

**Minutes of the  
Regular School Board Meeting  
Hillsboro Board of Education**

**Date: May 9, 2016**

**Time: 6:30PM**

**Place: Hillsboro High School Library Conference Room**

1. Call the Meeting to Order by President Jenny Hynek at 6:37 pm. All members and Curt Bisarek present.
2. Curt Bisarek affirmed proper notification
3. Planning session for school board and administration
  - a. Staff Climate Survey
  - b. Staffing for 2016-17
4. Contemplated Closed Session--The board did not move to Closed Session.
5. Motion for Adjournment by Jason Oetzman, 2nd by Mike Jirschele at 7:21pm. Voice Vote. Motion carried 7-0-0

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Hillsboro Board of Education***

**Date: May 9, 2016**

**Time: 7:30PM**

**Place: Hillsboro High School Library Conference Room**

1. Call the Meeting to Order by President Jenny Hynek at 7:32 pm.
  - a. Roll Call: Members Present: Denise Huntley, Jenny Hynek, Brian Hora , Mike Jirschele, Jason Oetzman, Jenni Schrock, Stacy Sosinsky
  - b. Others in attendance: Elliott Rittenberry, Paula Parker, Becky Farra, Snapper Verbsky, Mike Burch, Terri Fanta, Cathy Clark, Marie Kraska, Carol Jefferies, Jim Moe, Chris Koopman, Bob Bothe, Cara Wood, Greg Zimmerman, Curt Bisarek
2. Pledge of Allegiance was led by Jenny Hynek
3. Curt Bisarek affirmed that proper notice was given
4. Approval of Consent/Agenda:
  - 4.1 Motion by: **Jenni Schrock** 2nd by: **Denise Huntley** to approve minutes from the following meeting: April 11, 2016 Development Session and Regular board meeting. Voice vote. Motion carried 7-0-0.
  - 4.2 Financial Report/Vouchers Payable

May 2016 Balance in Operating Account	\$ 44,389.19
May 2016 Balance in Time Open Account	\$ 685,778.57
*Bank Statement Balances as of 4/30/2016	
Total Disbursements (4/8/16-5/5/16)	\$ 220,105.72
Deposits in Operating Account from 5/1/16-5/5/16	\$ 3,187.57
Deposits in Time Open Account from 5/1/16-5/5/16	\$ 0.00

Transfers were made from the Time Open Account to the Operating Account on the following dates:

4/5/16           \$ 45,000.00

4/20/16          \$ 230,000.00

Motion by: **Brian Hora** 2nd by: **Jason Oetzman** to approve vouchers. Voice vote. Motion carried 7-0-0.

Motion by **Jenni Schrock** 2nd by **Denise Huntley** to vouchers #100504-100622 except # 100552, 100579, 100609. Roll call vote. Motion carried 7-0-0.

Motion by **Denise Huntley** 2nd by **Jenni Schrock** to approve voucher #100579. Roll call vote. Motion carried 6-0-1 ( Oetzman abstain).

Motion by **Jenni Schrock** 2nd by **Brian Hora** to approve voucher #100552 and 100609. Roll call vote. Motion carried 6-0-1 (Huntley abstain).

## 5. Reports

### 5.1 High School Principal Report

May 2016

FBLA Banquet – Tuesday, May 10th

Class of 2016 Honors Banquet – Wednesday, May 11th

Class of 2016 Trip – Sunday and Monday, May 15 – 16

Jazz Band and Show Choir Concert – Friday, May 20th (7:00 P.M.)

HS Band and Choir Spring Concert – Monday, May 23rd

MS Band and Choir Spring Concert – Tuesday, May 24th

MS Academic Awards Night – Wednesday, May 25th (6:30)

Class of 2016 Commencement – Friday, May 27 at 7:30 P.M.

June 2016

Semester Exams, Day 1 – Wednesday, June 1st

Semester Exams, Day 2 – Thursday, June 2nd (and last day of school)

Other Items

May 2nd – student tour of the Challenge Academy

May 6th – Mentor Day with Cadet Trent Clark

June 16th – Challenge Academy graduation (Mauston HS)

### 5.2 Elementary School Principal Report

- Forward exam testing is complete in grades 3-5. PALS testing completed in grades 1&2, 4K and K are finishing up this week.
- 4th grade Heritage Fair winners are: Lexi Thorson: Harley Davidson, Savannah Pooley: Kickapoo Valley Reserve and alternate Brooklynn Bothe: Ice Harvesting. Mr. Johnson will travel with these students to Warrens on Tuesday for the MVGTN Heritage Fair.
- 3rd had Dan Nedrelo visit last Thursday for his presentation on snakes and reptiles.

