

Hillsboro School Board Minutes
Regular Meeting
Hillsboro High School Library Conference Room
December 11, 2017
7:30 pm

1. Meeting called to order by President Jason Oetzman at 7:32pm. Board members present: Jenny Hynek, Stacy Sosinsky, Jenni Schrock, Jason Oetzman, Denise Huntley, Mitchell McCoic, Lindsay O’Hair. Also in attendance Curt Bisarek, Mindy Boldon, Chris Koopman, Cara Wood, Bob Stekel.
2. Pledge of Allegiance led by President Jason Oetzman.
3. Curt Bisarek affirmed that notice was properly posted. Affirmation of Notice
4. Approval of Consent/Agenda
 - 4.1. Motion by Stacy Sosinsky 2nd by Mitchel McCoic to approve minutes from November 13, 2017 Development and Regular meeting and November 27, 2017 Policy Committee meeting. Voice Vote. Motion carried 7-0-0.
 - 4.2. Financial Report read by Treasurer Jenny Hynek.
 - 4.3. Motion by Stacy Sosinsky 2nd by Jenni Schrock to approve vouchers 103108 through 103270 excluding 103153 and 103216. Roll call motion carried 7-0-0
 - 4.4. Motion by Jenny Hynek 2nd by Stacy Sosinsky to approve voucher 103153. Roll call motion carried 6-0-1 (Mitchel McCoic abstain).
 - 4.5. Motion by Jenny Hynek 2nd by Jenni Schrock to approve voucher 103216. Roll call motion carried 6-0-1 (Jason Oetzman abstain)
 - 4.6. Motion by Jenny Hynek 2nd by Mitchel McCoic to approve ACH transfers on 11/20/2017 and 12/05/2017. Roll call motion carried. 7-0-0
5. **Reports**
 - 5.1. AGR Report
 - 5.2. Assessment Report
 - 5.3. Elementary Principal Report Elementary Report

AGR(Achievement Gap Reduction): K-3 strategy for 2017-2018 is class size reduction, reading and math performance objectives were developed and will be assessed mid-year and end of the year with a report to the school board in June.

ESSA(Every Student Succeeds Act): A team of district staff(Missy, Curt, Cara, Justin T, Linda) attended CESA to learn about writing and implementation of our ESSA plan. We will continue writing the plan with submission at the end of the 2017-2018 school year.

Lock Down: We had a successful practice lockdown with county and city police assisting with the drill.

Staff meetings: As a new administrator, one of my personal goals was to meet with staff before December to check in with them. I completed meetings with all

certified and classified staff. Meeting topics for discussion included: successes, challenges, ways I can support, professional goals, and student goals.

Chocolate Talks: Tomorrow evening is the last night of session 1-Guided Reading. Jill Smith has been hosting chocolate talks from 3:45-4:45 for staff. This has been a great professional learning experience for all.

Climate and Culture: A climate and culture survey was administered. The outcomes of the survey will be shared with staff and school board in January. Goals will be developed moving forward.

Pastries with Parents: Tiger Pride has offered to host a “Pastries with Parents” event. We have this planned for the last Friday in January and first Friday in February.

Book room: A team of teachers has converted a portion of the library/conference room to a leveled book room. The book room will enhance best practices of guided reading and matching text to the Reader.

Wonders training: K-3 teacher leaders will have their second day of Wonders reading training in January. We continue to partner with Royall as a site that has been welcoming us to observe their programming.

Western Tech: The second paraprofessional training was held 3 weeks ago. Educational assistants discussed the different learning styles and personality styles. They also talked about successes from the first 3 months.

Holiday Concert: Tuesday, December 19 at 7:00(JH/HS gym) Also: Bake sale hosted by Tiger Pride

5.4. MS/HS Principal Report

- PLC/Tiger Time focus
 - During PLC, we have spent quite a bit of time going over the data Cara just presented on. We have used the STAR data to build a data wall so that we can track student success. We set a schedule so that we will progress monitor every six weeks.
 - We are using the data to help inform our instruction and intervention. Having everyone know which students struggle with reading is beneficial for all teacher so that they can differentiate. It also allows us to target specific student for intervention time. For instance, after benchmark assessment, we identified nine 7th graders that were either on Intervention or Urgent Intervention. After a 6-week intervention program with Ms. Madden, 7 of the 9 are now At/Above Benchmark.
 - We have currently identified a 6th and 8th grade group for after Christmas.
- UDL - Universal Design for Learning - a framework for differentiation for all students - change the environment, not the learner

