

School Board Developmental Meeting Minutes

Monday, January 9, 2017

6:30 PM

Hillsboro High School Library Conference Room

1. Meeting called to order at 6:35 pm by President Jason Oetzman. In attendance: Brian Hora, Denise Huntley, Jason Oetzman, Jenni Schrock, Stacy Sosinsky, Jenny Hynek, Absent Mike Jirschele. Also in attendance Curt Bisarek, Mindy Boldon, Cara Wood, Chris Koopman.
2. Curt Bisarek affirmed notice was properly posted
3. Discussion of administrative structure and staff planning for 2017-2018
4. Motion by Jenny Hynek 2nd by Denise Huntley to convene into closed session
The Board may convene into Closed Session pursuant to Wisconsin Statutes 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in order to review staffing scenarios for 2017-18.
5. Motion by Jason Oetzman 2nd by Denise Huntley to adjourn meeting at 7:35 PM

School District of Hillsboro
Regular Board Meeting Minutes
Monday, January 9,2017
7:30 PM
Hillsboro High School Library Conference Room

1. Meeting Called to order by President Jason Oetzman at 7:35 pm.
Board Members in attendance: Brian Hora, Denise Huntley, Jason Oetzman, Jenni Schrock, Stacy Sosinsky, Jenny Hynek. Mike Jirschele Absent
Others in attendance: Curt Bisarek, Mindy Boldon, Chris Koopman, Cara Wood, Nicole Morris, Kelli Sullivan, Kristi McCoic, Mitch McCoic, Terry Sosinsky.
2. Pledge of Allegiance led by President Jason Oetzman.
3. Curt Bisarek affirmed that notice was properly posted.
4. Approval of Consent/Agenda
 - 4.1 Approve minutes from the following meetings: December 20, 2016 Development and Regular Meeting and December 28, 2016 Special Meeting. Motion by Denise Huntley 2nd by Stacy Sosinsky. Motion Carried 6-0-1 (Mike Jirschele absent)
 - 4.2 Financial Report/ Vouchers Payable
Motion by Stacy Sosinsky 2nd by Jenni Schrock to approve vouchers 101618-101692 excluding 101693, 101637, 101673. Voice Vote motion carried 6-0-1 (Mike Jirschele Absent)
Motion by Jenny Hynek 2nd by Stacy Sosinsky to approve Vouchers 101693, 101637. Voice vote motion carried 5-1-1 (Mike Jirschele Absent, Denise Huntley Abstain)
Motion by Denise Huntley 2nd by Stacy Sosinsky to approve voucher 101673. Voice vote motion carried 5-1-1 (Mike Jirschele absent Jason Oetzman Abstain)
Motion by Jenni Schrock 2nd by Stacy Sosinsky to approve ACH transfers from 12-10-2016 and 01-05-2017. Voice Vote Motion carried 6-0-1 (Mike Jirschele absent)
5. Reports
 - 5.1 Principal of Staff Report
Mid-year check in meetings and plans for announced staff evaluations are in place.
 - PK-3 staff met regarding the AGR (Achievement Gap Reduction) requirement of providing professional development in the area of small group instruction. We will be using several PLC times to provide this training. Ms. Smith has already provided instruction to K-1 staff regarding visual phonics.
 - Kindergarten teachers applied for and will receive a grant from the Wisconsin Mathematics Education Foundation which will be used to purchase software called *Math Alive* to support math instruction.
 - January 20th will be a staff inservice day that is primarily reserved for grading purposes. We will be having Mark Maas join us in the afternoon for a inspiring and motivational presentation.

5.2 Principal of Students Report

Junior High Wrestling and Girls Basketball started last week. Boys are wrestling in Royall tonight and the girls have their first game on January 17th.

1. Math Team competing in Sparta. It was scheduled for tomorrow but has been rescheduled for Thursday. Two teams will be competing. Team One has Jared Astle, Ben Koopman, Isaiah Meseberg, and Parker Skala. Team Two has Jaelyn Bloor, Dodge Shore, and Isaiah Stokes, and Lexie Thorson.
2. Geography Bee - Social Studies met on Friday during PLC to finalize the Geography Bee. They decided on January 24th at 2pm. This would give the winner enough time to complete the online test before the deadline. They are sending out invitation letters to the parents of the participants. Mrs. Wood and I will be the moderator and judge.
3. Spelling Bee - The district Spelling Bee will be held the next day with four students from grades 6-8 competing. Mr. McMullen has agreed to be our pronouncer and I will be the judge. The CESA #4 Regional Spelling Bee will be held **Wednesday, February 8, 2017** at the Marie W. Heider Center for the Arts in West Salem. The Bee will begin promptly at 10:00 am. Registration will take place from 9:15 am – 9:50 am. In the case of inclement weather, Wednesday, February 15, 2017 has been reserved as the snow date for the Regional Spelling Bee. The time and location will remain the same.

