

PARK COUNTY SCHOOL DISTRICT #6
Regular Board Meeting
February 21, 2019

AMENDED

The Board of Education of Park County School District No. 6 met on February 21, 2019 at 5:02 p.m. in the Westside Annex Special Education Conference Room. On motion by Trustee Nelson, seconded by Trustee Schipfmann and carried, the meeting adjourned into Executive Session to discuss personnel (W.S. 16-4-405(a)(ii)). Board members present: Stefanie Bell, Tom Keegan, John McCue, Brandi Nelson, Cathy Roes, Jenni Rosencranse and Karen Schipfmann. Administrator, Ray Schulte joined the meeting at 5:50 p.m.

On motion by Trustee McCue , seconded by Trustee Nelson and carried, the executive session adjourned at 6:22 p.m.

The regular meeting convened at 6:30 p.m. in the Westside Annex Board Room. Chairman Rosencranse called the meeting to order and led the Pledge of Allegiance.

Board members present: Stefanie Bell, Tom Keegan, John McCue, Brandi Nelson, Cathy Roes, Jenni Rosencranse and Karen Schipfmann. Administrators present: Ray Schulte, Peg Monteith, Jeremiah Johnston, Kelly Merager, and Patrick Couture. Directors/Supervisors present: Chynna Singer and Mark Cozzens.

Chairman Rosencranse called for approval of the agenda.

Trustee Bell moved to approve the agenda with one modification – to move the vouchers for payment from consent to action. Tom Keegan seconded. Motion carried and the agenda was approved as amended.

Mr. Johnston introduced employee recognition winner, Erika Quick, and read the nominations that were submitted on her behalf.

Mrs. Singer presented the updated budget information on behalf of Mrs. Solberg.

Mr. Johnston shared information with trustees on Cody High School's graduation rates and explained some of the criteria for determining the rate. He indicated improvements are being made and will continue to be made to increase the rate.

Mr. Merager shared a quick update on enrichment classes being offered at Cody Middle School. Students have a choice of several class options that they can participate in up to 15 hours.

Mr. Couture reviewed in depth, the CMS MAP information for fall and winter. Trend information was shared and discussed. The middle school chose to utilize MAP as it provides them better student achievement information, but is optimistic that WY-TOPP will evolve into good student achievement information.

Mark Cozzens presented the facilities update on behalf of Mr. Gardenhire. He spoke about bid awards, upcoming bids, as well as the transportation facility update. He explained the new facility would be classified as an enhancement based upon the facility being built with district funding. He shared that Mr. Gardenhire had met with the School Facilities Commission and been given the go ahead to sell property on Beacon Hill and to proceed with plans to build a new facility.

Mrs. Rosencranse asked if trustees had questions pertaining to bid items in the consent agenda for facilities.

Trustee Nelson shared a concern about the low bid for lawn care as last year's bid from this company was considerably higher than their current bid. Mr. Cozzens stated that references were checked and were very positive, but the references that were called were from businesses with significantly smaller scale projects. Trustee McCue asked what happens if contract obligations are not met.

Brett Koehn, owner of Quality Lawn Care, was asked if he would address the board regarding their concerns.

Mr. Koehn explained that he was new to bidding last year and felt this year's amount was more in line with his costs. He assured trustees he believed he could fulfill the contract, even with 25% less man hours.

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Mrs. Rosencranse called for approval of the Consent Agenda.

Stefanie Bell moved to approve the consent agenda with the exception of item 3.3 – Vouchers for Payment - being moved to Action Item 5.10. Seconded by Trustee Keegan and unanimously carried, the consent agenda items were approved as follows:

Certified Employment

Resignations/Terminations/Retirements

Allison Long, Speech Pathologist, Eastside (end of school year)
Barb Hopkin, Guidance Counselor, Livingston (end of school year)
Craig Roberts, Social Studies, CHS (end of school year)
Tabitha Rindahl, SpEd Teacher, CMS (end of school year)
Doreen Thunder, Guidance Counselor, CHS - retirement
Leah Andren, Primary Grades, Wapiti - retirement
Nelson Thomas, Science, CHS - retirement

Employment

Kori Black, Guidance Counselor, CMS

Classified Employment

Resignations/Terminations/Retirements

Carol Barry, Driver, Transportation - retirement
Jane Bell, Severe Needs Para, SS
Tiffani Jackson, SpEd Para, CHS
Michael Feagins, Custodian, Sunset
Josh Black, Life Skills SpEd Para, CMS
Gina Mirabelli, Paraeducator, Valley (end of school year)
Kendra Morris, Paraeducator (part-time), Livy (eff. 3/1/2019)

