

Hillsboro School District Regular Board Meeting Minutes
September 11, 2017
7:30 pm
Hillsboro High School Library Conference Room

1. Meeting called to order by President Jason Oetzman at 7:30 pm.
2. Pledge of Allegiance led by President Jason Oetzman.
3. Curt Bisarek affirmed that notice was properly posted.
4. Approval of Consent/Agenda:
 - 4.1. Motion by Jenny Hynek 2nd by Stacy Sosinsky to approve minutes from August 14, 2017 Development and Regular meeting and August 17, 2017 Board and Administration Retreat and September 6, 2017 Policy Committee meeting. Voice vote 7-0-0 motion carried.
 - 4.2. Financial Report read by Treasurer Jenny Hynek
 - 4.3. Motion by Jenni Schrock 2nd by Jenny Hynek to approve vouchers 102622 - 102762. Excluding voucher 102667. Roll call 7-0-0 motion carried.
 - 4.4. Motion by Stacy Sosinsky 2nd by Jenny Hynek to approve 102667. Roll call 6-0-1 (Jason Oetzman) Motion carried.
 - 4.5. Motion by Jenni Schrock 2nd by Lindsay O'Hair to approve ACH Debits from 08/18/2017 and 09/0/2017. Roll call 7-0-0 motion carried.

5. Reports

5.1 Seclusion and Restraint Report 2016-2017

Hillsboro Elementary

Seclusion:

Number of incidents of seclusion: 0

Restraint:

Number of incidents of restraint: 2

Number of students involved: 2

Students with disabilities involved: 1

Hillsboro Middle/High School

Seclusion:

Number of incidents of seclusion: 1

Number of students involved: 1

Students with disabilities involved: 1

Restraint:

Number of incidents of restraint: 0

Number of students involved: 0

Students with disabilities involved: 0

5.2 Transportation Director Report

- Maintenance done on buses in August
- Actively recruiting and hiring bus drivers
- Thank you to the drivers for their commitment and support of making

- Also a huge thank you to Curt Bisarek, Missy Herek, and Velma Hora for their
- Hard work and dedication to make the start of the transportation venture a success.
- 6 Field Trips in August.
- Aug 29, 2017 driver inservice focused on students behaving on the bus in the Tiger Way
- Reminder to parents of 4K students to have adult or responsible individual present when their child is dropped off.
- Averaging 350 combined miles a day
- Looking for relief drivers.

5.3 Elementary Principal Report

School/Home/Community:

- Math: We continue to work with an external consultant to support Mathematical practices and EngageNY
- Literacy: The Literacy PLC has met a few times already and we are looking at piloting 2 literacy resources with plans of implementation of a resource to support literacy instruction Fall, 2018 (curriculum cycle)
- Reading 316 Program with Viterbo: In the process of working with Viterbo to provide PK-12 staff an opportunity to obtain a reading licensure with Hillsboro being a host site for the program.
- PBIS (Positive Behavior Interventions and Supports) boot camp and monthly all school morning meetings: A great kickoff to the school year with an all school morning meeting and PBIS expectations (recess, hallway, lunchroom, bathroom, bus)
- Bussing: Books on Bus, Bus expectations: reminders on bus, riders on bus and open communication with drivers has been what has made the beginning of the year smooth and well-organized.
- CALL Survey and Friday PD: Staff/Administrator driven with focus on educational best practices. This Friday is CALL survey (Comprehensive Assessment of Leadership and Learning)
- Plus1: Will begin Monday, September 25 (Currently 80 students registered)
- Meet and Greet: Was a success with over 200 in attendance. Ice cream, Plus1 sign up, a free book and conversation was enjoyed by many and we hope to incorporate something like this next year into the back to school events.
- CARES: Events/programs are being planned for the 2017-2018 school year in addition to Books on the Bus including Hot Rods, Cold Reads, Local Lit rewards, Books with Bubba and 1,000 Books Before Kindergarten
- Tiger Pride: First meeting this Thursday at HBC: a strong emphasis on more participation from ES staff and parents.
- PK/ECE: Increase in numbers. Differentiation of programming to support needs.
- EE Coach proposal (PK-12): Support ongoing formative feedback to staff, provide support for Educator Effectiveness (EE) system: assist with implementation of

EE, assist educators with understanding and analysis of data, as well as identification of target student populations, and SLO and PPG goals.

