

**PARK COUNTY SCHOOL DISTRICT #6**  
**Regular Board Meeting**  
**November 20, 2018**

The Board of Education of Park County School District No. 6 met on November 20, 2018 at 6:00 p.m. in the Westside Annex Board Room. Chairman Simone called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Lisa Constantine, Tom Keegan, Jenni Rosencranse, Kelly Simone and William Struemke. Administrators present: Ray Schulte, Tim Foley, Jeremiah Johnston, Beth Blatt, Kelly Merager, Patrick Couture, Nicholas Gallagher, Jay McCarten. Supervisors and directors present: Terry Gardenhire, Dawn Solberg and Chynna Singer.

Chairman Simone called for approval of the agenda.

On motion by Stefanie Bell and seconded by To Keegan, the agenda was approved with the addition of an action item to schedule a special meeting for acceptance of the final audit.

Tim Foley announced and introduced the employee recognition winner for November, Gen Sheets. Mr. Foley read the nomination and congratulated Mrs. Sheets.

Trustee Bell shared the Certificate of Recognition that was awarded to the Board at the recent Wyoming School Boards Association conference. Mr. Keegan shared the Standard of Excellence award that was given to the Board at the same conference. Trustee Rosencranse presented Kelly Simone with a plaque recognizing her leadership and service as the board chair.

Nick Gallagher and Jay McCarten gave a K-5 schools report. Mr. Gallagher spoke about the monthly grade level meetings and work that has continued among all the elementary schools. He included information on how the schools are using student data to improve instruction and gave an update on safety and security drills.

Tim Foley briefly reviewed information on summer school for 2018 and shared that the same programs will be held for 2019. Kindergarten readiness camp (KRC) and extended Kindergarten readiness camp (extended KRC) will be held in June at Sunset and Jump Start will be held in July for K-8, possibly at Livingston School. Individual tutoring has and will continue.

Mr. Gardenhire gave a facilities update and notified trustees that the architect proposals for a new transportation facility were extended so the new board members could make a selection at the December meeting.

Mrs. Solberg gave a brief budget update as of October 31, 2018. The district is 33% of the way through the fiscal year and has expended approximately 21% of the budget. Everything is relatively similar to prior budget years.

Diane Cox of Porter, Muirhead, Cornia and Howard joined the meeting via video conferencing and presented the draft audit report. She shared findings that were largely attributed to the hiring of a new business manager just prior to the audit. A final audit will be sent to the district by Monday, November 26<sup>th</sup> where the board will meet to accept the audit. The audit will then be submitted to the Wyoming Department of Education by December 15, 2018.

Chairman Simone called for action on the consent agenda.

On motion by Trustee Rosencranse, seconded by Trustee Bell and carried, the following consent items were approved:

**Certified:**

November 20, 2018

**Resignations/Terminations/Retirements**

Chuck Kirkham, CHS Assistant Wrestling

**Coaching**

Joanna Rau, Head Nordic Ski  
Stephanie Birch, Freshmen Girls Basketball  
Mike Denning, MS Girls Basketball & MS Boys Basketball  
Pat Nieters, MS Boys Basketball  
Aaron Papich, MS Boys Basketball

**Classified:**

**Resignations/Terminations/Retirements**

Brenda Miller, Building Secretary, Eastside

**Classified Employment**

Cynthia Cooley, Severe Needs Para, CMS  
Serena McCann Morris, Relief Driver, Transportation

**Vouchers for Payment**

General Fund	\$380,531.98
Special Revenue	\$44,867.48
Major Maintenance	\$111,557.53
Capital Construction Account	\$420.00
Food Service	\$49,118.27
Cody School Fund	\$36,740.67
Payroll	\$1,915,139.61

- Minutes of November 6, 2018
- Renamed Skills USA account to CHS/HMA Student Chromebook account
- Added WGIF and WYOSTAR as depositories for school funds
- Accepted Consolidated Grant and IDEA Grant
- Accepted USDA Equipment Assistance Grant for \$5,110 to purchase a milk cooler for Sunset
- Approved the bid and purchase of iMops from Veritiv in the amount of \$31,316
- Approved a Proposal from Long Technologies to perform tests and tune ups on all heating systems in the district.
- Approved the 2019/2020 school calendar
- Approved Out-Of-District Application for Student Admission
- Authorized Student Chromebook Buyout for Seniors
- Authorized Public Disposal of Outdated Computers
- Approved a New CHS Robotics Club
- Approved Donations of \$575 for CHS History Club and \$361 for FFA
- Appointed Dawn Solberg, business manager to the School Risk Retention Board (3 Yr. Appt.)

