

Regular School Board Meeting Minutes
Hillsboro High School Library Conference Center
November 13,2017
7:30 PM

1. Meeting called to order by President Jason Oetzman at 7:30 pm. Board members in attendance: Jenny Hynek, Stacy Sosinsky, Jenni Schrock, Jason Oetzman, Denise Huntley, Mitchel McCoic, Lindsay O'Hair. Also in attendance: Mindy Boldon, Curt Bisarek, Missy Herek, Chris Koopman, Dan Thompson, John Rick, Bob Stekel, Shannon Chute, Jenny Bateau, Barb Olson, Erin Jirschele and Jamie Gates.
2. Pledge of Allegiance led by President Jason Oetzman
3. Curt Bisarek affirmed that notice was properly posted.
4. Approval of Consent/Agenda:
 - 4.1 Motion by Jenny Hynek 2nd by Denise Huntley to approve minutes from October 9, 2017 Development and Regular meeting and October 23 Special Board meeting;
 - 4.2 Financial Report read by Treasurer Jenny Hynek.
 - 4.3 Motion by Denise Huntley 2nd by Jenny Hynek to approve vouchers 102927 through 103107 excluding 102944, 103018 and 103045. Roll call motion carried 7-0-0.
 - 4.4 Motion by Jenny Hynek 2nd by Stacy Sosinsky to approve vouchers 102944 and 103018. Roll Call motion carried 6-0-1 (Mitchel McCoic Abstain)
 - 4.5 Motion by Jenny Hynek 2nd by Mitchel McCoic to approve voucher 103045. Roll call motion carried 7-0-0.
 - 4.6 Motion by Jenny Hynek 2nd by Jenni Schrock to approve ACH payroll debits for the dates of 10/19/2017 and 11/03/2017. Roll call motion carried 7-0-0
 - 4.7 Motion by Jenny Hynek 2nd by Jenni Schrock to approve Debt Service Payment on 09/12/2017. Roll call motion carried 7-0-0.
5. Reports
 - 5.1 AGR Report tabled until December meeting
 - 5.2 Assessment Report tabled until December meeting
 - 5.3 Transportation Report
 - Bus #29
Was overheating, and losing coolant
Replaced two coolant hoses, and coolant filter.
Parts were approximately \$104.00. Labor was done in house Also cleaned the air to air cooling intake
Preventive Maintenance, and ready for winter months
 - Bus #30
Replaced exhaust manifold leading to the muffler.
Bus was sent to LaFarge Truck Center for excessive exhaust issues. As a result a new EGR cooler was installed.
Bus will need new rear drive tires this month
Preventive Maintenance, and ready for winter months.
 - Bus #31
Needed to rewire and replace front clearance lamp, and front marker lights. Bus was sent

to LaFarge Truck Center, for a fuel leak near the back of the engine. Total repair was \$91.67.

Bus was experiencing power problems. Actually stalled on a route.

Water was drained from fuel system, new fuel filter installed. Bus still had power problem, so injector #3 was removed, cleaned and reset. Injector was dirty, and showed signs of air leaking by. All labor was performed in house.

Preventive Maintenance, and ready for winter months

Bus #32

Replaced curbside loading light

Preventive Maintenance, and ready for winter months

Bus #33

Bus was experiencing ABS problems, and could not get parking brake to release. Bus was taken to LaFarge Truck Center. They couldn't get the problem to recreate itself, and the computer wasn't reading any active codes. Bus was left in LaFarge for three weeks, this was important because it is my understanding that Stenerson's had an issue with this same bus last spring, and the bus has about a month warranty left on it. If the ABS motors are actually bad it could be a

\$5000.00 repair. We now have a case file created, and if the motors go bad, hopefully it will still be covered under warranty. We did go through the bus and tighten all the ground wires in the system.

Preventive Maintenance, and ready for winter months

Bus #34

Bus lost power during a PLUS ONE route. Bus was returned to the Bus Garage It was found that there was a faulty EGR valve stuck open allowing too much oxygen to enter the system.

The EGR Valve was under warranty, and labor was performed in house.

