

Shelbyville CUSD #4 Reopening Plan 2020-2021

Background:

In March of 2020, Shelbyville CUSD #4 was required by the Executive Order of the Governor of Illinois to close its school buildings for in-person learning due to COVID-19. This shutdown remained in effect for the remainder of the 2019-2020 school year. On June 23, 2020, the Illinois State Board of Education (ISBE) and the Illinois Department of Public Health (IDPH) released *Starting The 2020-21 School Year Part 3 - Transition Joint Guidance*. This 63 page document provided school districts throughout Illinois the requirements and recommendations for a return to in-person learning for the 2020-2021.

The Shelbyville CUSD #4 Reopening Plan 2020-2021 has been designed by the district's transition team based on survey results from district families, input from the teachers' union, School Board members, the requirements and recommendations from ISBE, IDPH and the Shelby County Health Department; in addition to opinions from the school district's insurance carriers and legal counsel. This reopening plan is based on available public health information at the time of its creation. The plan may be adjusted based on new data or changing circumstances.

Public Health Considerations:

The framework of the Reopening Plan is based on requirements from IDPH and ISBE that include (subject to change):

- The school district will implement social distancing throughout the day as much as possible.
- No more than 50 students in a class or on a school bus.
- Sending students to school is parent certification that the student is fever and symptom free. The district may check student/employee temperatures as they enter school buildings.
- Everyone in school buildings will be required to wear face masks/coverings when around others. Students/employees that are outdoors can remove masks while socially distant.
- Additional scheduled cleaning will take place throughout the schools and buses. All buildings and buses will be sanitized at the completion of the day.
- Each school will place an emphasis on student/employee hygiene and hand washing/sanitization.
- If a student/employee tests positive for COVID19, they will follow doctor's orders, be out of school for at least fourteen days, and can return with a presentation of a doctor's note.
- Students/employees that were in close contact with an individual with a positive COVID19 test will be required to self-quarantine based on contact tracing. IDPH's

definition of close contact means the individual was within 6 feet of the individual with symptoms for more than 15 minutes.

Student Educational Considerations:

Shelbyville CUSD #4 is committed to providing a return to in-person learning for all students Pre K-12th Grade. It is the school district's belief that the best type of education for students is in-person instruction. This return to in-person learning through the implementation of the ISBE and IDPH measures described above in **Public Health.**

Through the results of two surveys provided to district families this summer, the school district has decided to provide a remote learning choice to students. By providing remote learning option to students, it is the district's sincere hope that families considering homeschool programs choose the district's remote learning program in order for these students to remain students at Shelbyville CUSD #4.

- In-Person Learning will be available to all students at all school buildings in accordance with IDPH and ISBE guidance and requirements.
- Remote Learning will be available to all students as an option. Students that choose the remote learning option, or are assigned to remote learning will remain a remote learner for the duration of the 1st Semester.

The Shelbyville CUSD #4 Reopening Plan Consists of the following sections:

- 1. Public Health**
- 2. Academics**
- 3. Operations**
- 4. Technology**
- 5. Special Education**
- 6. Communication**
- 7. Building Specific Information**

1. Public Health:

Shelbyville CUSD #4 will continue to collaborate with the Shelby County Health Department to ensure a safe and healthy learning environment for our students and staff.

- Parents of students are required to complete and submit a [Student COVID-19 Self-Certification and Verification Form](#) prior to their student's first day of school attendance.

- Employees are required to complete and submit an [Employee COVID-19 Self-Certification and Verification Form](#).
- Visitors to district buildings must immediately report to the office and complete a [Visitor COVID-19 Self-Certification and Verification Form](#).
- Employees/Students/Visitors may be temperature checked as they enter the building.
- Face masks/coverings will be worn by all individuals while in the school building. Masks/coverings should cover the nose and mouth and must be school appropriate.
 - Students that are unable to wear masks/coverings will be assigned to the district's remote learning option.
 - Breaks from mask-wearing will be scheduled in alignment with IDPH and ISBE guidelines, which includes breakfast/lunch and if a student is having difficulty breathing, or outside and appropriately socially-distanced as much as possible.
 - If weather is permissible, teachers will have students outside as appropriate.
- Hand sanitizer and hand sanitizer stations will be in hallways and classrooms throughout the school buildings.
- Each building will attempt to create one-way traffic flow in the hallways and other areas of the schools using visual cues (e.g., signs, colored tape and floor decals).
- Furniture will be arranged to support social distancing practices.
- Symptomatic employees/students will need to go to an established quarantine room until they can safely leave the building.
- The school district will follow the [Releasing COVID-19 Cases and Contacts From Isolation And Quarantine](#) guidance from the IDPH and CDC.
- The school district will coordinate with the Shelby County Health Department regarding suspected and confirmed cases.
- The school district will work with the Shelby County Health Department to determine a course of action for their individual schools on a case-by-case basis.

2. Academics:

- Attendance is required for both in-person and online remote learning. ISBE requires a minimum of 5 hours a day.
- Grading - Students will be assessed/graded daily using school district guidelines for both in-person and online remote learning.
- All district buildings will provide in-person learning from 8:00 AM - 2:00 PM until further notice.
 - It is the intent of the school district to provide as normal of in-person instruction as possible considering the requirements of ISBE and IDPH.
 - In-person learning is the preferred method of delivery for the school district.
 - Students may be allowed to switch to remote learning from in-person learning on a case-by-case basis.