Field Trips scheduled:

5/17 4th grade bike trip to Union Center

5/19 Safety Patrol to Wisconsin Dells

5/23 4K to Mitchell Farms

5/25 1st Grade to Circus World Museum

3rd Grade to Devil's Lake and the International Crane Foundation

5/27 Field Day

5/31 5th Grade to Wisconsin Dells

K to Rafael Horse Farm

6/1 2nd Grade to Wisconsin Dells, Chula Vista

*\* A reminder that these trips are paid for by the Elementary activity account, a large portion of this account is funded from donations of Box Top\$ and Milk Moola. Thank You!*

### 5.3 Superintendent Report

- Congratulations to Mindy and Toby Boldon as they welcomed Ella Jane to their family on April 25
- May 18
  - CEC Employer Fair
  - Possibly 4 HHS students participating in 2016-17
- Fitness Grant
  - Sonia Clarson, Erin Hora, Curt Hildreth, Becky Farra, Chris Koopman
  - HHS Alum Andrew Mueller (3 Axis Media) providing video expertise
- HEIE awarded over \$5268 in classroom grants this year and is awarding another \$5000 in scholarships this year.
  - Over \$10,000 in grants and \$16,000 in scholarships since they began.
- Thank you to Greg Zimmerman for his 24 years here as an educator.

### 6. Public Forum

### 7. Reorganization of School Board

#### 7.1 Verification of election results:

\*Jennifer Hynek: 605

\*Stacy Sosinsky: 561

Jill Stekel: 544

Randy Seeley: 304

\*Elected to office

Motion by *Denise Huntley*, 2nd by *Brian Hora* to approve the verification of the election results. Voice vote. Motion carried 7-0-0.

#### 7.2 Election of officers

##### A. President

Motion by **Jenni Schrock** 2nd by **Denise Huntley** to nominate **Jason Oetzman**.

Motion by **Brian Hora**, 2nd by **Denise Huntley** to nominate **Jenny Hynek**.

Motion by **Jenni Schrock**, 2nd by **Denise Huntley** to close nominations. Voice vote. Motion carried 7-0-0.

Written ballots: **Jason Oetzman** -- 6 votes. **Jenny Hynek**-- 1 vote. **Jason Oetzman** elected President

##### B. Vice President

Motion by **Jenni Schrock** 2nd by **Brian Hora** to nominate **Denise Huntley**.

Motion by **Jason Oetzman**, 2nd by **Mike Jirschele** to close nominations and

cast

a unanimous vote for **Denise Huntley** . Voice vote. Motion carried 7-0-0.

**Denise Huntley** elected Vice-President.

##### C. Clerk

Motion by **Denise Huntley** 2nd by **Jenny Hynek** to nominate **Jenni Schrock**.

Motion by **Denise Huntley**, 2nd by **Mike Jirschele** to close nominations and cast

a unanimous vote for **Denise Huntley** . Voice vote. Motion carried 7-0-0.

**Jenni Schrock** elected Clerk.

D. Treasurer:

Motion by **Mike Jirschele** 2nd by **Jenni Schrock** to nominate **Brian Hora**.

Motion by **Denise Huntley**, 2nd by **Brian Hora** to nominate **Mike Jirschele**.

Motion by **Denise Huntley**, 2nd by **Brian Hora** to close nominations. Voice vote.

Motion carried 7-0-0.

Written ballots: **Brian Hora** -- 4 votes. **Mike Jirschele** -- 3 votes. **Brian Hora**

elected Treasurer

7.3 Board Committee appointments

a. Negotiations and Personnel Committee

Chair: **Jenny Hynek**

**Stacy Sosinsky**

**Jenni Schrock**

Alternate: **Denise Huntley**

b. Buildings and Grounds Committee

Chair: **Jason Oetzman**

**Brian Hora**

**Denise Huntley**

Alternate: **Mike Jirschele**

c. Policy Committee

Chair: **Full Board**

d. Budget Committee

Chair: **Brian Hora**

**Mike Jirschele**

**Jenni Schrock**

Alternate: **Jenny Hynek**

e. WASB delegate and alternate

**Jenny Hynek** (Alternate: **Stacy Sosinsky**)

f. CESA delegate and alternate

**Stacy Sosinsky** (Alternate: **Denise Huntley**)

g. Excellence in Education Foundation Delegate and alternate

**Jenni Schrock** (Alternate: **Stacy Sosinsky**)

Motion by **Brian Hora**, 2nd by **Jason Oetzman** to approve the appointments as presented. Voice vote. Motion carried 7-0-0.