Employment

Marisa Schroeder, Part-time Paraeducator, Eastside
Rebecca Merritt, Attendance Secretary, CHS
Jennifer Broadstone, Severe Needs Para, Sunset

- January 15, 2019 Board Meeting Minutes
- February 5, 2019 Special Board Meeting Minutes
- Declared Unused Ag Department Equipment Surplus
- Awarded Bid for District Lawn Care to Quality Lawn Care for \$35,000
- Awarded Bid for District Painting to Ballard Painting for \$109,305
- Awarded Bid for District Flooring to Big Horn Carpet One for \$121,200
- Awarded Bid for Eastside LED Conversion to Electrical Ally for \$137,500
- Awarded Bid for District HVAC Air Handler Controller Replacement to Long Technologies for \$153,000
- Awarded Bid for Vehicles to Fremont Motors: 2019 Ford Fusion - \$18,678 and 2019 Ford F350 for \$28,642
- Approved Bank Depository Requests from Big Horn Federal and First Bank
- Accepted Applications for Three Wyoming Resident Out-of-District Student Admission
- Accepted \$500 Donation to CHS from Exxon-Mobile
- Approved Out-of-State Travel for National JEA Convention
- Approved Submission of Grant Proposal to Shoshone Recreation District for Wynona Thompson Auditorium (WTA) Sound System Funds
- Approved Submission of Grant Proposal to Park County Recreation District for WTA Sound System Funds
- Accepted \$2,086.00 Grant from Shoshone Recreation District to Purchase Snowshoes for CMS Expedition Yellowstone
- Accepted \$670 Donation from Soroptimists of Cody to Model UN Program

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Trustee Rosencranse called for public comment. There was none.

Chairman Rosencranse called for action on the KEC Resource Committee recommendation.

Superintendent Schulte explained that the committee had reviewed the proposed social studies materials and had met with complainants to discuss concerns. The committee recommended adoption of the resources as they were presented.

On motion by Trustee Roes, seconded by Trustee Keegan and carried, the board moved to approve the purchase of social studies resources as recommended by the KEC resource committee.

Chairman Rosencranse called for action on establishing a depreciation reserve fund.

Trustee Bell moved to authorize the district to establish a depreciation reserve account. Trustee Roes seconded the motion. Motion carried.

Chairman Rosencranse called for action on Policy JJIE – Mandatory Random Drug Testing for Students in Extracurricular Activities (Grades 7-12).

Mrs. Bell moved to rescind Policy JJIE and that the Park 6 district health and wellness committee be charged with assembling a group of district personnel, health care professionals, and community stakeholders and parents to consider the results of the 2017 Comprehensive Substance Abuse Prevention Plan, and research programs with the purpose of offering a recommendation of a comprehensive program addressing at-risk student behaviors. Tom Keegan seconded the motion.

Trustee Nelson emphasized that the board did consider all survey information that they received, but determined that this is a more comprehensive issue to study – the policy isn't just "going away." Trustee Schipfmann agreed that the district will be moving forward to include the purpose of Policy JJIE. Mrs. Bell added that the hope is to promote a positive culture, not a punitive one. Motion carried.

Mr. Rosencranse called for first reading of Policy EGAB – Fees, Costs & Charges for Inspection, Copying and Producing of Public Records.

Trustee Roes moved to approve on first reading and move to second reading, Policy EGAB. Trustee Keegan seconded.

Mrs. Bell shared that this topic is currently moving through legislation so there may be changes.

Mr. Keegan asked if the board should set the base amount. Mr. Schulte replied that a \$20 base charge would be a good starting point. Mrs. Bell asked to research what other districts have set for the base amount.

Trustee Roes amended the motion to include adding \$20 as a base minimum charge. Trustee Keegan seconded. Motion carried.

Chairman Rosencranse called for action on the Pool Use Agreement with the City of Cody.

Trustee Keegan moved to rescind the current Pool Use Agreement with the City of Cody. Trustee Nelson seconded.

Trustee Rosencranse shared the history of how the cost had been determined and said the City recognized the intent was not being followed. Mr. Schulte attended the recent city council meeting where council members voted to cancel the current agreement until they could determine an amount that would be more in line with what had originally been discussed. He shared that the estimate would likely be \$38,000 - \$45,000. Motion carried to rescind the Pool Use Agreement with the City of Cody.

