

PARK COUNTY SCHOOL DISTRICT #6
Regular Board Meeting
September 18, 2018

The Board of Education of Park County School District No. 6 met on September 18, 2018 at 6:00 p.m. in the Westside Annex Board Room. Chairman Simone called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Lisa Constantine, Tom Keegan, Scott Weber and Kelly Simone. Trustees Struemke and Rosencranse arrived later. Administrators present: Ray Schulte, Tim Foley, Jeremiah Johnston, Kelly Merager, Jay McCarten, Nick Gallagher and Mike Wood. Supervisors present: Dawn Solberg, Terry Gardenhire and Chynna Singer.

Chairman Simone called for approval of the agenda.

Stefanie Bell moved to approve the agenda as amended. Tom Keegan seconded. Motion carried.

Mike Wood announced the recipient for employee of the month, Sandra Nicola. He shared the nomination and spoke about Mrs. Nicola's exceptional work efforts.

Nick Gallagher introduced Katie McCue as a Wyoming Arch Coal recipient for 2018.

Ray Schulte introduced Audra Wood, Park 6 Teacher of the Year, and explained the process involved to reach this achievement.

Mike Wood reported on behalf of the elementary principals, that the work that's being done involving PLC's and their focus on narrowing what they do to PLC Right, PLC Tight. A brief question and answer period followed.

Cody High School principal, Jeremiah Johnston, reported on the junior class of 2018 ACT results. He reviewed data, which also included discussion on the addition of the ACT prep class.

Mr. Johnston continued with a report on AP class results. These classes give students the potential to earn college credit.

Mr. Johnston updated the board regarding the attendance policy. He explained that all absences other than those absences for school-sponsored activities will count toward the maximum absences allowed per trimester (6 class periods). The goal is to notify parents and students early on when a student is in danger of missing too much school time. Early notification will be met with school-based support focusing on completion of work to ensure higher levels of student success.

Terry Gardenhire gave an update on facility projects. He stated that many projects are nearing completion and that he is working to remedy issues that were addressed in a June visit from OSHA. Discussion was held on the RFP for architectural services for the bus garage renovation/replacement.

New business manger, Dawn Solberg, was introduced and Ms. Solberg reviewed the budget as of the end of August.

Trustee Bell moved to approve the consent agenda including an amendment to the September 4 minutes. Trustee Keegan seconded. Discussion was held pertaining the September 4 minutes. Additional discussion was held about the volunteer application form and whether to consider it as a regulation or exhibit. Chairman Simone also thanked the organizations making donations to the district. Motion carried and the following items were approved:

Certified Employment

Coaching

Sean Conaway & Melissa Zeirlein, Assistant Speech (co-coaches)

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Classified Employment

Resignations/Terminations/Retirements

Greg Giggey, Custodian, Sunset/Wapiti

New Hires

Diana Davis, Severe Needs, SpEd Para, CHS
Lyndsey East, Crossing Guard, CMs
Mischel Matakiewicz, Cafeteria Supervisor, CMS
Brandy Lasseter, Severe Needs SpEd Para, CMS
Chris Fuss, Cafeteria Supervisor, CMS

- Vouchers for Payment:

General Fund	\$403,382.57
Special Revenue	\$30,732.90
Major Maintenance	\$551,152.56
Capital Construction Account	\$248,917.54
Food Service	\$6,032.82
Cody School Fund	\$8,287.19
Payroll	\$1,301,108.38

- Minutes of August 21, 2018
- Amended Minutes of September 4, 2018 Special Meeting
- (2) Executive Session Minutes of September 4, 2018
- Isolation Mileage Reimbursement Request – Emmanuelle McCarty – 24 miles per day
- Authorized RFP's for Architectural Services for Transportation Facility
- Assigned Policy Code for Volunteer Application as an Exhibit and Clarified Tiers
- Moved Regular October Board Meeting to Monday, October 15
- Accepted \$285.45 Donation from Park County Library Foundation for the CHS Bronc Band
- Accepted \$500 Donation from Cody Community Choir for CHS Choir
- Approved Request for Out-of-State Student Travel to Chicago for JEA Students, Nov. 1-4

Chairman Simone called for public input.

