

**Hillsboro School Board
Development Meeting Notes
Monday September 12, 2016
6:30 pm
High School Library Conference Room**

1. Meeting called to order by president Jason Oetzman at 6:39 pm. In attendance: Jenny Hynek, Stacy Sosinsky, Jenni Schrock, Jason Oetzman, Curt Bisarek, Denise Huntley, Brian Hora, Mike Jirschele, Cara Wood, Chris Koopman.
2. Curt Bisarek confirmed that meeting was properly posted.
3. Discussion of 2016 goals
4. Discussed staffing options for curriculum director.
5. Motion by Brian Hora 2nd by Mike Jirschele to adjourn at 7:32 pm.

Respectfully submitted by Jenni Schrock (Clerk)

**Regular School Board Meeting Notes
Monday, September 12, 2016
Hillsboro Library Conference Room**

1. Meeting called to order by President Jason Oetzman at 7:38 pm. In attendance: Margret Schultz, Jessica Hubbard, Molly Collins, Mitchell Morris, Nicole Morris, Mike Burch, Mindy Boldon, Cara Wood, Chris Koopman, Jenny Hynek, Stacy Sosinsky, Jenni Schrock, Jason Oetzman, Curt Bisarek, Denise Huntley, Brian Hora, Mike Jirschele.
2. Pledge of Allegiance led by President Jason Oetzman.
3. Curt Bisarek affirmed that meeting was properly posted.
4. Approval of Consent/ Agenda:
 - 4.1 Motion by Jenny Hynek 2nd by Denise Huntley to approve minutes from the following meetings: August 8, 2016 Development and Regular Meeting, August 15, 2016 Development Meeting and August 29, 2016 Special Meeting and Budget Meeting. Voice Vote 7-0-0 Motion carried.
 - 4.2 Financial Report/Vouchers Payable
 - 4.2.1 Motion by Brian Hora 2nd by Denise Huntley to approve vouchers 100948 - 101050 excluding 101049 and 101036. Roll call 7-0-0 motion carried.
 - 4.2.2 Motion by Stacy Sosinsky 2nd by Jenny Hynek to approve voucher

101049. Roll call 6-0-1(Jason Oetzman)
4.2.3 Motion by Jenny Hynek 2nd by Stacy Sosinsky to approve voucher
101036. Roll call 6-0-1 (Denise Huntley)

5. Reports

5.1 Budget Committee Report

5.2 2015-16 Seclusion and Restraint Report:

Hillsboro Elementary

Seclusion: Number of incidents of seclusion: 0

Restraint: Number of incidents of restraint: 1

Number of students involved: 1

Students with disabilities involved: 1

Hillsboro Middle/High School

Seclusion: Number of incidents of seclusion: 0

Restraint: Number of incidents of restraint: 0

Number of students involved: 0

Students with disabilities involved: 0

5.3 Principal of Staff Report

Enrollment: 538

- Elementary 275
 - EC/4K- 43, K- 45, 1st-40, 2nd-34, 3rd – 37, 4th- 35, 5th- 41
- Middle/High School 263
 - 6th - 36, 7th – 44, 8th – 32, 9th – 37, 10th – 37, 11th – 47, 12th - 30
- Conducting walk-throughs at this time to acquaint myself with MS/HS and new staff.
- Sidewalk between buildings and around the circle drive has created a much safer environment for pedestrian traffic.

5.4 Principal of Students Report

1. MS/HS Back to School Night

a. The main focus for the Back to School Night was to get as many parents and students in the building before school starts so they could fill out as much of the paperwork beforehand as possible and receive their Chromebooks and chargers.

b. Changes for next year were discussed to make it smoother.

2. PBIS Gridiron Get Together was held the same night as the Back to School Night. Again, it was a great turnout and everyone seemed to have a great time.