- Students are provided the option of online remote learning through the school district.
 - Online remote learning will look differently at each building and grade level.
 - The main online platform the district will utilize for remote learning is Edgenuity.
 - The district will utilize its own teachers when managing the Edgenuity platform.
 - The district's teachers may be the lead for online remote learning depending on the number of students requesting this type of learning.
 - The district teachers responsible for online remote learning will provide supplemental and enrichment opportunities.
 - Students will be provided a district-issued device if needed for remote learning.
 - Students that choose the school district's remote learning option will be required to commit to online learning for the entirety of the first semester.
- IEP/504 teams will convene to make any adjustments needed for the individual needs of students.

3. Operations:

- School Calendar Changes - First Semester
 - August 26th/27th - Remote Learning Planning Days (No Students)
 - August 28th - Teacher Institute (No Students)
 - August 31st - First Day of Student Attendance
 - November 3rd - Election Day (No School) - Students will now attend school on March 1st (Pulaski Day) as a result.
- Students will not be able to access the school buildings before 7:45 AM to ensure that daily cleaning protocols have been completed and all staff are present.
- Athletics/Activities: Shelbyville CUSD #4 will continue to promote and support student participation in athletic and activity programs to the extent permitted by the Illinois High School Association (IHSA), Illinois Elementary Association (IESA), ISBE and IDPH.
 - Students that choose the school district's online remote learning option are able to participate in all school district activities and extracurricular offerings provided they follow in person expectations.
 - Students that do not choose the school district's in-person or online remote learning options are not able to participate in school district activities and extracurricular offerings.
- Maintenance/Custodial: Facility cleaning and disinfecting will be completed and monitored.
 - All school buildings/rooms will be sanitized at the completion of the day.
 - Additional cleaning of restrooms, door handles and other areas/items will be completed.
 - All classrooms will have hand sanitizer.

- Food Service: Shelbyville CUSD #4 will continue to offer meal service to students to the extent possible given on-site and remote learning environments. More specific information regarding food service will be covered in the building-specific plans.
 - In-person learners can purchase/receive breakfast and lunch at each school building. Depending on the make-up of the school, students will eat in areas of the cafeteria in groups of 50 or less, or they may eat in classrooms.
 - High school students in grades 10-12 will maintain their open campus privilege for lunch.
 - Remote learners can choose to purchase/receive a grab-and-go breakfast and lunch.

- Transportation: Shelbyville CUSD # 4 will continue to provide bus service for students everyday with the following guidelines.
 - Paraprofessionals will ride on buses in the morning to help with the management of students.
 - Students must have turned in a completed Student COVID-19 Self-Certification and Verification Form to either their school office building or to the bus driver on their first day of riding the bus.
 - Students will have their temperature taken before they enter the bus.
 - If a student has a temperature, the district will contact the parent/guardian. Students will not be left alone at a bus stop.
 - No more than 50 individuals will be allowed on a bus at a given time.
 - All persons are required to wear face masks/coverings.
 - Students will have assigned seats.
 - Each school bus will be sanitized and disinfected each day.

Technology:

Shelbyville CUSD #4 is committed to providing students with the necessary technology to be successful in today's technological world. This is true for both in person and remote learners.

- Shelbyville High School is launching a new Rent To Own program this school year. Each high school student will receive a Chromebook that they will take home with them throughout the school year.
- Moulton Middle School and Main Street Elementary School have the ability to provide each student with a device, if needed, in the event the entire school district is required to switch to remote learning.
- Students that select the school district's remote learning option, if needed, will be provided with a Chromebook, or other type of technological device.

- Exterior access points have been installed at each building in order for students to access Wifi if needed.

Special Education:

The district is committed to serving our students' special needs whether it is in person or through Remote Learning. The types and amounts of special education services provided to our students are determined by the student's IEP. Due to the district's shortened day, the types and amounts of services may need to be temporarily adjusted. These decisions will be made in collaboration with the IEP/504 team and parents.

IEP and 504 meetings, and other meetings between staff and visitors/families will be held remotely, to the greatest extent possible. If parents are unable to engage in meetings remotely then social distanced in-person meetings may be held.

The district understands that there may be a small minority of students who have a medical contraindication to using face coverings. Any request for an accommodation to the requirement of wearing face coverings must include a physician's note which documents the medical contraindication for any individual who is not able to wear a face covering. Upon receiving such a request, the district will initiate the IEP or 504 process (whichever is appropriate) to consider the request and determine if any accommodations can be made. Any accommodations must fall within ISBE, IDPH, and CDC requirements for public schools. The IEP or 504 team may also consider if Remote Learning would be more appropriate for the student in light of the student's specific medical needs.

Communication:

Shelbyville CUSD #4 will communicate with parents, students and employees on a consistent basis with updates and changes to this plan and other developments. We ask for your understanding as changes often occur without much notice due to requirements from ISBE and IDPH. In order to communicate effectively, the school district will use voice messages, emails and text messages through Aptegey. The school district will also post information on the school website (<https://www.shelbyville.k12.il.us/>) and Facebook (Shelbyville School District).

Building Specific Information:

[Shelbyville High School](#)

[Moulton Middle School](#)

[Main Street Elementary School](#)

[STARS Preschool](#)