

REEF-SUNSET UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES



AGENDA

Regular Meetings
Third Thursday of Each Month
5:30 P.M.

REEF-SUNSET UNIFIED SCHOOL DISTRICT
205 NORTH PARK AVENUE
AVENAL, CA 93204
(559) 386-9083

LISSETTE PADILLA, PRESIDENT* PRECILLA BARRERA-LOPEZ, CLERK*
* LUPE CHAVEZ* CLAUDIA CAZARES* LILIA RIZO*
JESUS LOPEZ, STUDENT BOARD MEMBER

Welcome to the Reef-Sunset Unified School District Board of Trustees Meeting...

THE BOARD:

The Board of Trustees is the elected body of citizens who govern the operation of the Reef-Sunset Unified School District. Five members are elected to the school board.

THE BOARD AGENDA:

The Agenda is divided into the five (5) major areas described below;

INTRODUCTION: The meeting is called to order at 5:30 p.m. and the Board convenes to closed session and reconvenes to open session at 6:00 p.m. and necessary legal business is conducted.

PUBLIC COMMENT: Opportunity is provided for the public, students, staff, and other board members to bring matters to the attention of the Board.

ACTION ITEMS: These are the major decisions being made by the Board at this meeting.

DISCUSSION ITEMS: These are major decisions that the Board may be making at future meetings.

INFORMATION ITEMS: These are items to help keep the Board informed on operations within the district.

PUBLIC PARTICIPATION:

There are essentially three (3) ways the public can participate in the meetings and deliberations of the Board.

1. **PUBLIC COMMUNICATION IS WELCOMED:** At this point any individual in the audience can raise his/her hand, be recognized by the President, and address the Board on any topic not already on the agenda. Since the Board is only able to act on items regularly agenzized, no action will be taken on the item at this meeting. However, Board Members may direct that the topic be agenzized for a future meeting. Topics which are legally proper subjects for consideration in closed session, i.e., questions and problems relating to school employees, should not be presented during this time. Each person wishing to communicate is allowed three (3) minutes in which to speak.
2. **AGENDA ITEMS:** The Board invites public comment on items they are deliberating. For your convenience the following identifies how items are deliberated:

Introduction- The Board President will either introduce or call on the Superintendent or other staff to introduce the item.

Initial Discussion- Both Board and audience may participate in this discussion. Simply raise your hand, be recognized by the President, state your name, and present your views.

Motion- A member of the Board

Second to the Motion- A member of the Board

Discussion- Board Members only

Vote- The President calls for the vote by Members only

REQUESTING TO BE PLACED ON THE AGENDA: Individuals and organizations may request that an item be agenzized for the Board.

Requests must be made in writing and include:

- a. The name of the individual addressing the Board and the name of the organization, if any, represented.
- b. The topic to be presented and discussed and any action desired.
- c. Any supportive, explanatory, or illustrative materials which the individual feels will be helpful in deliberations.
- d. Requests must be submitted to the District Superintendent **NO LESS than TEN (10) CALENDAR DAYS** before the next regularly scheduled meeting.

REEF-SUNSET UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE REGULAR MEETING
MAY 19, 2022 – 5:30 P.M.
KETTLEMAN CITY ELEMENTARY SCHOOL LIBRARY
701 GENERAL PETROLEUM, KETTLEMAN CITY, CA 93239

The Mission of the Reef-Sunset Unified School District is to empower and inspire students for life-long learning and relational success in order to be productive members of society

You may join the meeting from your computer or smart device via the Zoom link:
<https://us02web.zoom.us/j/84957232889?pwd=MjlvMTVrSkp5NUtvcWxmcGayV3M4Zz09>
or call +1-669-900-6833. The link can also be found on the district website at www.rsusd.org

AGENDA:

1. CALL TO ORDER/ROLL CALL/PUBLIC COMMENT ON CLOSED SESSION ITEMS: - 5:30 P.M.

Members of the public who are attending in person may address the Board regarding items on the Closed Session agenda prior to the Board's adjournment into Closed Session. Individual Speakers are allowed 3 minutes and public input on each item shall not exceed 15 minutes.

2. CONVENE TO CLOSED SESSION:

- A. Personnel (GC 54957)
Public Employee Appointment/Employment/Discipline/Dismissal/Release
- B. Conference Regarding Existing Litigation (GC 54956.9(d)) – Claim #180400022
- C. Negotiations (GC 54957.6) WKCTA, CSEA

3. RECONVENE TO OPEN SESSION – 6:00 P.M.

4. PLEDGE OF ALLEGIANCE/CLOSED SESSION ANNOUNCEMENTS/ACTION:

5. APPROVAL OF AGENDA FOR MAY 19, 2022:

6. PUBLIC COMMENT: *(Public comment time is reserved for individuals attending in person and who wish to address the Governing Board regarding a matter that is not on the agenda. If you wish to address the Board about an item that is on the agenda, please do so when that agenda item is called. Because issues discussed during public comment are not on the agenda, the Board cannot discuss your concern. The Board will not engage with speakers during public comment, and will not answer any questions presented to them. We kindly ask that individuals speak in a respectful and professional manner to avoid disruption and to ensure the orderly conduct of the meeting in a manner that is consistent with the District's welcoming and professional culture. We ask that you limit your comments to three minutes so that many as possible may be heard. The Board welcomes community involvement and appreciates your participation.)*

7. PRESENTATIONS:

- A. Student Representatives
- B. Perla Rodriguez, Voler Strategic Advisors – District Logo Launch / Communications Update
- C. WKCTA Report – Antonio Silva, WKCTA President
- D. CSEA Report – Elisha Vieira, CSEA President

NEXT REGULAR MEETING WILL BE JUNE 16, 2022 IN THE BOARD/STAFF DEVELOPMENT ROOM.

8. STAFF/BOARD COMMUNICATIONS:

- A. Board Members
- B. Human Resources – Mr. Guerrero
- C. Business – Mr. Luna
- D. Curriculum – Mrs. Carlson
- E. Superintendent – Mr. Sánchez

9. CONSENT CALENDAR:

- | | |
|--|-------------|
| A. Minutes of April 21, 2022 | PAGE
1-4 |
| B. Warrants | 5-49 |
| C. Personnel Report | 50 |
| D. Approval of Tentative 2022 Graduation/Promotion Lists | 51-62 |
| E. Request to Approve the 2022/23 CA Interscholastic Federation (CIF) Form | 63-64 |

F.	Request to Approve the Out-of-State Travel of Three Alternative Ed. Staff Members to Attend the Innovative Schools Summit in Atlanta, Georgia / June 16-19, 2022	65
G.	Request to Approve the Overnight Trip for the AHS Football Team to Attend Hume Lake Christian Team Sports Camp, May 20-22, 2022	66
H.	Approval of Changes to Existing Classified Job Descriptions	67-80
I.	Approval to Cancel the July Board Meeting	81
10.	ACTION ITEMS:	
A.	Resolution 2022: 14, New District Logo Launch (<i>Sánchez</i>)	82-83
B.	Request to Approve the 2022-23 Proposal for Services between Voler Strategic Advisors and RSUSD (<i>Sánchez</i>)	84-93
C.	Resolution 2022: 13, Child Care & Development Services for Fiscal Year 2022-23 (<i>Carlson</i>)	94-95
D.	Request to Approve the Agreement with Teaching Fellows to Provide Summer Expanded Learning Opportunities for K-6 Students (<i>Carlson</i>)	96-99
E.	Request to Approve the Universal Prekindergarten Planning (UPK) and Implementation Grant Program (<i>Carlson</i>)	100-132
F.	Request to Approve the 2022-23 Professional Learning/Training Agreements with Kings County Office of Education (<i>Carlson</i>)	133-141
G.	Request to Approve the 2022-23 Professional Learning/Training Agreement with Fresno County Superintendent of Schools (<i>Carlson</i>)	142-148
H.	Request to Approve the Expanded Learning Opportunities Program Plan (<i>Carlson</i>)	149-171
I.	Request to Approve the Agreement with P.S. Arts to Provide Expanded Learning Opportunities for K-6 Students (<i>Carlson</i>)	172-178
J.	Request to Approve the P.S. Arts Memorandum of Understanding for Academic Year 2022-23 (<i>Carlson</i>)	179-189
K.	Request to Approve New Graduation Requirements for Sunrise / Adelante High Schools (<i>Jimenez</i>)	190-191
L.	Ratification of Three-Year Closed Tentative Agreement with CSEA Bargaining Unit for 2020-21, 2021-22, & 2022-23 (<i>Benson</i>)	192-206
M.	Resolution 2022: 16, Board Delegation of Powers (<i>Luna</i>)	207-208
N.	Request to Approve the Agreement with KCOE for Use of Classroom at Avenal Elementary School (<i>Luna</i>)	209-214
O.	Request to Approve Agreement with CFW Advisory Services, LLC for Facilities Master Plan (<i>Luna</i>)	215-221
P.	Request to Approve Agreement with CFW Advisory Services, LLC for Bonding Capacity (<i>Luna</i>)	222-233
Q.	Request to Approve the Agreement with KCOE and RSUSD for the New Teacher Induction Program (<i>Guerrero</i>)	234-237
R.	Resolution 2022: 15, Board Member Elections (<i>Sánchez</i>)	238-242
S.	Adoption of New/Revised March 2022 Board Policies and Administrative Regulations (<i>Sánchez</i>)	243-246
11.	DISCUSSION ITEMS:	
A.	Future Agenda Items	
B.	Superintendent Closing Comments	

ADJOURNMENT:

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda, will be made available for public inspection in the District office located at 205 N. Park Ave., Avenal, CA 93204 during normal business hours.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in this meeting, please contact the Reef-Sunset Unified School District at 386-9083, extension 1027, at least 48 hours prior to the start of the meeting. Government Code 54954.2(a)

REEF-SUNSET UNIFIED SCHOOL DISTRICT
MINUTES OF APRIL 21, 2022
DISTRICT BOARD/STAFF DEVELOPMENT ROOM

A regular meeting of the Reef-Sunset Unified School District Board of Trustees was held on this date in the Board/Staff development room located at 205 N. Park Ave., Avenal, CA 93204 and live streamed via the district website.

Ms. Padilla, Board President called the meeting to order at 5:06 p.m. and the Board convened to closed session. The meeting was reconvened to open session at 6:04 p.m. and Ms. Padilla led the audience in the pledge of allegiance.

BOARD MEMBERS PRESENT:

Lisette Padilla, President

Precilla Barrera-Lopez, Clerk (*absent*)

Lupe Chavez

Claudia Cazares

Lilia Rizo

Jesus Lopez, Student Board Member

CLOSED SESSION ANNOUNCEMENTS/ACTIONS: Student Discipline (EC 35146): Approval of expulsion for RSMS Case No. 2021/22: 09 along with recommendations was moved by Chavez seconded by Cazares and adopted unanimously.

APPROVAL OF AGENDA FOR APRIL 21, 2022: *Revised Consent Calendar Item C - Personnel Report, to add under Certificated New Hire/Change; Silvia Maldonado, AHS Principal effective 7/1/22. Under the Certificated Resignation/Retirement/Termination section, added Georgina Freitas, TES Teacher and Daniel Moreno, RSMS Teacher, effective 6/3/22.*

Motion by Chavez seconded by Cazares to approve the agenda as amended.

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez –Yes, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

PUBLIC COMMENT: An RSMS teacher expressed concerns regarding the promotion and retention policy. Another RSMS teacher expressed concerns with the understanding that classified staff are not getting compensated for attending the Google classroom training. Another RSMS teacher asked the Board to listen to the public’s concerns and asked them to consider board items before approving them. A community member expressed concerns regarding an administrator’s work load and asked the district to provide more mental health services for students.

PRESENTATIONS:

- A. Student Representatives - AHS student representative Maria Estrada reported on current and upcoming school activities.
- B. College & Career Team - Mrs. Deaver, Ms. Enriquez and Ms. Gornick showed a PowerPoint presentation on College and Career Readiness and reviewed data and goals for students. They also reported that they conducted campus tours at Corcoran and Woodlake.
- C. WKCTA Report - Mr. Silva, CTA President - None
- D. CSEA Report - Mrs. Vieira, CSEA President - None

STAFF/BOARD COMMUNICATIONS:

- A. Board Members - Jesus reported that he met with RSMS, TES staff and talked to some students to obtain a report for the Student Advisory Council. He will present his report next month. Mrs. Rizo reported that she attended the board Listening Tour with Ms. Cazares at KCES - March 23. She reported that parents participated in the discussion and provided feedback. Mr. Chavez expressed he was glad to hold the board meeting in a normal setting. He also reported that he

- attended a Latino leaders workshop on water conservation. He also attended the ‘Kissing of the Pig at AHS’ event. Mr. Chavez expressed that he listens to stakeholders and takes notes. Ms. Cazares reported that she also attended the Listening Tour at KCES. She felt the listening tour is the perfect opportunity to have staff come and talk to them and express their concerns. She stated she is available should people want to contact her. Finally, Ms. Cazares gave a brief update on Sober grad. Ms. Padilla deferred her time to Jesus who reported that he had committed to UCLA.
- B. Human Resources: Mr. Guerrero gave an update on the classified Google training. He thanked those who participated.
 - C. Business: Mr. Luna reported that the Business department provided the Preschool, TK, Kinder grant to the State in hopes that the district obtains funding. He was working on securing funding for the CTE project. Mr. Luna reported that the fiscal year audit would be forthcoming. He also reported that the MOT department would have the Kinder project at AES completed by mid-May. The AHS Home Ec classroom that caught on fire would be cleaned next week. The district may have portable classrooms to expand the high school. Mr. Luna reported that the energy modernization would start with the installation of solar panels. Finally, he reported that the Cafeteria department would move forward with some of the seating at AHS with shades and benches.
 - D. Curriculum: Mrs. Carlson reported that the district would be providing in-person Customer Service training for staff on May 11-12. The CAASP testing window would commence next week and continue until the end of May. CDE posted the award list for the CTE Incentive grant and AHS was granted funding. Mrs. Carlson also reported that the district submitted a grant application for the Community Schools grants for AHS and KCES to help the district focus and improve integrated services, family engagement activities. Mrs. Carlson also reported that the district was planning for a robust Summer School this year. Letters were mailed out to elementary, middle and high school parents. Finally, she reported that the district was extending the time for Summer School to include enrichment and engaging activities.
 - E. Superintendent: Mr. Sánchez reported on the mandatory Summer School letters that were mailed to parents. He also reported on the Kings County / Secretary of State - California Voter’s Choice Act that will give voters more voting opportunities. He then introduced Ms. Soto who reported on the Family Engagement Center activities. Mr. Sánchez also reported on the official launch of the new district logo that will be brought next month for board approval. He congratulated the AHS FFA team for their “Kissing the Pig” event. Finally, he reported that the District was looking at purchasing a charter bus so that we can provide transportation for field trips.

APPROVAL OF CONSENT CALENDAR:

- A. Minutes of March 17, 2022
- B. Warrants
- C. Personnel Report
- D. Quarterly Report on Williams Uniform Complaints – (3rd Quarter)
- E. Request to Approve the Renewal of GoalBook Toolkit for 2022-23
- F. Request to Approve the School Attendance Review Board Agreement for 2022-23
- G. Request to Approve the Contract for Consultant Services
- H. Milton O. Wilen Award Nominees

Motion by Cazares seconded by Rizo to approve the Consent Calendar as amended. *Revised Consent Calendar Item C - Personnel Report. Also removed Consent Calendar Item G to be acted on as a separate item.*

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez – No, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

CONSENT CALENDAR

- G. Request to Approve the Contract for Consultant Services:

Motion by Chavez seconded by Padilla to approve the contract as presented.

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez – Yes, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

ACTION ITEMS:

A. Intent to Employ Teacher on a Provisional Internship Permit (PIP) - Laura Contreras:

Motion by Cazares seconded by Chavez to approve the PIP as presented.

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez –Yes, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

B. Request to Approve the Superintendent Contract for the Term of July 1, 2022 - June 30, 2026:

Motion by Chavez seconded by Rizo to approve the Superintendent contract as presented.

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez –Yes, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

C. Request to Approve Sirous Rassouli - Inspector of Record for Avenal High CTE, Modernization & Fire Alarm Projects:

Motion by Rizo seconded by Cazares to approve Sirous Rassouli as Inspector of Record as presented.

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez –Yes, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

D. Resolution 2022: 11, Commitment of Fund Balance:

Motion by Cazares seconded by Chavez to approve Resolution 2022: 11 as presented.

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez –Yes, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

E. Resolution 2022: 12, Commitment of Funds for Cashflows:

Motion by Cazares seconded by Chavez to approve Resolution 2022: 12 as presented.

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez –Yes, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

F. Request to Approve the Renaissance Professional Services Agreement for 2022-23:

Motion by Chavez seconded by Cazares to approve the agreement as presented.

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez –Yes, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

G. Request to Approve the West Ed Proposal for Review of Special Education Programs and Services:

Motion by Chavez seconded by Cazares to approve the proposal as presented.

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez –Yes, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

H. Request to Approve the A-G Completion Improvement Grant:

Motion by Chavez seconded by Rizo to approve the grant as presented.

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez –Yes, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

I. Request to Approve the Advanced Collaborative Solutions Professional Learning Contract for 2022-23:

Motion by Cazares seconded by Chavez to approve the professional learning contract as presented.

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez –Yes, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

J. 2022 CSBA Delegate Assembly Run-off Elections:

Motion by Cazares seconded by Padilla to nominate Teresa Carlos-Contreras as the 2022 CSBA Delegate for Subregion 10-C:

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez –Abstain, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

K. First Reading of New/Revised March 2022 Board Policies and Administrative Regulations:

Motion by Cazares seconded by Padilla to approve the first reading as presented.