7.4 Motion by **Jenni Schrock**, 2nd by **Denise Huntley** to set the

2nd Monday of each month, at the Hillsboro High School library conference

room

at 7:30PM. Voice vote. Motion carried 7-0-0.

7.5 Motion by **Jason Oetzman**, 2nd by **Mike Jirschele** to

Designate as the Farmers State Bank as the official depository institution/resolutions. Voice vote. Motion carried 7-0-0.

7.6 Motion by **Jenni Schrock**, 2nd by **Denise Huntley** to

designate the **Hillsboro Outlook** as the official newspaper. Voice vote. Motion carried 7-0-0.

## 8. Presentations:

8.1 Physical Education

8.2 Band/Choir

8.3 Kindergarten

## 9. Discussion/Action Items

9.1 Resignations/Retirements

Motion by **Mike Jirschele** 2nd by **Brian Hora** to approve the resignation of Bruce Borchardt at Assistant High School Football Coach. Voice vote. Motion carried 7-0-0.

9.2 WEA Trust Insurance for 2016-17

Motion by **Jenni Schrock** 2nd by **Jenny Hynek** to approve The renewal of health insurance provided by WEA Trust with no premium increase and no plan design changes. Voice vote. Motion carried 6-0-1 (Jirschele Abstain)

9.3 Delta Dental renewal for 2016-17

Motion by **Jenny Hynek** 2nd by **Brian Hora** to approve The renewal of dental insurance provided by Delta Dental with a 3% premium increase and no plan design changes.. Voice vote. Motion carried 6-0-1 (Jirschele Abstain)

9.4 NEOLA Policy Management Services

Motion by **Jenni Schrock** 2nd by **Mike Jirschele** to approve The purchase of the complete package of services offered NEOLA for policy development and electronic publication. Voice vote. Motion carried 7-0-0.

9.5 Employee Handbook Modifications regarding leave

Motion by **Denise Huntley** 2nd by **Stacy Sosinsky** to approve The leave modifications as presented (paid time off). Voice vote. Motion carried 7-0-0.

9.6 CESA 4 services for 2016-17

Motion by **Jenny Hynek** 2nd by **Denise Huntley** to approve a the purchase of the same CESA 4 services as 2015-16.. Voice vote. Motion carried 7-0-0.

9.7 Detailed Engineering Study Agreement with McKinstry

Motion by **Jenni Schrock** 2nd by **Brian Hora** to approve The *study agreement as presented*. Voice vote. Motion carried 7-0-0.

9.8 Medical Director Contract with Gundersen/St. Joseph's

Motion by **Jenny Hynek** 2nd by **Jenni Schrock** to approve The contract as presented. Voice vote. Motion carried 7-0-0.

9.9 Authorization by Board of Education to be a member of WIAA for 2016-17

Motion by **Jenny Hynek** 2nd by **Mike Jirschele** to approve membership in the WIAA for 2016-17. Voice vote. Motion carried 7-0-0.

9.10 Hire 1<sup>st</sup> Grade Teacher

Motion by **Denise Huntley** 2nd by **Jenny Hynek** to approve the hiring of Justin Thompson as 1st Grade teacher. Roll Call vote. Motion carried 7-0-0.

9.11 Hire Junior High Football Coach

Motion by **Denise Huntley** 2nd by **Mike Jirschele** to approve the hiring of Bruce Borchardt. Roll Call vote. Motion carried 7-0-0.

9.12 Shared Services Agreement with Cashton School District for Food Service  
**TABLED.**

9.13 Motion by **Denise Huntley**, 2nd by **Jenni Schrock** to move into closed session.

Voice vote. Motion carried 7-0-0.

**10. Contemplated Closed Session**

The Board may convene into Closed Session pursuant to Wisconsin Statutes 19.85(1)(c) for the consideration of personnel and employment matters regarding:

10.1 Hiring of teachers and coaches

10.2 Staffing (coaches and curriculum coordinator)

10.3 Administrative Contracts

**11. Action, as appropriate, regarding closed session business:**

11.1 Motion by **Stacy Sosinsky**, 2nd by **Jenny Hynek** to support the wrestling program and coaching staff. Voice vote. Motion carried 7-0-0.

11.2 Motion by **Jenny Hynek**, 2nd by **Brian Hora** to amend Greg Zimmerman's contract. Voice vote. Motion carried 7-0-0.

12. Motion by Jason Oetzman, 2nd by Jenny Hynek to adjourn at 10:45 pm. Voice vote. Motion carried 7-0-0.

Respectfully Submitted by: Jenni Schrock, Clerk