

Hillsboro School Board
Development Meeting Notes
Tuesday, December 20, 2016
6:30 pm
High School Library Conference Room

1. Meeting called to order by President Jason Oetzman at 6:30 pm. All board members present.
2. Curt Bisarek affirmed that notice was properly posted.
3. Presentation by brokers on 2017 General Liability, Property, Boiler and Machinery, Crime, Cyber Liability, Business Auto, Commercial Liability and Workers Compensation Insurance.
4. Motion by Jason Oetzman 2nd by Jenny Hynek to adjourn meeting @ 7:35 pm

Respectfully submitted Jenni Schrock Clerk

School District of Hillsboro
Board of Education
Regular Meeting Notes
Tuesday, December 20, 2016

1. Meeting called to order by President Jason Oetzman @ 7:45 pm. Present: Jason Oetzman, Denise Huntley, Brian Hora, Mike Jirschele, Jenny Hynek, Stacy Sosinsky, Jenni Schrock, Beth Thayer, Krista Revels, Zoe Hale, Dan Thompson, Chris Koopman, Mike Burch, Jennifer Bureau, Lori Cherf, Cara Wood, John McMullen, Dan Green, Erin Jirschele, Brad Nugent, Jessica Hubbard, Elliot Rittenberry, Mindy McCann, Mindy Boldon, Curt Bisarek.
 2. Pledge of Allegiance led by President Jason Oetzman.
 3. Curt Bisarek affirmed that notice was properly posted.
 4. Approval of Consent/Agenda
 - 4.1 Motion by Jenny Hynek, 2nd by Jenni Schrock to approve minutes from the following meetings: November 14, 2016 Regular Meeting, November 21, 2016 and December 1, 2016 Policy Committee Meetings and Dec. 13, 2016 Buildings and Grounds Committee Meeting. Voice Vote Motion carried 7-0-0
 - 4.2 Financial Report read by Treasurer Brian Hora.
Motion by Denise Huntley 2nd by Jenny Hynek to approve vouchers 101440 - 101616 excluding 101486, 101558, 101531, 101583, and 101603. Roll call motion carried 7-0-0.

Motion by Jenny Hynek 2nd by Stacy Sosinsky to approve vouchers 101486 and 101558. Roll call motion carried 6-0-1 (Denise Huntley abstain)

Motion by Jenny Hynek 2nd by Denise Huntley to approve vouchers 101531, 101603 and 101583. Roll call motion carried. 6-0-1 (Jason Oetzman abstain)

Motion by Jenni Schrock 2nd by Denise Huntley to approve ACH transfers from 11-18-2016, 11-21-2016, 12-05-2016. Roll call motion carried 7-0-0.
5. Reports
- 5.1 Buildings and Grounds Report
 - 5.2 Principal of Staff Report
 - First announced lock down drill practice was held today. Leading up to this practice, we had two staff meetings devoted to discussion and questions about safety and emergency preparedness.

- For Educator Effectiveness, it is Mid-year which means all teachers in summary year meet with an administrator to go over progress on their Student Learning Objectives (SLO) and their Professional Practice Goals (PPG). The district has 27 teachers in summary year this year. All other educators do this process with a peer or PLC group.

5.3 Principal of Students Report

- Junior High Sports - BBB is over, transitioning to GBB and wrestling
 - Wrestling first match Jan. 9th; Girls first game Jan. 17th
- PBIS update
 - Elementary - school-wide celebration Jan. 19th
 - i. Golden Paw
 - MS - had first Citizenship Day in November
 - HS - Classroom Matrix; developing school-wide program
- Servant Leadership
 - Developing the Whole Child - helping students build their character and develop their influence
 - Developing the soft skills
 - Offer as an elective next year??
 - Training on the curriculum in coming soon
- Book Study
 - Reaching the apathetic/unmotivated students
 - Ten teachers and I will dive into The Highly Engaged Classroom
- Christmas Break
 - Dismissal on Friday at 12:15. Regular Friday schedule for periods 1-5.
 - Return to school on Jan. 3rd
 - Custodians will be cleaning the floors starting Friday, so buildings are off limits through Sunday.

