAB –School Nutrition Procurement was approved on second and final reading as amended.

Chairman Simone called for second and final reading to delete Policy CDO – Support Staff Evaluation and adopt Policy GDO – Support Staff Evaluation.

On motion by Jenni Rosencranse, seconded by Rebecca George and carried, Policy CDO – Support Staff Evaluation was deleted and Policy GDO – Support Staff Evaluation was approved on second and final reading.

Chairman Simone called for second and final reading to re-code regulation CDO-R as exhibit GDO-E – Support Staff Performance Evaluation.

On motion by Rebecca George, second by Tom Keegan and carried, regulation CDO-R was recoded as exhibit GDO-E – Support Staff Performance Evaluation.

On motion by Stefanie Bell, seconded by Tom Keegan and carried, Policies EAA – Evaluation of Support Services, GCO/GDOA – Evaluation: All Personnel and GDOA/GCO – Evaluation of Support Staff were approved for deletion.

Chairman Simone called for second and final reading to revised Policy GCOA – Evaluation of Certified Staff.

On motion by Jenni Rosencranse, seconded by Rebecca George and carried, Policy GCOA – Evaluation of Certified Staff was approved on second and final reading.

Chairman Simone called for second and final reading to re-code Policy GCOO as exhibit GCOA-E.

On motion by Rebecca George, seconded by Jenni Rosencranse and carried, Policy GCOO was re-coded as exhibit GCOA-E.

Chairman Simone called for second and final reading to update Policy KE – Public Concerns and Complaints.

On motion by Rebecca George, seconded by Jenni Rosencranse and carried, Policy KE – Public Concerns and Complaints was approved on second and final reading.

Chairman Simone called for first reading of Policy EGA – Critical Infrastructure Security.

On motion by Stefanie Bell, seconded by Jenni Rosencranse, Superintendent Schulte shared that this policy had been completely re-written and Mr. Foley has been working with the technology directors in Park 1 and Park 16 to create a manual that accompanies this policy. Motion carried and Policy EGA – Critical Infrastructure Security was moved from first to second reading.

Chairman Simone called for Board Reports.

Board members shared what meetings and activities they recently attended.

Superintendent Schulte shared that administrators from around the Big Horn Basin had been to Cody recently to attend the Wyoming Instructional Leadership Network where they visited classrooms and gave feedback. Mr. Schulte also had the opportunity to attend the Center for Creative Leadership training with other superintendents where they worked on goals. He attended a School Facilities Department meeting in Evanston where they accepted the sale of the old Sunset property. He plans to attend the next Select Committee meeting on recalibration November 28-30.

Chairman Simone called for Visitor Comments.

Chairman Simone called for discussion of Policy CKA – Firearms: Personnel Authorized to Carry.

Trustees took turns sharing information and concerns. It was decided that an additional meeting needed to be held for just the firearms topic and trustees shared their top five concerns to be discussed at that meeting. The meeting was set for Wednesday, November 29<sup>th</sup> at 6:00 p.m. and would be held in a much more informal setting. It was suggested that law enforcement again be invited.

There being no further action to come before the board, the meeting was adjourned at 9:25 p.m.

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Chairman of the Board

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Date

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Clerk

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Date