3. The Elementary Open House was held the following night and that went well.

a. ACT Results were shared

4. Shared a letter of commendation for choir trip to Florida Trip

5.5 Business Manager Report

2015-16 Audit

- o Financial Statements update

2016-17 Budget

- o Budget Publication handout
- o Published in this week's paper
 - Notice of Budget Hearing
 - Notice for Annual District Meeting
- 2016-17 Budget Publication

DPI Reports from 2015-16

- o Special Education Annual
- o Full Annual

REAP Award (Rural Education Achievement Program)

- o \$19,523
- o Fund used toward technology

Open Enrollment Update

Sparsity Aid

- o \$151,964 (slight increase over prior year)

Upcoming 3rd Friday Count

- o Factors into the Revenue Limit calculation

5.6 Superintendent Report

1. The Assembly Republicans announced their 2017-18 Forward Agenda.

Education and Workforce Development

- K-12 Administration Reform: public schools (evaluate school funding formula, provide money-saving flexibilities), reducing administrative overhead, increase cooperation among school districts, zones of innovation, expansive summer school programs
- Continued Support for School Choice: explore education savings accounts.
- Addressing the Skills Gap and Encouraging Technical Education and STEM Careers: support technical training in schools, introduce students to local technical jobs, STEM, computer science and robotics, fab labs
- Preparing Students for the Future: 1:1 learning initiative, financial literacy and life skills courses, civics education
- Addressing Urban Issues: opportunity schools and partnership program, meeting the challenges of teaching in an urban environment, improve classroom safety,
- Addressing Rural Issues: broadband access, minimum aid payments
- Higher Education: improving transfer of credits, time to degree and degree completion, ideological diversity and free speech protections, encouraging

business experience and internships, performance metrics, financial aid, remedial education

- Developing our Workforce: career education and workforce development coordinators, occupational licensing reform, expansion of the transitional jobs program, certification of qualification for employment, disability workforce improvement, incentivizing startups in STEM fields
2. McKinstry has been on-site. Continuing to examine the air quality that causes the stage floor to buckle each summer. They will return with a range of options in the future. They have also conducted a lighting audit to see if there are potential savings available.
 3. The WASDA Fall Conference is this week (Wed-Fri).
 4. WASB Regional Meeting is scheduled for Sept. 27 in LaCrosse.

6. Public Forum

None

7. Presentation of 4th Grade Staff- Rescheduled due to WiFi issues

8. Discussion/Action Items

8.1 2016-2017 Employee Handbook

8.1.1 Motion by Jenny Hynek 2nd by Denise Huntley to raise the substitute support staff pay to \$11/hr. Roll call 7-0-0 motion carried

8.1.2 Motion by Jenny Hynek 2nd by Denise Huntley to raise substitute teacher pay to \$100/day. Roll call 7-0-0 Motion carried

8.1.3 Motion by Jenni Schrock 2nd by Jenny Hynek to raise mentor pay to \$500. Roll call 6-0-1 (Mike Jirschele) Motion carried

8.2 Motion by Jenni Schrock 2nd by Denise Huntley to contract with CESA 4 School Improvement services package. Roll call 7-0-0 Motion carried

8.3 Motion by Denise Huntley 2nd by Stacy Sosinsky to give permission for the Alumni Basketball Tournament to take place January 28, 2017. Roll Call 7-0-0 motion carried.

8.4 Motion by Denise Huntley 2nd by Stacy Sosinsky to approve the FFA National Convention trip to Indianapolis, IN October 18-21, 2016. Roll Call 7-0-0 Motion Carried.

8.5 Motion by Stacy Sosinsky 2nd by Denise Huntley to pay the renewal fee for The Career Education Cooperative. Voice Vote 7-0-0 motion carried.

8.6 Motion by Jenni Schrock 2nd by Stacy Sosinsky to approve:

Be it resolved that the School District of Hillsboro is exercising its taxing authority under s. 121.91 (4) (o), Wis. Stats., to exceed the revenue limit on a non-recurring basis by an amount the district will spend on new energy efficiency measures and renewable energy efficiency products for the 2016-2017 school year and seven (7) years of debt for the term of the bond.