Preferential Vote: Jesus - Yes

Roll Call Vote: Chavez –Yes, Cazares – Yes, Barrera-Lopez – Absent, Padilla – Yes, Rizo – Yes

Motion Carried

DISCUSSION ITEMS:

A. Future Agenda Items - Promotion/Retention policy update. Status update on asbestos at AHS. Report regarding salary comparison for 5.75 hour aides vs. 6 hour aides.

B. Superintendent Closing Comments - Mr. Sánchez thanked the Board for their confidence and support. He expressed his love for the community and commitment to the district. He was honored to be part of the team. He reported that the district had a good plan to change low scores; understanding change is difficult. He expressed he was available to meet with anyone who had concerns and reminded the public that the Board decides what and when and the Superintendent's job is the how. Finally, Mr. Sánchez asked for a moment of silence for the passing of Mrs. Olga Alanis Barrera.

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:15 p.m.

Secretary to the Board

Date

Commercial Payment Register
For Payments Dated: 04/01/2022

Table with columns: Document No, Vendor No, Vendor Name, Reference No, FD - RE - PY - GO - FN - OB - SI - MA, Resource, Object, Amount. Contains multiple rows of payment data for various vendors like Amazon.com Services, ANDY'S AFFORDABLE PLUM, AT&T, and CALIFORNIA'S VALUED TRU.

Commercial Payment Register
For Payments Dated: 04/01/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12683326	291	CALIFORNIA'S VALUED TRU	PO - 222107	1300-0000-0-0000-00000-951400-000-00	Unrestricted Resources	Health and Welfare	\$6,285.64
Total For Fund Number: 1300							\$6,285.64
Total Amount of Payment:							\$299,953.33
12683327	3815	Castillo, Maria	PV - 220234	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$58.55
Total For Fund Number: 0100							\$58.55
Total Amount of Payment:							\$58.55
12683328	274	CDW-G	PO - 221366	0100-0332-0-1110-10000-430000-043-13	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$7,447.78
Total For Fund Number: 0100							\$7,447.78
Total Amount of Payment:							\$7,447.78
12683329	320	CLASSIC CHARTER	PO - 221488	0100-0332-4-1135-10000-580000-043-13	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$1,329.00
			PO - 221560	0100-0332-0-1135-10000-580000-043-13	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$150.00
Total For Fund Number: 0100							\$1,479.00
Total Amount of Payment:							\$1,479.00
12683330	5903	Climatec, LLC	PO - 220021	0100-3212-0-0000-85000-617000-001-00	Elementary & Secondary School Emergency Relief II (ESSER II)	Land Improvements	\$361,126.51
Total For Fund Number: 0100							\$361,126.51
Total Amount of Payment:							\$361,126.51
12683331	6011	DENISE BENITEZ RODRIGUE	PV - 220231	0100-4035-0-1110-21400-520000-001-00	Title II Teacher Quality	Travel and Conferences	\$104.00
Total For Fund Number: 0100							\$104.00
Total Amount of Payment:							\$104.00
12683332	5861	EAGLESHIELD PEST CONTR	PO - 222079	0100-0000-0-0000-82000-580000-045-00	Unrestricted Resources	Other Services and Operating Expenditures	\$112.50
			PO - 222079	0100-0000-0-0000-82000-580000-041-00	Unrestricted Resources	Other Services and Operating Expenditures	\$112.50
			PO - 222079	0100-0000-0-0000-82000-580000-043-00	Unrestricted Resources	Other Services and Operating Expenditures	\$112.50
Total For Fund Number: 0100							\$337.50
12683332	5861	EAGLESHIELD PEST CONTR	PO - 222079	1300-5310-0-0000-37000-580000-043-00	Child Nutrition - School Programs	Other Services and Operating Expenditures	\$112.50
			PO - 222079	1300-5310-0-0000-37000-580000-041-00	Child Nutrition - School Programs	Other Services and Operating Expenditures	\$112.50
			PO - 222079	1300-5310-0-0000-37000-580000-045-00	Child Nutrition - School Programs	Other Services and Operating Expenditures	\$112.50
Total For Fund Number: 1300							\$337.50
Total Amount of Payment:							\$675.00
12683333	492	ERVINS	PO - 222082	0100-8150-0-0000-81100-430000-003-00	Ongoing & Major Maint. Acct.	Materials and Supplies	\$173.42

Commercial Payment Register
For Payments Dated: 04/01/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
Total For Fund Number: 0100							\$173.42
Total Amount of Payment:							\$173.42
12683334	3921	FISHER SCI EDUCATION	PO - 221561	0100-0332-0-1110-10000-430000-043-13	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$399.06
			PO - 221561	0100-0332-0-1110-10000-430000-043-13	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$72.82
Total For Fund Number: 0100							\$471.88
Total Amount of Payment:							\$471.88
12683335	561	GARY V. BURROWS INC.	PO - 222120	0100-0000-0-0000-84001-430010-002-00	Unrestricted Resources	Matl & Suppl. -Gasoline/Diesel Fuel	\$6,681.16
Total For Fund Number: 0100							\$6,681.16
Total Amount of Payment:							\$6,681.16
12683336	581	GOLD STAR FOODS INC	CM - 220042	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	-\$12.20
			CM - 220042	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	-\$41.50
			CM - 220042	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	-\$140.00
			CM - 220042	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	-\$20.75
			PO - 222070	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$15.75
			PO - 222070	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$778.82
			PO - 222070	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$18.00
			PO - 222070	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$1,190.00
			PO - 222070	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$69.75
			PO - 222070	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$65.25
			PO - 222070	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$1,042.83
			PO - 222070	1300-5310-0-0000-37000-470000-042-00	Child Nutrition - School Programs	Food	\$15.75
			PO - 222070	1300-5310-0-0000-37000-470000-042-00	Child Nutrition - School Programs	Food	\$203.85
			PO - 222070	1300-5310-0-0000-37000-470000-042-00	Child Nutrition - School Programs	Food	\$135.66
			PO - 222070	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$135.66
			PO - 222070	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$11.25
			PO - 222070	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$997.93
			PO - 222070	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$1,211.92
			PO - 222070	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$1,138.08
			PO - 222070	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$135.66
			PO - 222070	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$20.25
			PO - 222070	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$1,297.45
			PO - 222070	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$271.32

Commercial Payment Register

For Payments Dated: 04/01/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount			
12683336	581	GOLD STAR FOODS INC	PO - 222070	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$1,412.92			
			PO - 222070	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$24.75			
			PO - 222070	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$1,047.15			
Total For Fund Number: 1300							\$11,025.55			
Total Amount of Payment:							\$11,025.55			
12683337	5091	Hilton Anaheim	PO - 222073	0100-3010-0-1110-27000-520000-047-17	IASA-Title I Basic Grants Low	Travel and Conferences	\$493.03			
			Income							
			Total For Fund Number: 0100							\$493.03
Total Amount of Payment:							\$493.03			
12683338	6010	Inspired Life School Assemblies	PO - 222111	0100-0000-0-1110-10000-580000-042-12	Unrestricted Resources	Other Services and Operating	\$1,895.00			
			Expenditures							
			Total For Fund Number: 0100							\$1,895.00
Total Amount of Payment:							\$1,895.00			
12683339	772	KCOE	PO - 222064	0100-0000-0-0000-72000-580000-001-00	Unrestricted Resources	Other Services and Operating	\$149.10			
			Expenditures							
			Total For Fund Number: 0100							\$149.10
Total Amount of Payment:							\$149.10			
12683340	783	KINGS COUNTY GLASS	PO - 222080	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and	\$355.73			
			Noncapitalized Improvements							
			Total For Fund Number: 0100							\$355.73
Total Amount of Payment:							\$355.73			
12683341	5003	KNADLER, HOWARD	PV - 220232	0100-0038-0-1110-10000-430000-044-14	Donations	Materials and Supplies	\$93.18			
			Total For Fund Number: 0100							\$93.18
			Total Amount of Payment:							\$93.18
12683342	4677	La Abejita Party Supplys	PO - 222116	0100-0000-0-0000-74000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$157.80			
			Total For Fund Number: 0100							\$157.80
			Total Amount of Payment:							\$157.80
12683343	2308	MALDONADO, SILVIA	PV - 220235	0100-0000-0-0000-74000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$49.34			
			Total For Fund Number: 0100							\$49.34
			Total Amount of Payment:							\$49.34
12683344	2646	Morgan & Slaters Mfg. & Supply	PO - 222083	0100-8150-0-0000-81100-430000-003-00	Ongoing & Major Maint. Acct.	Materials and Supplies	\$117.35			
			Total For Fund Number: 0100							\$117.35
			Total Amount of Payment:							\$117.35
12683345	5868	Nearpod Inc	PO - 221505	0100-3010-0-1110-10000-580000-042-12	IASA-Title I Basic Grants Low	Other Services and Operating	\$1,800.00			
			Income							
			Expenditures							
Total For Fund Number: 0100							\$1,800.00			
Total Amount of Payment:							\$1,800.00			
12683346	5123	O'Reilly Auto Parts	PO - 222069	0100-0333-0-0000-36000-430050-002-00	LCFF Transportation Funding	Bus Repair Parts	\$203.43			
			Total For Fund Number: 0100							\$203.43

Commercial Payment Register
For Payments Dated: 04/01/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
			PO - 222069	0100-0333-0-0000-36000-430050-002-00	LCFF Transportation Funding	Bus Repair Parts	\$112.24
			PO - 222112	0100-0000-0-0000-84001-430000-002-00	Unrestricted Resources	Materials and Supplies	\$384.34
Total For Fund Number: 0100							\$700.01
Total Amount of Payment:							\$700.01
12683347	2656	Office Depot	PO - 221614	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$43.97
			PO - 221614	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$37.51
			PO - 221866	0100-0332-0-1110-10000-430000-047-17	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$541.15
			CM - 220045	0100-0332-1-1110-10000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	-\$78.79
			CM - 220044	0100-0332-3-0000-82000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	-\$98.13
			CM - 220044	0100-0332-3-0000-82000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	-\$69.71
			PO - 220334	0100-0332-1-1110-10000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$857.96
			PO - 220544	0100-0332-3-0000-82000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$658.20
			PO - 220758	0100-0000-0-0000-27000-430000-042-12	Unrestricted Resources	Materials and Supplies	\$111.53
			PO - 220759	0100-0332-1-1110-10000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$8.42
			PO - 220759	0100-0332-1-1110-10000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$171.16
			PO - 221977	0100-0000-0-0000-72000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$12.21
			PO - 221977	0100-0000-0-0000-72000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$6.42
			PO - 221977	0100-0000-0-0000-72000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$630.93
			PO - 221614	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$64.74
			PO - 221614	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$142.93
			PO - 221614	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$16.98
			PO - 221614	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$113.10
			PO - 220544	0100-0332-3-0000-82000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$1,063.06
			PO - 220544	0100-0332-3-0000-82000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$147.84
			PO - 220544	0100-0332-3-0000-82000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$686.70
Total For Fund Number: 0100							\$5,068.18

Commercial Payment Register
For Payments Dated: 04/01/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI - MA	Resource	Object	Amount
Total Amount of Payment:							\$5,068.18
12683348	1001	PACIFIC GAS & ELECTRIC	PO - 222114	0100-0000-0-0000-82000-550000-001-00	Unrestricted Resources	Utilities and Housekeeping Services	\$269.79
Total For Fund Number: 0100							\$269.79
Total Amount of Payment:							\$269.79
12683349	5978	PRICE, DAVID	PV - 220229	0100-3213-0-1190-31400-430000-001-00	Elementary & Secondary School Emergency Relief III (ESSER III) Fund	Materials and Supplies	\$168.50
Total For Fund Number: 0100							\$168.50
Total Amount of Payment:							\$168.50
12683350	1068	PRODUCERS DAIRY	PO - 222072	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$966.89
			PO - 222072	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$813.63
			PO - 222072	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$725.16
			PO - 222071	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$1,198.04
			PO - 222072	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$483.45
			PO - 222072	1300-5310-0-0000-37000-470000-042-00	Child Nutrition - School Programs	Food	\$459.23
			PO - 222072	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$384.41
			PO - 222072	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$480.51
			PO - 222072	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$320.34
			PO - 222071	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$675.64
			PO - 222071	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$476.05
			PO - 222071	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$675.64
			PO - 222071	1300-5310-0-0000-37000-470000-042-00	Child Nutrition - School Programs	Food	\$563.71
			PO - 222071	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$320.34
			PO - 222071	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$254.32
			PO - 222071	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$254.32
			PO - 222117	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$1,060.06
			PO - 222117	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$867.85
			PO - 222117	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$883.62
			PO - 222117	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$464.98
			PO - 222117	1300-5310-0-0000-37000-470000-042-00	Child Nutrition - School Programs	Food	\$360.19
			PO - 222117	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$8.84
			PO - 222117	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$384.41
			PO - 222117	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$430.99
			PO - 222117	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$287.33

**Commercial Payment Register
For Payments Dated: 04/01/2022**

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI - MA	Resource	Object	Amount
Total For Fund Number: 1300							\$13,799.95
Total Amount of Payment:							\$13,799.95
12683351	2334	RODRIGUEZ, BLANCA	PV - 220228	0100-0332-0-1110-10000-520000-041-11	LCFF Supplemental/Concentration Grant	Travel and Conferences	\$422.38
Total For Fund Number: 0100							\$422.38
Total Amount of Payment:							\$422.38
12683352	4595	ROSAS, ANA	PV - 220230	0100-3010-0-1110-27000-520000-047-17	IASA-Title 1 Basic Grants Low Income	Travel and Conferences	\$172.00
Total For Fund Number: 0100							\$172.00
Total Amount of Payment:							\$172.00
12683353	5937	SOTO, JICELA	PV - 220233	1100-6391-0-4110-27000-520000-001-00	Adult Education Block Grant Program	Travel and Conferences	\$617.02
Total For Fund Number: 1100							\$617.02
Total Amount of Payment:							\$617.02
12683354	3369	Southwest School & Office	PO - 221790	0100-3010-0-1110-10000-430000-047-17	IASA-Title 1 Basic Grants Low Income	Materials and Supplies	\$275.65
Total For Fund Number: 0100							\$275.65
Total Amount of Payment:							\$275.65
12683355	3832	Sparkletts	PO - 222118	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$28.91
			PO - 222119	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$235.66
Total For Fund Number: 1300							\$264.57
Total Amount of Payment:							\$264.57
12683356	5261	Stanley Convergent Security Solut	PO - 222065	0100-0000-0-0000-82000-580000-043-00	Unrestricted Resources	Other Services and Operating Expenditures	\$25.54
			PO - 222065	0100-0000-0-0000-82000-580000-043-00	Unrestricted Resources	Other Services and Operating Expenditures	\$8.17
			PO - 222066	0100-0000-0-0000-82000-580000-045-00	Unrestricted Resources	Other Services and Operating Expenditures	\$722.55
			PO - 222066	0100-0000-0-0000-82000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$1,841.87
			PO - 222066	0100-0000-0-0000-82000-580000-042-00	Unrestricted Resources	Other Services and Operating Expenditures	\$1,962.74
			PO - 222067	0100-0000-0-0000-82000-580000-041-00	Unrestricted Resources	Other Services and Operating Expenditures	\$373.15
			PO - 222067	0100-0000-0-0000-82000-580000-042-00	Unrestricted Resources	Other Services and Operating Expenditures	\$300.00
Total For Fund Number: 0100							\$5,234.02
Total Amount of Payment:							\$5,234.02
12683357	1316	TOWN & COUNTRY	PO - 222113	1100-6391-0-4110-27000-520000-001-00	Adult Education Block Grant Program	Travel and Conferences	\$673.42

Commercial Payment Register
For Payments Dated: 04/01/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12683357	1316	TOWN & COUNTRY	PO - 222113	1100-6391-0-4110-27000-520000-001-00	Adult Education Block Grant Program	Travel and Conferences	\$673.42
Total For Fund Number: 1100							\$1,346.84
Total Amount of Payment:							\$1,346.84
12683358	2708	U.S. Bank	CM - 220043	0100-0000-0-0000-74000-520000-001-00	Unrestricted Resources	Travel and Conferences	-\$530.00
			PO - 221731	0100-0000-0-0000-84001-430010-002-00	Unrestricted Resources	Matl & Suppl. -Gasoline/Diesel Fuel	\$47.53
			PO - 222063	0100-0332-1-0000-77000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$1,920.00
			PO - 221747	0100-7311-0-0000-73000-520000-001-00	Classified School Employee Professional Development Block Grant	Travel and Conferences	\$958.44
			PO - 221747	0100-7311-0-0000-73000-520000-001-00	Classified School Employee Professional Development Block Grant	Travel and Conferences	\$958.44
			PO - 221747	0100-7311-0-0000-73000-520000-001-00	Classified School Employee Professional Development Block Grant	Travel and Conferences	\$958.44
			PO - 221741	0100-0000-0-0000-71100-430000-001-00	Unrestricted Resources	Materials and Supplies	\$54.45
			PO - 221732	0100-0000-0-0000-74000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$67.08
			PO - 221730	0100-0000-0-0000-71000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$24.36
			PO - 221813	0100-0000-0-0000-74000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$67.08
			PO - 221999	0100-0000-0-0000-74000-580030-001-00	Unrestricted Resources	Prof. Serv. & Oper. Exp. - Print Shop	\$1,488.82
			PO - 221987	0100-0332-1-0000-77000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$100.00
			PO - 221988	0100-0332-1-0000-77000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$100.00
			PO - 221954	0100-0000-0-0000-74000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$67.08
			PO - 222074	0100-0332-1-0000-77000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$1,040.00
			PO - 222106	0100-0000-0-0000-71000-520000-001-00	Unrestricted Resources	Travel and Conferences	\$100.00
			PO - 222106	0100-0000-0-0000-71000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$217.33
			PO - 222106	0100-0000-0-0000-76000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$54.25
Total For Fund Number: 0100							\$7,693.30
Total Amount of Payment:							\$7,693.30
14033026	535	FRANZEN-HILL CORPORATIC	PO - 222068	0100-0000-0-0000-84001-430000-002-00	Unrestricted Resources	Materials and Supplies	\$266.26
Total For Fund Number: 0100							\$266.26
Total Amount of Payment:							\$266.26

Commercial Payment Register
For Payments Dated: 04/01/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
14033027	4560	Mid Valley Disposal	PO - 222076	0100-8150-0-0000-81100-580000-003-00	Ongoing & Major Maint. Acct.	Other Services and Operating Expenditures	\$436.72
Total For Fund Number: 0100							\$436.72
Total Amount of Payment:							\$436.72
14033028	2753	Really Good Stuff	PO - 221803	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$597.12
			PO - 221785	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$548.38
Total For Fund Number: 0100							\$1,145.50
Total Amount of Payment:							\$1,145.50

School District Payment Order

District Name: **Reef-Sunset Unified School District**

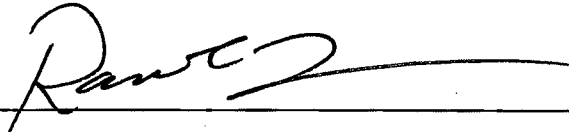
As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.

