

**PARK COUNTY SCHOOL DISTRICT No. 6**  
**Board Meeting**  
**June 15, 2021**

The Board of Education of Park County School District No. 6 met on June 15, 2021 at 6:00 p.m. in the Westside Annex Board Room. Vice Chairman Bell called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Jessica Case, Tom Keegan, Cathy Roes, and Karen Schipfmann. Sheri Schutzman joined by phone. Absent: Brandi Nelson. Administrators present: Peg Monteith, Tim Foley and Jared Moretti. Supervisors present: Terry Gardenhire and Dawn Solberg.

Vice Chair Bell reminded the public that the meeting was live streamed and shared that any public input request could be sent via email as well as signing up in person. She called for approval of the agenda.

On motion by Tom Keegan, seconded by Cathy Roes and carried, the amended agenda was approved.

Dawn Solberg gave a brief budget update as of the end of May 2021 sharing that approximately 25 percent of the general fund budget was remaining. Vice Chair Bell asked about the food service budget. Mrs. Solberg spoke about the summer feeding program and changes passed down by the United States Department of Agriculture (USDA).

Mr. Gardenhire shared the 2021 projects summary noting the landscaping at the transportation facility should be starting soon once they hire a student group, the 2021 insurance inspection included building principals this year and a great deal of housekeeping still needs to be done in terms of classroom clutter, the Cody High School turf field inspection will need to be included in budget planning for next summer and tennis court repairs will also need to be budgeted for 2022 repair. Vice Chair Bell asked about possibly increasing community use fees and asked Mr. Gardenhire to speak to the consent items listed later in the agenda. He explained the request for the additional bottle fill stations and the purchase and installation of the kitchen hood at CHS.

Vice Chair Bell called for approval of the Consent Agenda.

Cathy Roes moved to approve the consent agenda items. Trustee Schipfmann seconded. Motion carried and the following consent agenda items were approved:

**Certified Employment**

**New Hires**

Rachel Nielsen, Mental Health Counselor, District  
Kambrie Simmons, Guidance Counselor, Livingston  
Susan Nelson, SpEd Teacher, Livingston

**Classified Employment**

**Resignations/Terminations/Retirements**

Laura Sloan, Custodian, Sunset

**New Hires**

Matthew Martins, Permanent Support Specialist, CHS

**Vouchers for Payment**

General Fund	\$527,113.47
Special Revenue	\$128,459.57
Major Maintenance	\$203,136.35
Capital Construction Account	\$1,958.58
Food Service	\$49,641.72
Depreciation Reserve	\$10,565.72
Cody School Fund	\$36,334.80
Payroll	\$2,023,773.50

- Minutes of May 18, 2021 Regular Board Meeting
- Minutes of June 1, 2021 Special Board Meeting

- Minutes of June 1, 2021 Executive Session
- Purchase of 12-Water Bottle Fill Stations from Cody Winnelson - \$12,293.40 (ESSER)
- Purchase of CHS Kitchen Classroom Hood Parts from B & G - \$32,699
- Fall and Annual 202/2022 Coaches/Sponsors
- Donations to School Nutrition Department - \$828.25
- Donation to Broadcast Journalism - \$250
- Request to Bid for Full Size SUV
- Donation of 18 Computers to CMS STEM Program from NOAA-Riverton (est. value \$4,500)
- Surplus Property (to be published for sale in July)
- Donation of \$650 to FFA
- Request to Purchase Guided Reading Materials from Heinemann Publishing - \$19,866.35 (Title I)
- Request to Purchase 150 iPads w/Cases for Elementary Students - \$56,692.50 (ESSER II)
- Bid from Air Controls for CHS Culinary Arts Kitchen Hood Installation - \$38,275

Vice Chair Bell called for Public Comment.

Carol Armstrong shared her concern surrounding no response from trustees regarding a request made by Sheila Leach at the May 18<sup>th</sup> board meeting. She requested that the concern be addressed.