5.3 Business Manager Report

2015-16 Audited Financial Statements

January Reporting

- o W-2's
 - o ACA Reporting (1094C/1095C)
 - o 403(b) Universal Availability Notice
 - o 1099's
 - o SSA Wage Reporting
 - o WI State Reporting (W-2's & 1099's)
 - o WI WT-7 Annual Reconciliation Report
 - o Quarterly Unemployment Compensation Tax
 - o Federal 941 Quarterly Report
 - o 1097-BTC (Quarterly & Annual)
 - o WRS Annual
 - o OSHA
 - o Title/Grants/Food Service Claims
- Medicaid Quarterly Report
- o Due in February
- January Pupil Count-1/13
- o Important for General Aid Worksheet
 - o Factor in Equalization Aid Calculation
- Membership Audits
- Employee Trust Funds Law Change
- o Rehired Annuitants
- Upcoming Meetings/Conferences

- o Budget Committee
- o Federal Funding Conference
- o Accounting Conference

5.4 Superintendent Report

- 2017-18 Open Enrollment Window: Feb. 6-April 28, 2017
- 2016-17 Hours of Instruction--Update
- Jan. 20: Mark Maas will meet with staff
- 3 students enrolling in UW-Platteville English course for 2nd semester via telepresence
 - o Also looking at offering a summer UW-Richland chemistry course with Kickapoo
- Upcoming meetings:
 - o 1/11 Employee Relations Team
 - o 1/11 Tiger Fields Renovation Project
 - o 1/11 Parent Advisory Committee
 - o 1/13 Budget Committee
 - o 1/17-1/20 School Board Convention
 - o 1/23 Buildings and Grounds Committee
 - o 1/25 District Planning Committee

6. Public Forum

6.1 Nicole Morris would like to schedule a time to meet with the board regarding Wrestling issues.

7. Presentations

- 7.1 Presentation by Gundersen St. Joseph's Hospital and Clinics
- 7.2 Presentation by Kelli Sullivan on Academic Career Planning

8. Discussion/ Action Items

8.1 Selection of candidate order for April 4, 2017 school board election

Order for ballot:
 Mitchell McCoic
 Lindsay O'Hair
 Jill Stekel

8.2 Establish number of 2016-2017 Regular and Special Education Open Enrollment spaces

	Regular Education	Special Education
4K	0	2
K	38	10
1st	44	6
2 nd	41	9
3 rd	34	1
4th	37	3
5 th	37	3
6 th	43	1
7 th	36	7
8 th	44	7
9 th	36	7

10 th	37	7
11 th	37	7
12 th	46	7

Motion by Jenny Hynek 2nd by Stacy Sosinsky Voice Vote motion carried 6-0-1 (Mike Jirschele absent)

8.3 2017-2018 Academic Calendar

Motion by Denise Huntley 2nd by Stacy Sosinsky to accept calendar as presented Voice Vote 6-0-1 (Mike Jirschele Absent)

9. Motion by Jason Oetzman 2nd by Denise Huntley to adjourn meeting at 8:37 pm. Voice Vote motion carried 6-0-1 (Mike Jirschele absent)

Respectfully submitted by Jenni Schrock, Clerk

Hillsboro School Board Special Meeting Minutes
Thursday, February 2, 2017
5:30 pm
High School Library Conference Room

1. Meeting Called to order by President Jason Oetzman at 5:30 PM. Board members present: Mike Jirschele, Jason Oetzman, Denise Huntley, Jenni Schrock, Stacy Sosinsky, Jenny Hynek. Brian Hora absent. Also Present Curt Bisarek, Jim Moe, Chris Koopman, Cara Wood.
2. Pledge of Allegiance led by President Jason Oetzman.
3. Curt Bisarek affirmed that notice was properly posted.
4. Discussion/Action Items
 - 4.1 Athletic Code Revision
Motion by Mike Jirschele 2nd by Jenny Hynek to revise wording of Athletic Code. Voice Vote 6-0-1 (Brian Hora absent)
 - 4.2 Change date of regular school board meeting to February 16th Development meeting to begin at 5:30.
5. Motion by Jason Oetzman 2nd by Jenny Hynek to adjourn meeting at 6:00 pm. Voice vote motion carried 6-0-1 (Brian Hora absent)

Respectfully submitted by Jenni Schrock, Clerk

Hillsboro School Board
Negotiations and Personnel Committee Meeting Minutes
Thursday, February 9, 2017
5:30 pm
District Office

1. Meeting called to order by Chair Jenny Hynek at 5:32 pm. In attendance Jenny Hynek, Jason Oetzman, Stacy Sosinsky, Jenni Schrock, Cara Wood, Mindy Boldon, Curt Bisarek.
2. Curt Bisarek affirmed that notice was properly posted.
3. Motion by Jason Oetzman 2nd by Jenni Schrock to convene into closed session. Voice Vote motion carried 4-0-0
 - 3.1 Teacher performance evaluation
 - 3.2 Hiring of Varsity Baseball Coach
4. Motion by Jenni Schrock 2nd by Jason Oetzman to adjourn meeting at 6:30 pm.

Respectfully submitted by Jenni Schrock, Clerk