Warrants	37	\$740,012.44
Credit Card Payments	3	\$1,848.48
Grand Total for Payments Dated:	04/01/2022	\$741,860.92

Authorized Officer/Employee

Or

Board Members *



* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date _____

KCOE Examination and Approval	
By _____	Date _____

This order must be returned to KCOE prior to distribution of payments.

Commercial Payment Register
For Payments Dated: 04/08/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - S1 - MA	Resource	Object	Amount
12683852	5823	Amazon.com Services	PO - 221931	0100-0332-1-0000-77000-430000-001-00	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$1,914.15
			PO - 222104	0100-0038-0-1110-10000-430000-001-00	Donations	Materials and Supplies	\$136.41
			PO - 221863	0100-8150-0-0000-81100-430000-003-00	Ongoing & Major Maint. Acct.	Materials and Supplies	\$166.93
			PO - 222026	0100-3010-0-1110-10000-430000-042-12	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$217.56
			CM - 220047	0100-0332-2-1110-31400-430000-001-00	LCFF Supplemental/Concentration Grant	Materials and Supplies	-\$284.76
			CM - 220047	0100-0332-2-1110-31400-430000-001-00	LCFF Supplemental/Concentration Grant	Materials and Supplies	-\$130.83
			CM - 220046	0100-6010-0-1110-10000-430000-047-00	Hlthy Start: Afr Schl Lrn & Sfe Neighb Partn.	Materials and Supplies	-\$45.97
			PO - 221715	0100-6010-0-1110-10000-430000-047-00	Hlthy Start: Afr Schl Lrn & Sfe Neighb Partn.	Materials and Supplies	\$3,283.89
			PO - 221715	0100-6010-0-1110-10000-430000-047-00	Hlthy Start: Afr Schl Lrn & Sfe Neighb Partn.	Materials and Supplies	\$2,525.75
			PO - 221715	0100-6010-0-1110-10000-430000-047-00	Hlthy Start: Afr Schl Lrn & Sfe Neighb Partn.	Materials and Supplies	\$205.35
			PO - 221735	0100-0332-2-1110-31400-430000-001-00	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$1,506.75
			PO - 221735	0100-0332-2-1110-31400-430000-001-00	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$6,788.86
			PO - 221733	0100-4124-0-1110-10000-430000-043-00	Title IV - 21st Century	Materials and Supplies	\$6,971.09
			PO - 221865	0100-7425-0-1110-10000-430000-001-00	Expanded Learning Opportunities (ELO) Grant	Materials and Supplies	\$1,225.58
			PO - 221734	0100-4124-0-1110-10000-430000-043-00	Title IV - 21st Century	Materials and Supplies	\$3,189.94
			PO - 221388	0100-6010-0-1110-10000-430000-045-00	Hlthy Start: Afr Schl Lrn & Sfe Neighb Partn.	Materials and Supplies	\$170.43
					Total For Fund Number: 0100		\$27,841.13
12683852	5823	Amazon.com Services	PO - 222105	1100-6391-0-4110-10000-430000-001-00	Adult Education Block Grant Program	Materials and Supplies	\$53.80
					Total For Fund Number: 1100		\$53.80
					Total Amount of Payment:		\$27,894.93
12683853	3148	AMS.NET	PO - 220425	0100-3210-0-0000-77000-580000-001-00	Elementary & Secondary School Emergency Relief (ESSER) Fund	Other Services and Operating Expenditures	\$7,399.50
			PO - 220138	0100-3212-0-0000-77000-580000-001-00	Elementary & Secondary School Emergency Relief II (ESSER II)	Other Services and Operating Expenditures	\$11,738.50
			PO - 220138	0100-3212-0-0000-77000-580000-001-00	Elementary & Secondary School Emergency Relief II (ESSER II)	Other Services and Operating Expenditures	\$10,132.00
			PO - 220138	0100-3212-0-0000-77000-580000-001-00	Elementary & Secondary School Emergency Relief II (ESSER II)	Other Services and Operating Expenditures	\$8,360.00
			PO - 220138	0100-3212-0-0000-77000-580000-001-00	Elementary & Secondary School Emergency Relief II (ESSER II)	Other Services and Operating Expenditures	\$7,498.50

Commercial Payment Register For Payments Dated: 04/08/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
						Total For Fund Number: 0100	\$45,128.50
						Total Amount of Payment:	\$45,128.50
12683854	60	ARAMARK	PO - 222156	0100-0000-0-0000-82000-580000-002-00	Unrestricted Resources	Other Services and Operating Expenditures	\$98.13
			PO - 222156	0100-0000-0-0000-82000-580000-002-00	Unrestricted Resources	Other Services and Operating Expenditures	\$98.02
			PO - 222156	0100-0000-0-0000-82000-580000-002-00	Unrestricted Resources	Other Services and Operating Expenditures	\$105.75
			PO - 222156	0100-0000-0-0000-82000-580000-002-00	Unrestricted Resources	Other Services and Operating Expenditures	\$98.13
			PO - 222156	0100-0000-0-0000-82000-580000-002-00	Unrestricted Resources	Other Services and Operating Expenditures	\$98.13
			PO - 222156	0100-0000-0-0000-82000-580000-005-00	Unrestricted Resources	Other Services and Operating Expenditures	\$20.00
			PO - 222156	0100-0000-0-0000-82000-580000-005-00	Unrestricted Resources	Other Services and Operating Expenditures	\$20.00
			PO - 222156	0100-0000-0-0000-82000-580000-005-00	Unrestricted Resources	Other Services and Operating Expenditures	\$20.00
			PO - 222156	0100-0000-0-0000-82000-580000-005-00	Unrestricted Resources	Other Services and Operating Expenditures	\$20.00
			PO - 222156	0100-0000-0-0000-82000-580000-041-00	Unrestricted Resources	Other Services and Operating Expenditures	\$206.21
			PO - 222156	0100-0000-0-0000-82000-580000-041-00	Unrestricted Resources	Other Services and Operating Expenditures	\$141.97
			PO - 222156	0100-0000-0-0000-82000-580000-041-00	Unrestricted Resources	Other Services and Operating Expenditures	\$206.27
			PO - 222156	0100-0000-0-0000-82000-580000-041-00	Unrestricted Resources	Other Services and Operating Expenditures	\$580.29
			PO - 222156	0100-0000-0-0000-82000-580000-041-00	Unrestricted Resources	Other Services and Operating Expenditures	\$141.97
			PO - 222156	0100-0000-0-0000-82000-580000-042-00	Unrestricted Resources	Other Services and Operating Expenditures	\$440.99
			PO - 222156	0100-0000-0-0000-82000-580000-042-00	Unrestricted Resources	Other Services and Operating Expenditures	\$92.81
			PO - 222156	0100-0000-0-0000-82000-580000-042-00	Unrestricted Resources	Other Services and Operating Expenditures	\$94.77
			PO - 222156	0100-0000-0-0000-82000-580000-042-00	Unrestricted Resources	Other Services and Operating Expenditures	\$94.77
			PO - 222156	0100-0000-0-0000-82000-580000-042-00	Unrestricted Resources	Other Services and Operating Expenditures	\$94.77
			PO - 222156	0100-0000-0-0000-82000-580000-043-00	Unrestricted Resources	Other Services and Operating Expenditures	\$63.37

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12683854	60	ARAMARK	PO - 222156	0100-0000-0-0000-82000-580000-043-00	Unrestricted Resources	Other Services and Operating Expenditures	\$206.11
			PO - 222156	0100-0000-0-0000-82000-580000-043-00	Unrestricted Resources	Other Services and Operating Expenditures	\$477.27
			PO - 222156	0100-0000-0-0000-82000-580000-043-00	Unrestricted Resources	Other Services and Operating Expenditures	\$63.37
			PO - 222156	0100-0000-0-0000-82000-580000-043-00	Unrestricted Resources	Other Services and Operating Expenditures	\$205.65
			PO - 222156	0100-0000-0-0000-82000-580000-045-00	Unrestricted Resources	Other Services and Operating Expenditures	\$179.91
			PO - 222156	0100-0000-0-0000-82000-580000-045-00	Unrestricted Resources	Other Services and Operating Expenditures	\$153.22
			PO - 222156	0100-0000-0-0000-82000-580000-045-00	Unrestricted Resources	Other Services and Operating Expenditures	\$157.14
			PO - 222156	0100-0000-0-0000-82000-580000-045-00	Unrestricted Resources	Other Services and Operating Expenditures	\$179.91
			PO - 222156	0100-0000-0-0000-82000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$96.18
			PO - 222156	0100-0000-0-0000-82000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$44.60
			PO - 222156	0100-0000-0-0000-82000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$44.91
			PO - 222156	0100-0000-0-0000-82000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$43.95
			PO - 222156	0100-0000-0-0000-82000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$44.60
			PO - 222156	0100-0000-0-0000-82000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$46.68
			PO - 222156	0100-0000-0-0000-82000-580000-045-00	Unrestricted Resources	Other Services and Operating Expenditures	\$157.14
			PO - 222156	0100-0000-0-0000-82000-580000-047-00	Unrestricted Resources	Other Services and Operating Expenditures	\$104.23
			PO - 222156	0100-0000-0-0000-82000-580000-047-00	Unrestricted Resources	Other Services and Operating Expenditures	\$84.21
			PO - 222156	0100-0000-0-0000-82000-580000-047-00	Unrestricted Resources	Other Services and Operating Expenditures	\$84.24
			PO - 222156	0100-0000-0-0000-82000-580000-047-00	Unrestricted Resources	Other Services and Operating Expenditures	\$104.23
			PO - 222156	0100-0000-0-0000-82000-580000-047-00	Unrestricted Resources	Other Services and Operating Expenditures	\$84.24
Total For Fund Number: 0100							\$5,318.14
Total Amount of Payment:							\$5,318.14
12683855	4411	AVENAL HIGH SCHOOL - PET	PO - 222216	0100-0000-0-0000-27000-430000-043-13	Unrestricted Resources	Materials and Supplies	\$95.97

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Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
Total For Fund Number: 0100							\$95.97
Total Amount of Payment:							\$95.97
12683856	6012	Avenal High Sober Grad 2022	PV - 220237	0100-0038-0-0000-00000-869900-001-00	Donations	All Other Local Revenues	\$2,000.00
Total For Fund Number: 0100							\$2,000.00
Total Amount of Payment:							\$2,000.00
12683857	6014	BAKER COMMUNICATIONS I	PO - 222207	0100-0332-2-1110-10000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$6,600.00
Total For Fund Number: 0100							\$6,600.00
Total Amount of Payment:							\$6,600.00
12683858	5913	BARRERA MONTOYA, GLORI	PO - 222197	0100-3010-0-1110-10000-430000-043-13	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$402.00
			PO - 222198	0100-0000-0-0000-27000-430000-043-13	Unrestricted Resources	Materials and Supplies	\$160.00
Total For Fund Number: 0100							\$562.00
Total Amount of Payment:							\$562.00
12683859	5870	CALIFORNIA TEACHING FEL	PO - 220439	0100-6010-0-1110-10000-510000-041-00	Hlthy Start: Afr Schl Lrn & Sfe Neighb Partn.	Subagreement for Services	\$9,325.31
			PO - 220439	0100-4124-0-1110-10000-510000-043-00	Title IV - 21st Century	Subagreement for Services	\$8,416.28
			PO - 220439	0100-6010-0-1110-10000-510000-042-00	Hlthy Start: Afr Schl Lrn & Sfe Neighb Partn.	Subagreement for Services	\$8,782.55
			PO - 220439	0100-6010-0-1110-10000-510000-042-00	Hlthy Start: Afr Schl Lrn & Sfe Neighb Partn.	Subagreement for Services	\$862.29
			PO - 220439	0100-6010-0-1110-10000-510000-047-00	Hlthy Start: Afr Schl Lrn & Sfe Neighb Partn.	Subagreement for Services	\$10,688.19
			PO - 220439	0100-6010-0-1110-10000-510000-045-00	Hlthy Start: Afr Schl Lrn & Sfe Neighb Partn.	Subagreement for Services	\$4,974.85
Total For Fund Number: 0100							\$43,049.47
Total Amount of Payment:							\$43,049.47
12683860	6005	CESENA, MIKE	PO - 222163	0100-0332-0-1135-10000-580000-042-12	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$500.00
Total For Fund Number: 0100							\$500.00
Total Amount of Payment:							\$500.00
12683861	5988	Colbi Technologies Inc	PO - 222159	0100-8150-0-0000-81100-580000-003-00	Ongoing & Major Maint. Acct.	Other Services and Operating Expenditures	\$1,610.00
Total For Fund Number: 0100							\$1,610.00
Total Amount of Payment:							\$1,610.00
12683862	5989	CPS HR CONSULTING	PO - 221552	0100-0000-0-0000-74000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$5,820.00
Total For Fund Number: 0100							\$5,820.00
Total Amount of Payment:							\$5,820.00
12683863	4882	DEAVER, RYAN	PV - 220236	0100-7010-0-1132-10000-520000-043-13	Agricultural Vocational Education	Travel and Conferences	\$200.14

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Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
Total For Fund Number: 0100							\$200.14
Total Amount of Payment:							\$200.14
12683864	3962	DWK	PO - 222158	0100-0000-0-0000-71000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$765.00
Total For Fund Number: 0100							\$765.00
Total Amount of Payment:							\$765.00
12683865	5861	EAGLESHIELD PEST CONTR	PO - 222217	0100-0000-0-0000-82000-580000-045-00	Unrestricted Resources	Other Services and Operating Expenditures	\$112.50
			PO - 222217	0100-0000-0-0000-82000-580000-043-00	Unrestricted Resources	Other Services and Operating Expenditures	\$112.50
			PO - 222217	0100-0000-0-0000-82000-580000-041-00	Unrestricted Resources	Other Services and Operating Expenditures	\$112.50
Total For Fund Number: 0100							\$337.50
12683865	5861	EAGLESHIELD PEST CONTR	PO - 222217	1300-5310-0-0000-37000-580000-043-00	Child Nutrition - School Programs	Other Services and Operating Expenditures	\$112.50
			PO - 222217	1300-5310-0-0000-37000-580000-045-00	Child Nutrition - School Programs	Other Services and Operating Expenditures	\$112.50
			PO - 222217	1300-5310-0-0000-37000-580000-041-00	Child Nutrition - School Programs	Other Services and Operating Expenditures	\$112.50
Total For Fund Number: 1300							\$337.50
Total Amount of Payment:							\$675.00
12683866	5695	EKC ENTERPRISES INC	PO - 222215	0100-0332-1-0000-77000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$750.00
Total For Fund Number: 0100							\$750.00
Total Amount of Payment:							\$750.00
12683867	644	HERMITAGE ART COMPANY	PO - 221899	0100-0000-0-0000-27000-430000-043-13	Unrestricted Resources	Materials and Supplies	\$80.20
Total For Fund Number: 0100							\$80.20
Total Amount of Payment:							\$80.20
12683868	5964	Hillyard Los Angeles	PO - 221915	0100-8150-0-0000-81100-440000-003-00	Ongoing & Major Maint. Acct.	Equipment-Non Depreciated	\$4,568.08
Total For Fund Number: 0100							\$4,568.08
Total Amount of Payment:							\$4,568.08
12683869	5998	Junior Learning Inc.	PO - 222032	0100-3010-0-1110-10000-420000-042-12	IASA-Title I Basic Grants Low Income	Books Other Than Textbooks	\$37.97
Total For Fund Number: 0100							\$37.97
Total Amount of Payment:							\$37.97
12683870	757	KETTLEMAN CITY SERVICE	PO - 222199	0100-0000-0-0000-82000-550000-042-00	Unrestricted Resources	Utilities and Housekeeping Services	\$2,280.29
Total For Fund Number: 0100							\$2,280.29
Total Amount of Payment:							\$2,280.29
12683871	5003	KNADLER, HOWARD	PV - 220240	0100-0038-0-1110-10000-430000-044-14	Donations	Materials and Supplies	\$262.14

