

**PARK COUNTY SCHOOL DISTRICT #6**  
**Regular Board Meeting**  
**July 17, 2018**

The Board of Education of Park County School District No. 6 met on July 17, 2018 at 6:00 p.m. in the Westside Annex Board Room. Chairman Simone called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Lisa Constantine, Tom Keegan, Jenni Rosencranse, Kelly Simone and Scott Weber. Absent: William Struemke. Administrators present: Ray Schulte, Tim Foley, Peg Monteith and business manager, Andreau DeGraw.

On motion by Stefanie Bell, seconded by Jenni Rosencranse and carried, the agenda was approved as amended.

Deb White made a presentation on behalf of Cody CAN to donate the CMS Ropes Course to Park County School District 6 and shared historical information pertaining to the course. She explained that work has been done to update and improve course safety and several facilitators have been trained. CAN will obtain liability insurance and hire a coordinator and proposed an Agreement with Park 6. A lengthy dialogue was held with trustees. Approval of an Agreement between CAN and Park 6 appears later in the agenda as an action item.

Mr. Schulte shared the facilities update on projects currently underway or completed around the district. He shared the different student projects and the receipt of a \$50,000 Homeland Security grant for the window film project.

Superintendent Schulte presented a FY2018 recap on the budget. While a deficit budget was adopted in July of 2017, the District managed to end the 2018 FY with a surplus of \$294,506. Under expended and over expended areas were reviewed with trustees. New business manager, Andreau DeGraw was introduced and welcomed.

Mr. Foley gave an update on the progress of KEC complaints and committee status. Four complaints were received on the proposed social studies resources. Work to resolve said complaints has not taken place because:

- 1 – a KEC committee member resigned and a replacement was sought;
- 2 – two KEC alternates were complainants so they were ineligible to serve as replacements;
- 3 – a teacher serving on the committee resigned; and
- 4 – only 4 committee members have been available to meet on the same date, which does not constitute a quorum.

Mr. Foley agreed to keep the board updated on the status as the district attempts to resolve the complaints.

Tom Keegan moved to approve all items listed on the Consent Agenda including revisions to the June 19 minutes. Stefanie Bell seconded.

Questions pertaining to the proposed meal price increases were asked and Mrs. Bell made a friendly amendment to include Route 31 in the bus routes by exception. Tom Keegan seconded. Mrs. Simone thanked the anonymous donor for the donation to the T-21 program. Motion carried and the following consent items were approved:

- Minutes of June 19, 2018 regular board meeting.
- Minutes of June 27, 2018 special board meeting.
- School Resource Officer contract with the City of Cody in the amount of \$46,205.
- Designation of Special Services Director as 504 Coordinator
- Designation of Assistant Superintendent as Federal Programs Director
- Approved a Contract for School Improvement/Accreditation Consultant, MaryAnn DeHaven for \$12,000
- Approved a \$1,000 Donation to the T-21 Program
- Set 2018/19 tuition rate at \$15,246

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- Approved Additional Repairs to the CMS Observatory in the Amount of \$25,000 to KH Construction
- Set School Meal Prices for 2018/19:

<u>Breakfast</u>		
	<i>Current</i>	<i>Proposed</i>
K-12	\$1.75	\$2.25
Adult	\$2.50	\$3.00

<u>Lunch</u>		
	<i>Current</i>	<i>Proposed</i>
K-5	\$2.50	\$2.75
6-8	\$2.75	\$3.00
9-12	\$3.00	\$3.25
Adult	\$4.00	\$5.00

<u>Milk</u>		
	<i>Current</i>	<i>Proposed</i>
All	\$0.50	\$0.75

- Approved the following list of bus routes by exception:
 

