

OXFORD UNIFIED SCHOOL DISTRICT 358
OXFORD, KANSAS
REGULAR BOARD MEETING
MONDAY, JUNE 14, 2021
7:00 P.M.
JR/SR HIGH SCHOOL LIBRARY

MEMBERS PRESENT	Alfred Neises, Nicholas Ruyle, Justin Shepherd and Derek Totten. Phillip Rush and Dorinda Neises were absent.
OTHERS PRESENT	Dr. Cathi Wilson, Superintendent; Kristina Houser, Board Clerk; Terri Wiseman, Principal; Chris Hanney, Hanney and Associates; Jamie Wray, Treasurer; Jessica Whitson, Daycare; and Melodie Hunt, Daycare.
CALL TO ORDER	Derek Totten, President, called the meeting to order at 7:04 p.m.
ADOPT THE AGENDA	Dr. Wilson asked to add 3.6.1.2, Heidi Hyde resignation and 5.3, non-elect personnel executive session. Justin Shepherd made a motion to adopt the amended agenda and Nicholas Ruyle seconded this motion. Motion approved 4-0.
RECOGNIZE GUESTS	Derek Totten welcomed the guests who were in attendance to speak on something on the agenda or to observe.
DISCUSSION/ACTION ITEMS	<p>Mr. Hanney and Dr. Wilson provided updates on the completion of the High School portion of the bond project. Dr. Wilson updated the board on the 5/6 demo process. The crew started on June 10th and the project is expected to be finished in approximately 2-3 weeks. Mr. Hanney reviewed cost proposals for new cabinets in the remodeled band room. The board suggested option B. After doing more measuring the price will decrease and be finalized. Mr. Hanney presented a bid for the paving project by the Fine Arts building which will add 40 parking spaces. Alfred Neises made a motion to approve bid #47 to remove and replace the existing South drive and parking lot in the amount of \$125,145.90. Justin Shepherd seconded the motion. Motion approved 4-0.</p> <p>Mr. Hanney also presented ideas to repurpose the 3 arches that are being saved from the 5/6 building. Some ideas were to recreate one arch by the football concessions as an entry centerpiece and add one to the entry South of the football field. Mr. Hanney will bring back more ideas to the next meeting.</p>

Dr. Wilson provided the board with an updated transportation list and age out dates for current district owned buses. The board discussed the possibility of purchasing a suburban, minibuses, and a handicap van vs. a handicap bus and discussed what makes the most sense for the district going forward and the shortage of CDL drivers. Nicholas Ruyle made a **motion** to sell bus 8, suburban #9, and journey #12. Justin Shepherd **seconded** the motion. **Motion approved 4-0.**

Nicholas Ruyle made a **motion** to approve the purchase of a 2021 suburban stock #40F1016 in the amount of \$41,803. Justin Shepherd **seconded** the motion. **Motion approved 4-0.**

Nicholas Ruyle made a **motion** to approve the purchase of a 2021 Collins 14 passenger bus from Master's Transportation in the amount of \$61,500. Justin Shepherd **seconded** the motion. **Motion approved 4-0.**

Dr. Wilson presented the board with the anticipated year end budget totals and mandatory transfers. She also presented the option of paying off the Series 2017 Trane Lease agreement early which would save the district \$50,000 over the next 5 years in interest. Alfred Neises made a **motion** to call the Series 2017 Trane Lease Agreement and pay off the agreement on the next pay date October 1, 2021. Nicholas Ruyle **seconded** the motion. **Motion approved 4-0.**

Dr. Wilson reviewed the KASB June 2021 policy updates. The policies will be brought back to next month's meeting for final approval.

Dr. Wilson presented a list of surplus items to be considered to sell on PurpleWave. Nicholas Ruyle made a **motion** to approve the presented list and add a 4x4 CNC table to sell on PurpleWave and retired uniforms to be sold at the Oxford Watermelon Feed and the funds will go back to the athletic fund. Justin Shepherd **seconded** the motion. **Motion approved 4-0.**

Dr. Wilson reviewed the results from the 2020-21 State Assessments along with historical results from the last 5 years.

Alfred Neises made a **motion** to take a 5 minute break. Justin Shepherd **seconded** the motion. **Motion approved 4-0.**

The board returned to open session at 9:25 pm.

ADMINISTRATIVE REPORTS

Ms. Wiseman was not in attendance but sent a digital copy of her report. An average of 40 students are attending the K-4 Summer Camp activities. Week one is worms and fishing and the students got to go fish, week two is animals, the students got to attend the Sedgwick County Zoo presentation hosted by the Oxford Library, and week three is cookies and candies and the students will get to do some cooking. State Assessment results were mailed to students with grade cards. Most classes were above the state average.

Dr. Cathi Wilson informed the board that the school district purchased all school supplies for students grades PK-12. Volleyball camp was last week, 13 littles and 15 high schoolers attended. Basketball camp is this week. Sherry Mills will be replacing Sherry Barrier at Orion, they will meet later this week. Currently new carpet is being installed in the high school office, kindergarten room, and second grade classroom. Many Oxford staff members have joined the 150th Oxford Anniversary committee and hope to get students involved in those activities.

Interlocal 619: Dorinda Neises was absent.