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Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
Total For Fund Number: 0100							\$262.14
Total Amount of Payment:							\$262.14
12683872	5987	KSM Prints	PO - 221913	0100-0332-0-1155-10000-580000-043-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$536.25
			PO - 221875	0100-0332-0-1155-10000-580000-043-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$536.25
Total For Fund Number: 0100							\$1,072.50
Total Amount of Payment:							\$1,072.50
12683873	6016	LINDA OCHOA	PV - 220242	0100-3010-0-1110-21000-520000-045-15	IASA-Title I Basic Grants Low Income	Travel and Conferences	\$401.18
Total For Fund Number: 0100							\$401.18
Total Amount of Payment:							\$401.18
12683874	4689	McGraw-Hill School Education I	PO - 220910	0100-0332-1-1110-10000-410000-001-00	LCFF Supplemental/Concentration Grant	Textbooks	\$1,888.87
			PO - 220910	0100-0332-1-1110-10000-410000-001-00	LCFF Supplemental/Concentration Grant	Textbooks	\$793.65
Total For Fund Number: 0100							\$2,682.52
Total Amount of Payment:							\$2,682.52
12683875	2656	Office Depot	PO - 220845	0100-3010-0-1110-10000-430000-042-12	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$654.17
			PO - 220845	0100-3010-0-1110-10000-430000-042-12	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$22.19
			PO - 220845	0100-3010-0-1110-10000-430000-042-12	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$10.61
			PO - 220845	0100-3010-0-1110-10000-430000-042-12	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$12.51
			PO - 220845	0100-3010-0-1110-10000-430000-042-12	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$1.63
			PO - 220845	0100-3010-0-1110-10000-430000-042-12	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$12.63
			PO - 220900	0100-8150-0-0000-81100-430000-003-00	Ongoing & Major Maint. Acct.	Materials and Supplies	\$504.06
			PO - 220903	0100-8150-0-0000-81100-430000-003-00	Ongoing & Major Maint. Acct.	Materials and Supplies	\$513.32
			CM - 220048	0100-3010-0-1110-10000-430000-042-12	IASA-Title I Basic Grants Low Income	Materials and Supplies	-\$1.63
			PO - 222021	0100-0332-0-1110-10000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$246.66
			PO - 222021	0100-0332-0-1110-10000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$11.18
Total For Fund Number: 0100							\$1,987.33
Total Amount of Payment:							\$1,987.33
12683876	1001	PACIFIC GAS & ELECTRIC	PO - 222185	0100-0000-0-0000-82000-550000-043-00	Unrestricted Resources	Utilities and Housekeeping Services	\$672.75

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12683876	1001	PACIFIC GAS & ELECTRIC	PO - 222162	0100-0000-0-0000-82000-550000-042-00	Unrestricted Resources	Utilities and Housekeeping Services	\$180.60
			PO - 222186	0100-0000-0-0000-82000-550000-043-00	Unrestricted Resources	Utilities and Housekeeping Services	\$599.96
			PO - 222187	0100-0000-0-0000-82000-550000-043-00	Unrestricted Resources	Utilities and Housekeeping Services	\$325.41
Total For Fund Number: 0100							<u>\$1,778.72</u>
Total Amount of Payment:							<u>\$1,778.72</u>
12683877	6004	PRADO, MARTIN	PO - 222164	0100-0332-0-1135-10000-580000-042-12	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$500.00
Total For Fund Number: 0100							<u>\$500.00</u>
Total Amount of Payment:							<u>\$500.00</u>
12683878	1068	PRODUCERS DAIRY	PO - 222190	1300-5310-0-0000-37000-470000-042-00	Child Nutrition - School Programs	Food	\$507.77
			PO - 222190	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$520.92
			PO - 222190	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$254.32
			PO - 222190	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$968.91
			PO - 222190	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$625.90
			PO - 222190	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$728.10
			PO - 222190	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$428.76
			PO - 222190	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$273.19
Total For Fund Number: 1300							<u>\$4,307.87</u>
Total Amount of Payment:							<u>\$4,307.87</u>
12683879	5950	PRUITT, SARA	PV - 220239	0100-0000-0-1110-10000-520000-042-12	Unrestricted Resources	Travel and Conferences	\$232.15
Total For Fund Number: 0100							<u>\$232.15</u>
Total Amount of Payment:							<u>\$232.15</u>
12683880	5892	Raymond's Trophy & Awards Inc	PO - 222036	0100-0000-0-0000-74000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$82.39
Total For Fund Number: 0100							<u>\$82.39</u>
Total Amount of Payment:							<u>\$82.39</u>
12683881	5274	RELIABLE SECURITY SOLUT	PO - 222214	0100-0332-1-0000-77000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$460.00
Total For Fund Number: 0100							<u>\$460.00</u>
Total Amount of Payment:							<u>\$460.00</u>
12683882	4205	RUIZ, JUAN	PV - 220241	0100-0000-0-0000-27000-430000-043-13	Unrestricted Resources	Materials and Supplies	\$85.70
Total For Fund Number: 0100							<u>\$85.70</u>
Total Amount of Payment:							<u>\$85.70</u>
12683883	4429	SHELL	PO - 222203	0100-0000-0-0000-84001-430010-002-00	Unrestricted Resources	Matl & Suppl. -Gasoline/Diesel Fuel	\$270.20

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Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12683883	4429	SHELL	PO - 222204	0100-0000-0-0000-84001-430010-002-00	Unrestricted Resources	Matl & Suppl. -Gasoline/Diesel Fuel	\$77.24
						Total For Fund Number: 0100	\$347.44
						Total Amount of Payment:	\$347.44
12683884	2544	Smart & Final	PO - 222165	0100-0000-0-0000-76000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$77.52
						Total For Fund Number: 0100	\$77.52
						Total Amount of Payment:	\$77.52
12683885	3369	Southwest School & Office	PO - 221727	0100-0332-0-1110-10000-430000-043-13	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$18.77
			PO - 221727	0100-0332-0-1110-10000-430000-043-13	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$67.71
			PO - 221727	0100-0332-0-1110-10000-430000-043-13	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$57.00
			PO - 221562	0100-0000-0-0000-27000-430000-043-13	Unrestricted Resources	Materials and Supplies	\$158.05
						Total For Fund Number: 0100	\$301.53
						Total Amount of Payment:	\$301.53
12683886	3832	Sparkletts	PO - 222160	0100-0000-0-0000-76000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$260.35
						Total For Fund Number: 0100	\$260.35
12683886	3832	Sparkletts	PO - 222192	1300-5310-0-0000-37000-470000-042-00	Child Nutrition - School Programs	Food	\$146.28
			PO - 222167	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$233.43
						Total For Fund Number: 1300	\$379.71
						Total Amount of Payment:	\$640.06
12683887	1258	STAPLES BUSINESS CREDIT	PO - 222093	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$120.77
						Total For Fund Number: 0100	\$120.77
						Total Amount of Payment:	\$120.77
12683888	6001	Sumdog Inc	PO - 222033	0100-4203-0-1110-10000-580000-042-12	Title III Limited English Proficiency (LEP) Student Program	Other Services and Operating Expenditures	\$450.00
						Total For Fund Number: 0100	\$450.00
						Total Amount of Payment:	\$450.00
12683889	1285	SYSCO FOODSERVICES OF M	PO - 222191	1300-5316-0-0000-37000-430000-001-00	Child Nutrition: COVID CARES Act Supplemental Meal Reimbursement	Materials and Supplies	\$1,427.94
						Total For Fund Number: 1300	\$1,427.94
						Total Amount of Payment:	\$1,427.94
12683890	6013	TORRES, JENNY	PV - 220238	1100-6391-0-4110-27000-520000-001-00	Adult Education Block Grant Program	Travel and Confernces	\$259.00
						Total For Fund Number: 1100	\$259.00
						Total Amount of Payment:	\$259.00

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12683891	5321	VERIZON	PO - 222189	0100-0000-0-0000-77000-590010-007-00	Unrestricted Resources	Communications - Telephone	\$285.60
			PO - 222189	0100-8150-0-0000-81100-590010-003-00	Ongoing & Major Maint. Acct.	Communications - Telephone	\$203.72
			PO - 222189	0100-0000-0-0000-82000-590010-005-00	Unrestricted Resources	Communications - Telephone	\$50.89
			PO - 222189	0100-0333-0-0000-36000-590010-002-00	LCFF Transportation Funding	Communications - Telephone	\$204.81
			PO - 222189	0100-0000-0-0000-82000-590010-001-00	Unrestricted Resources	Communications - Telephone	\$279.37
			PO - 222189	0100-3213-0-1110-10000-590010-001-00	Elementary & Secondary School Emergency Relief III (ESSER III) Fund	Communications - Telephone	\$3,663.21
Total For Fund Number: 0100							\$4,687.60
Total Amount of Payment:							\$4,687.60
12683892	5847	Voler Strategic Advisors Inc	PO - 220049	0100-3215-0-1110-21300-580000-001-00	GEER- Governor's Emergency Education Relief Fund	Other Services and Operating Expenditures	\$6,000.00
Total For Fund Number: 0100							\$6,000.00
Total Amount of Payment:							\$6,000.00
12683893	5967	Voyager Sopris Learning Inc	PO - 220977	0100-0332-0-1110-10000-530000-041-11	LCFF Supplemental/Concentration Grant	Dues and Memberships	\$75.00
Total For Fund Number: 0100							\$75.00
Total Amount of Payment:							\$75.00
14033076	158	BILLINGSLEY TIRE SERVICE	PO - 222166	0100-0000-0-0000-82000-580000-002-00	Unrestricted Resources	Other Services and Operating Expenditures	\$53.22
Total For Fund Number: 0100							\$53.22
Total Amount of Payment:							\$53.22
14033077	1186	SCHOOL SERVICES OF CA INC	PO - 222161	0100-0000-0-0000-72000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$340.00
Total For Fund Number: 0100							\$340.00
Total Amount of Payment:							\$340.00
14033078	4105	The Home Depot Pro Institutional	PO - 220090	0100-8150-0-0000-81100-430000-003-00	Ongoing & Major Maint. Acct.	Materials and Supplies	\$13,885.87
Total For Fund Number: 0100							\$13,885.87
Total Amount of Payment:							\$13,885.87
14033079	3500	WIZIX TECHNOLOGY GROUP	PO - 222188	0100-0332-0-1110-10000-560005-042-12	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$22.00
			PO - 222201	0100-0000-0-0000-71500-560005-001-00	Unrestricted Resources	Maintenance Agreement-Copies	\$14.62
			PO - 222202	0100-0332-0-1110-10000-560005-043-13	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$212.99
			PO - 222205	0100-0332-0-1110-10000-560005-045-15	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$185.55
			PO - 222206	0100-0332-0-1110-10000-560005-041-11	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$275.54
Total For Fund Number: 0100							\$710.70

Commercial Payment Register For Payments Dated: 04/08/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
14033079	3500	WIZIX TECHNOLOGY GROUF	PO - 222200	1100-6391-0-4110-10000-560005-001-00	Adult Education Block Grant Program	Maintenance Agreement-Copies	\$68.39
						Total For Fund Number: 1100	\$68.39
						Total Amount of Payment:	\$779.09

School District Payment Order

District Name: Reef-Sunset Unified School District


As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.

Warrants	42	\$176,175.05
Credit Card Payments	4	\$15,058.18
Grand Total for Payments Dated:	04/08/2022	\$191,233.23

Authorized Officer/Employee

Or

Board Members *



* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date _____

KCOE Examination and Approval	
By _____	Date _____

This order must be returned to KCOE prior to distribution of payments.

**Commercial Payment Register
For Payments Dated: 04/19/2022**

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12684248	3511	Aeries Software	PO - 221719	0100-0000-0-0000-71000-520000-001-00	Unrestricted Resources	Travel and Conferences	\$249.00
Total For Fund Number: 0100							\$249.00
Total Amount of Payment:							\$249.00
12684249	4404	Allied Storage Containers Inc	PO - 222304	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and Noncapitalized Improvements	\$91.16
Total For Fund Number: 0100							\$91.16
Total Amount of Payment:							\$91.16
12684250	5823	Amazon.com Services	PO - 221934	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$173.49
			PO - 222193	0100-0000-0-0000-72000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$250.50
			PO - 221851	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$6.97
			PO - 221851	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$737.53
			PO - 221855	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$129.21
			PO - 221856	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$271.51
			PO - 221856	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$11.97
			PO - 222126	0100-8150-0-0000-81100-430000-003-00	Ongoing & Major Maint. Acct.	Materials and Supplies	\$31.57
			PO - 222153	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$104.42
			PO - 222100	0100-0038-0-1110-10000-430000-047-17	Donations	Materials and Supplies	\$257.39
			PO - 222122	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$50.75
			PO - 222220	0100-3210-0-0000-77000-430000-001-00	Elementary & Secondary School Emergency Relief (ESSER) Fund	Materials and Supplies	\$167.22
Total For Fund Number: 0100							\$2,192.53
12684250	5823	Amazon.com Services	PO - 222105	1100-6391-0-4110-10000-430000-001-00	Adult Education Block Grant Program	Materials and Supplies	\$3.00
Total For Fund Number: 1100							\$3.00
Total Amount of Payment:							\$2,195.53
12684251	2466	APPLE INC.	PO - 221494	0100-0332-1-0000-77000-430000-001-00	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$964.71
Total For Fund Number: 0100							\$964.71
Total Amount of Payment:							\$964.71
12684252	111	AVENAL LUMBER AND HARI	PO - 222302	0100-8150-0-0000-81100-430000-003-00	Ongoing & Major Maint. Acct.	Materials and Supplies	\$19.29
Total For Fund Number: 0100							\$19.29
Total Amount of Payment:							\$19.29

Commercial Payment Register For Payments Dated: 04/19/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12684253	5118	Duerr Evaluation Resources Inc	PO - 222213	0100-0332-2-1110-10000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$2,103.80
Total For Fund Number: 0100							\$2,103.80
Total Amount of Payment:							\$2,103.80
12684254	492	ERVINS	PO - 222307	0100-0000-0-0000-82001-430000-005-00	Unrestricted Resources	Materials and Supplies	\$126.59
Total For Fund Number: 0100							\$126.59
Total Amount of Payment:							\$126.59
12684255	4751	Gallery Cafe	PO - 222266	0100-0038-0-1110-10000-430000-047-17	Donations	Materials and Supplies	\$251.00
Total For Fund Number: 0100							\$251.00
Total Amount of Payment:							\$251.00
12684256	5467	JH Tackett Marketing	PO - 222121	0100-0000-0-0000-72000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$383.89
Total For Fund Number: 0100							\$383.89
Total Amount of Payment:							\$383.89
12684257	3603	KCSBA	PO - 222210	0100-0000-0-0000-71000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$228.00
Total For Fund Number: 0100							\$228.00
Total Amount of Payment:							\$228.00
12684258	6003	Livingston, Dustin Wayne	PO - 222316	0100-6266-0-0000-74100-580000-001-00	Educator Effectiveness, FY 2021-22	Other Services and Operating Expenditures	\$250.00
Total For Fund Number: 0100							\$250.00
Total Amount of Payment:							\$250.00
12684259	6020	McMor Chlorination, Inc.	PO - 222318	2170-9010-0-0000-85000-580000-041-20	Other Local	Other Services and Operating Expenditures	\$3,240.00
Total For Fund Number: 2170							\$3,240.00
Total Amount of Payment:							\$3,240.00
12684260	5123	O'Reilly Auto Parts	PO - 222315	0100-0000-0-0000-84001-430000-002-00	Unrestricted Resources	Materials and Supplies	\$9.65
			PO - 222315	0100-0000-0-0000-84001-430000-002-00	Unrestricted Resources	Materials and Supplies	\$30.02
			PO - 222315	0100-0000-0-0000-84001-430000-002-00	Unrestricted Resources	Materials and Supplies	\$14.16
			PO - 222315	0100-0000-0-0000-84001-430000-002-00	Unrestricted Resources	Materials and Supplies	\$215.61
Total For Fund Number: 0100							\$269.44
Total Amount of Payment:							\$269.44
12684261	2656	Office Depot	PO - 222096	0100-0003-0-0000-81100-430000-042-12	Mandated Costs	Materials and Supplies	\$1,146.75
			PO - 221861	0100-0000-0-0000-27000-430000-047-17	Unrestricted Resources	Materials and Supplies	\$445.97
			PO - 221861	0100-0000-0-0000-27000-430000-047-17	Unrestricted Resources	Materials and Supplies	\$21.55
			PO - 221861	0100-0000-0-0000-27000-430000-047-17	Unrestricted Resources	Materials and Supplies	\$21.01
Total For Fund Number: 0100							\$1,635.28