West Cooper Lane	Route Numbers 2 and 6 (a.m. and p.m.)
Big Horn Avenue (US 14A)	Route Numbers 2, 6, 9 and 11(a.m. and p.m.)
Robert Street	Route Numbers 6 and 9 (a.m. and p.m.)
A Street	Route Number 9 (a.m. and p.m.)
B Street	Route Number 9 (a.m. and p.m.)
C Street	Route Number 9 (a.m. and p.m.)
D Avenue	Route Number 9 (a.m. and p.m.)
E Avenue	Route Number 9 (a.m. and p.m.)
F Street	Route Number 9 (a.m. and p.m.)
East Sheridan Avenue	Route Numbers 3, 6, 11 and 29 (a.m. and p.m.)
Blackburn Street	Route Number 3 (a.m. and p.m.)
Yellowstone Highway (US 14, 16 & 20)	Route Numbers 1 and 5 (a.m. and p.m.)
East Stampede Avenue	Route Numbers 6 and 29 (a.m. and p.m.)
29 <sup>th</sup> Street South of Sheridan Avenue	Route Number 29 (a.m. and p.m.)
17 <sup>th</sup> Street (US 14, 16 & 20)	Route Numbers 6 and 11 (a.m. and p.m.)
16 <sup>th</sup> Street (US 14A)	Route Numbers 6, 9 and 16 (a.m. and p.m.)
8 <sup>th</sup> Street (US 14, 16 & 20)	Route Numbers 1 and 6 (a.m. and p.m.)
23 <sup>rd</sup> Street (South of Newton Avenue)	Route Numbers 6 and 29 (a.m. and p.m.)
Highway 120 (Belfry Bridge)	Route Numbers 14 (a.m. and p.m.)
(All of the above roadways involve Route Number 31, which is an afternoon shuttle.)	

Chairman Simone asked for Public Input on Agenda and Non-Agenda Items.

On motion by Jenni Rosencranse, seconded by Lisa Constantine and carried, the following employment recommendations were approved:

**CERTIFIED:**

**Resignations/Terminations/Retirements**

Mike Marcus, Freshmen Girls' BBall Coach

On motion by Stefanie Bell, seconded by Jenni Rosencranse and carried, the report on classified staff employment from the superintendent was acknowledged as followed:

**CLASSIFIED:**

**Resignations/Terminations/Retirements**

Teresa Hubbell, SpEd Para, CMS

Levi Purdum, SpEd Para, Sunset  
Kathryn Dorale, SpEd Para, Sunset

On motion by Trustee Bell, seconded by Trustee Keegan and carried, the vouchers for payment were approved as follows:

<u>Vouchers for Payment</u>	
General Fund	\$792,308.94
Special Revenue	\$75,663.00
Major Maintenance	\$23,867.58
Capital Construction Account	\$0.00
Food Service	\$34,613.06
Cody School Fund	\$45,303.34
Payroll	\$2,197,445.20

Chairman Simone called for approval of the 2018/2019 CHS Student Handbook.

Jenni Rosencranse moved to approve the CHS Student Handbook. Lisa Constantine seconded the motion. Trustee Bell made a friendly amendment to change language from “When a student has missed more than 6 classes in any trimester” to “When a student has missed a class more than 6 times in any trimester”. Tom Keegan seconded. Motion carried.

Chairman Simone called for approval of the CAN CMS Ropes Course Agreement.

Stefanie Bell moved to approve the agreement provided future improvements are done in conjunction with Park 6 administration’s approval before any improvements are made. Tom Keegan seconded.

Trustee Keegan offered a friendly amendment to paragraph 7 to state, “contracts acceptable to the District”. Trustee Bell accepted the friendly amendment.

Chairman Simone called for second reading of revised Policy KBDA – Parent/Family Engagement.

On motion by Jenni Rosencranse, seconded by Lisa Constantine and carried, Policy KBDA was approved on second and final reading.

Chairman Simone called for second reading of revised Policy IJL – Library Materials Selection and Adoption.

Jenni Rosencranse motioned to approve Policy IJL on second reading.

Motion failed for lack of a second.

Tom Keegan moved to table Policy IJL and recommended input from the new librarian stating a work session would be helpful to discuss possible revisions. Mrs. Bell seconded the motion.

Mr. Keegan amended his motion to include tabling of Policy KEC – Public Feedback or Complaints About Learning Resources to a future work session as this policy goes hand in hand with Policy IJL. Stefanie Bell seconded the motion. Motion carried. Policies IJL and KEC will be discussed at the September work session.

Trustee Bell moved to approve the following Policies on second and final reading pertaining to the change from semesters to trimesters at Cody High School.

- IK – Academic Achievement/Progress Reports
- IKAB – Report Card/Progress Reports
- IKC – Class Rankings/Grade Point Averages
- IKF – Graduation Requirements
- IKFA – Early Graduation, and
- IKFB – Graduation Exercises/Valedictorian and Salutatorian

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Trustee Rosencranse seconded the motion. Motion carried.

Trustee Simone called for approval of an additional special education teacher for 1:1.

On motion by Lisa Constantine, seconded by Stefanie Bell and carried, the request to add a special education teacher was approved.

