

**PARK COUNTY SCHOOL DISTRICT #6**  
**Special Board Meeting**  
**June 4, 2019**

The Board of Education of Park County School District No. 6 met on June 4, 2019 at 5:30 p.m. in the Westside Annex Board Room. Board members present: Stefanie Bell, Tom Keegan, John McCue Brandi Nelson, Cathy Roes, Jenni Rosencranse and Karen Schipfmann. Administrators present: Ray Schulte and Tim Foley. Directors/Supervisors present: Gen Sheets, Terry Gardenhire and Chynna Singer.

Chairman Rosencranse called for approval of the amended agenda.

On motion by Stefanie Bell and seconded by Tom Keegan, Trustee Bell requested a slight change to the agenda numbering. Motion carried and the amended agenda was approved.

Tim Foley announced that Gen Sheets was awarded the 2019 Emerging Dietetic Leader Award and shared information about prior awards received by Mrs. Sheets and her innovation and use of local resources for the food service program.

Superintendent Schulte and Mrs. Sheets provided a review of new legislation pertaining to procurement and explained the different processes for purchasing with district funds, purchasing with federal funds and requirements for construction contracts, bidding and awards. The work session agenda contained several proposed policies on procurement. Trustee Bell asked about audit services, to which Mrs. Sheets replied would fall under professional services.

Mr. Gardenhire stated he had gathered information about online auction services as a means of selling property. He spoke with representatives from Park County SD 1 who said they were pleased with this option. Mr. Gardenhire shared a timeline of events leading to the construction of a new transportation facility. Mr. Schulte added that it is necessary to know how much money the district receives from the sale of the property prior to awarding bids on a new facility. Pros and cons were weighed for conducting an online auction vs. requesting sealed bids. It was pointed out that the commission for selling can be placed with the buyer(s). Discussion about selling lots individually or grouping was also held. Trustee Bell shared that she would like more details on the property sale in Park County SD 1 as well as how long the auction would last. Mr. Schulte stated a decision on how to proceed would be placed on the June 18 board agenda. Mr. McCue indicated he would be absent from that meeting, but would support an online auction.

Chairman Rosencranse called for approval of the consent agenda.

On motion by John McCue, seconded by Karen Schipfmann and carried, the following consent items were approved:

**Certified Employment**

John Bakewell, SpEd Severe Needs, CHS

**Classified Resignations/Terminations/Retirements**

Matt Green, Asst. Mechanic, Transportation  
Alley Doty, SpEd Para/Homebound Instructor, CHS  
Crystal Turner, Secretary, Eastside  
Kammy Truitt, SpEd para, Livingston  
Jaime Ivanoff, SpEd para, Livingston  
Lori Boyer, P/T Para, Eastside

**Classified Employment**

Raeann Macias, Library Media Para, Livingston

Mrs. Rosencranse called for discussion on the recent Cody High School graduation.

Discussion was held on how to respond to community frustration over incorrect information being spread over social media pertaining to graduation and an alleged refusal to allow students wear military sashes.

Cody High School principal, Jeremiah Johnston, shared information in regards to graduation, stating CHS followed traditional graduation ceremony with the exception of decorating caps. The one student who had asked about wearing military insignia was agreeable with the compromise reached prior to the ceremony. A lengthy discussion was held about whether military sashes should be worn for the actual ceremony or allowed after receipt of the diploma. A suggestion was made to have the principal remove the traditional CHS sash and replace it with a military sash as a student exits the stage. Additional discussion was held about future incidents and who should respond. Board chairman, Jenni Rosencranse, was elected as the official spokesperson on behalf of the board and she agreed that she would write a statement that she would share with the media as well as post on the Park 6 Facebook site and the original social media thread.

Chairman Rosencranse called for discussion on Policy GCCAA – Certified Staff Illness Bereavement Leave and Retirement Incentive.

Changes were made to reflect the 7x7 ratification agreement for certified staff. Mrs. Bell asked if the policy would also apply to administration. Mrs. Singer responded that administrators are considered certified so the policy would apply to them as well. The first reading will take place at the regular June board meeting.

Chairman Rosencranse called for discussion on Policy GDC – Classified Staff Leaves, Absences and Retirement Incentives.

Mr. Schulte explained that proposed changes had been made to this policy in order to extend the same benefit to classified staff that was reflected in Policy GCCAA for certified staff. The first reading will take place at the regular June board meeting.

Chairman Rosencranse called for discussion on Policy GCQC – Resignation of Certified Staff Members (Incentive).

Trustees reviewed the proposed changes based on the 7x7 ratification agreement and recommended two additional clarifications. The first reading will take place at the regular June board meeting.

Chairman Rosencranse called for discussion on regulation GCCAB-R – Family Medical Leave.

Mr. Schulte explained that district counsel recommended wording to define “a year”. The first and final reading will take place at the regular June board meeting.

Mrs. Rosencranse called for discussion on Policy DJ – Procurement and the corresponding regulations DJ (R-1), DJ (R-2) and DJ (R-3) as discussed earlier in the meeting.

Mr. Schulte explained that Policy EFAB – School Nutrition Procurement would be recommended for rescindment upon adoption of DJ-(R-2), Policy FEG – Construction Contracts Bidding and Awards would be recommended for rescindment upon adoption of DJ (R-3), and current Policy DJ – Purchasing, would be replaced with the adoption of the new Policy DJ – Procurement.

First readings will take place at the regular June board meeting.

Mrs. Rosencranse called for discussion on regulation AC-R – Title IX and Other Discrimination/Harassment Complaint Procedure.

A trustee asked if the changes would now satisfy the nutrition program at the State of Wyoming. Mr. Schulte stated they had been reviewed by district counsel and Gen Sheets and they concurred this would suffice. A first and final reading will take place at the regular June board meeting.

An accompanying exhibit, AC-E – Civil Rights / Discrimination Complaint Form, that was drafted by district counsel to use in conjunction with AC-R, will appear on the regular June board meeting for first and final reading.

Mrs. Rosencranse called for discussion of a proposed CMS Ropes Course Coordinator Position.

Superintendent Schulte shared that CAN had approached the district a year ago about bringing the ropes course back to a safe level. They spent \$10,000 to replace poles and equipment necessary to bring the course up-to-date. The district offered to allow CAN to run the course but that attempt failed when it was decided the district's liability insurance would not cover CAN. By having the district hire a ropes course coordinator, the liability issue would be resolved. This individual would insure safety, use and care of the course.

Trustees had several comments and additional information was requested to include an analysis timeline and the inclusion of a similar fee structure like that proposed by CAN.

The regular meeting concluded at 7:30 p.m. and after a brief recess, on motion by Trustee Roes, seconded by Trustee Schipfmann and carried, the board convened into executive session for discussion of salary and benefits at 7:45 p.m.

Trustee Roes moved to adjourn from Executive Session and resume the regular meeting at 9:46 p.m. Trustee McCue seconded. Motion carried.

On motion by Cathy Roes, seconded by John McCue and carried, minutes from the executive session were approved and the meeting was adjourned.

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Chairman of the Board

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Date

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Clerk

\_\_\_\_\_  
Date