The amount to be levied and expended is:

| <u>School Year</u> | <u>Amount</u> |
|--------------------|---------------|
| 2016-2017 | \$33,268.82 |
| 2017-2018 | \$33,268.82 |
| 2018-2019 | \$438,268.82 |
| 2019-2020 | \$434,755.29 |
| 2020-2021 | \$434,006.32 |
| 2021-2022 | \$429,006.32 |
| 2022-2023 | \$434,006.32 |
| 2023-2024 | \$432,143.70 |

After review of the recommendations report per 66.0133(2)(b) the district has determined that the \$1,168,724.41 it would spend on energy efficiency projects recommended in the report is not likely to exceed the amount to be saved in annual utility costs of \$2,191 and non-utility costs of \$82,530 over the remaining seventy-five (75) year useful life of the facility to which the measures apply.

The board has entered into a ten year performance contract under s. 66.0133, Stats., with McKinstry for a project to implement the following energy efficiency measures or purchase energy efficiency products and identified the following cost recovery performance indicators to measure energy savings and/or operational savings for each including the timeline for cost recovery:

HVAC Upgrades:

Performance Indicators: Equipment efficiency, hours of operation, heating degree days, building heating requirements, building cooling degree days, chiller size, building cooling load, annual pump hours, average pump power, supply fan speed/power, space occupancy, average space/outdoor/mixed air temperatures, outdoor air damper positions, unit sizing, VAV box positioning, unit schedules

Estimated Cost: \$1,138,860

Estimated Savings: \$36,200

Payback Period: 31 years

IT Upgrades:

Performance Indicators: Technology power demand, Hours of operation, Quantity of specific technology, server power consumption, server hours of operation, quantity of servers

Estimated Cost: \$227,316

Estimated Savings: \$12,500

Payback Period: 18 years

Electrical Upgrades:

Performance Indicators: Equipment efficiency, equipment load, building utilization, code requirements

Estimated Cost: \$75,028

Estimated Savings: \$2580

Payback Period: 29 years

Roofing Upgrades:

Performance Indicators: Area of new roofing material, U-value of roof

*Estimated Cost: \$921,732
Estimated Savings: \$30,386
Payback Period: 30 years*

Building Envelope Upgrades:

Performance Indicators: Heating degree days, Average annual wind speed, air infiltration

*Estimated Cost: \$19,733
Estimated Savings: \$1,215
Payback Period: 16 years*

Window/Door Upgrades:

Performance Indicators: Heating degree days, U-value of windows, quality of windows and doors, square footage of window surface area, Average annual wind speed, air infiltration

*Estimated Cost: \$78,443
Estimated Savings: \$1,129
Payback Period: 69 years*

Vending Misers:

Performance Indicators: Quantity, type and location of beverage vending machines, pre- & post- electrical consumption, occupancy hours per year within vicinity of beverage vending machines

*Estimated Cost: \$3801
Estimated Savings: \$711
Payback Period: 5 years*

The Board shall annually perform an evaluation of the performance indicators and shall report to the electorate as an addendum in the required published budget summary document per s. 65.90, Wis. Stats., and in the school district's newsletter or in the published minutes of the school board meeting. The Board shall use this evaluation to determine the amount of energy (utility) cost savings, as a result of the project.

9. Contemplated Closed Session

The Board may convene into Closed Session pursuant to Wisconsin Statutes 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in order to discuss overload compensation for a special education teacher.

10. Motion by Jenny Hynek 2nd by Jenny Schrock to approve overload by for Jamie Gates, Special Education Teacher. Roll Call 7-0-0 Motion carried

11. Motion by Jenny Hynek 2nd by Jenni Schrock to adjourn meeting at 8:40 pm.

Respectfully Submitted By Jenni Schrock (Clerk)