Vice Chair Bell responded that while a statement had not yet been issued, a meeting Mrs. Leach's group had scheduled with Mr. Foley on May 25<sup>th</sup> had been postponed and the June 1 special meeting agenda was packed full with reports. The subject area committee met to discuss the request on June 2<sup>nd</sup> and then Mrs. Leach's group was finally able to meet with Mr. Foley on June 10<sup>th</sup>. While the Board is confined by open meeting law and can act only at board meetings, a month is not typically a long time for board work to be completed. Mrs. Bell then acknowledged that the request had been received and a response would be forthcoming.

Vice Chair Bell called for approval of the proposed 2021/2022 Shoshone Recreation District Budget.

Trustee Keegan resolved to support a 1.0 mill levy to support the Shoshone Recreation District Budget. Cathy Roes seconded. Motion carried.

Vice Chair Bell called for approval of the 2021/2022 student handbooks, adding that she preferred individual motions for each.

Karen Schipfmann moved to approve the Cody High School student handbooks with an updated introduction letter. Jessica Case seconded the motion. Mrs. Bell spoke to the added language surrounding the use of dual and concurrent enrollment. Motion carried.

Cathy Roes moved to approve the Heart Mountain Academy student handbooks with no revisions. Karen Schipfmann seconded the motion. Motion carried.

Hearing no motion regarding the elementary student handbook, Vice Chair Bell opened the topic for discussion.

Superintendent Monteith stated that the elementary handbook had been reviewed and was basically complete, however individual school inserts were not yet available. Recommendations to add links to policies rather than printing entire policies would be made and the elementary handbook would be brought back for approval in July. Vice Chair Bell questioned what the most pertinent information would be, adding that similar formatting, but shorter length would be welcome in all student handbooks.

Cathy Roes moved to table any approval of the elementary student handbook pending revisions to be brought back in July.

Vice Chair Bell called for review of the activities handbooks.

On motion by Jessica Case, seconded by Cathy Roes and carried, the Cody Middle School activities handbook was approved. Vice Chair Bell offered that it might be worthwhile to highlight the increase in participation fee and to let student know that if they cannot afford the fees, funding assistance is available through the Blue and Gold Booster Club.

Cathy Roes moved to approve the Cody High School activities handbook with an edit to page 8 showing old and new participation fees and removing the reference to CMS in the CHS handbook. Tom Keegan seconded. Karen Schipfmann thanked everyone who reviewed and suggested changes. After some discussion, motion carried to approve the CHS activities handbook.

Vice Chair Bell called for Board Reports and read the 2021 board goals and priorities. She shared that the board retreat with Dr. Joel was scheduled for June 24 and 25 and that there would be no special board meeting on July 6 or in August. She invited the public to attend the ribbon cutting for the new transportation facility on June 23<sup>rd</sup> at 2:00 p.m.

Trustees gave updates on their committee work as well as graduation. Trustee Case shared how thrilled she was to attend the ceremony for Mrs. Sheets, as well as graduation which is a reminder of “why we do what we do”. Trustee Bell gave her thanks to First Lady, Jenni Gordon, for traveling to Cody to honor Mrs. Sheets and the school nutrition department and congratulated everyone on a year well done.

Vice Chair Bell called for the Superintendent’s Report.

Superintendent Monteith reminded trustees that she would be meeting again with Emily Swett regarding her help on communications. She also sent trustees the proposal from Dr. Joel regarding the superintendent search. A brief explanation of the ARP (ESSER III) funds was shared and the estimated allocation should be about \$5,977,911.94 ~ 20% must be used to close the achievement gap for higher needs students. Mental health needs of students and staff must be a focus as well.

Vice Chair Bell added that the cybersecurity committee had met and would be providing an update at the regular meeting in August.

There being no further business to come before the Board, on motion by Tom Keegan, seconded by Karen Schipfmann and carried the meeting was adjourned at 7:30 p.m.

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Chairman of the Board

\_\_\_\_\_  
Date

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Clerk

\_\_\_\_\_  
Date