



Date: 2/2023

Geneva Area CSD Board Office Addition to Media Center Project Update

1. The Project is anticipated to include a 5,000 square foot addition to the High School for use as administrative offices for the Board of Education.
2. The Project total budget is \$2 million with the cost of the work at \$1.65 million. Soft costs make up the difference in the two numbers.
3. The design professional for Project is GPD.
4. The Board recommended Construction Manager at Risk ("CMR") as the construction delivery model for the Project.
5. A request for statements of qualifications ("SOQ") for CMR firms was issued on 12/9/22 with a deadline of 1/9/23. No responses were received at the initial deadline; however, Hammond Construction and a joint team of Ryan Fitzgerald Construction and H&H Enterprises submitted SOQs by the extended deadline of 1/27/23. Both firms were short-listed for the request for proposal process ("RFP").
6. A RFP was issued to the two firms on 1/31/23 with a response deadline of 2/15/23. A pre-proposal meeting was held on 2/9/23 and interviews will be conducted on 2/21/23. The Evaluation Committee will make its recommendation for a CMR firm for Board approval at the 3/15/23 meeting.