- Mississippi Valley/CESA 4 Youth Apprenticeship Consortium
 - Hillsboro will join this consortium. Youth Apprenticeship (YA) integrates school-based and work-based learning to instruct students in employability and occupational skills defined by Wisconsin industries.
 - We are allowed to be a part of both this and the CEC so long as we which consortium will receive the grant dollars for which students/businesses.
 - We will be creating a team on this - Kelli, me, Jennifer Gibbons
- December 20th - Career/College Day @HHS. Representatives from local businesses and colleges will be here to talk with students during breakout sessions. Students will get a chance to learn about a variety of professions and what schooling is involved. Sydney Johnson is setting all this up.
- WON80 focus: thanking all the referees for all they do for high school athletics. We have a pass made up that gives each official one food item and one drink item from the concessions. They've been very well received.
- Lockdown Drills
 - Practiced two lockdown drills - November 15th and 21st. Refresher ALICE training on January 26th

5.5. Business Manager Report

- Special Education & School Age Parents Categorical Aid
 - Proration = 25.70%
 - Slightly lower rate to avoid any overpayments
- EMC Insurance Claim
 - Kitchen freezer repair/food loss
- Skyward TrueTime Webinar
 - Electronic time sheets for hourly staff
- Employee Time Off Electronic Transition
 - Will pair with TrueTime system
- Annual Medicaid Cost Report
 - Staff and transportation reimbursement
- Calendar Year End Preparation
- Food Service Audit
 - Child Nutrition Resources (Third Party for DPI)
 - Originally scheduled for February, possibly postponed
- Federal Funding Conference
 - February

5.6. Superintendent Report

- Working with Bray, Fowler & Hammer, and School Perceptions on the upcoming “community survey”. This will develop over the next couple of months and then be sent out in early April.
- In addition to the 2018-19 school calendar, I am working with the Employee Relations Team to revise/update the Teacher Salary Schedule with regard to the methods in which staff can accumulate points for salary advancement.
- We have secured Ken Williams of Solution Tree as our speaker for Feb. 19. For that day, we will be providing a light breakfast, snacks and lunch for staff. Our plan is to also add some “Wellness” components to the schedule for that day.
- Insurance Renewals will be shared with us on 12/14 for Property, Liability, Auto, etc.
- From the WASB:
 - Assembly Speaker Robin Vos (R-Rochester) and Senate Majority Leader Scott Fitzgerald (R-Juneau) announced the formation of a Blue Ribbon Commission on School Funding to be chaired by Sen. Luther Olsen (R-Ripon) and Rep. Joel Kitchens (R-Sturgeon Bay). Beginning next year, the commission will travel around the state conducting public hearings to learn more about school funding issues in Wisconsin. Recommendations will be given to legislative leaders before the end of the session.

6. Public Forum

7. Discussion/Action Items

7.1. Resignation(s):

Motion by Jenny Hynek 2nd by Denise Huntley to approve the resignation of Kelly

Ravenscroft as MS Girls Basketball Coach. Voice Vote Motion carried 7-0-0.

7.2. Motion by Jenni Schrock 2nd by Lindsay O’Hair to contracted services with School Perceptions. Roll call Motion carried 7-0-0.

7.3. Motion by 2nd by to hire Danica Polk as the Middle School Special Education Teacher. Roll call. Motion carried 7-0-0.

7.4. Motion by 2nd by to hire Anita Burch as the Elementary level special education paraprofessional (Full-time) with the credit for years in the district. Roll Call Motion carried 7-0-0

7.5. Motion by 2nd by to hire Shelly Astle as the Elementary level special education paraprofessional (Part-time). Roll call motion carried 6-0-1. (Jenni Schrock abstain)

7.6. 1st Reading of the 2018-19 School Calendar.

8. Motion by Jenni Schrock 2nd by Jenny Hynek to move into Closed Session. Voice Vote Motion carried 7-0-0.

The Board may convene into Closed Session pursuant to Wisconsin Statutes 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over

which the governmental body has jurisdiction or exercises responsibility in order to discuss hiring of special education teacher, hiring of special education paraprofessionals.

- 9.** Motion by Jenny Hynek 2nd by Denise to reconvene in open session for action, as appropriate, regarding closed session business. Voice Vote motion carried 7-0-0
 - 7.7. Motion by Jenny Hynek 2nd by Lindsay O’Hair to hire Danica Polk as the Middle School Special Education Teacher. Roll call. Motion carried 7-0-0.
 - 7.8. Motion by Denise Huntley 2nd by Stacy Sosinsky to hire Anita Burch as the Elementary level special education paraprofessional (Full-time) with the credit for years in the district. Roll Call Motion carried 7-0-0
 - 7.9. Motion by Denise Huntley 2nd by Jenny Hynek to hire Shelly Astle as an Elementary level special education paraprofessional (Part-time). Roll call motion carried 6-0-1. (Jenni Schrock abstain)
- 10.** Motion by Stacy Sosinsky 2nd by Mitchell McCoic to adjourn meeting at 8:14 pm.

Respectfully Submitted by: Jenni Schrock, Clerk