Commercial Payment Register For Payments Dated: 04/19/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12684261	2656	Office Depot	PO - 222103	1100-6391-0-4110-10000-430000-001-00	Adult Education Block Grant Program	Materials and Supplies	\$69.40
			PO - 222103	1100-6391-0-4110-10000-430000-001-00	Adult Education Block Grant Program	Materials and Supplies	\$17.69
Total For Fund Number: 1100							\$87.09
Total Amount of Payment:							\$1,722.37
12684262	1001	PACIFIC GAS & ELECTRIC	PO - 222293	0100-0000-0-0000-82000-550000-003-00	Unrestricted Resources	Utilities and Housekeeping Services	\$268.46
			PO - 222293	0100-0000-0-0000-82000-550000-001-00	Unrestricted Resources	Utilities and Housekeeping Services	\$1,974.74
			PO - 222293	0100-0000-0-0000-82000-550000-002-00	Unrestricted Resources	Utilities and Housekeeping Services	\$177.94
			PO - 222293	0100-0000-0-0000-82000-550000-041-00	Unrestricted Resources	Utilities and Housekeeping Services	\$11,257.39
			PO - 222293	0100-0000-0-0000-82000-550000-042-00	Unrestricted Resources	Utilities and Housekeeping Services	\$3,371.25
			PO - 222293	0100-0000-0-0000-82000-550000-043-00	Unrestricted Resources	Utilities and Housekeeping Services	\$5,334.11
			PO - 222293	0100-0000-0-3200-82000-550000-044-00	Unrestricted Resources	Utilities and Housekeeping Services	\$990.35
			PO - 222293	0100-0000-0-0000-82000-550000-045-00	Unrestricted Resources	Utilities and Housekeeping Services	\$7,838.37
Total For Fund Number: 0100							\$31,212.61
12684262	1001	PACIFIC GAS & ELECTRIC	PO - 222293	1100-6391-0-0000-82000-550000-001-00	Adult Education Block Grant Program	Utilities and Housekeeping Services	\$1,660.09
Total For Fund Number: 1100							\$1,660.09
Total Amount of Payment:							\$32,872.70
12684263	3099	PITNEY BOWES	PO - 222321	0100-0000-0-0000-72000-590030-001-00	Unrestricted Resources	Communications - Postage	\$934.53
Total For Fund Number: 0100							\$934.53
Total Amount of Payment:							\$934.53
12684264	5937	SOTO, JICELA	PV - 220245	1100-6391-0-4110-27000-520000-001-00	Adult Education Block Grant Program	Travel and Conferences	\$43.29
Total For Fund Number: 1100							\$43.29
Total Amount of Payment:							\$43.29
12684265	3369	Southwest School & Office	PO - 221891	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$36.80
			PO - 221891	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$244.49
			PO - 221891	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$574.14
			PO - 222043	0100-0332-0-1110-10000-430000-043-13	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$61.80
Total For Fund Number: 0100							\$917.23

Commercial Payment Register For Payments Dated: 04/19/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
Total Amount of Payment:							<u>\$917.23</u>
12684266	3832	Sparkletts	PO - 222296	1300-5310-0-0000-37000-470000-047-00	Child Nutrition - School Programs	Food	\$91.07
			PO - 222297	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$192.29
			PO - 222298	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$90.83
Total For Fund Number: 1300							<u>\$374.19</u>
Total Amount of Payment:							<u>\$374.19</u>
12684267	1258	STAPLES BUSINESS CREDIT	PO - 222089	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$82.99
			PO - 222141	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$273.04
			PO - 222173	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$121.44
			PO - 221255	0100-3010-0-1110-10000-430000-041-11	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$7.50
Total For Fund Number: 0100							<u>\$484.97</u>
Total Amount of Payment:							<u>\$484.97</u>
12684268	5292	Stimach, Curtis	PV - 220244	0100-3010-0-1110-10000-430000-045-15	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$110.34
Total For Fund Number: 0100							<u>\$110.34</u>
Total Amount of Payment:							<u>\$110.34</u>
12684269	1285	SYSKO FOODSERVICES OF M	PO - 222311	1300-5310-0-0000-37000-440000-043-00	Child Nutrition - School Programs	Equipment-Non Depreciated	\$2,783.03
			PO - 222312	1300-5310-0-0000-37000-430000-042-00	Child Nutrition - School Programs	Materials and Supplies	\$88.00
			PO - 222313	1300-5316-0-0000-37000-430000-001-00	Child Nutrition: COVID CARES Act Supplemental Meal Reimbursement	Materials and Supplies	\$2,414.77
Total For Fund Number: 1300							<u>\$5,285.80</u>
Total Amount of Payment:							<u>\$5,285.80</u>
12684270	5930	TOSHIBA FINANCIAL SERVIC	PO - 222292	0100-0000-0-0000-91000-743900-001-00	Unrestricted Resources	Other Debt Service Payments	\$4,204.48
			PO - 222292	0100-0000-0-0000-91000-743800-001-00	Unrestricted Resources	Debt Service - Interest	\$494.52
			PO - 222292	0100-0000-0-0000-91000-580008-001-00	Unrestricted Resources	Other Contract Expenses	\$340.67
Total For Fund Number: 0100							<u>\$5,039.67</u>
Total Amount of Payment:							<u>\$5,039.67</u>
12684271	5229	Trafera Holdings LLC	PO - 222290	0100-0332-1-0000-77000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$93.99
Total For Fund Number: 0100							<u>\$93.99</u>
Total Amount of Payment:							<u>\$93.99</u>
12684272	5617	Tulare County Superintendent of	PO - 222314	0100-0000-0-0000-74000-520000-001-00	Unrestricted Resources	Travel and Conferences	\$300.00
Total For Fund Number: 0100							<u>\$300.00</u>
Total Amount of Payment:							<u>\$300.00</u>

Commercial Payment Register For Payments Dated: 04/19/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12684273	4056	U.S BANCORP EQUIPMENT F	PO - 222317	0100-0000-0-0000-39000-560000-001-00	Unrestricted Resources	Rentals, Leases, Repairs and Noncapitalized Improvements	\$175.89
Total For Fund Number: 0100							\$175.89
Total Amount of Payment:							\$175.89
12684274	3040	United Refridgeration Inc	PO - 222303	0100-8150-0-0000-81100-430000-003-00	Ongoing & Major Maint. Acct.	Materials and Supplies	\$315.74
Total For Fund Number: 0100							\$315.74
Total Amount of Payment:							\$315.74
12684275	1407	WEST VALLEY SUPPLY	PO - 222306	0100-0000-0-0000-82001-430000-005-00	Unrestricted Resources	Materials and Supplies	\$48.26
Total For Fund Number: 0100							\$48.26
Total Amount of Payment:							\$48.26
12684276	3711	Young, Sandra	PV - 220243	0100-0038-0-1110-10000-430000-041-11	Donations	Materials and Supplies	\$163.75
Total For Fund Number: 0100							\$163.75
Total Amount of Payment:							\$163.75
14033122	180	BUDDY'S TROPHIES	PO - 222019	0100-0332-0-1135-10000-580000-042-12	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$123.23
Total For Fund Number: 0100							\$123.23
Total Amount of Payment:							\$123.23
14033123	3867	Central Restaurant Products	PO - 221557	1300-5310-0-0000-37000-640000-041-00	Child Nutrition - School Programs	Equipment	\$22,031.75
Total For Fund Number: 1300							\$22,031.75
Total Amount of Payment:							\$22,031.75
14033124	502	EWING IRRIGATIONS	PO - 222299	0100-0000-0-0000-82001-430000-005-00	Unrestricted Resources	Materials and Supplies	\$245.27
			PO - 222300	0100-0000-0-0000-82001-430000-005-00	Unrestricted Resources	Materials and Supplies	\$406.16
Total For Fund Number: 0100							\$651.43
Total Amount of Payment:							\$651.43
14033125	804	LAKESHORE LEARNING MA	PO - 222135	0100-3182-0-1110-10000-430000-047-17	ESSA: School Improvement Funding for LEAs	Materials and Supplies	\$397.83
			PO - 221781	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$338.33
			PO - 221781	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$64.34
			CM - 220049	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	-\$38.58
Total For Fund Number: 0100							\$761.92
Total Amount of Payment:							\$761.92
14033126	4560	Mid Valley Disposal	PO - 222305	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and Noncapitalized Improvements	\$374.90
			PO - 222310	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and Noncapitalized Improvements	\$325.00
Total For Fund Number: 0100							\$699.90

Commercial Payment Register For Payments Dated: 04/19/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
Total Amount of Payment:							\$699.90
14033127	1051	POSITIVE PROMOTIONS	PO - 222087	0100-0000-0-0000-71000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$9,056.08
Total For Fund Number: 0100							\$9,056.08
Total Amount of Payment:							\$9,056.08
14033128	1417	WESTSIDE SUPPLY	PO - 222301	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and Noncapitalized Improvements	\$34.00
Total For Fund Number: 0100							\$34.00
Total Amount of Payment:							\$34.00
14033129	3500	WIZIX TECHNOLOGY GROU	PO - 222294	0100-0332-0-1110-10000-560005-044-14	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$39.29
			PO - 222291	0100-0332-0-1110-10000-560005-042-12	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$165.62
			PO - 222295	0100-0000-0-0000-72000-560005-001-00	Unrestricted Resources	Maintenance Agreement-Copies	\$29.21
			PO - 222295	0100-0000-0-0000-74100-560005-001-00	Unrestricted Resources	Maintenance Agreement-Copies	\$39.61
			PO - 222295	0100-0000-0-0000-21300-560005-001-00	Unrestricted Resources	Maintenance Agreement-Copies	\$163.01
			PO - 222295	0100-0000-0-0000-74000-560005-001-00	Unrestricted Resources	Maintenance Agreement-Copies	\$117.61
			PO - 222322	0100-0332-0-1110-10000-560005-045-15	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$14.50
			PO - 222319	0100-0332-0-1110-10000-560005-041-11	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$98.27
			PO - 222320	0100-0332-0-1110-10000-560005-047-17	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$565.67
			PO - 222320	0100-0332-0-1110-10000-560005-047-17	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$14.50
Total For Fund Number: 0100							\$1,247.29
Total Amount of Payment:							\$1,247.29
14033130	1885	WORTHINGTON DIRECT	PO - 222023	0100-0332-0-1110-10000-440000-042-12	LCFF Supplemental/Concentration Grant	Equipment-Non Depreciated	\$8,263.09
			PO - 222018	0100-0000-0-0000-27000-440000-042-12	Unrestricted Resources	Equipment-Non Depreciated	\$4,202.61
Total For Fund Number: 0100							\$12,465.70
Total Amount of Payment:							\$12,465.70

School District Payment Order

District Name: Reef-Sunset Unified School District

As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.

	Warrants	29	\$59,255.13
	Credit Card Payments	9	\$47,071.30
Grand Total for Payments Dated:		04/19/2022	\$106,326.43

Authorized Officer/Employee Paul L

Or

Board Members *

* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date _____

KCOE Examination and Approval	
By _____	Date _____

This order must be returned to KCOE prior to distribution of payments.

Commercial Payment Register

For Payments Dated: 04/22/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12684620	1883	AAA QUALITY SERVICES INC	PO - 222342	0100-0000-0-0000-74000-560000-001-00	Unrestricted Resources	Rentals, Leases, Repairs and Noncapitalized Improvements	\$207.63
Total For Fund Number: 0100							\$207.63
Total Amount of Payment:							\$207.63
12684621	2173	ACSA	PO - 222170	0100-3010-0-1110-21000-520000-045-15	IASA-Title I Basic Grants Low Income	Travel and Conferences	\$449.00
Total For Fund Number: 0100							\$449.00
Total Amount of Payment:							\$449.00
12684622	5823	Amazon.com Services	PO - 222149	0100-0000-0-1110-10000-580000-042-12	Unrestricted Resources	Other Services and Operating Expenditures	\$97.89
			PO - 222308	0100-0000-0-0000-72000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$80.77
			PO - 222084	0100-0000-0-0000-71000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$301.23
			PO - 222094	0100-0332-0-1135-10000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$356.60
			PO - 222035	0100-0332-0-1110-10000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$1,191.98
			PO - 222024	0100-4203-0-1110-10000-430000-042-12	Title III Limited English Proficiency (LEP) Student Program	Materials and Supplies	\$203.68
			PO - 222148	0100-0038-0-1110-10000-430000-001-00	Donations	Materials and Supplies	\$310.36
			CM - 220050	0100-0000-0-0000-71000-430000-001-00	Unrestricted Resources	Materials and Supplies	-\$178.02
Total For Fund Number: 0100							\$2,364.49
12684622	5823	Amazon.com Services	PO - 222147	1100-6391-0-4110-10000-430000-001-00	Adult Education Block Grant Program	Materials and Supplies	\$27.86
Total For Fund Number: 1100							\$27.86
Total Amount of Payment:							\$2,392.35
12684623	5849	ANDY'S AFFORDABLE PLUM	PO - 222351	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and Noncapitalized Improvements	\$3,888.09
Total For Fund Number: 0100							\$3,888.09
Total Amount of Payment:							\$3,888.09
12684624	4384	AT&T	PO - 222327	0100-0000-0-0000-82000-590010-001-00	Unrestricted Resources	Communications - Telephone	\$20.89
			PO - 222327	0100-0000-0-0000-82000-590010-001-00	Unrestricted Resources	Communications - Telephone	\$22.85
			PO - 222327	0100-0000-0-0000-82000-590010-001-00	Unrestricted Resources	Communications - Telephone	\$22.56
			PO - 222327	0100-0000-0-0000-82000-590010-001-00	Unrestricted Resources	Communications - Telephone	\$20.91
			PO - 222327	0100-0000-0-0000-82000-590010-001-00	Unrestricted Resources	Communications - Telephone	\$22.56
			PO - 222327	0100-0000-0-0000-82000-590010-001-00	Unrestricted Resources	Communications - Telephone	\$93.00
			PO - 222327	0100-0000-0-0000-82000-590010-001-00	Unrestricted Resources	Communications - Telephone	\$43.44
			PO - 222327	0100-0000-0-0000-82000-590010-001-00	Unrestricted Resources	Communications - Telephone	\$764.91
			PO - 222327	0100-0000-0-0000-82000-590010-001-00	Unrestricted Resources	Communications - Telephone	\$25.21

Commercial Payment Register For Payments Dated: 04/22/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
Total For Fund Number: 0100							\$1,036.33
Total Amount of Payment:							\$1,036.33
12684625	5558	AVENAL LUBE & TIRE	PO - 222354	0100-0000-0-0000-84001-580000-002-00	Unrestricted Resources	Other Services and Operating Expenditures	\$955.67
Total For Fund Number: 0100							\$955.67
Total Amount of Payment:							\$955.67
12684626	113	AVENAL, CITY OF	PO - 222326	0100-0000-0-0000-82000-550000-001-00	Unrestricted Resources	Utilities and Housekeeping Services	\$210.33
			PO - 222326	0100-0000-0-0000-82000-550000-043-00	Unrestricted Resources	Utilities and Housekeeping Services	\$1,965.87
			PO - 222326	0100-0000-0-3200-82000-550000-044-00	Unrestricted Resources	Utilities and Housekeeping Services	\$233.86
			PO - 222326	0100-0000-0-0000-82000-550000-045-00	Unrestricted Resources	Utilities and Housekeeping Services	\$2,713.69
			PO - 222326	0100-0000-0-0000-82000-550000-047-00	Unrestricted Resources	Utilities and Housekeeping Services	\$1,554.53
			PO - 222326	0100-0000-0-0000-82000-550000-041-00	Unrestricted Resources	Utilities and Housekeeping Services	\$4,154.61
			PO - 222326	0100-0000-0-0000-82000-550000-041-00	Unrestricted Resources	Utilities and Housekeeping Services	\$931.47
			PO - 222326	0100-0000-0-0000-82000-550000-042-00	Unrestricted Resources	Utilities and Housekeeping Services	\$260.15
			PO - 222326	0100-0000-0-0000-82000-550000-001-00	Unrestricted Resources	Utilities and Housekeeping Services	\$482.65
			PO - 222326	0100-0000-0-0000-82000-550000-001-00	Unrestricted Resources	Utilities and Housekeeping Services	\$245.72
			PO - 222326	0100-0000-0-0000-82000-550000-001-00	Unrestricted Resources	Utilities and Housekeeping Services	\$406.27
Total For Fund Number: 0100							\$13,159.15
Total Amount of Payment:							\$13,159.15
12684627	5943	Blinds Etc.	PO - 221056	0100-0332-1-1110-10000-580000-041-11	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$8,755.89
			PO - 221057	0100-0332-0-1110-10000-580000-043-13	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$1,209.78
Total For Fund Number: 0100							\$9,965.67
Total Amount of Payment:							\$9,965.67
12684628	5224	CASTILLO, KRISTI	PV - 220247	0100-3010-0-1110-10000-520000-042-12	IASA-Title I Basic Grants Low Income	Travel and Conferences	\$172.00
Total For Fund Number: 0100							\$172.00
Total Amount of Payment:							\$172.00
12684629	267	CASTRO, ALEJANDRA	PV - 220246	0100-0000-0-0000-72000-520000-001-00	Unrestricted Resources	Travel and Conferences	\$25.20
Total For Fund Number: 0100							\$25.20

Commercial Payment Register For Payments Dated: 04/22/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
						Total Amount of Payment:	\$25.20
12684630	274	CDW-G	PO - 221932	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$3,732.30
						Total For Fund Number: 0100	\$3,732.30
						Total Amount of Payment:	\$3,732.30
12684631	5647	Conn Doors	PO - 221497	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and Noncapitalized Improvements	\$2,035.53
			PO - 221498	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and Noncapitalized Improvements	\$7,921.14
			PO - 221502	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and Noncapitalized Improvements	\$2,973.25
						Total For Fund Number: 0100	\$12,929.92
						Total Amount of Payment:	\$12,929.92
12684632	5205	DigiTech Integration Inc.	PO - 222348	0100-0332-1-0000-77000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$432.25
			PO - 222343	0100-0332-1-0000-77000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$340.00
			PO - 222345	0100-0332-1-0000-77000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$305.00
			PO - 222346	0100-0332-1-0000-77000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$170.00
						Total For Fund Number: 0100	\$1,247.25
						Total Amount of Payment:	\$1,247.25
12684633	6022	Eva Hernandez Cuevas	PO - 222367	0100-0038-0-1110-10000-580000-001-00	Donations	Other Services and Operating Expenditures	\$300.00
						Total For Fund Number: 0100	\$300.00
						Total Amount of Payment:	\$300.00
12684634	510	FedEx	PO - 222325	0100-0000-0-0000-72000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$85.20
						Total For Fund Number: 0100	\$85.20
						Total Amount of Payment:	\$85.20
12684635	5508	Figuroa Concrete Partners	PO - 222347	0100-0000-0-0000-77000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$2,500.00
						Total For Fund Number: 0100	\$2,500.00
						Total Amount of Payment:	\$2,500.00
12684636	561	GARY V. BURROWS INC.	PO - 222359	0100-0000-0-0000-84001-430010-002-00	Unrestricted Resources	Matl & Suppl. -Gasoline/Diesel Fuel	\$2,942.62
			PO - 222359	0100-0000-0-0000-84001-430010-002-00	Unrestricted Resources	Matl & Suppl. -Gasoline/Diesel Fuel	\$2,497.63
						Total For Fund Number: 0100	\$5,440.25
						Total Amount of Payment:	\$5,440.25