Preventive Maintenance, and ready for winter months

Bus #35

Preventive Maintenance, and ready for winter months

5.4 Elementary Principal Report

Veteran's Day: Students did a great job representing our Elementary!

Math: Staff worked last Friday during PLC time identifying key Math vocabulary and will be sharing out vertically with each other to identify gaps and common vocabulary.

PBIS(Positive Behavior Interventions and Supports), responsive classroom and morning meetings: Last Thursday the Kindergarten team hosted the all school morning meeting. We did a morning message, greeting and activity. Staff acknowledgements went to Karla Frederick and Bruce Borchardt

Chocolate Talks: Starting this Tuesday, Jill Smith will be hosting chocolate talks from 3:45-4:45 for interested staff. The focus will be on literacy best practices.

Reading Data Wall: K-5 staff met in teams to identify student reading levels and create a visual as we look to providing supports in each of the grades based on data informed decision making.

Book Room: A team of teachers is converting a portion of the library/conference room to a leveled book room. The bookroom will enhance best practices of guided reading and matching text to the reader

Wonders site visits and training: Teacher leaders spent a morning last week observing the literacy block and Wonders reading program at Royall. We plan to send a few others to gain background knowledge as we begin the implementation of Wonders at K-2. In addition, the company McGraw-Hill who supports the program is offering free onsite professional development training this Thursday to K-2 staff

Western Technical College: The second paraprofessional training will be this Friday. Educational assistants will have the opportunity to learn from each other and focus on working within the classroom and identifying student needs.

Other items for discussion:

*Talk to Curt/County Market about the t-shirts that were perhaps available to purchase for \$1(great money maker)

*Bake sale before school concert

*Viterbo play: K-2 and 3-5 (Jacqui Davison looking into procedure and cost with hopes that Tiger Pride would support some of the cost)

*I still would like to do Pastries with Parents or Donuts with Dad/Muffins with mom (Jan or Feb?)

5.4 MS/HS Principal Report

- P/T Conferences
 - Discussing how we can improve attendance
 - Monday - scheduled meetings (teacher set up)
 - Wednesday - open
 - WOW Conference - October 25th
 - HS - Deb Freitag, Barb Olson, Erin Hora, Erin Jirschele attended
 - Ken Williams - speak to the importance of PLC's, their purpose and direction, and developing essential standards
 - 1st Quarter Data
 - 2016-2017
 - Total D/F's - 98
 - Total Students with D/F's - 12
 - 2017-2018
 - Total D/F's - 60
 - Total Students with D/F's - 12
 - Tiger Time/SH Support
 - Students who are not called out for Tiger Time or routinely have their work completed have volunteered to help in the middle school
 - Sit and work with students, serve as a guide and role model to younger students
 - PLC Focus
 - ACT Prep information, ELA common language, STAR data, technology integration strategies, EngageNY resources and strategies, etc.
 - Will be focusing on differentiation and grading the next few weeks

5.5 Business Manager Report

- 2016-17 Audited Financial Statements

- WRS Contribution Rates
 - 2017: 6.8%
 - 2018: 6.7%

- DPI Reports Submitted
 - 2016-17 Annual Report (All Funds)
 - 2016-17 Annual Report (Fund 27)
 - 2017-18 Budget Report (All Funds)
 - 2017-18 Budget Report (Fund 27)
 - 2017-18 Tax Levy

- Claims
 - Title IA
 - Title IIA
 - Flow Through
 - Preschool
 - CLC-Plus One
 - Food Service
 - Medicaid Quarterly Cost Report
 - Medicaid Annual Cost Report

- State Equalization Aid Payment Schedule
 - 9/18/17
 - 12/4/17
 - 3/26/18
 - 6/18/18
 - 7/23/18 (Delayed Payment)

5.6 Superintendent Report

Employee Relations Team

- The main topic for the ERT is the current teacher compensation schedule and specifically how teachers can gain points to advance stages.
 - Request for a policy committee meeting.

Citizens Advisory Committee

- Final meeting will be on Nov. 15. Following that the next step will be developing a survey for the community/taxpayers.

Benefits Advisory Group

- Continuing to meet to learn about benefits planning. Final meeting is scheduled for Dec. 13.