Keith Ungrund thanked the board for letting him speak about his charge to have high school girls' softball sanctioned as a WHSAA sport.

A brief recess was taken at 7:37 p.m.

The meeting resumed and Chairman Simone called for selection and approval of KEC applicants.

Stefanie Bell moved to approve the seven applications that were submitted. Jenni Rosencranse seconded. Motion carried and the following applicants were selected to serve on the KEC Resource Complaint Committee:

1. AnnMarie McMahill (approved following the initial deadline)
2. Emmanuel McCarty
3. Jessica Case
4. William "Ford" Roes
5. Richard Jones

Alternates:

6. Deb White
7. Sara Grownney
8. Yancy Bonner

Chairman Simone called for second and final reading of Policy EFA – Health and Wellness.

On motion by Trustee Rosencranse, seconded by Trustee Constantine and carried, the Health and Wellness Policy was approved on second and final reading.

Chairman Simone called for first reading of Policy GCCAD/GDCC – Maternity/Paternity Leave.

Trustee Bell moved to approve Policy GCCAD/GDCC with it's clarifying language. Trustee Keegan seconded. Motion carried.

Trustee Bell made a motion to move the First Reading of Policy BGC and corresponding Board Governance Policy 1.8 to second reading. Tom Keegan seconded.

After a lengthy discussion about the inconsistency between Board Governance and section B of the policy manual, Mrs. Bell moved to table this item for discussion at a work session and to bring it back in proper form. Tom Keegan seconded. Motion carried.

Chairman Simone called for first reading of Policy BDD and the corresponding Board Governance Policy.

Mrs. Bell moved to approve on first reading and move to second reading, Policy BDD and the Board Governance Policy, adding that she will work with Mrs. Page to make clarifications. Jenni Rosencranse seconded the motion and the motion carried.

Chairman Simone called for first reading of Policy KEC – Public Feedback or Complaints About Learning Resources.

Trustee Rosencranse moved to approve policy KEC on first reading and move to second reading. Scott Weber seconded.

After a lengthy discussion on proposed changes, Trustee Rosencranse suggested making the changes that were discussed, bringing the policy to a work session as an action item and then holding a third reading at the regular October board meeting.

On motion by Jenni Rosencranse, seconded by Tom Keegan and carried, Policy KEC was moved to second reading for discussion at the October work session, followed by a third reading at the regular October board meeting.

Chairman Simone called for first reading of Policy IJL – Library Materials Selection & Adoption.

Stefanie Bell moved to forward Policy IJL from first to second reading. Jenni Rosencranse seconded. Motion carried.

Chairman Simone called for Board Reports.

Trustee Bell volunteered to serve as a voting delegate at the November Wyoming School Board Association annual conference.

Trustees shared various information with each other.

Chairman Simone called for the Superintendent's Report.

Mr. Schulte shared a quick enrollment update that showed a slight decrease in enrollment from Sept. of 2017. He spoke about the recent Wyoming Instructional Leadership Network (WILN) visit, as well as a procedural change made in the transportation handbook outlining chaperone, coaches and bus driver duties. He also shared the recent accreditation report. Professional development has been scheduled for all certified and classified staff for October 8.

There being no further regular business to come before the board, Tom Keegan moved to recess into executive session at 10:25 p.m. to discuss personnel, pending or proposed litigation, or to consider or receive any information considered confidential by law, with action to follow. Scott Weber seconded. Motion carried.

The regular meeting resumed at 10:58 p.m.

Jenni Rosencranse moved to approve the trainer for CKA contingent upon the school district attorney's approval of the trainer's contract. Scott Weber seconded. Motion carried.

Stefanie Bell moved to deny the request for admission for a Wyoming Resident Out-of-District student. Lisa Constantine seconded. Motion carried.

There being no further action, the meeting was adjourned at 11:02 p.m.

Chairman of the Board

Date

Clerk

Date