



## Marshall Public Schools MOCAP Enrollment Guidelines

### **Please read and make sure you understand these guidelines:**

- Marshall Public Schools encourages all parents to review the guidelines found at <https://mocap.mo.gov/about.html> to clarify all questions about the enrollment requirements for the MOCAP virtual program options.
- Parents may also see the course catalogs for the four approved MOCAP vendors for MPS students at the above website. The vendors are: Launch, Missouri Connections Academy (MOCA), Missouri Virtual Academy (MOVA) and Edmentum.
- All MOCAP application and process must be completed 10 business days prior to the start of the semester for fall enrollment following the MPS Board of Education approved school calendar. Spring semester applications must be submitted 10 business days prior to the end of the 1st semester.
- The classes offered by the MOCAP virtual program may be different from the classes offered on any of the MPS campuses. All students enrolled in a MOCAP virtual program will be enrolled full time based on DESE and MPS's expectation for full time enrollment based on what is offered in the MOCAP virtual program, not what is offered for MPS inseat learners. For example, if the MOCAP virtual program claims full time is 6 classes, then the student will be enrolled in 6 classes so they are meeting the requirements for that grade level.
- Students must commit to a minimum of one full semester of virtual enrollment beginning on the first day of each semester and ending the last day of each semester as defined by the MPS approved school calendar.
- The MOCAP virtual program will occur in the student's home at the parent/guardian's direction.
- All applications start with the building level counselor.
- The building level counselor will gather the team of professionals to review the application and make the determination if the MOCAP virtual school is the best option for that student.
- Students who are approved to enroll in the MOCAP virtual program and receive special education and/or related services must meet with the IEP team to discuss the student's placement in the MOCAP virtual program.
- Students who enroll in the MOCAP virtual program are required to take the state required MAP/EOC assessments administered by Marshall Public Schools.
- School meals/food service will not be provided for students who enroll in the MOCAP virtual program.
- Marshall Public School will not provide a computer or wifi access for students enrolling in the MOCAP virtual program.
- Parents/Students who select MOCAP must understand how this may impact the student's MSHSAA or NCAA eligibility.
- It is understood that for continued enrollment the student must have the following
  - Satisfactory monthly course progress
  - Grades of 70% or higher in all courses
  - Participation and satisfactory progress in MPS benchmark assessments (when applicable)



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- If these are not met, then the district has the right to end enrollment and payment for the student in the MOCAP virtual program. (The parent can always continue the enrollment at their own cost)
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- If acceptable progress is made the parents will have the opportunity to re-enroll for the next semester. The request for participation application will be sent with the monthly progress report prior to the end of the semester.
  - If the student's enrollment is terminated a removal letter will be sent to the parent, MOCAP provider, and DESE by MPS.