

**PARK COUNTY SCHOOL DISTRICT #6
REGULAR BOARD MEETING
December 18, 2018**

The Board of Education of Park County School District No. 6 met on December 18, 2018 at 6:00 p.m. in the Westside Annex Board Room. Superintendent Ray Schulte called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Tom Keegan, John McCue, Brandi Nelson, Cathy Roes, Jenni Rosencranse and Karen Schipfmann. Administrators present: Ray Schulte, Tim Foley, Peg Monteith, Jeremiah Johnston, Beth Blatt, Kelly Merager, Patrick Couture, Nick Gallagher and Jay McCarten. Mike Wood arrived later. Supervisors and directors present: Terry Gardenhire, Chynna Singer and Dawn Solberg.

Superintendent Schulte opened the election for board chairperson.

A written ballot was cast for each office and the 2019 board officers were approved as follows:

Chairman – Jenni Rosencranse
Vice-Chair – Brandi Nelson
Clerk – Tom Keegan
Treasurer – Stefanie Bell
Official Board Spokesperson – Jenni Rosencranse

Chairwoman Rosencranse called for approval of the agenda.

Cathy Roes moved to modify the agenda by abstaining from item 3.3 and adding item 8.1 Approval of Executive Session minutes. Stefanie Bell seconded. Trustee Rosencranse also suggested adding an 8.2 – Possible Action after Executive Session. John McCue asked for Item 3.11 to be set aside for separate action as Item 5.6. Trustees Roes and Bell accepted the recommended amendments. Motion carried and the agenda was approved as amended.

Chairman Rosencranse read the Board of Trustees operating norms.

Jeremiah Johnston introduced cross-country coach, Maggie Kirkham.

Coach Kirkham introduced the all-state cross-country athletes: Riley Smith, Ashton Powell and Baylee Stafford.

Mr. Johnston introduced all-state volleyball player, Paige Powell.

Football coach, Matt McFadden as introduced and he announced the all-state football recipients: Keith Conner, Tristan Blatt, Charlie Beaudrie, Brayden Polley and Jeff Williams.

Kelly Merager announced the employee recognition winner, Janie Denning, and shared the nomination she received that garnered her selection.

Chairman Rosencranse called for the School Report from secondary principals.

Kelly Merager and Patrick Couture spoke about the proficiency scale, enrichment classes and intervention classes at Cody Middle School.

Beth Blatt and Jeremiah Johnston presented an update on the ACT course at Cody High School along with a trimester review and the January scheduled professional development.

Mr. Gardenhire gave the facilities update which included the increase in preventative maintenance work that has helped with breakdowns.

December 18, 2018

Mrs. Solberg announced that since the reinstatement of the investment account with WGIF, the month of December interest earnings are \$14,000 in the general and major maintenance funds.

Chair Rosencranse called for approval of the Consent Agenda.

Trustee Keegan moved to approve all consent agenda items except for items 3.3 and 3.11. Trustee Bell seconded the motion and noted that an amendment had been made to the attachment for a CHS club application. Motion carried.

Stefanie Bell moved to approved the vouchers as submitted. Tom Keegan seconded the motion and the motion carried with one abstention from Trustee Roes for check number 87234.

Consent agenda items included:

Certified Employment

Resignations/Terminations/Retirements

Amy Law, Assistant Tennis Coach, CHS

Classified Employment

Resignations/Terminations/Retirements

Shelly Wayne, Administrative Assistant, HMA

Employment

Allison Maxwell, Severe Needs Para, Sunset

Zach Holmes, Media Para, Sunset

Cortnie Broadus, Data Specialist, District

Transfers

Sherrie Schriner, Administrative Assistant, Curriculum to Accountant, Business Office

Donna Myers, Administrative Assistant, Eastside to PT Gate Para/PT Receptionist, Business Office

Crystal Turner, Para to Administrative Assistant, Eastside

Vouchers for Payment

General Fund	\$259,147.86
Special Revenue	\$100,657.18
Major Maintenance	\$67,221.98
Capital Construction Account	\$28,201.85
Food Service	\$49,001.64
Cody School Fund	\$55,080.16
Payroll	\$1,817,100.02

- Minutes of November 20, 2018 Board Meeting
- Minutes of November 26, 2018 Special Board Meeting
- Minutes of December 4, 2018 Special Board Meeting
- Appointments/Designations of Staff or Agencies:
 - Official Newspaper – Cody Enterprise
 - Hazardous Materials Coordinator – Maintenance Director
 - 504 Coordinator – Director of Student Support Services
 - Title IX Coordinator – Superintendent
 - Bloodborne Pathogen Coordinators – School Nurses
 - District Nondiscrimination Statement
- Set 2019 Board Meeting and Special Meeting Dates
- Set CHS 2020 Graduation Date for May 31, 2020 at 2:00 p.m.
- Set HMA 2020 Graduation Date for May 28, 2020 at 6:00 p.m.

- Accepted \$500 Cody Bucks Donation for Boys Swimming
- Approved a new club application – GSA – CHS Gay-Straight Alliance
- Approve admission of non-resident student
- Approved (5) Heart Mountain Academy early graduates
- Awarded CHS Secure Vestibule Design to Point Architects - \$27,500
- Awarded HVAC Upgrade Design to Associated Construction Engineering (ACE) - \$90,000
- Approved a new club application – Future Engineers -CMS
- Approved new Shoshone Recreation District board appointments: Alan Rosenbaum, Melissa Allen, Diane Ballard, Megan Fox and Jay Nielson
- Accepted \$2,500 Donation for Band Raffle Fundraiser

Chairwoman Rosencranse asked for Public Input on Agenda and Non-Agenda Items.

