

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
JUNE 14, 2021**

President Dave Henriott called the regular meeting of the Delavan-Darien School District Board of Education held at the Phoenix Middle School cafeteria to order at 6:00p.m.

Board Members Present: D. Henriott, D. Grams, G. Moses, T. Schutt, D. Salas, J. Dutton

Administrators Present: District Administrator J. Sorbie, Business Administrator A. Klein, Director of Pupil Services M. Burke, Principals A. Urmanski, K. Pickel and Associate Principal B. Fossler

The press was not represented.

Approval of Agenda: A motion was made by T. Schutt to approve the agenda as presented and D. Salas seconded the motion. The motion carried unanimously on a 6-0 voice vote.

Interview Vacant Board Seat Candidates: The Board of Education interviewed Kelly Pohl and Kevin Hermann for the vacant Board seat.

Appointment of Vacant School Board Seat: The Board of Education voted 4-2 to appoint Kevin Hermann to the vacant school board seat. The votes for Kevin Hermann were – G. Moses, D. Salas, J. Dutton, D. Henriott and the votes for Kelly Pohl were D. Grams and T. Schutt.

Oath of Office: Notary Public Karen Logterman gave Kevin Hermann the Oath of Office and he was seated for the Board of Education meeting.

Approval of Minutes: A motion was made by D. Grams and seconded by T. Schutt to approve the minutes from the May 4, 2021 closed session meeting, the May 10, 2021 regular session meeting, and the May 20, 2021 regular session meeting. The motion carried unanimously on a voice vote.

Orton Gillingham Presentation: Teacher Matthew Hadlock presented to the Board of Education on Orton Gillingham Approach – an intervention for dyslexia. He explained that dyslexia is difficulty with word recognition/poor spelling and decoding due to being deficit in the phonological component of language. Mr. Hadlock will be using this technique with grades 2-5 in the fall for students who struggle with phonemic awareness/phonics, not just dyslexia students.

Citizen Comments: Resident Andy Terpstra addressed the Board.

Consent Agenda: A motion was made by T. Schutt and seconded by J. Dutton to approve the Manifest of Bills dated June 14, 2021; gifts of \$500 for math & science enrichment for Darien Elementary and Phoenix Middle School from Exxon Mobil; staff retirement for the 2021-2022 school year for Linda Wolski – Speech/Language Pathologist; staff resignations for the 2021-2022 school year for Angie Gilson – special education, Karen Duren – reading specialist, Cassidy Tiehen – 8th grade academics, Bethanie Frommgen – school counselor, Jamie Elmore – kindergarten teacher and Rebecca Schneider – principal; new staff contracts for the 2021-2022 school year for Sheila Feider – school psychologist, Nathan Wallman – special education, Karen Godoy Diaz – kindergarten teacher, Michael Lescohier – physical education, Eric Medrano – ESL teacher, Elizabeth Francisco – 8th grade academics, and Signe Whalen – school counselor. The motion carried unanimously on a voice vote.

District Virtual Program Overview for the 2020-2021 School Year: Director of Pupil Services M. Burke gave a review of the Delavan-Darien Virtual Program for the 2020-2021 school year.

Financial Statement for Month Ending May 31, 2021: Business Administrator A. Klein reviewed the financial statement. Operating cash on hand \$6,097,659.65, funds accessed on business line of credit \$0.00, and net operating funds \$6,097,659.65. The purchasing card usage for the month ending April 30, 2021 was \$31,999.37. A motion was made by J. Dutton and seconded by T. Schutt to approve the financial statement for May 31, 2021. The motion carried unanimously on a voice vote.

Property and Liability Insurance Renewal for the 2021-2022 School Year: Business Administrator A. Klein reviewed the renewal information acquired from R&R Insurance. A motion was made by T. Schutt and seconded by G. Moses to authorize the Business Administrator to renew the District's 2021-2022 Property and Liability Insurance Renewal with R&R Insurance. The motion carried unanimously on a voice vote.

Custodial Outsource Company Cleaners: Business Administrator A. Klein reviewed the contracting with Environment Control for the past two years. This unfortunately was not a magic cure to deal with staffing shortages. Mr. Klein stated that to meet the custodial needs of each building, the District would need to hire one full-time custodian and four part-time (50%) employees. Mr. Klein reviewed costs of the cleaning crew versus hiring them ourselves. By staffing these positions with part-time employees, versus full-time employees, we are able to control labor costs and make this proposal financially viable. While there are some ongoing concerns about labor shortages for these positions, it is clear that we are not unique in this position and that any third party vendor will face similar staffing difficulties. It is our hope that we will have more success in not only attracting employees but also in ensuring that a higher quality of work is performed.

Approve Amendment to Renew FSMC Contract with Taher for 2021-2022 School Year: Business Administrator A. Klein stated per DPI regulations, the District is required to complete an amendment to its original Food Service Management RFP in order to continue contracting with the original winner of the RFP. The District may renew its contract with Taher Inc. up to four times before it is required to go out to formal RFP again. A motion was made by T. Schutt and seconded by D. Salas to authorize the District's Business Administrator to renew the Food Service Management Company Contract with Taher Inc. for the 2021-2022 fiscal year. The motion carried unanimously on a voice vote.

Set Food Service/Milk Prices for the 2021-2022 School Year: Business Administrator A. Klein stated the District was once again required to provide a plan to spend down a balance of "excess cash balance" for the upcoming fiscal year. The District will once again have an opportunity to provide all students with free meals through the Seamless Summer Option, due to the COVID-19 pandemic, that will be full funded by the federal government. With all of this in mind, Mr. Klein recommended leaving meal prices and milk prices unchanged for the 2021-22 fiscal year. A motion was made by G. Moses and seconded by D. Salas to leave meal and milk prices unchanged for the 2021-22 academic year. The motion carried unanimously on a voice vote.

Approve School Calendar for 2022-2023 School Year: A motion was made by T. Schutt and seconded by D. Salas to approve the 2022-2023 school calendar. The motion carried unanimously on a voice vote.

District Administrator Report: District Administrator J. Sorbie reported on summer book reading for staff, summer camps update, Aquaponic Grant, school facilities update, and scheduling a Board retreat.

Future Agenda Items: None

Next Meeting Date: Budget Hearing/Annual Meeting – June 28, 2021 – 6:30 p.m.
Regular Meeting – July 12, 2021 – 6:00 p.m.

A motion was made by T. Schutt and seconded by J. Dutton to go into executive session, pursuant to Wis. Stat. §19.82(1)(c) to discuss and take action, if appropriate, on compensation for virtual program teaching staff and administrator contract. The motion carried unanimously on a roll call vote of all ayes.

The Board of Education went into closed session at 8:29 p.m.

A motion was made by G. Moses and seconded by J. Dutton to reconvene into open session. The motion carried unanimously and the Board came into open session at 9:19 p.m.

A motion was made by T. Schutt and seconded by D. Grams to give all virtual program teachers per the list provided in closed session \$500 per semester or \$1,000 for the year in additional pay. The motion carried on a 7-0 vote.

A motion was made by J. Dutton and seconded by D. Salas to assess Principal R. Schneider the maximum liquidated damages of \$3,000 per her contract. The motion carried on a 7-0 vote.

There being no further business, a motion was made by D. Grams and seconded by J. Dutton to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 9:20 p.m.

Karen Logterman, Secretary

Dave Henriott, President