Commercial Payment Register For Payments Dated: 04/22/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI - MA	Resource	Object	Amount
12684637	5467	JH Tackett Marketing	PO - 221887	0100-0000-0-0000-72000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$4,350.20
Total For Fund Number: 0100							<u>\$4,350.20</u>
Total Amount of Payment:							<u>\$4,350.20</u>
12684638	5780	Kaplan Early Learning Company	PO - 220232	0100-7425-0-1110-10000-430000-001-00	Expanded Learning Opportunities (ELO) Grant	Materials and Supplies	\$278.80
			PO - 220232	0100-7425-0-1110-10000-430000-001-00	Expanded Learning Opportunities (ELO) Grant	Materials and Supplies	\$100.66
Total For Fund Number: 0100							<u>\$379.46</u>
Total Amount of Payment:							<u>\$379.46</u>
12684639	772	KCOE	PO - 222048	0100-0332-0-1110-10000-520000-041-11	LCFF Supplemental/Concentration Grant	Travel and Conferences	\$150.00
Total For Fund Number: 0100							<u>\$150.00</u>
Total Amount of Payment:							<u>\$150.00</u>
12684640	5987	KSM Prints	PO - 222340	0100-0038-0-1110-10000-430000-001-00	Donations	Materials and Supplies	\$10,000.00
Total For Fund Number: 0100							<u>\$10,000.00</u>
Total Amount of Payment:							<u>\$10,000.00</u>
12684641	811	LAWRENCE TRACTOR	PO - 222356	0100-0000-0-0000-82000-430000-002-00	Unrestricted Resources	Materials and Supplies	\$351.43
Total For Fund Number: 0100							<u>\$351.43</u>
Total Amount of Payment:							<u>\$351.43</u>
12684642	5123	O'Reilly Auto Parts	PO - 222355	0100-0000-0-0000-84001-430000-002-00	Unrestricted Resources	Materials and Supplies	\$123.19
Total For Fund Number: 0100							<u>\$123.19</u>
Total Amount of Payment:							<u>\$123.19</u>
12684643	2656	Office Depot	PO - 222123	0100-4203-0-1110-10000-430000-042-12	Title III Limited English Proficiency (LEP) Student Program	Materials and Supplies	\$213.59
			PO - 222022	0100-0332-0-1110-10000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$44.79
			PO - 222022	0100-0332-0-1110-10000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$48.01
			PO - 222022	0100-0332-0-1110-10000-430000-042-12	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$15.51
Total For Fund Number: 0100							<u>\$321.90</u>
Total Amount of Payment:							<u>\$321.90</u>
12684644	1001	PACIFIC GAS & ELECTRIC	PO - 222365	0100-0000-0-0000-82000-550000-047-00	Unrestricted Resources	Utilities and Housekeeping Services	\$295.09
			PO - 222366	0100-0000-0-0000-82000-550000-047-00	Unrestricted Resources	Utilities and Housekeeping Services	\$7,412.78
Total For Fund Number: 0100							<u>\$7,707.87</u>
Total Amount of Payment:							<u>\$7,707.87</u>

Commercial Payment Register For Payments Dated: 04/22/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12684645	5846	Rent-A-Toilet	PO - 222349	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and Noncapitalized Improvements	\$200.00
Total For Fund Number: 0100							\$200.00
Total Amount of Payment:							\$200.00
12684646	5944	RJ Commercial Flooring Compar	PO - 222180	1400-0303-0-0000-81100-560000-043-00	Tier III, Deferred Maintenance	Rentals, Leases, Repairs and Noncapitalized Improvements	\$6,568.39
			PO - 222182	1400-0303-0-0000-81100-560000-045-00	Tier III, Deferred Maintenance	Rentals, Leases, Repairs and Noncapitalized Improvements	\$7,180.16
			PO - 222174	1400-0303-0-0000-81100-560000-047-00	Tier III, Deferred Maintenance	Rentals, Leases, Repairs and Noncapitalized Improvements	\$7,734.16
			PO - 222125	1400-0303-0-0000-81100-560000-045-00	Tier III, Deferred Maintenance	Rentals, Leases, Repairs and Noncapitalized Improvements	\$7,180.16
			PO - 222127	1400-0303-0-0000-81100-560000-045-00	Tier III, Deferred Maintenance	Rentals, Leases, Repairs and Noncapitalized Improvements	\$12,498.96
			PO - 222175	1400-0303-0-0000-81100-560000-047-00	Tier III, Deferred Maintenance	Rentals, Leases, Repairs and Noncapitalized Improvements	\$11,953.61
			PO - 222181	1400-0303-0-0000-81100-560000-043-00	Tier III, Deferred Maintenance	Rentals, Leases, Repairs and Noncapitalized Improvements	\$6,533.42
Total For Fund Number: 1400							\$59,648.86
Total Amount of Payment:							\$59,648.86
12684647	2924	SAFETY MANAGEMENT SYS	PO - 222341	0100-0333-0-0000-36000-580000-002-00	LCFF Transportation Funding	Other Services and Operating Expenditures	\$180.75
Total For Fund Number: 0100							\$180.75
Total Amount of Payment:							\$180.75
12684648	5993	Scholastic Book Clubs INC	PO - 221633	0100-3010-0-1110-10000-420000-042-12	IASA-Title I Basic Grants Low Income	Books Other Than Textbooks	\$487.99
Total For Fund Number: 0100							\$487.99
Total Amount of Payment:							\$487.99
12684649	3369	Southwest School & Office	PO - 222172	0100-0332-0-1110-10000-430000-047-17	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$227.93
Total For Fund Number: 0100							\$227.93
Total Amount of Payment:							\$227.93
12684650	5261	Stanley Convergent Security Sol	PO - 222337	0100-0000-0-0000-82000-580000-041-00	Unrestricted Resources	Other Services and Operating Expenditures	\$373.15
			PO - 222337	0100-0000-0-0000-82000-580000-042-00	Unrestricted Resources	Other Services and Operating Expenditures	\$300.00
Total For Fund Number: 0100							\$673.15
Total Amount of Payment:							\$673.15
12684651	1258	STAPLES BUSINESS CREDIT	PO - 221974	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$84.02
Total For Fund Number: 0100							\$84.02
Total Amount of Payment:							\$84.02

Commercial Payment Register For Payments Dated: 04/22/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12684652	4366	TECHNICON Engineering Servi	PO - 222338	2170-9010-0-0000-85000-580000-041-20	Other Local	Other Services and Operating Expenditures	\$3,898.00
Total For Fund Number: 2170							\$3,898.00
Total Amount of Payment:							\$3,898.00
14033170	502	EWING IRRIGATIONS	PO - 222350	0100-0000-0-0000-82001-430000-005-00	Unrestricted Resources	Materials and Supplies	\$416.60
Total For Fund Number: 0100							\$416.60
Total Amount of Payment:							\$416.60
14033171	804	LAKESHORE LEARNING MA	PO - 222154	0100-3010-0-1110-10000-440000-047-17	IASA-Title I Basic Grants Low Income	Equipment-Non Depreciated	\$1,099.03
Total For Fund Number: 0100							\$1,099.03
Total Amount of Payment:							\$1,099.03
14033172	1051	POSITIVE PROMOTIONS	PO - 222098	0100-0332-0-1110-10000-580000-042-12	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$437.57
Total For Fund Number: 0100							\$437.57
Total Amount of Payment:							\$437.57
14033173	3500	WIZIX TECHNOLOGY GROU	PO - 222323	0100-0332-0-1110-10000-560005-047-17	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$14.50
			PO - 222324	0100-0332-0-1110-10000-560005-043-13	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$14.50
Total For Fund Number: 0100							\$29.00
Total Amount of Payment:							\$29.00

School District Payment Order

District Name: Reef-Sunset Unified School District

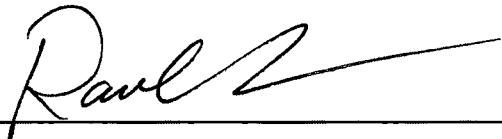
As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.

Warrants	33	\$147,270.76
Credit Card Payments	4	\$1,982.20
Grand Total for Payments Dated:	04/22/2022	\$149,252.96

Authorized Officer/Employee

Or

Board Members *



* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date _____

KCOE Examination and Approval	
By _____	Date _____

This order must be returned to KCOE prior to distribution of payments.

Commercial Payment Register For Payments Dated: 04/29/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12685381	5823	Amazon.com Services	PO - 222281	0100-0038-0-1110-10000-430000-041-11	Donations	Materials and Supplies	\$68.55
			PO - 222282	0100-0038-0-1110-10000-430000-041-11	Donations	Materials and Supplies	\$296.40
			PO - 222283	0100-0038-0-1110-10000-430000-041-11	Donations	Materials and Supplies	\$93.44
			PO - 222242	0100-3010-0-1110-10000-430000-041-11	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$76.26
			PO - 222251	0100-0038-0-1110-10000-430000-041-11	Donations	Materials and Supplies	\$102.78
			PO - 222252	0100-0038-0-1110-10000-430000-041-11	Donations	Materials and Supplies	\$97.52
			PO - 222101	0100-0332-0-1110-10000-430000-047-17	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$91.01
			PO - 221922	0100-0332-0-1110-10000-430000-045-15	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$496.36
			PO - 222272	0100-0000-0-0000-27000-430000-047-17	Unrestricted Resources	Materials and Supplies	\$235.90
			PO - 222157	0100-8150-0-0000-81100-430000-003-00	Ongoing & Major Maint. Acct.	Materials and Supplies	\$160.86
			PO - 221789	0100-3010-0-1110-10000-430000-047-17	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$764.28
			PO - 221922	0100-0332-0-1110-10000-440000-045-15	LCFF Supplemental/Concentration Grant	Equipment-Non Depreciated	\$1,590.04
Total For Fund Number: 0100							\$4,073.40
12685381	5823	Amazon.com Services	PO - 221917	1100-0038-0-4110-10000-580000-000-00	Donations	Other Services and Operating Expenditures	\$112.51
			PO - 222227	1100-0038-0-4110-10000-430000-000-00	Donations	Materials and Supplies	\$81.03
Total For Fund Number: 1100							\$193.54
Total Amount of Payment:							\$4,266.94
12685382	3148	AMS.NET	PO - 220138	0100-3212-0-0000-77000-580000-001-00	Elementary & Secondary School Emergency Relief II (ESSER II)	Other Services and Operating Expenditures	\$5,230.50
			PO - 220138	0100-3212-0-0000-77000-580000-001-00	Elementary & Secondary School Emergency Relief II (ESSER II)	Other Services and Operating Expenditures	\$12,197.50
			PO - 220185	0100-3212-0-0000-77000-580000-001-00	Elementary & Secondary School Emergency Relief II (ESSER II)	Other Services and Operating Expenditures	\$8,984.50
			PO - 220138	0100-3212-0-0000-77000-580000-001-00	Elementary & Secondary School Emergency Relief II (ESSER II)	Other Services and Operating Expenditures	\$1,920.00
			PO - 220425	0100-3210-0-0000-77000-580000-001-00	Elementary & Secondary School Emergency Relief (ESSER) Fund	Other Services and Operating Expenditures	\$7,399.50
Total For Fund Number: 0100							\$35,732.00
Total Amount of Payment:							\$35,732.00
12685383	2142	APPLE STORE, THE	PO - 221551	0100-3213-0-1190-31400-430000-001-00	Elementary & Secondary School Emergency Relief III (ESSER III) Fund	Materials and Supplies	\$1,971.07
Total For Fund Number: 0100							\$1,971.07
Total Amount of Payment:							\$1,971.07

Commercial Payment Register

For Payments Dated: 04/29/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12685384	60	ARAMARK	PO - 222378	1300-5310-0-0000-82000-550000-041-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$145.86
			PO - 222378	1300-5310-0-0000-82000-550000-041-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$145.86
			PO - 222378	1300-5310-0-0000-82000-550000-041-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$145.86
			PO - 222378	1300-5310-0-0000-82000-550000-042-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$207.02
			PO - 222378	1300-5310-0-0000-82000-550000-042-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$207.02
			PO - 222378	1300-5310-0-0000-82000-550000-042-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$207.02
			PO - 222378	1300-5310-0-0000-82000-550000-042-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$207.02
			PO - 222378	1300-5310-0-0000-82000-550000-041-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$208.51
			PO - 222378	1300-5310-0-0000-82000-550000-041-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$208.96
			PO - 222378	1300-5310-0-0000-82000-550000-041-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$208.96
			PO - 222378	1300-5310-0-0000-82000-550000-041-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$208.96
			PO - 222378	1300-5310-0-0000-82000-550000-041-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$246.00
			PO - 222378	1300-5310-0-0000-82000-550000-041-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$145.67
			PO - 222378	1300-5310-0-0000-82000-550000-041-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$145.86
			PO - 222378	1300-5310-0-0000-82000-550000-042-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$207.02
			PO - 222378	1300-5310-0-0000-82000-550000-043-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$180.29
			PO - 222378	1300-5310-0-0000-82000-550000-043-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$180.46
			PO - 222378	1300-5310-0-0000-82000-550000-043-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$180.46
			PO - 222378	1300-5310-0-0000-82000-550000-043-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$180.46
			PO - 222378	1300-5310-0-0000-82000-550000-043-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$180.46
			PO - 222378	1300-5310-0-0000-82000-550000-045-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$215.86
			PO - 222378	1300-5310-0-0000-82000-550000-045-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$216.37

Commercial Payment Register For Payments Dated: 04/29/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12685384	60	ARAMARK	PO - 222378	1300-5310-0-0000-82000-550000-045-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$216.37
			PO - 222378	1300-5310-0-0000-82000-550000-045-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$216.37
			PO - 222378	1300-5310-0-0000-82000-550000-045-00	Child Nutrition - School Programs	Utilities and Housekeeping Services	\$216.37
Total For Fund Number: 1300							<u>\$4,829.07</u>
Total Amount of Payment:							<u>\$4,829.07</u>
12685385	2979	Bank of New York Mellon Trust	PO - 222393	0100-0000-0-0000-72000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$750.00
Total For Fund Number: 0100							<u>\$750.00</u>
Total Amount of Payment:							<u>\$750.00</u>
12685386	291	CALIFORNIA'S VALUED TRU	PO - 222389	0100-0000-0-0000-71100-370100-001-00	Unrestricted Resources	Retiree Benefits, certificated	\$4,304.32
			PO - 222389	0100-0000-0-1110-10000-370100-001-00	Unrestricted Resources	Retiree Benefits, certificated	\$15,519.13
			PO - 222389	0100-0000-0-0000-72000-370200-001-00	Unrestricted Resources	Retiree Benefits, classified	\$14,126.42
			PO - 222389	0100-0000-0-1110-10000-340200-043-00	Unrestricted Resources	Health & Welfare Benefits, classified	\$991.50
			PO - 222389	0100-0000-0-0000-00000-951400-000-00	Unrestricted Resources	Health and Welfare	\$256,222.18
Total For Fund Number: 0100							<u>\$291,163.55</u>
12685386	291	CALIFORNIA'S VALUED TRU	PO - 222389	1100-0000-0-0000-00000-951400-000-00	Unrestricted Resources	Health and Welfare	\$2,490.20
Total For Fund Number: 1100							<u>\$2,490.20</u>
12685386	291	CALIFORNIA'S VALUED TRU	PO - 222389	1200-0000-0-0000-00000-951400-000-00	Unrestricted Resources	Health and Welfare	\$1,996.94
Total For Fund Number: 1200							<u>\$1,996.94</u>
12685386	291	CALIFORNIA'S VALUED TRU	PO - 222389	1300-0000-0-0000-00000-951400-000-00	Unrestricted Resources	Health and Welfare	\$8,517.14
Total For Fund Number: 1300							<u>\$8,517.14</u>
Total Amount of Payment:							<u>\$304,167.83</u>
12685387	274	CDW-G	PO - 221596	0100-0332-0-1110-10000-430000-045-15	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$466.22
			PO - 221596	0100-0332-0-1110-10000-430000-045-15	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$3,746.99
			PO - 221596	0100-0332-0-1110-10000-430000-045-15	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$1,381.38
			PO - 221596	0100-0332-0-1110-10000-430000-045-15	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$1,709.46
			PO - 221596	0100-0332-0-1110-10000-430000-045-15	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$483.48
			PO - 221596	0100-0332-0-1110-10000-430000-045-15	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$224.47
			PO - 221596	0100-0332-0-1110-10000-430000-045-15	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$1,657.66