Public Accountability Report Cards

- Scheduled to be released on Tuesday, November 21.

- We will review this information as part of the Dec. 11 board development session.

TEACH Grant

- We collaborated with Norwalk-Ontario-Wilton and Kickapoo for this year's TEACH Grant (we are known as: TEACH Kickapoo Valley Consortium).
 - With this, there are 88 spots for Hillsboro staff to participate in instructional technology professional development.
 - All trainings will be hosted by Hillsboro on dates in January, February, March and April.

Gym Recognition

- There will likely be a request in the future to add recognition discs in the gym for high school wrestlers and gymnasts who have qualified for state. Once the details are finalized, I will be bringing this to the board for discussion/approval.

UW Marching Band Concert

- Sunday, April 15, 2018.

6. Public Forum

7. Presentations

7.1 SMART TV

7.2 VR Goggles

8. Discussion/Action Items

8.1 Motion by Jenni Schrock 2nd by Denise Huntley to approve Middle School Athletic Eligibility. Voice vote Motion carried 7-0-0.

8.2 Motion by Jenny Hynek 2nd by Stacy Sosinsky to approve Hillsboro Tiger Athletic Booster Club request for hosting Donkey Basketball on March 19, 2018. Voice vote motion carried 7-0-0

8.3 Motion by Jenny Hynek 2nd by Mitchel McCoic to approve the Collective Bargaining Agreement covering base wages with the Hillsboro Education Association for 2017-18. Roll call motion carried 7-0-0.

8.4 Motion by Jenni Schrock 2nd by Denise Huntley Employee Handbook Part II,

Section

7.03 Salary and Step Movement for Teaching Staff. Roll call motion carried 7-0-0

8.5 Motion by Jenny Hynek 2nd by Jenni Schrock Revision of Employee Handbook Part III, Section 10.01 Support Staff wage increase for 2017-18. Roll call motion carried 7-0-0

8.6 Directors and Coordinators wage increase for 2017-18 To be discussed into close Session

8.7 Motion by Stacy Sosinsky 2nd by Lindsay O'Hair to revise the 2017-18 School Calendar revision to move Feb 19, 2018 as an no school day to an inservice day. Voice vote motion carried 7-0-0

8.8 Motion by Jenni Schrock 2nd by Stacy Sosinsky to purchase a school van from Sleepy Hollow. Voice vote motion by 7-0-0.

- 8.9 Motion by Jenni Schrock 2nd by Jenny Hynek to accept the financial responsibility for the Therapy Dog. Roll call motion carried 7-0-0
- 8.10 Motion by Jenni Schrock 2nd by Stacy Sosinsky to post a full time Middle School Special Education Position .Roll call motion carried 7-0-0
- 8.11 Motion by Jenni Schrock 2nd by Stacy Sosinsky to post two Elementary level Special Education paraprofessional positions, one full time and one part time. Roll call motion carried 7-0-0
- 8.12 Motion by Jason Oetzman 2nd by Jenny Hynek to hire Lindsay Stanek as the Head Softball coach. Roll call motion carried 7-0-0
- 8.13 Motion by Denise Huntley 2nd by Stacy Sosinsky to hire Matt Johnson as the elementary night shift custodian. Roll call motion carried 7-0-0
9. Motion by Jason Oetzman 2nd by Denise Huntley to move into closed session. Voice vote Motion carried 7-0-0
The Board may convene into Closed Session pursuant to Wisconsin Statutes 19.85(1) (c) to consider employment, promotion, compensation of directors/coordinators wage increase for 2017-18.
10. Motion by Jenny Hynek 2nd by Jason Oetzman to reconvene in open session for action, as appropriate, regarding closed session business. Voice vote motion carried 7-0-0
11. Motion by Stacy Sosinsky 2nd by Lindsay O'Hair to approve the wage increase for the following Directors and Coordinators: John Rick, Dan Thompson, Jenny Barreau, Carolyn Kannenberg.Roll Call motion carried 7-0-0
12. Motion by Jenny Hynek 2nd by Jason Oetzman to adjourn meeting at 9:00 pm. Voice vote motion carried 7-0-0

Respectfully submitted by
Jenni Schrock (Clerk)