

Hillsboro Regular School Board Meeting Minutes  
Monday, August 14, 2017  
7:30 PM  
High School Library Conference Room

1. Meeting called to order by President Jason Oetzman @ 7:45 pm. All board members present. Also present Curt Bisarek, Missy Herek, Chris Koopman, Mindy Boldon, Bob Stekel, Lori Cherf, Carolyn Kannenberg, and Mike Burch.
2. Pledge of Allegiance led by President Jason Oetzman.
3. Curt Bisarek affirmed that notice was properly posted.
4. Approval of Consent/Agenda:
  - 4.1 Motion by Denise Huntley 2nd by Jenni Schrock to approve minutes from July 10, 2017 Development and Regular meeting and July 27, 2017 Special Meeting. Voice vote motion carried 7-0-0.
  - 4.2 Financial Report read by Treasurer Jenny Hynek.
  - 4.3 Motion by Denise Huntley 2nd by Jenny Hynek to approve vouchers 102501-102621. Roll call motion carried 7-0-0.
  - 4.4 Motion by Jenny Hynek 2nd by Stacy Sosinsky to approve voucher 102571. Roll call 6-0-1 (Denise Huntley Abstain)
  - 4.5 Motion by Jenny Hynek 2nd by Denise Huntley to approve voucher 102576. Roll Call 6-0-1 (Jason Oetzman abstain)
5. Reports
  - 5.1 Elementary Principal Report
    - Elementary Handbook: No changes with the exception of adding the 2017-2018 school calendar and staff changes.
    - Summer School will conclude this Thursday. It has been a great 2 weeks of learning and growing!
    - August 7 and 8: Yanula Nusse and I attended the 2017 CLC Summer Institute in Appleton. We are close to being fully staffed and anticipate starting Plus 1 mid-September.
    - August 9: CESA: Mr. Koopman and I attended the PLC Leadership Academy with area district administrators. We had opportunity to discuss goals and visions for the 2017-2018 school year.
    - We have 14+ staff interested in obtaining their 316 Reading Teacher certification from Viterbo University. The Hillsboro cohort is scheduled to begin in January.
    - PLC's: We have established professional learning communities at the ES. These learning communities will meet as teams throughout the year to set and review building/student goals, analyze data and develop improvement plans and focus areas. In addition to grade level PLC's, there will be a Math PLC, Literacy PLC, PBIS (Positive Behavioral Interventions and Supports) PLC and Building Leadership PLC.
    - Math PD: Last year the staff voted to implement EngageNY Math as the Elementary School Mathematics Program. Now that a Math program is

designated, we will be working with a Math consultant to assist us in moving forward with on-site EngageNY training.

- New students: We have had a number of new students enroll the past few weeks. This is great news!
  - August 21: Mentor/Mentee training in district
  - August 22 and 23: PBIS training at CESA: there are a number of ES staff attending.
  - August 24: Math consultant in district 8-4
  - August 30: Elementary School Open House from 4:00 - 6:30.
  - September 1: First day of school and PBIS Bootcamp: school expectations
- \*I have had a great first few weeks and am so excited to be a part of the Hillsboro School Community!

## 5.2 MS/HS Principal Report

- Summer School - Thirteen students earned a total of 15 semester and 2 quarter credits during the two sessions. We will use the Apex program throughout the school year as a credit-recovery option for students during Tiger Time.
- Sports - Football started at the beginning of August. There are 35 athletes out this year. They had a scrimmage in Seneca on Friday and have their first game at Riverdale on Friday. The first home game is next Friday against Kickapoo. Volleyball started today. There are fewer numbers this year. They have a scrimmage on Saturday in Sparta. They will travel to Oshkosh on Monday and Tuesday and will have their first home game September 5th against Brookwood. Cross Country runners started today as well and will have their first race at Westby on Monday, August 22nd. They have tremendous numbers this year with around 30 athletes.
- August 3rd - Mark Horbinski spoke about SUPPORTSMANSHIP and the need to support our players, coaches and officials. I thought it was a wonderful message and well-received.
- Mentor/New Staff Orientation Day - August 21st. Focus on getting to know each other and getting comfortable with our district.
- MS/HS Open House is August 30th from 4:00 - 6:30. Sixth-grade will have their orientation at 6:00 and the freshmen will have theirs at 6:30. During that day starting at 10:30, parents can bring their students in to pick up their Chromebooks and get their lunch account opened up. Parents need to come with their children to receive the Chromebooks.
- We have established a Building Leadership PLC in the MS/HS to share in the decision-making process and take back to their teams. Ideas build from within rather than from the top.
- Missy and I will each be taking a team to the WOW conferences again this year where the focus will be on student engagement. Ken Williams will be the first presenter.
- Potentially having the Gridiron Get Together August 29th at dusk.