- Lead Teacher proposal(PK-12): Leadership role in building distributive leadership and communication and problem solving in the absence of administrator. Support the implementation of new programming and improvements in curriculum and instruction. Model of professionalism and maintaining a positive climate and culture for all. Support coordination of communication with parents and community. Consult in student and staff scheduling.

5.4 MS/HS Principal Report

- PLC News
 - Building Leadership PLC is preparing data to present to the staff (STAR Reading will be the focus)
 - This will be used to help identify students in need of Tier 3 interventions, determine areas of need and inform instruction through noticeable trends, and will be used to develop our School Improvement Plan
 - MS Math - EngageNY discussions
 - Singletons - developed a list of conference-wide singleton staff (Band, Choir, PE, Ag, Tech Ed, Spanish, etc.) and shared with our staff.
 - Upcoming focus - ELA would like to meet with staff to discuss
 - 6-12 agreements on notetaking, annotating, citing, etc.
 - Research strategies
 - We will also meet to discuss and begin writing our SLO (Student Learning Objective)/PPG (Professional Practice Goal) and discuss EE (Educator Effectiveness)
- September 5th - Dave Belland spoke first to the freshmen about creating goals for their HS careers and had them all sign their intent to graduate. It is posted in the Freshman hallway.
- School Picture Day on Friday, September 15. Retakes will be October 24th.
- Juniors and Seniors will be headed to the American Players Theater in Spring Green on September 27th to see A Midsummer Night's Dream
- September 28th - A community American Red Cross Blood Drive will be held in the library from 10:30 - 4:30.
- HOMECOMING - October 2-5. Activities held during TT, pep rally on Friday, parade to follow. There will be a volleyball quad on October 3rd and the football game against Shullsburg on Friday. The dance will be held Saturday night from 7:00 to 11:00 pm in the HS gymnasium.
- Principal PD - Building and Sustaining PLC meeting at CESA on October 4.
- Parent/Teacher Conferences coming up! October 16th from 4:00 - 7:30 and October 18th from 4:00 - 6:30.

5.5 Business Manager Report

- 2017-18 Budget/Annual Meeting Preparation
 - The Hillsboro Outlook (this week)

- Notice for Budget Hearing
- Notice for Annual District Meeting
- 2017-18 Budget Publication
- Property Tax Levy
 - Fund 10 General Fund
 - Fund 38 Non-Referendum Debt Service Levy
 - Fund 39 Referendum Debt Levy
 - Fund 80 Community Service Levy
 - Mill Rate
- Fall Property Values Increase
 - Growth of ~2.1%
 - Will work to reduce the mill rate in 2017-18
- REAP Award (Rural Education Achievement Program)
 - Still waiting to hear on allocation
 - Funding used toward technology
- Upcoming 3rd Friday Count
 - Factors into the Revenue Limit calculation
- Revenue Limit
 - Amount a district is entitled to receive in general state aid and local property taxes

5.6 Superintendent Report

WASB Fall Regional Meeting: Oct. 25 in Westby (Let me know if interested in attending)

- JFC has approved a budget plan. The 2017-19 biennium budget could be signed by the Governor by the end of Sept. Most beneficial to Hillsboro will be the \$200 per pupil increase each of the 2 years and an increase in the low revenue ceiling.
- Working on:
 - Updates to employee job descriptions
 - September "Tiger Nation News" (Ellen Scharfenberg)
 - District brochure that can be shared with prospective families/businesses
- Ten community members signed up for the Citizens Advisory Committee
- Head Count comparison:
 - 2013-14: 516
 - 2014-15: 525
 - 2015-16: 545
 - 2016-17: 534
 - 2017-18: 542

6. Public Forum

As a matter of policy the Hillsboro School Board prefers to discuss personnel matters in closed session to protect the confidentiality of our employees and to protect the speaker from potential slander or defamation lawsuits.