Commercial Payment Register For Payments Dated: 04/29/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
Total For Fund Number: 0100							\$9,669.66
Total Amount of Payment:							\$9,669.66
12685388	2261	CHILDREN'S PLUS INC.	PO - 221373	0100-3182-0-1110-10000-420000-047-17	ESSA: School Improvement Funding for LEAs	Books Other Than Textbooks	\$953.56
			PO - 221382	0100-3182-0-1110-10000-420000-047-17	ESSA: School Improvement Funding for LEAs	Books Other Than Textbooks	\$2,763.40
Total For Fund Number: 0100							\$3,716.96
Total Amount of Payment:							\$3,716.96
12685389	3151	DEMCO INC	PO - 221024	0100-0332-0-1110-10000-440000-042-12	LCFF Supplemental/Concentration Grant	Equipment-Non Depreciated	\$4,006.99
Total For Fund Number: 0100							\$4,006.99
Total Amount of Payment:							\$4,006.99
12685390	6021	ELITE CHARTERS & TOURS I	PO - 222380	0100-0332-1-1110-10000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$3,000.00
			PO - 222372	0100-0332-1-1110-10000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$6,000.00
Total For Fund Number: 0100							\$9,000.00
Total Amount of Payment:							\$9,000.00
12685391	492	ERVINS	PO - 222381	0100-8150-0-0000-81100-430000-003-00	Ongoing & Major Maint. Acct.	Materials and Supplies	\$91.66
Total For Fund Number: 0100							\$91.66
Total Amount of Payment:							\$91.66
12685392	5983	Flying Start Books	PO - 221407	0100-3182-0-1110-10000-420000-047-17	ESSA: School Improvement Funding for LEAs	Books Other Than Textbooks	\$12,593.90
Total For Fund Number: 0100							\$12,593.90
Total Amount of Payment:							\$12,593.90
12685393	520	FOCUS PACKAGING & SUPPL	PO - 222376	1300-5310-0-0000-37000-430000-041-00	Child Nutrition - School Programs	Materials and Supplies	\$1,292.21
			PO - 222376	1300-5310-0-0000-37000-430000-041-00	Child Nutrition - School Programs	Materials and Supplies	\$867.90
			PO - 222376	1300-5310-0-0000-37000-430000-041-00	Child Nutrition - School Programs	Materials and Supplies	\$435.00
			PO - 222376	1300-5310-0-0000-37000-430000-041-00	Child Nutrition - School Programs	Materials and Supplies	\$1,100.00
			PO - 222376	1300-5310-0-0000-37000-430000-042-00	Child Nutrition - School Programs	Materials and Supplies	\$1,468.57
			PO - 222376	1300-5310-0-0000-37000-430000-043-00	Child Nutrition - School Programs	Materials and Supplies	\$2,721.30
			PO - 222376	1300-5310-0-0000-37000-430000-043-00	Child Nutrition - School Programs	Materials and Supplies	\$1,375.70
			PO - 222376	1300-5310-0-0000-37000-430000-045-00	Child Nutrition - School Programs	Materials and Supplies	\$1,134.65
			PO - 222376	1300-5310-0-0000-37000-430000-045-00	Child Nutrition - School Programs	Materials and Supplies	\$683.99
			PO - 222376	1300-5310-0-0000-37000-430000-045-00	Child Nutrition - School Programs	Materials and Supplies	\$821.83
Total For Fund Number: 1300							\$11,901.15
Total Amount of Payment:							\$11,901.15

Commercial Payment Register

For Payments Dated: 04/29/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI - MA	Resource	Object	Amount
12685394	6010	Inspired Life School Assemblies	PO - 222111	0100-0000-0-1110-10000-580000-042-12	Unrestricted Resources	Other Services and Operating Expenditures	\$1,895.00
			CSW- 220010	0100-0000-0-1110-10000-580000-042-12	Unrestricted Resources	Other Services and Operating Expenditures	-\$132.65
						Total For Fund Number: 0100	\$1,762.35
						Total Amount of Payment:	\$1,762.35
12685395	772	KCOE	PO - 222386	0100-0000-0-0000-73000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$50.00
						Total For Fund Number: 0100	\$50.00
						Total Amount of Payment:	\$50.00
12685396	5900	KEENAN & ASSOCIATES	PO - 222396	0100-0000-0-0000-72000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$9,349.00
			PO - 222396	0100-0000-0-0000-72000-580000-001-00	Unrestricted Resources	Other Services and Operating Expenditures	\$186,966.00
						Total For Fund Number: 0100	\$196,315.00
						Total Amount of Payment:	\$196,315.00
12685397	783	KINGS COUNTY GLASS	PO - 222382	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and Noncapitalized Improvements	\$237.90
			PO - 222363	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and Noncapitalized Improvements	\$3,446.47
						Total For Fund Number: 0100	\$3,684.37
						Total Amount of Payment:	\$3,684.37
12685398	4623	Kings County Sheriff's Office	PO - 222392	0100-0332-0-1110-49000-580000-001-00	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$5,107.33
						Total For Fund Number: 0100	\$5,107.33
						Total Amount of Payment:	\$5,107.33
12685399	5003	KNADLER, HOWARD	PV - 220250	1100-6391-0-4110-27000-520000-001-00	Adult Education Block Grant Program	Travel and Conferences	\$122.85
						Total For Fund Number: 1100	\$122.85
						Total Amount of Payment:	\$122.85
12685400	5995	LOYA, BRYANNA	PV - 220251	0100-0332-2-1190-31400-520000-001-00	LCFF Supplemental/Concentration Grant	Travel and Conferences	\$49.14
						Total For Fund Number: 0100	\$49.14
						Total Amount of Payment:	\$49.14
12685401	873	MEDICAL BILLING TECHNOI	PO - 222388	0100-9064-0-0000-31400-580000-001-00	Medi-Cal Billing Option	Other Services and Operating Expenditures	\$250.00
						Total For Fund Number: 0100	\$250.00
						Total Amount of Payment:	\$250.00
12685402	2656	Office Depot	PO - 220008	0100-0000-0-0000-71000-580030-001-00	Unrestricted Resources	Prof. Serv. & Oper. Exp. - Print Shop	\$662.27
						Total For Fund Number: 0100	\$662.27

Commercial Payment Register For Payments Dated: 04/29/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
Total Amount of Payment:							<u>\$662.27</u>
12685403	3985	P & R PAPER SUPPLY COMPA	PO - 222375	1300-5310-0-0000-37000-430000-041-00	Child Nutrition - School Programs	Materials and Supplies	\$636.58
			PO - 222375	1300-5310-0-0000-37000-430000-041-00	Child Nutrition - School Programs	Materials and Supplies	\$486.09
			PO - 222375	1300-5310-0-0000-37000-430000-041-00	Child Nutrition - School Programs	Materials and Supplies	\$871.92
			PO - 222375	1300-5310-0-0000-37000-430000-041-00	Child Nutrition - School Programs	Materials and Supplies	\$309.44
			PO - 222375	1300-5310-0-0000-37000-430000-041-00	Child Nutrition - School Programs	Materials and Supplies	\$501.90
			PO - 222375	1300-5310-0-0000-37000-430000-041-00	Child Nutrition - School Programs	Materials and Supplies	\$457.24
			PO - 222375	1300-5310-0-0000-37000-430000-041-00	Child Nutrition - School Programs	Materials and Supplies	\$586.23
			PO - 222375	1300-5310-0-0000-37000-430000-043-00	Child Nutrition - School Programs	Materials and Supplies	\$455.14
			PO - 222375	1300-5310-0-0000-37000-430000-043-00	Child Nutrition - School Programs	Materials and Supplies	\$2,123.62
			PO - 222375	1300-5310-0-0000-37000-430000-043-00	Child Nutrition - School Programs	Materials and Supplies	\$1,951.20
			PO - 222375	1300-5310-0-0000-37000-430000-045-00	Child Nutrition - School Programs	Materials and Supplies	\$390.68
			PO - 222375	1300-5310-0-0000-37000-430000-045-00	Child Nutrition - School Programs	Materials and Supplies	\$711.28
			PO - 222375	1300-5310-0-0000-37000-430000-045-00	Child Nutrition - School Programs	Materials and Supplies	\$687.07
Total For Fund Number: 1300							<u>\$10,168.39</u>
Total Amount of Payment:							<u>\$10,168.39</u>
12685404	5891	PARTS TOWN LLC	PO - 222373	1300-5310-0-0000-37000-560000-043-00	Child Nutrition - School Programs	Rentals, Leases, Repairs and Noncapitalized Improvements	\$150.16
			PO - 222374	1300-5310-0-0000-37000-440000-041-00	Child Nutrition - School Programs	Equipment-Non Depreciated	\$327.07
Total For Fund Number: 1300							<u>\$477.23</u>
Total Amount of Payment:							<u>\$477.23</u>
12685405	6004	PRADO, MARTIN	PO - 222395	0100-0332-0-1135-10000-580000-042-12	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$250.00
Total For Fund Number: 0100							<u>\$250.00</u>
Total Amount of Payment:							<u>\$250.00</u>
12685406	1068	PRODUCERS DAIRY	PO - 222377	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$1,339.02
			PO - 222377	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$486.10
			PO - 222377	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$779.16
			PO - 222377	1300-5310-0-0000-37000-470000-041-00	Child Nutrition - School Programs	Food	\$395.41
			PO - 222377	1300-5310-0-0000-37000-470000-042-00	Child Nutrition - School Programs	Food	\$492.51
			PO - 222377	1300-5310-0-0000-37000-470000-043-00	Child Nutrition - School Programs	Food	\$516.24
			PO - 222377	1300-5310-0-0000-37000-470000-045-00	Child Nutrition - School Programs	Food	\$412.99
Total For Fund Number: 1300							<u>\$4,421.43</u>
Total Amount of Payment:							<u>\$4,421.43</u>

Commercial Payment Register For Payments Dated: 04/29/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12685407	2334	RODRIGUEZ, BLANCA	PV - 220249	0100-0332-0-1110-10000-520000-041-11	LCFF Supplemental/Concentration Grant	Travel and Conferences	\$484.86
Total For Fund Number: 0100							\$484.86
Total Amount of Payment:							\$484.86
12685408	5810	SANCHEZ, PATRICK	PV - 220248	0100-0000-0-0000-71000-520000-001-00	Unrestricted Resources	Travel and Conferences	\$501.35
			PV - 220248	0100-0000-0-0000-71000-430000-001-00	Unrestricted Resources	Materials and Supplies	\$48.35
Total For Fund Number: 0100							\$549.70
Total Amount of Payment:							\$549.70
12685409	5251	Scholastic Inc Education	PO - 221380	0100-3182-0-1110-10000-420000-047-17	ESSA: School Improvement Funding for LEAs	Books Other Than Textbooks	\$4.37
			PO - 221380	0100-3182-0-1110-10000-420000-047-17	ESSA: School Improvement Funding for LEAs	Books Other Than Textbooks	\$2,555.27
Total For Fund Number: 0100							\$2,559.64
Total Amount of Payment:							\$2,559.64
12685410	5937	SOTO, JICELA	PV - 220252	1100-6391-0-4110-27000-520000-001-00	Adult Education Block Grant Program	Travel and Conferences	\$19.89
Total For Fund Number: 1100							\$19.89
Total Amount of Payment:							\$19.89
12685411	3369	Southwest School & Office	PO - 221929	0100-4203-0-1110-10000-430000-045-15	Title III Limited English Proficiency (LEP) Student Program	Materials and Supplies	\$726.35
			PO - 221929	0100-4203-0-1110-10000-430000-045-15	Title III Limited English Proficiency (LEP) Student Program	Materials and Supplies	\$102.20
Total For Fund Number: 0100							\$828.55
Total Amount of Payment:							\$828.55
12685412	5261	Stanley Convergent Security Solt	PO - 222394	0100-0000-0-0000-82000-580000-043-00	Unrestricted Resources	Other Services and Operating Expenditures	\$25.54
			PO - 222394	0100-0000-0-0000-82000-580000-043-00	Unrestricted Resources	Other Services and Operating Expenditures	\$8.17
Total For Fund Number: 0100							\$33.71
Total Amount of Payment:							\$33.71
12685413	3400	TCOE	PO - 222370	0100-0332-0-1110-10000-520000-001-00	LCFF Supplemental/Concentration Grant	Travel and Conferences	\$2,100.00
Total For Fund Number: 0100							\$2,100.00
Total Amount of Payment:							\$2,100.00
12685414	3966	Trull Electric Inc	PO - 222379	0100-8150-0-0000-81100-560000-003-00	Ongoing & Major Maint. Acct.	Rentals, Leases, Repairs and Noncapitalized Improvements	\$375.00
Total For Fund Number: 0100							\$375.00
Total Amount of Payment:							\$375.00
12685415	4278	ULINE	PO - 221890	0100-0000-0-0000-82001-430000-042-12	Unrestricted Resources	Materials and Supplies	\$248.01

Commercial Payment Register For Payments Dated: 04/29/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
12685415	4278	ULINE	PO - 222144	0100-0003-0-0000-81100-430000-042-12	Mandated Costs	Materials and Supplies	\$667.29
			PO - 222144	0100-0000-0-0000-82001-430000-042-12	Unrestricted Resources	Materials and Supplies	\$1,104.68
Total For Fund Number: 0100							<u>\$2,019.98</u>
Total Amount of Payment:							<u>\$2,019.98</u>
14033221	2476	Avenal Regional Landfill	PO - 222384	0100-8150-0-0000-81100-580000-003-00	Ongoing & Major Maint. Acct.	Other Services and Operating Expenditures	\$54.54
Total For Fund Number: 0100							<u>\$54.54</u>
Total Amount of Payment:							<u>\$54.54</u>
14033222	4413	CALIFORNIA BUSINESS MAC	PO - 221860	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$546.98
Total For Fund Number: 0100							<u>\$546.98</u>
Total Amount of Payment:							<u>\$546.98</u>
14033223	502	EWING IRRIGATIONS	PO - 222385	0100-0000-0-0000-82001-430000-005-00	Unrestricted Resources	Materials and Supplies	\$1,264.24
			PO - 222383	0100-0000-0-0000-82001-430000-005-00	Unrestricted Resources	Materials and Supplies	\$416.60
Total For Fund Number: 0100							<u>\$1,680.84</u>
Total Amount of Payment:							<u>\$1,680.84</u>
14033224	515	FLAGHOUSE INC.	PO - 222171	0100-0332-0-1110-10000-430000-047-17	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$428.17
			PO - 222171	0100-0332-0-1110-10000-430000-047-17	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$43.26
Total For Fund Number: 0100							<u>\$471.43</u>
Total Amount of Payment:							<u>\$471.43</u>
14033225	588	GOPHER SPORT	PO - 221895	0100-0332-0-1110-10000-430000-043-13	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$1,314.37
			PO - 221895	0100-0332-0-1110-10000-440000-043-13	LCFF Supplemental/Concentration Grant	Equipment-Non Depreciated	\$1,752.30
Total For Fund Number: 0100							<u>\$3,066.67</u>
Total Amount of Payment:							<u>\$3,066.67</u>
14033226	733	JOSTENS	PO - 222017	0100-0000-0-0000-82000-430000-042-12	Unrestricted Resources	Materials and Supplies	\$705.66
Total For Fund Number: 0100							<u>\$705.66</u>
Total Amount of Payment:							<u>\$705.66</u>
14033227	804	LAKESHORE LEARNING MAT	PO - 222275	0100-3182-0-1110-10000-430000-047-17	ESSA: School Improvement Funding for LEAs	Materials and Supplies	\$2,081.30
Total For Fund Number: 0100							<u>\$2,081.30</u>
Total Amount of Payment:							<u>\$2,081.30</u>
14033228	1838	ORIENTAL TRADING CO INC	PO - 222090	0100-0332-0-1110-10000-430000-041-11	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$201.50
Total For Fund Number: 0100							<u>\$201.50</u>
Total Amount of Payment:							<u>\$201.50</u>

Commercial Payment Register

For Payments Dated: 04/29/2022

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI - MA	Resource	Object	Amount
14033229	1804	RENAISSANCE LEARNING IN	PO - 222086	0100-4035-0-1110-21400-580000-001-00	Title II Teacher Quality	Other Services and Operating Expenditures	\$750.00
Total For Fund Number: 0100							\$750.00
Total Amount of Payment:							\$750.00
14033230	3500	WIZIX TECHNOLOGY GROUF	PO - 222387	0100-0332-0-1110-10000-560005-047-17	LCFF Supplemental/Concentration Grant	Maintenance Agreement-Copies	\$19.50
Total For Fund Number: 0100							\$19.50
Total Amount of Payment:							\$19.50

School District Payment Order

District Name: Reef-Sunset Unified School District

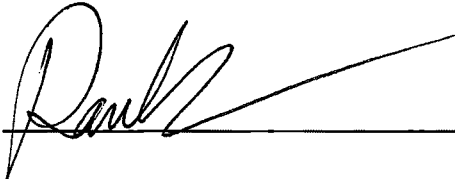
As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.

Warrants	35	\$634,988.92
Credit Card Payments	10	\$9,578.42
Grand Total for Payments Dated:	04/29/2022	\$644,567.34

Authorized Officer/Employee

Or

Board Members *



* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date _____

KCOE Examination and Approval	
By _____	Date _____

This order must be returned to KCOE prior to distribution of payments.

To: Board of Trustees
 From: Human Resources Department
 Date: May 19, 2022

Personnel Action Report

Certificated New Hire/Change:

Name	POSITION	SALARY PLACEMENT	LOCATION	Effective Date
Christal Torres	District RN	Step 4	DO	06/08/2022
Brian Martin	Assistant Principal/Athletic Director	Step 3	AHS	07/25/2022
Samuel Avina	SPED Teacher	Step 9, Column 5	RSMS	08/04/2022
Brian Nelson	SPED Teacher	Step 1, Column 3	TBD	08/04/2022

Certificated Teaching Assignment Authorization:

NAME	ALTERNATIVE ASSIGNMENT	CA. EDUCATION CODE AUTHORIZATION	LOCATION	Effective Date

Certificated Resignation/Retirement/Termination:

NAME	POSITION	SALARY PLACEMENT	LOCATION	Effective Date

Reassignment/Changes

NAME	Existing Title	New Title	Salary Placement	Effective Date

Classified New Hire/Promotion/Transfer:

NAME	POSITION	SALARY PLACEMENT	LOCATION	Effective Date
Isaac Mora	Custodian	Range 15, Step 2	AHS	05/02/2022
Diego Reyes Guzman	Custodian	Range 15, Step 1	AES/AHS	05/02/2022

Classified Resignation/Retirement/Termination/Reemployment List:

NAME	POSITION	SALARY PLACEMENT	LOCATION	Effective Date
Rosalio Lopez	Custodian		TES	05/04/2022

Administrative Recommendation: Administration recommends the approval of employment of the individuals above and acceptance of resignations/retirements as presented.