Chairman Rosencranse called for action to select an option for subdividing the district's Beacon Hill property.

Trustee Roes moved to approve option 2, to split the property into three (3) lots. Trustee McCue seconded.

Mr. Schulte asked to include hiring Engineering Associates for mapping/surveying. Trustee Roes amended her motion to include hiring Engineering Associates to map and survey the district property. Trustee McCue seconded. Motion carried.

Chairman Rosencranse called for approval to have the Beacon Hill parcels appraised.

On motion by Tom Keegan, seconded by Brandi Nelson and carried, the board authorized QM Appraisals to appraise the Beacon Hill property in the amount of \$4,500.

Chairman Rosencranse called for action on use of 2019/2020 one-time funds.

Superintendent Schulte explained that the district has \$489,000 of unencumbered funds, that \$365,000 of those funds were a “rebate” from WSBAIT, the district’s former health insurance carrier, and he recommended using that money to pay district employee’s health insurance premiums for the months of March through June.

Trustee Bell echoed Mr. Schulte’s recommendation as a motion and asked for a roll call vote. Trustee Roes seconded the motion. Trustees Roes, Schipfmann, Nelson, Rosencranse, Keegan and Bell – aye. Trustee McCue -abstained. Motion carried.

Chairman Rosencranse called for action on the superintendent’s contract.

Trustee Bell moved to extend the superintendent’s contract to June 20, 2021 and requested a roll call vote. Trustee Keegan seconded. Trustees Roes, Schipfmann, Nelson, Rosencranse, Keegan and Bell – aye. Trustee McCue -nay. Motion carried.

Chairman Rosencranse called for action on vouchers for payment.

Trustee McCue moved to approve vouchers for payment. Trustee Bell seconded and called for a roll call vote. Trustees McCue, Schipfmann, Nelson, Keegan and Bell – aye. Trustees Roes and Rosencranse – abstained.

Vouchers for Payment

General Fund	\$274,229.78
Special Revenue	\$39,345.55
Major Maintenance	\$1,245.27
Capital Construction Account	\$0.00
Food Service	\$35,334.19
Cody School Fund	\$18,921.38
Payroll	\$2,833,501.35

Mrs. Bell shared Disclosure of Interest forms with trustees stating that it would be good practice to have these completed so that trustees are disclosing whether they have interest in any partnership or business for the business office.

Trustee Rosencranse called for Board Reports.

Trustee Bell attended the classified PMC meeting as well as the legislative session in Cheyenne. She shared information pertaining to House Bill 24 and information on the external cost adjustment.

Trustee Keegan shared information about the recent Shoshone Recreation District meeting that gran7 applications are due by March 12 and that plans are underway for a splash pad at Mentock Park. He also attended a science class at Cody Middle School.

Trustee Roes toured Heart Mountain Academy.

Trustee McCue had a good visit at Cody Middle School with Principal Merager.

Trustee Schipfmann participated in a ski day with Wapiti staff and students.

Trustee Nelson toured Eastside and attended a SOAR assembly. She toured Heart Mountain Academy as well and was quite impressed. She is also helping with plans for Expedition Yellowstone.

Trustee Rosencranse attended a certified PMC meeting and also met with City officials pertaining to the pool use agreement.

Chairman Rosencranse called for the Superintendent's Report.

Mr. Schulte shared information pertaining to the addition of a regulation for Extra Pay for Extra Duty and gave an update from his recent AASA conference. He shared suggestions and dates for meeting Ken Kay at the NSBA conference, a board retreat with Dr. Steven Joel, suggested adding students to the board of trustees, spoke about partnering with ACT and shared a staffing update. He closed by stating he could have class size numbers for trustees at the March work session.

The board took a 5-minute recess.

The meeting resumed at 8:54 p.m. and on motion by Trustee Roes, seconded by Trustee McCue and carried, the board moved into executive session.

The regular meeting resumed at 10:00 p.m. and on motion by Trustee Roes, seconded by Trustee McCue, the board approved the superintendent's recommendation.

Trustee Bell motioned to approve the evening's executive session minutes. Trustee Roes seconded. Motion carried unanimously.

There being no further business to come before the board, on motion by Trustee Nelson, seconded by Trustee Bell and carried, the meeting adjourned at 10:03 p.m.

Chairman of the Board

Date

Clerk

Date