Chairman Simone called for approval to the revised certified evaluation templates.

On motion by Trustee Bell and seconded by Trustee Rosencranse to approve the templates, Mr. Schulte shared that the teacher evaluation template was changed a year ago and this next phase includes all of the other certified employee groups. Motion carried.

A brief recess was taken.

The public hearing on the budget opened at 8:05 p.m.

Mr. Schulte reviewed a few corrections made earlier in the day resulting in the total budget being \$36,872,233.00. He spoke about budget changes for FY2019 including ADM now being calculated by district, not by school building and instructional facilitator salaries not being part of the block grant. The cap on special education funding was discussed. He reviewed revenues and expenditures and by recommendation of Mr. DeGraw, suggested the District set up a Depreciation Reserve Fund.

The budget hearing concluded and the regular meeting resumed at 8:20 p.m.

Chairman Simone called for approval of the district's 2018/2019 budget.

Stefanie Bell moved and Tom Keegan seconded, to approve the FY 2018/2019 budget. Trustee Rosencranse noted a date correction to reflect 6/30/19. Mrs. Bell and Mr. Keegan agreed to amend said date. Motion carried.

WHEREAS, on the 17<sup>th</sup> day of July, 2018, the budget officer filed with the Board of Trustees of Park County School District No. 6, a tentative budget and budget message for the fiscal year ending June 30, 2019, and

WHEREAS, notice of such budget hearing was published in the Cody Enterprise, a newspaper having general circulation in Park County, the county in which the district is located on July 10, 2018, and

WHEREAS, a public hearing was held concerning such budget on the third Tuesday in July at 8:00 p.m., at which time all interested parties were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Park County School District No. 6 that such a budget, as revised, if applicable, is hereby adopted and subject to future amendment is in effect for the fiscal year ending June 30, 2019.

BE IT FURTHER RESOLVED that the following appropriations are made as of and for the fiscal year ending June 30, 2019, and that those respective expenditures applicable to each department and fund shall be limited to the amounts hereby appropriated, subject to future amendment.

Appropriations:	
General Fund	\$ 31,038,183.00
Special Revenue Fund (including Major Maint)	\$ 4,041,325.00
Debt Service Fund	\$ 0.00
Capital Construction Fund	\$ 440,000.00
Food Service Fund	\$ 802,725.00
Pupil Activity Fund	\$ 550,000.00

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Total Appropriations

\$36,872,233.00

BE IT FURTHER RESOLVED, that after deducting all available cash and estimated revenues, the following amount must be raised through general taxation, and that such levies as are required to provide such amounts are hereby authorized as of and for the fiscal year ending June 30, 2019.

Amounts to be raised:

General Fund

\$9,953,447.00\*

\*Based on local 25 mills and 6 county mills.

Chairman Simone called for approval of the 1.0 mill levy to support the Shoshone Recreation District.

On motion by Tom Keegan, seconded by Lisa Constantine and carried, the following resolution was approved as defined by State Statute W.S. 18-9-201(b) wherein the Shoshone Recreation District requests authorization by the School Board of Trustees at the Tuesday, July 17, 2018 meeting approval of 1.0 mill levy to support the Shoshone Recreation District for the 2018/2019 fiscal year.

“Be it resolved that the Board of Trustees for School District 6 of the State of Wyoming authorizes the Park County Treasurer to pay directly to the Shoshone Recreation District that portion of the mill(s) levied and apportioned to the Recreation District.”

Chairman Simone called for Board Reports.

Trustees shared varied reports and it was noted that school board trustee filing dates run from August 8 to August 28, 2018.

Mrs. Simone called for the Superintendent’s report.

Mr. Schulte stated that an ad for new KEC committee members was ready to publish with a closing date of August 10, 2018. He shared that the Back-to-School issue will be published by the Cody Enterprise in early August, and administrators and supervisors will hold their administrative retreat in early August at the NWC Field Station. Mr. Schulte spoke about the updates for regulation JLJ-R – Seclusion and Restraint in Schools that came from the Wyoming Department of Education and district counsel’s office.

Trustee Bell asked for an update on employment vacancies. Mr. Schulte stated he would send that in a memo in early August.

Chairman Simone called for Visitor Comments. There were none.

There being no further regular business to come before the board, Trustee Keegan moved, and Trustee Weber seconded, to recess into executive session at 8:53 p.m. Motion carried.

The regular meeting resumed at 10:13 p.m. with no action taken.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date