7. Presentations

7.1 Deb Freitag-Summer Science Camp

7.2 Jenny Barreau-Summer Rec Program

8. Discussion/Action Items

8.1 Motion by Jenny Hynek 2nd by Stacy Sosinsky to approve the resignation of Andrean Anderson as the Cheer Advisor. Voice Vote 7-0-0 motion carried.

Motion by Jenny Hynek 2nd by Stacy Sosinsky to approve the resignation of Denise Fitzgerald as the Title I Para professional. Voice vote 7-0-0 motion carried.

8.2 Motion by Jenny Hynek 2nd by Denise Huntley to approve the Mental Health Services Agreement with Gundersen/St. Joseph's. Roll call 6-0-1 (Mitchel McCoic abstain) motion carried

8.3 New Policies—1st reading

First Reading of Policy 4162 (Controlled substances and alcohol policy for employees that transport students) and Policy 8651 (Nonroutine use of school buses)

8.4 Policy Revisions

Motion by Jenny Hynek 2nd Jenni Schrock to approve the policy revision of the following policies:

0100, 0151.2, 1460, 1461, 1619, 1619, 1619.01, 1619.02, 1619.03, 2370, 2413, 2460.03, 3120, 3120.01, 3124, 3140, 3160, 3161, 3310, 3419, 3419.01, 3419.02, 3419.03, 3420, 3430, 3431, 4120, 4120.01, 4160, 4161, 4310, 4419, 4419.01, 4419.02, 4419.03, 4420, 4430, 4431, 5111.01, 5111.03, 5341, 5530, 5780, 6145, 6150, 6350, 6700, 8330, 8340, 8500, 8531, 8605, 9160

Voice vote 7-0-0 motion carried.

8.5 Hire bus drivers

- Motion by Jenny Hynek 2nd by Stacy Sosinsky to hire Al Klemp. Roll call 7-0-0 motion carried.
- Motion by Jason Oetzman 2nd by Denise Huntley to hire Willy Fitch. Roll call 7-0-0 motion carried.
- Motion by Jenny Hynek 2nd by Stacy Sosinsky to hire Ray Mislivecek. Roll call 7-0-0 motion carried.
- Motion by Jenny Hynek 2nd by Jason Oetzman to hire Don Obert. Roll call 7-0-0 motion carried
- Motion by Stacy Sosinsky 2nd by Lindsay O'Hair to hire Shawn Redington. Roll call 7-0-0 motion carried.
- Motion by Jason Oetzman 2nd by Denise Huntley to hire Marvin Sebranek. Roll call 7-0-0 motion carried.
- Motion by Jenny Hynek 2nd by Mitchel McCoic to hire Jill Stekel. Roll call 7-0-0 motion carried.
- Motion by Jenni Schrock 2nd by Denise Huntley to hire Monica Stenerson. Roll call 7-0-0 motion carried.

8.6 Hire junior high boys basketball coach (Daryl Burmaster)--**TABLE**

8.7 Motion by Jenny Hynek 2nd by Jenni Schrock to hire Danica Polk as the junior high girls basketball coach. Roll call 7-0-0 motion carried.

8.8 Motion by Jenni Schrock 2nd by Lindsay O'Hair to hire Kelly Diekman and Stephanie

Nustad as cheerleading advisors. Roll call 7-0-0 motion carried.

9. Motion by Jenny Hynek 2nd by Jenni Schrock to move into closed session. Voice vote 7-0-0 motion carried.

The Board may convene into Closed Session pursuant to Wisconsin Statutes 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to discuss:

9.1 Spring coaches evaluations (BB/Track)

10. Reconvene in Open Session for action, as appropriate, regarding closed session business

10.1 No action needed

11. Motion by Jenny Hynek 2nd by Stacy Sosinsky to adjourn meeting @ 9:30 pm.

Respectfully submitted by
Jenni Schrock, Clerk