### 5.3 Business Manager Report

- 2016-17 Audit Fieldwork Complete
- 2017-18 Budget
  - Staffing
  - Classroom budgets
  - Open enrollment
  - Transportation aid
- Estimate \$20,460
  - Categorical aid
- 2017-18 Common School Fund Allocation
  - Estimate: \$33,000
- Summer Food Service Program 1st Session
  - \$3,904.41

### 5.4 Superintendent Report

- Finalizing plans for the return of staff
  - New teacher orientation on Aug. 21
  - Back-to-School Staff Potluck Picnic on Aug. 21
  - Aug. 29-31 Inservice
    - Breakfast provided on Aug. 29 from 7:30-8:15
- NEOLA update will be ready soon. Meeting with rep on Aug. 15 to review the changes.
- Custodial crew has done a fantastic job getting the buildings ready!!!
- Reminder: Board Retreat on Aug. 17 (6-10PM); Annual Meeting on Sept. 25.
- Tiger Fields Renovation Project is hosting a Raffle at Rockton Bar. See me for a ticket
- The Hillsboro Tiger Athletic Booster Club has purchased new basketball hoops for the high school gym and is purchasing a new banner for the football field concession stand. They are also looking to purchase a covered utility trailer for school groups to use when they travel.
  - They are hosting a “test drive” fundraiser on Sept. 22 during the football game vs. Royall

## 6. Public Forum

As a matter of policy the Hillsboro School Board prefers to discuss personnel matters in closed session to protect the confidentiality of our employees and to protect the speaker from potential slander or defamation lawsuits.

## 7. Discussion/Action Items

- 7.1 Motion by Jenny Hynek 2nd by Denise Huntley to accept the resignation of Bruce Borchardt as the Varsity Softball coach. Voice vote motion carried 7-0-0.
- 7.2 Hire Jr. High Football Coach moved to closed.
- 7.3 Motion by Jenny Schrock 2nd by Stacy Sosinsky to hire Allison Kolodinski for the

- Jr. High volleyball coach position. Roll call motion carried 7-0-0.
- 7.4 Motion by Stacy Sosinsky 2nd by Lindsay O'Hair to hire Melissa Winchel as the Assistant Cross Country Coach. Roll called motion carried 7-0-0.
- 7.5 Motion by Stacy Sosinsky 2nd by Jenny Hynek to accept Policy 8501-School Meal Payment Policy. Roll call motion carried 7-0-0.
- 7.6 Policy 8510-Wellness tabled until Neola is advised.
- 7.7 Motion by Jenni Schrock 2nd by Denise Huntley to approve the Elementary Student Handbook. Roll Call motion carried 7-0-0.
- 7.8 Motion by Jason Oetzman 2nd by Stacy Sosinsky to approve MS/HS Student Handbook Roll call motion carried 7-0-0
- 7.9 Motion by Jenni Schrock 2nd by Denise Huntley to approve the 2017-18 Employee Handbook. Roll call motion carried 7-0-0.
- 7.10 Motion by Stacy Sosinsky 2nd by Mitchell McCoic to donate of school bus to Hillsboro Firemen's Memorial Park, Inc. Roll call motion carried 6-0-1 (Jason Oetzman abstain)
- 7.11 Purchase of school bus tabled until state budget is finalized.
8. Motion by Denise Huntley 2nd by Stacy Sosinsky to move into closed session. Voice vote motion carried 7-0-0.
- The Board may convene into Closed Session pursuant to Wisconsin Statutes 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to discuss:
- 8.1 Jr. High Football Coach
- And, Wisconsin Statutes 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss:
- 8.2 Construction management services
- 8.3 Employee Benefits broker
9. Motion by Jason Oetzman 2nd by Denise Huntley to reconvene in Open Session for action, as appropriate, regarding closed session business
- 9.1 Motion by Jenny Hynek 2nd by Mitchel McCoic to hire Joe Thyne as Jr. High football coach. Roll call motion carried 7-0-0.
- 9.2 Motion by Jenni Schrock 2nd by Denise Huntley to hire Fowler and Hammer as the construction management service. Roll call motion carried 7-0-0
- 9.3 Motion by Lindsay O'Hair 2nd by Jenny Hynek to switch to Associated Benefits and Risk Consulting as the employee benefits broker. Roll call motion carried 7-0-0
10. Motion by Jenny Hynek 2nd by Jason Oetzman to adjourn meeting at 9:42 pm. Voice Vote motion carried 7-0-0.

Respectfully submitted by Jenni Schrock (Clerk)