Orion: Alfred Neises reported that they've had two meetings. They hired several teachers, accepted one retiree, 4 resignations, and hired an administrative assistant to help with the transition of the Clerk retiring. They approved student and staff handbooks and approved ESSER funds for private schools that will be ran through Orion. Orion will then handle the payroll and paperwork for the private schools. Orion will make approximately \$100,000 for providing this service.

ACTION ITEMS

Justin Shepherd made a **motion** to approve additional warrants as presented. Nicholas Ruyle **seconded** the motion. **Motion approved 4-0.**

Alfred Neises made a **motion** to approve the authorization to permit the Superintendent and Board Clerk to transfer funds and pay bills at the end of the 2021 fiscal year. Nicholas Ruyle **seconded** the motion. **Motion approved 4-0.**

Nicholas Ruyle made a **motion** to approve Resolution 6-14-21 for the destruction of records. Justin Shepherd **seconded** the motion. **Motion approved 4-0.**

Nicholas Ruyle made a **motion** to approve the \$34,000 grant from the Kansas All-Star fund to purchase a TorchMate 4800 CNC 4x8 plasma cutting table to replace the 4x4 table in the weld shop. Justin Shepherd **seconded** the motion. **Motion approved 4-0.**

Nicholas Ruyle made a **motion** to approve the 2020-21 Fiscal Audit Engagement Letter from Jarrett & Norton CPA's LLC. Justin Shepherd **seconded** the motion. **Motion approved 4-0.**

Alfred Neises made a **motion** to approve the following routine personnel: Heidi Hyde-resignation; Zach Cooper-resignation 2021 Driver's Education; Mike Wilmoth-new hire 2021 Driver's Education; and Kayla Powel-new middle school science teacher for the 2021-22 school year. Nicholas Ruyle **seconded** the motion. **Motion approved 4-0.**

Nicholas Ruyle made a **motion** to approve the 2021-22 supplementals as presented. Justin Shepherd **seconded** the motion. **Motion approved 4-0.**

Justin Shepherd made a **motion** to Tammy Wagner's scholarship request in the amount of \$55. Nicholas Ruyle **seconded** the motion. **Motion approved 4-0.**

CONSENT AGENDA

Nicholas Ruyle made a **motion** to approve the consent agenda as presented that included June payroll and warrants; minutes from the regular meeting May 10, 2021; accept the high school activities report; accept the elementary petty cash report; accept the budget reports; and accept the daycare report. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

EXECUTIVE SESSION

Derek Totten made a **motion** to go into executive session to discuss an individual employee's contract pursuant to the exception for non-elected personnel under KOMA, to include Dr. Wilson, and the open meeting will resume in the board room at 9:59 pm. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

Nicholas Ruyle exited the meeting at 9:59 pm.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's contract pursuant to the exception for non-elected personnel under KOMA, to include Dr. Wilson, and the open meeting will resume in

the board room at 10:01 pm. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

Nicholas Ruyle exited the meeting at 10:01 pm.

Derek Totten made a **motion** to go into executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, to include Dr. Wilson, and the open meeting will resume in the board room at 10:16 pm. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

The board returned to open session at 10:16 pm.

Derek Totten made a **motion** to go into executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, to include Dr. Wilson, and the open meeting will resume in the board room at 10:16 pm. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

The board returned to open session at 10:16 pm.

Derek Totten made a **motion** to go into executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, to include Dr. Wilson, and the open meeting will resume in the board room at 10:21 pm. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

The board returned to open session at 10:21 pm.

Derek Totten made a **motion** to go into executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, to include Dr. Wilson, and the open meeting will resume in the board room at 10:27 pm. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

The board returned to open session at 10:27 pm.

Derek Totten made a **motion** to go into executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, to include Dr. Wilson, and the open meeting will resume in the board room at 10:32 pm. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

The board returned to open session at 10:32 pm.

Derek Totten made a **motion** to go into executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, to include Dr. Wilson, and the open meeting will resume in the board room at 10:38 pm. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

The board returned to open session at 10:38 pm.

Derek Totten made a **motion** to go into executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, to include Dr. Wilson, and the open meeting will resume in the board room at 10:43 pm. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

The board returned to open session at 10:43pm.

Derek Totten made a **motion** to go into executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, to include Dr. Wilson, and the open meeting will resume in the board room at 10:48 pm. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

The board returned to open session at 10:48 pm.

Derek Totten made a **motion** to go into executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, to include Dr. Wilson, and the open meeting will resume in the board room at 10:53 pm. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

The board returned to open session at 10:53 pm.

Derek Totten made a **motion** to go into executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, to include Dr. Wilson, and the open meeting will resume in the board room at 11:03 pm. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

The board returned to open session at 11:03 pm.

Justin Shepherd made a **motion** to approve a 4.1% increase to the base teacher salary, 4.1% increase to classified staff hourly wage, \$1,500 increase to administration's contract, and to increase the Treasurer to \$16.25/hr. Alfred Neises **seconded** the motion. **Motion approved 4-0.**

Derek Totten made a **motion** to go into executive session to discuss an individual's contract pursuant to the non-elected personnel exemption under KOMA, to include Dr. Wilson, and the open meeting will resume in the board room at 11:08 pm. Nicholas Ruyle **seconded** the motion. **Motion approved 4-0.**

The board returned to open session at 11:08 pm.

ADJOURN

Derek Totten adjourned the meeting at 11:08 pm

Next meeting: Regular Meeting July 12, 2021 at 7:00 pm.

President

Clerk