Chairman Simone called for Public Comment.

Chairman Simone called for consideration on a request for early graduation.

On motion by Trustee Rosencranse, seconded by Trustee Keegan and carried, the request for early graduation for six students was approved.

Chairman Simone called for second reading of Policy BGE – Policy Dissemination.

Trustee Bell made a motion to approve Policy BGE on second and final reading. Mr. Keegan seconded. A slight change in language was requested. Mrs. Bell accepted the friendly amendment. Mr. Keegan seconded. Motion passed and Policy BGE was approved.

Chairman Simone called for second reading of Policy BGB – Policy Adoption.

Trustee Bell moved to approved Policy BGB on second and final reading. Mr. Keegan seconded. Superintendent Schulte handed out a re-write of the policy that was much clearer. Trustee Bell amended her motion to include the language in the re-write. Mr. Keegan seconded. Motion carried and Policy BGB was approved.

Chairman Simone called for second reading of Policy BGC – Policy Revision Review.

Trustee Rosencranse moved to approved Policy BGC on second and final reading. Lisa Constantine seconded. A minor edit was recommended. Motion carried and Policy BGC was approved.

Chairman Simone called for second reading of Policy BGD – Board Review of Administrative Regulations and Exhibits.

Trustee Bell moved to approved Policy BGD on second and final reading. Mrs. Rosencranse seconded. A minor edit was recommended. Motion carried and Policy BGD was approved.

Chairman Simone called for second reading of Policy KIBA – Prohibition of Aiding and Abetting Sex Offenders.

Jenni Rosencranse moved to approve on second and final reading, Policy KIBA. Stefanie Bell seconded. Mr. Schulte added that reference to the federal code was added. Motion carried and Policy KIBA was approved.

Chairman Simone called for second reading of Policy IMG and IMG-R – Service Animals in Schools.

Mrs. Rosencranse moved to approve on first reading and move to second reading, Policy IMG and IMG-R. Stefanie Bell seconded. Mrs. Bell asked about referencing the regulation within the policy. Mr. Schulte added that by putting the majority of the language in the regulation, it will be much easier to update. Motion carried.

Trustee Bell moved to schedule a special meeting for November 26th at 5:00 p.m. to accept the annual district audit. Jenni Rosencranse seconded. Mr. Schulte shared that new board members will receive the Oath of Office and training following the action items. Motion carried.

Mrs. Simone called for Board Reports.

Trustees Keegan and Bell both spoke about the recent WSBA conference noting that incoming board members, Schipfmann and McCue also attended. Mike Wood was recognized as principal of the year and Mr. Schulte as Superintendent of the Year at the awards luncheon.

Several trustees commented on the Wapiti Thanksgiving celebration as well as the Veterans Day program and how wonderful these celebrations are for our district.

Superintendent Schulte shared that Trustee Simone had received letters from local physicians who oppose the self-administration of over the counter medicine by K-8 students and that the district has two options: parents may come and administer medication or they may get a prescription from a physician.

Mrs. Simone called for the Superintendent's Report.

Mr. Schulte stated that the district is looking at the possibility of conducting a security audit. The employee wellness program "Healthy Is" has started and there is very good participation. He shared a possible policy revision (Policy GCBAB:PM) wherein employees may be compensated for serving as an interim

supervisor/director and suggested it be made retroactive to July 2018. Trustee Bell suggested this be an action item on the November 26 agenda and some language changes were recommended.

Mr. Schulte also spoke about the random drug testing of students' policy reminding the board that this was suspended until January 2019 when new members would be available to review and make recommendations. He shared that he attended a session at the WSBA conference pertaining to samples of superintendent evaluations.

Superintendent Schulte reminded the current and new board members of the December 15 training in Powell with both Powell and Meeteetse school boards from 9:00 a.m. to 1:00 p.m. with Rod Kessler of the WSBA.

There being no further action to come before the board, Trustee Struemke moved to adjourn for executive session. Chairman Simone called for a short break.

The board moved into executive session at 8:04 p.m., reconvened into regular session at 8:26 p.m. and the meeting was adjourned.

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Chairman of the Board

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Date

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Clerk

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Date