

Hillsboro School Board
Meeting Minutes
Developmental Board Meeting
08/08/2016 6:30 PM
Hillsboro Library Conference Room

1. Meeting called to order by President Jason Oetzman at 6.33 pm.
2. Affirmed that notice was properly posted by Curt Bisarek.
3. Discussion of goals and action plan
4. Motion made by Mike Jirschele 2nd by Jenny Hynek to adjourn meeting at 7:22 pm. Roll Call motion carried 7-0-0.

Respectfully Submitted by Jenni Schrock (Clerk)

Regular School Board Meeting Minutes
08/08/2016 7:30 pm
Hillsboro Library Conference Room

1. Meeting called to order by President Jason Oetzman at 7:34 pm. In attendance Elliot Rittenberry, Molly Collins, Sue Donlan, Stacy Morris, Lori Cherf, Nicole Morris, Cara Wood, Chris Koopman, Mike Burch, Linda Bisarek, Bill Stenerson, Mindy Boldon, Curt Bisarek, All Board Members present
2. Pledge of Allegiance led by Jason Oetzman.
3. Curt Bisarek affirmed notice was properly posted
4. Approval of Consent/Agenda
 - 4.1 Motion by Jenny Hynek 2nd by Denise Huntley to approve minutes from the following meetings: July 11, 2016 Developmental and Regular Meeting, July 13, 2016 Buildings and Grounds Meeting Roll Call 7-0-0
 - 4.2 Motion by Denise Huntley 2nd by Brian Hora to approve the Financial Report. Voice Vote Motion carried 7-0-0
 - 4.3 Motion by Denise 2nd by Brian Hora to approve vouchers 100839 through 100947. Roll call Motion carried 7-0-0
 - 4.4 Motion by Jenni Schrock 2nd by Jenny Hynek to approve voucher 100934. Roll Call Motion carried 6-0-1 (Denise Huntley)
 - 4.5 Motion by Jenny Hynek 2nd by Mike Jirschele to approve voucher 100848. Roll call Motion carried 6-0-1 (Jason Oetzman)
5. Reports

5.1 Plus 1 Coordinator Report:

- Breakdown of Budget
- Rates of Pay
- Students served per year: 110-115 depending on the year.
- Students served per day: 50- 80
- We try to deep it 40 or under K-2 40 or under 3-5
- Over half of our population qualifies for free and reduced lunch.
- There are 5-8 high school students who work each night. Overall we employ an average of 15 students/year.
- The future of Plus 1 to be discussed by budget committee.

5.2 Principal of Staff Report

- Updates to Educator Effectiveness-moving to MyLearningPlan and away from Teachscape. Mr. Koopman and I will be attending a training at CESA 4 on August 15th to learn more about this new platform and EE updates.
- New teacher orientation set for Monday, August 22nd. Mentors have been contacted about filling this role. We have feedback from staff that attended last year and are using this information as we plan for this day.
- The following is the language in the Employee Handbook regarding mentoring:
 2. If a continuing teacher is selected as a mentor, he/she shall be paid a stipend of \$250 for the period served as a mentor (from August of the first year through October of the subsequent year) for an initial educator. Mentor duties include the following:
 - a. Beginning Teacher Orientation Day
 - b. Weekly meetings as necessary
 - c. Two Classroom Observations
- The August session of summer school at the elementary is in full swing. We have an average of 80 students that are attending in grades K-6.

5.3 Principal of Students Report

- Session 2 of MS/HS Summer School was completed on July 28 for most students, with one coming in Tuesday, August 2 to finish up. Three middle school students were able to move on to the next grade and two high school students were able to make up an English credit.
- Sports seasons begin. Football began Monday August 1 and has a scrimmage this Friday, August 12 with Potosi, Seneca, and Ithaca. Initially, the scrimmage was going to be here, but now it will be held at Potosi at 6:00 p.m. Football has around 33-35 athletes out, while Volleyball expects to 23-25.

- Tiger Fields Renovation Project Committee. On Tuesday, July 26, the TFRP Committee met to begin the process of fundraising for the following items:
 - Discussed the need for the following:
 - Synthetic Track (current one is a safety/health concern)
 - Football bleachers (current bleachers removed - not up to code)
 - Softball Field (current Fireman's Park field a safety concern)
 - Cost(s) anticipated:
 - Track - \$125,000
 - Football Bleachers - \$60,000
 - Softball Field - \$200,000
 - Fencing (both fields) - \$50,000
 - With extra costs, estimated at \$500,000

***All estimates are the most cost-effective plan provided

- MS/HS Back to School Night
 - Staff inservice is scheduled to begin Monday, August 29 at 7:45 a.m. and run through Wednesday. The Middle/High School Orientation/Chromebook Distribution will have their Back to School night on Tuesday, August 30, and will include the PBIS Gridiron Get Together that evening on the football field. Because of the length and time of the day, middle/high school teachers may report at 1:00 p.m. on Tuesday, August 30. The schedule for that day will be as follows:
 - 2:00-3:00 - 12th grade
 - 3:00-4:00 - 11th-grade
 - 5:00-6:00 - 10th-grade
 - 6:00-7:00 - 6th-grade orientation with Dan and Erin
 - 6:00-7:00 - 7th and 8th-grade
 - 6:00-7:00 - 9th-grade Orientation (Chris and Kelli?)
 - 7:00-8:00 - 9th grade
 - The main focus for the Back to School Night is to get as many parents and students in the building before school starts so they can fill out as much of the paperwork beforehand as possible and receive their Chromebooks and chargers.
- PBIS Gridiron Get Together will be held the night of the MS/HS Back to School Night, but is for anyone in the community. The Gridiron Get Together starts at dusk on the football field. Free popcorn and Rootbeer Floats will be provided during the movie. Last year we watched *Earth to Echo*. It was a huge success, as everyone seemed to have a great time. We do not know what movie we are watching yet. The PBIS team will meet Wednesday to finalize the activities.

