

PARK COUNTY SCHOOL DISTRICT #6
Special Board Meeting
February 5, 2019

The Board of Education of Park County School District No. 6 met on February 5, 2019 at 5:30 p.m. in the Westside Annex Board Room. The meeting adjourned into Executive Session to discuss personnel (W.S. 16-4-405(a)(ii)). Board members present: Stefanie Bell, Tom Keegan, John McCue, Brandi Nelson, Cathy Roes, Jenni Rosencranse and Karen Schipfmann. Administrators present: Ray Schulte. Guest: Scott Kolpitzke.

On motion by Stefanie Bell and seconded by Cathy Roes, the executive session adjourned and the regular meeting convened at 6:55 p.m. Chairman Rosencranse called the meeting to order and led the Pledge of Allegiance.

On motion by Stefanie Bell, seconded by Trustee Keegan and carried, the agenda was amended to include an executive session at the end of the meeting followed by an action item to approve executive session minutes. Motion carried.

Terry Gardenhire reviewed a facilities presentation that included major maintenance spending, a major maintenance 5-year plan summary and an update on upcoming projects. Discussion on the sound system at Wynona Thompson Auditorium was held and Mr. Gardenhire shared that bids for new mics are due February 15th and bids for a new sound system will happen in March. Trustee Bell requested that the board submit a grant request proposal to the Shoshone Recreation District for assistance in purchasing a new sound system as the community uses the auditorium. Trustee Keegan stated those grants are due March 22nd.

Discussion regarding a proposed new transportation facility ensued to include Beacon Hill property appraisals, questions about the cost to subdivide and questions about moving boundary lines. Mr. Gardenhire was asked to consult with city officials and email the Board with the resulting information. He will also share the old property appraisals with board members.

Trustee Rosencranse called for action on a new transportation facility regarding location.

On motion by Cathy Roes, and seconded by John McCue, the board authorized Point Architects to proceed with design on the Beacon Hill site. Motion carried.

Assistant Superintendent, Tim Foley shared information about a change in Kindergarten screening. He stated that registration would still take place in person but with an added option to register online. However, screening will take place during Kindergarten Readiness Camp.

Business manager, Dawn Solberg informed trustees about a special reserve (depreciation) account where up to 10% of general fund monies can be deposited. Once an account has been established, money can be put in the account each year, depending on the budget. Mr. Schulte stated that the board is not obligated to put money in the account annually. Mrs. Solberg stated her hope is to move monies in May.

A brief discussion about whether to put out an RFP for audit firms was held. It was agreed to proceed and review RFP's at the March 12 special meeting.

Superintendent Schulte shared that a refund check from WSBait (the district's former health insurance provider) was received in the amount of \$365,000 now bringing the total unencumbered funds to \$489,000. He asked trustees to consider what they might want to do with the funds in the next couple of months.

Suggestions included:

- Offering an insurance premium holiday to employees on the district's health insurance.
- Equipment purchases
- Staff bonuses

Trustees agreed to make this an action item for Feb. 21, 2019.

A brief recess was taken.

The meeting resumed and a lengthy discussion about Policy JJIE – Random Mandatory Drug Testing was held. Different ideas were shared and trustees agreed to place the policy on the Feb. 21st agenda for action.

Mr. Schulte presented Policy EGAB – Fees, Costs & Charges for Inspection, Copying and Producing of Public Records, as revised by school attorney, Tracy Copenhaver. He explained that changes in statute regarding public records requests warranted the revision and that the board would need to set a minimum charge for electronic public record requests. Trustee Bell agreed to visit with other school boards’ trustees and Brian Farmer of the WSBA for further information.

Trustees participating in the 3x3 discussion are Trustee Nelson, Bell and Roes and all agreed that discussion topics would include activities and athletic salaries, salary schedules, and sick leave (buyout incentive and policy review). Trustee Bell stated that 3x3 is considered a standing committee and therefore a board member must serve as chairman.

Mr. Schulte shared brief information about the upcoming legislative forum.

There being no further business to come before the board, on motion by Tom Keegan, seconded by Cathy Roes and carried, the meeting adjourned into Executive Session at 10:02 p.m.

The regular meeting convened at 10:47 p.m. and on motion by Brandi Nelson, seconded by Jenni Rosencranse and carried, the meeting was adjourned.

Chairman of the Board

Date

Clerk

Date