Chairman Rosencranse called for selection of the architectural proposal for a bus facility.

Trustee Roes moved to issue a contract to Point Architects. John McCue seconded the motion. Superintendent Schulte asked that they include the words “pending approval of the school district attorney”. Both agreed to the additional language. Mr. Schulte added that the district is still uncertain if the best move is to build new or renovate. Mr. Gardenhire shared that a structural engineer would be in Cody on Friday to make a recommendation. Motion carried.

Chairman Rosencranse called for designation of bank depositories for school funds.

On motion by Trustee Bell and seconded by Trustee Keegan, Mr. Schulte added that WGIF and WYOSTAR are not obligated to submit depository letters. Motion carried and the following banks were approved as depositories: U.S. Bank, Pinnacle Bank and Wells Fargo Bank

Chairman Rosencranse called for second and final reading of Policy IMG – Service Animals and corresponding regulation IMG-R – Procedures on Services Animals in Schools.

On motion by Tom Keegan, seconded by Brandi Nelson and carried, Policy IMG – Service Animals and IMG-R – Procedures on Service Animals in Schools were approved on second and final reading.

Mrs. Rosencranse called for first reading of Policies GCCAAA and GDCAA – Sick Leave Bank (Certified and Classified).

Mrs. Bell made a motion to move Policies GCCAA and GDCAA from first to second reading. John McCue seconded the motion. Superintendent Schulte explained that the requested policy changes consist of a proposal to create a small committee comprised of five people to review and validate sick leave bank requests rather than a committee of 12-15. Both Participatory Management Councils have reviewed the changes and are in agreement. Motion carried.

Trustees selected supplemental board assignments as follows:

Shoshone Recreation District	Tom Keegan
NW BOCES	John McCue
Certified PMC	Brandi Nelson
Classified PMC	Stefanie (finishing 18/19 school year)
Health & Wellness/Food Service	Karen Schipfmann
Facilities Committee	Stefanie Bell
Activities Committee	Cathy Roes & Karen Schipfmann
Health Insurance Committee	Jenni Rosencranse
Calendar Committee	Tom Keegan
Curriculum Coordinating Council	Tom Keegan

Certified Evaluation Committee	Brandi Nelson
Gifted & Talented Education	John McCue
Technology Committee	Karen Schipfmann, Jenni Rosencranse & John McCue
Transportation Liaison	Cathy Roes
3x3 Committee for IBPS	Brandi Nelson, Stefanie Bell & Cathy Roes

Building Liaisons – (January to May)

Cody High School Liaison	Tom Keegan
Heart Mountain Academy Liaison	Cathy Roes
Cody Middle School Liaison	John McCue
Eastside Elementary Liaison	Brandi Nelson
Sunset Elementary Liaison	Stefanie Bell
Livingston Elementary Liaison	Jenni Rosencranse
Wapiti School Liaison	Karen Schipfmann
Valley School Liaison	Jenni Rosencranse

Mrs. Rosencranse called for approval of technology purchases.

Trustee Bell moved to approve the technology purchases as presented. Tom Keegan seconded the motion.

John McCue stated he would like to review data to make sure that when new technology is distributed, all teachers are trained how to use it. He wants to make sure the district has a good plan. Mr. Schulte agreed that training must be ongoing. We have more operating issues with the Promethean boards now that we purchased new computers for teachers. Motion carried and the technology purchases for Eastside – 5 interactive monitors (\$12,500) and Sunset – 7 interactive monitors (\$17,500) were approved.

Chairwoman Rosencranse called for Board Reports.

- Disclosure of Interest Forms were shared and trustees were asked to complete them.
- Trustees were reminded of the board training workshops in Riverton or Casper in January.
- A GATE update was provided in trustees' packet of information.
- An early childhood liaison update was provided in trustees' packet of information.
- A calendar of upcoming meeting and events was included in trustees' packet of information, paying particular notice to the meeting with Park County Legislators and other Park County school district trustees on January 2nd starting at 6:00 p.m. at the Park County Library – Grizzly Hall.
- A reminder that if trustees are interested in attending the National School Boards Association conference in Philadelphia, PA this spring, they need to notify Mrs. Page by January 8, 2019 so she can complete registrations.

Chairwoman Rosencranse called for the Superintendent's report.

Superintendent Schulte shared information about:

- The December 12, 2018 KEC Resource Committee Meeting - scheduled to meet again in January
- The retirement incentive policies (GCCAA and GDC) -Mrs. Singer will be sending notification to staff
- The District's Report Card - with the adoption of ESSA, districts are required to complete information by December 31, 2018.
- A parent/community presentation about student usage of technology on January 21, 2019

Trustees each gave brief updates about recent meetings, trainings and events they attended.

Chairwoman Rosencranse asked for visitor comments.

There being no further regular business to come before the board, on motion by Tom Keegan, seconded by John McCue and carried, the board recessed into executive session thereafter.

The regular meeting convened at 9:12 p.m. and on motion by Trustee Bell, seconded by Trustee Keegan and carried, the executive session minutes were approved.

Tom Keegan moved to approve a CKA application. Cathy Roes seconded the motion. Motion carried.

The meeting adjourned at 9:15 p.m.

Chairman of the Board

Date

Clerk

Date