- The Elementary Open House will be held the following night, Wednesday, August 31, from 4:00-5:30. Students and parents can come in and meet their teacher for the school year and drop off some supplies.

5.4 Business Manager Report

- 2015 Audit
- 2015-2016 Preliminary Year End
- 2016-2017 Preliminary Budget
- Summer Food Service Program 1st Session

5.5 Superintendent Report

- We received a \$300 donation to our HS Science Department from Patty Laskowski, Bill Moran, Maggie Arguello, and Timothy Arguello in honor of John Jensen.
- Finalizing plans for the return of staff
 - New teacher orientation on Aug. 22
 - Back-to-School Staff Potluck Picnic on Aug. 25
 - Aug. 29-31 Inservice
 - Breakfast provided on Aug. 29 from 7:30-8:15
- 3rd Day of NEOLA work will be on Aug. 11
- Summer Projects are wrapping up:
 - Parking lots/playgrounds will be striped this week
 - Bleacher repairs in HS gym are completed.
 - Sidewalks/curb/gutter all installed
 - Replaced a portion of sidewalk on the elementary ramp
 - Asphalt is all installed.
 - Added a layer near the baseball field due to the condition of existing surface

6. Public Forum

As a matter of policy the Hillsboro School Board prefers to discuss personnel matters in closed session to protect the confidentiality of our employees and to protect the speaker from potential slander or defamation lawsuits

7. Discussion/Action Items

7.1 Resignations

- Motion by Stacy Sosinsky 2nd by Jenni Schrock to accept the resignation of Bob Bothe from the Middle School/High School Social Studies Position. Roll Call 7-0-0 Motion Carried

- Motion by Jenny Hynek 2nd by Denise Huntley to accept the resignation of Curt Hildreth from the Middle School/High School Physical Education position. Roll Call 7-0-0 Motion Carried

7.2 Preliminary 2016-2017 Budget

7.3 H-Club Scholarship Account

Motion by Jenny Hynek 2nd by Stacy Sosinsky to create an account for the H-Club Scholarship Fund. Roll Call 7-0-0 Motion Carried

7.4 National Honor Society Scholarship Account

Motion by Denise Huntley 2nd by Stacy Sosinsky to create an account for the National Honor Society Scholarship Fund. Roll Call 7-0-0 Motion Carried

7.5 Class of 1998 Scholarship Account

Motion by Stacy Sosinsky 2nd by Jenny Hynek to create an account for the Class of 1998 Scholarship Fund. Roll Call 7-0-0 Motion Carried.

7.6 Tiger Fields Renovation Project Account

Motion by Denise Huntley 2nd by Jenny Hynek to create an account for the Tiger Fields Renovation Project. Roll Call 7-0-0 Motion Carried

7.7 2016-2017 Employee Handbook

Motion By Jenny Hynek 2nd by Denise Huntley to approve the 2016-2017 Employee Handbook. Voice Vote 6-0-1 (Mike Jirschele Abstain)

7.8 Teacher Salary Schedule

Motion by Jenny Hynek 2nd by Stacy Sosinsky to accept the Teacher Salary Salary Schedule as presented. Roll Call 6-0-1 (Mike Jirschele Abstain)

8. Contemplated Closed Session

The Board may convene into Closed Session pursuant to Wisconsin Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conduction other specified public business, whenever competitive or bargaining reasons require a closed session.

And, Wisconsin Statutes 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Denise Huntley 2nd by Brian Hora to convene into closed session. Voice Vote 7-0-0 Motion Carried

8.1 Bus Contract

Motion by Brian Hora 2nd by Mike Jirschele to accept the bus contract with Stenerson Bus Service as presented. Roll Call 6-0-1(Denise Huntley abstain)
Motion Carried

8.2 Support Staff Wage Increase 2016-2017

Motion by Stacy Sosinsky 2nd by Jenny Hynek to raise support staff wages For the 2016-2017 school year as presented. Roll call 7-0-0 motion carried

8.3 Hiring of Middle School/High School Physical Education teacher

Motion by Brian Hora 2nd by Denise Huntley to hire Jacob Marshall (Step 1 Stage1) for the Middle School/High School Physical Education teaching Position. Roll Call 7-0-0 Motion Carried

8.4 Hiring of Middle School/High School Social Studies teacher

Motion by Stacy Sosinsky 2nd by Jenny Hynek to hire Daniel Faas (Step 1 Stage1) for the Middle School/High School Social Studies teaching position. Roll Call 7-0-0 Motion Carried.

9. Motion by Jason Oetzman 2nd by Denise to adjourn meeting at 9:35 pm.

Respectfully submitted by Jenni Schrock (Clerk)