5.4 Business Managers Report

- 2015-16 Financial Statements
 - Due date has been extended to January
 - Auditors have draft approved and are working on final statements to submit to DPI
- 2016-17 Budget
 - Updating with staff scenarios
- 2017-18 Preliminary Revenue Cap Worksheet
 - Based on current law
- Affordable Care Act Reporting & Filing Updates
 - Track hours for all employees
 - Change in filing deadlines
- Preparing for Calendar Year-End Processing
- Annual Medicaid Cost Report
 - Submitted and claimed for staff and transportation services
- Quarterly Grant Claims

- Title grants
- Flow Through
- Preschool
- Plus One

5.5 Superintendent Report

- Met with new staff for the first “new staff check-in” on Nov. 13. (see Handout)
- Policy committee has completed its review of NEOLA policies. Scheduled for final Board approval at the Feb. 13 meeting.
- Tiger Fields Renovation Project has received a few donations. Total to date is: \$4050
- With the focus on RDA (“Reading Drives Achievement” in Wisconsin/”Results Driven Accountability” at the Federal level), I am in conversations with UW-L, Concordia and Viterbo (best option) to develop a cohort group here for staff who would like to obtain their Reading 316 license. We have several teachers who have expressed interest in getting this license. There are details that we still have to work out, but we should be able to have something organized and ready to begin as early as next Fall (or even summer, if staff are interested).
- Upcoming Meetings:
 - Jan. 4: Booster Club at 7pm
 - Jan. 9: Regular Board Meeting
 - Jan. 11: Employee Relations Team at 3:40pm
Tiger Fields at 4:45pm
District Parent Advisory Committee at 7:30pm
 - Jan. 17-20: WASB Convention in Milwaukee
 - Jan. 23 Buildings and Grounds at 7:30pm
 - Jan. 25: District Planning Committee
 - We should set a Budget Committee meeting (Brian, Mike, Jenni)

6. As a matter of policy the Hillsboro School Board prefers to discuss personnel matters in closed session to protect the confidentiality of our employees and to protect the speaker from potential slander or defamation lawsuits.

7. Presentations

- 7.1 Presentation by the 1st Grade Team
- 7.2 Presentation of Standards-Based Grading

8. Discussion/Action Items

8.1 Motion by Denise Huntley 2nd by Jenni Schrock to accept the resignation of Ryan Budnik as the Varsity Baseball Coach. Voice Vote motion carried 7-0-0.

8.2 Motion by Denise Huntley 2nd by Jenni Schrock to accept the resignation of Greg Johnson as Eighth Grade Boys Basketball Coach. Voice vote motion carried 7-0-0.

8.3 Motion by Jenny Hynek 2nd by Denise Huntley to hire Zoe Hale as the 7th Grade Girls Basketball Coach. Roll Call motion carried 7-0-0.

8.4 Motion by Denise Huntley 2nd by Stacy Sosinsky to hire Justin Thompson as the Assistant Varsity Football Coach. Roll Call motion carried 7-0-0.

8.5 2017 General Liability, Property, Boiler and Machinery, Crime, Cyber Liability, Business Auto, Commercial Liability and Workers Compensation Insurance Tabled until December 28, 2016 special meeting.

8.6 2017-2018 Academic Calendar (1st Reading)

9. Motion by Denise Huntley 2nd by Jason Oetzman to move into closed session. Voice Vote motion carried. 7-0-0.

The Board may convene into Closed Session pursuant to Wisconsin Statutes 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in order to discuss hiring of coaches and modification of an individual teacher contract.

Motion by Jenny Hynek 2nd by Mike Jirschele to move into open session. Voice vote motion carried 7-0-0.

10. Reconvene in Open Session for action, as appropriate, regarding closed session business

10.1 Motion by Denise Huntley 2nd by Jenni Schrock to modify timeline in Jessica Hubbard's contract. Voice Vote motion carried 7-0-0.

10.2 Motion by Denise Huntley 2nd by Jenni Schrock to modify Daniel Faas' contract for Alternative Education License. Voice Vote motion carried 7-0-0

11. Motion by Jason Oetzman 2nd by Jenny Hynek to adjourn meeting @ 9:20 pm. Voice Vote motion carried 7-0-0

Next meeting December 28,2016 @ 4:00 pm.

Respectfully submitted by Jenni Schrock, Clerk.

School District of Hillsboro
Special Board Meeting
December 28, 2016 @ 4:00 pm
Hillsboro Library Conference Room

1. Meeting called to order by President Jason Oetzman @ 4:00 pm. All board members present. Also present Curt Bisarek and Ben Pooley.
2. Pledge of Allegiance led by President Jason Oetzman.
3. Curt Bisarek affirmed that notice was properly noticed.
4. Discussion/Action Items

4.1 Motion by Jenni Schrock 2nd by Brian Hora to accept Hofmeister Insurance's bid for 2017 General Liability, Property, Boiler and Machinery, Crime, Cyber Liability, Business Auto, Commercial Liability and Workers Compensation Insurance. Roll call motion carried 7-0-0.

5. Motion by Jason Oetzman 2nd by Jenny Hynek to adjourn meeting @ 4:30 pm.

Respectfully submitted by Jenni Schrock, Clerk