TO: Board of Trustees
FROM: Pat Sánchez, Superintendent
PREPARED BY: Lorena Venegas, Administrative Assistant
DATE: May 19, 2022

TOPIC: Approval of Tentative 2022 Graduation / Promotion Lists

DESCRIPTION: Tentative graduation / promotion lists for AHS, KCES, RSMS, SHS, Adelante High School and Adult Ed.

RECOMMENDATION: Approve as presented.

Avenal High School
Class of 2022
Tentative Graduates

Deven	Aguerralde
Priscilla	Aguiniga
Fabian	Alejo
Joshua	Almanza
Alondra	Alvarado
Guadalupe	Alvarado
Lezliy	Alvarado
Marlene	Alvarez
Elisa	Anderson
Alexis	Andrade
Edgar	Araiza
Lazaro	Ayala
Andrea	Barbosa
Aimee	Barrera
Andrew	Barrera
Dana	Barrera
Noemi	Barrios
Juan	Bautista
Brian	Bermudez
Eidelin	Bermudez
Edwin	Bermudez-Aguilar
Christian	Bernardino
Michelle	Blas
Ilaya	Calderon
Joana	Cano
Eric	Celis
Alexandra	Cervantes
Erik	Chavez
Alejandro	Cisneros
Unique	Conejo
Jose	Contreras
Christian	Cortes
Peria	Cruz
Jesus	Cuadra
Eduardo	DeLaCruz
Erik	Diaz
Dominik	Enriquez
Katherine	Enriquez
Guadalupe	Esquivel
Maria	Estrada
Oscar	Garcia
Marisa	Gomez
Angel	Gonzalez

AHS

Michael	Gonzalez
Nancy	Gonzalez
Maria	Gutierrez
Karla	Gutierrez-Figueroa
Damien	Guzman
Donovick	Guzman
Karmina	Hernandez
Karolina	Hernandez
Brisa	Herrera
Erik	Herrera
Isaac	Huerta
Celeste	Hurtado
Izabella	Jacobo
Josalynn	Jones
Jesus	Landa Huerta
America	Ledezma
Dayanara	Leon
Estevan	Leon
Ruben	Leon
Christian	Leyva
Alexssandra	Lopez
Isaiah	Lopez
Jaylene	Lopez
Jesus	Lopez
Maidelin	Lopez
Victor	Lopez
Alazaye	Lucero
Nicholas	Magana
Benjamin	Maldonado
Sahidely	Maldonado
Leslie	Martinez
Juan	Medina
Aaliyah	Mejia
Cecilia	Melendez
Kimberly	Mendoza
Fadel	Moflehi
Diamond	Montano
Kevin	Montoya Rodriguez
Steve	Moran
Daniel	Moreno
Jose	Naranjo
Jamie	Navarro
Edgar	Olivas
Damaris	Ordaz
Lea	Orozco
Mercedes	Ortega
Vincent	Ortega
Shannel	Ortiz

AHS

Gabriel	Palacio
Natalie	Paredes
Guillermo	Pelayo
Jesus	Pena
Bryan	Perez
Diana	Perez
Ednia	Perez
Genesis	Perez
Rubria	Plascencia-Rodriguez
Desteny	Pulido
Herlinda	Pulido
Isabella	Pulido
Jasmine	Pulido
Daniel	Ramirez
Julian	Ramirez
Lisset	Ramirez
Matthew	Ramirez
Oswaldo	Ramirez
Xitlaly	Rangel
Bernardo	Rebolledo
Ariana	Reyna
Joselyn	Reynosa
Yvette	Reynosa
Daisy	Rios
Rafael	Rios
Jada	Robinson
Catalina	Rosales
Carlos	Rosario
Alexander	Ruiz
Waseem	Saeed
Alyfaa	Saleh
Jason	Salinas
Dayanara	Sanchez
Julissa	Sanchez
Adaly	Santiago
Ramon	Sauceda
Cecilia	Solis
Anthony	Solorio
Jose	Tamayo
Maribel	Tapia
Esdras	Tomas
Joseph	Vaca
Melanie	Valencia
Kaylin	Valenciano
Adelilah	Valladares
Rosey	Vazquez
Ashley	Verduzco
Ella	Vieira
Edith	Villa
Carlos	Zamora

TENTATIVE 8th Grade Promotion List 2022
Kettleman City Elementary

Last Name	First Name
Aguilera	Marshall
Alvarez	Ashley
Avila	Juan
Bartlett	Joshua
Chavez	Anthony
Diaz	Daniel
Diaz	Rolando
Flores	Alexsandra
Garcia	Esmeralda
Gonzalez	Max
Huling	Juan
Jimenez	Hailee
Navarro	Cecilia
Ortega	Aidan
Paredes	Giselle
Perez	Angelique
Ramos	Julian
Rivera	Jayvid
Romo	Felipe
Santillan	Guadalupe
Solorio	Lesly
Soto	Bryan

REEF SUNSET MIDDLE SCHOOL TENTATIVE PROMOTION LIST

2022	
Last Name	First Name
Aguilar	Josue
Aguirre	Jason
Aguirre	Soledad
Alanis	Luis
Alvarado	Cristal
Alvarado	Dereck
Alvarenga	Josue
Alvarez	Cristal
Alvira	Matthew
Amaya	Keidy
Anguiano	Kassandra
Artiaga	Brian
Avalos	Angel
Avina	Damian
Awath	Mustafa
Ayala	Domingo
Barajas	Alexis
Barrera	James
Barrera	Eduardo
Barrera	Desteny
Bautista	Nicole
Bautista	Marely
Bermudez	Ashley
Bolanos	Jonottan
Brasher	Joshua
Bravo	Albert
Bravo	Kiara
Cabral	Kriz
Calderon	Diana
Campos	Angel
Campos	Bethanie
Campos	Valeria
Campos	Alejandro
Cano	Arturo
Cano	Anthony
Carbajal	Alejandro
Castellon	Jose
Castro	Jose Luis
Cavero	Neri
Cellis	Julian

Celis	Carlos		
Cervantes	Branndie		
Cervantes	Joed		
Cervantes	Eduardo		
Chavez	Julissa		
Chavez	Adler		
Chavez	Itzel		
Claustro	Laylah		
Claustro	Leonardo		
Conejo	Victor		
Cortes	Ricardo		
Cruz	Briana		
Cruz	Mia		
Cruz	Javier		
Cruz	Hailey		
Cuevas	Evelyn		
Diaz	Reyna		
Diaz Lara	Julissa		
Diaz Leyva	Nayeli		
Diego	Berenice		
Dominguez	Sergio		
Espino	Sofia		
Estrada	Alexander		
Estrada	Kathy		
Flores	Emma		
Flores	Brandon		
Flores	Samantha		
Gallardo	Christopher		
Gamino	Yaretzy		
Garcia	Francisco		
Garcia	Davian		
Garcia	Destiney		
Garcia	David		
Garcilazo	Yasmin		
Garcilazo	Juan		
Garrido	Alexander		
Gomez	Nataly		
Gonzalez	Alonso		
Gonzalez	Ilias		
Gonzalez	Obed		
Gonzalez	Vianett		
Gonzalez	Jessie		
Gonzalez	Alisson		

Guevara	Lian		
Guzman	Eboni		
Guzman	Damian		
Hernandez	Angel		
Hernandez	Juan Carlos		
Hernandez	Daisy		
Herrera	April		
Herrera	Ashley		
Herrera	Brian		
Higuera	Juan		
Huerta	Jeremiah		
Hughes	Timothy		
Hurtado	Valeria		
Jacinto	Mayveyin		
Jaime	Ruby		
Jimenez	Giovanni		
Kaur	Meharleen		
Labrador	Roman		
Landa	Joselin		
Landa	Eduardo		
Landa	Jessica		
Lemus	Dulce		
Leon	Yatxiris		
Leon	Noah		
Leyva	Ashley		
Lopez	Dayana		
Lopez	Deyanira		
Lopez	Benito		
Lopez	Jose		
Lopez	Daniel		
Lucas	Brenda		
Macias	Jesus		
Martinez	Jose		
Martinez	Isabel		
Martinez	Cesar		
Martinez	Eduardo		
Martinez	Fermin		
Martinez	Arturo		
Martinez	Marely		
Medina	Diego		
Melendez	Matthew		
Melgar	Daniel		
Mendez	Daisy		

Mendoza	Jenrryck	
Mendoza-Amezquita	Izabel	
Miranda	Kevin	
Moncada	Kymerlee	
Montoya	Dominick	
Moore	Chirstopher	
Mora	Jaime	
Morales	Joel	
Morillon	Emily	
Naranjo	Dayana	
Navarrete	Davian Daniel	
Navarro	Paris	
Noyola	Anthony	
Ontiveros	Jesus	
Ortega	Marcos	
Ortiz	Jonathan	
Ortiz	Anjel	
Ortiz	Logan	
Ortiz	Diana	
Ortiz	Alondra	
Paramo	Abby	
Paredes	Arianna	
Payan	Jasmine	
Paz	Yaralli	
Pena	Rihanna	
Perez	Alexander	
Perez	Guadalupe	
Perez	Mariana	
Perkins	Lillie	
Pineda	Natali	
Ponce	Miguel	
Portillo	Desteny	
Pulido	Edward	
Ramirez	Azul	
Ramirez	Francisco	
Ramirez	Flor	
Ramirez	Francisco	
Ramirez	Kevin	
Ramos	Jessica	
Ramos	Gricelda	
Ramos	Daniel	
Rangel	Heidi	

Resendez	Mariah		
Revolorio Yanes	Leovardo		
Reyes	Cindy		
Reyes Acosta	Alejandro		
Reynosa	Jahayra		
Rivera	Julian		
Rizo	Kimberly		
Rodriguez	Alexander		
Rodriguez	Lizabeth		
Rodriguez	Elizabeth		
Romero	Jesus		
Rosas	Itari		
Rubalcava	Jaylah		
Ruiz	Natalia		
Sanchez	Mackenzie		
Sandoval	Ivan		
Sauceda	Matthew		
Serrano	Elisabel		
Solis	Francisco		
Solorio	Ashley		
Soto	Adrian		
Tamayo	Alexander		
Tapia	Jocelyn		
Trejo	Mia		
Uvalle	Rihanna		
Vaca	Stephanie		
Vaca	Julian		
Vaca	Bryanna		
Valencia	Andrew		
Vargas	Rodney		
Vargas	Ryan		
Vargas	Stephanie		
Velazco	Juan		

Sunrise /Adelante High School Tentative Graduates List

2022

First Name / Last Name

Manuel Alamanzar

Michael Beltran

Santiago Brito

Timothy Lournaga

Miriam Magana

Alexis Maldonado

Caleb Ortuno

Angelina Rodriguez

Eduardo Rodriguez

Eric Rodriguez

Saul Rodriguez

Juan Trevino

Edwin Villagas

Avenal Adult School
Tentative Graduation List
2022

Last Name	First Name	Middle Name
Cervantes	Jose	Luis
Galvan Corona	Diana	Cristina
Gomez	Maria	Estela
Gregory	Jacob	Armstrong
Jeff	Israel	Paul
Perez Martinez	Emmanuel	
Rico	Dora	Guadalupe
Velazquez Corona	Karime	
Villanueva	Efrain	
Zavala Arredondo	Christian	
Zepeda	Elisabeth	

To: Board of Trustees
From: Silvia Maldonado, AHS Principal
Date: May 19, 2022

TOPIC: Request to Approve the 2022/23 CA Interscholastic Federation (CIF) Form.

DESCRIPTION: This is an annual form requiring board approval.

RECOMMENDATION: To approve as presented.

2022-2023 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 28, 2022.**

Reef-Sunset Unified School District/Governing Board at its May 19, 2022 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2022-2023 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Avenal High School
NAME OF REPRESENTATIVE Silvia Maldonado POSITION Principal
ADDRESS 601 Mariposa St. CITY Avenal ZIP 93204
PHONE 559-386-5253 FAX 556-386-9413 E-MAIL smaldonado@rsusd.org

NAME OF SCHOOL
NAME OF REPRESENTATIVE POSITION
ADDRESS CITY ZIP
PHONE FAX E-MAIL

NAME OF SCHOOL
NAME OF REPRESENTATIVE POSITION
ADDRESS CITY ZIP
PHONE FAX E-MAIL

NAME OF SCHOOL
NAME OF REPRESENTATIVE POSITION
ADDRESS CITY ZIP
PHONE FAX E-MAIL

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Pat Sánchez Signature _____

Address 205 N. Park Ave. City Avenal Zip 93204

Phone 559-386-9083 FAX 559-386-5303

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.**

TO: Board of Trustees
FROM: Ms. Estela Jimenez, Alternative Ed. Principal
DATE: May 19, 2022

TOPIC: Request to Approve the Out-of-State Travel of Three Alternative Ed. Staff Members to Attend the Innovative Schools Summit in Atlanta, Georgia / June 16-19, 2022

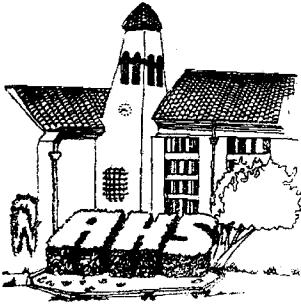
DESCRIPTION: Mrs. Escobedo, Ms. Espinoza and Ms. Jimenez would like to attend the Innovative Schools Summit June 16-19 held in Atlanta, Georgia. This summit is a National conference that includes several conferences in one, which include:

- The at-risk and struggling students conference
- Innovative teaching strategies conference
- School discipline conference
- Social emotional learning forum

This professional development opportunity is aligned with Goal 2 Action 2 in the LCAP, and Goal 2 Action 1 in the Alt ed. SPSA, the CSI plan, and the WASC school action plan. CSI funds will be used for most of the cost.

RECOMMENDATION: Approve as submitted.

FISCAL IMPACT: \$8,000 / CSI Funding, LCFF



Avenal High School
601 E. Mariposa
Avenal, CA 93204

Main Office
Phone: (559) 386-5253

SCOR Office
Fax: (559) 386-1214

Principal
Juan Ruiz
jruiz@rsusd.net

Assistant Principal
Eric Smyers
esmyers@rsusd.net


Assistant Principal
Silvia Maldonado
smaldonado@rsusd.net

ASB Athletic Director
Eric Smyers
esmyers@rsusd.net

ASB Activities Director
Silvia Maldonado
smaldonado@rsusd.net

Mission Statement
The mission of Avenal High School is to provide comprehensive education which prepares graduates to be life-long learners, equipped to function as aware and responsible citizens, enabling them to be successful in further educational and career opportunities.

**“EVERY STUDENT,
EVERY CLASS,
EVERY DAY”**

TO: RSUSD Board of Trustees
FROM: Juan Ruiz, AHS Principal
DATE: May 19, 2022 

TOPIC: Request to Approve the Overnight Trip for AHS Football Team to Attend Hume Lake Christian Team Sports Camp – May 20 – May 22, 2022

DESCRIPTION: The Avenal High School Football Team is requesting permission to attend Hume Lake Christian Team Sports Camp. It is being held at Sequoia National Forest. We will be taking 35 students and 5 chaperones.

RECOMMENDATION: Approve as submitted

FISCAL IMPACT: \$2,000 from ASB account

TO: Board of Trustees
FROM: Pat Sanchez, Superintendent
PREPARED BY: Kathryn Benson, Consultant
DATE: May 19, 2022

TOPIC: **Approval of changes to Existing Classified Job Descriptions**

DESCRIPTION: The attached Job Descriptions were reviewed by the Classified and District Focus Group in order to bring them current. These descriptions are being used to conduct the Classification Study.

All Classified employees were given the opportunity to review and make suggested changes to their Job Descriptions as part of the process. The changes being submitted reflect those changes as well as the suggestions provided through the Classification Study Focus Group.

RECOMMENDATION: Approve as submitted.

FISCAL IMPACT: None

REEF-SUNSET UNIFIED SCHOOL DISTRICT

Job Description

Job Title: Skilled Maintenance — HVAC/Electrician
Reports To: Director of MOT **or Designee**
Approved Date: April 16, 2015

Job Summary: Under supervision of the Maintenance Supervisor **or Designee**, the Skilled Maintenance —HVAC/Electrician is to perform skilled electrical work; perform journey level maintenance duties and responsibilities District-wide in the installation, troubleshooting, maintenance, and repair of electrical and high voltage circuits, systems and equipment; ensure the completion of projects in a timely manner and according to specifications; to perform semiskilled and skilled duties in other maintenance trade areas; to provide students, staff and the public with well-maintained and safe building infrastructure and facilities which directly supports learning; maintain heating/air conditioning and/or refrigeration systems; identifying repair/replacement needs necessary to maintain equipment and systems; and to do other work as required.

Qualifications:

Required:

- High school diploma or equivalent
- Three (3) years of experience as an electrician
- Valid CA Driver License; Class C (Incumbent must be insurable at the "standard rate" by the employer's insurance carrier at all times while employed by RSUSD. This position requires the incumbent to enroll in the DMV Government Employer Pull Notice Program at time of hire)

Desired:

- Knowledge standard practices, methods, materials and equipment used in the building trade
- Prior job related experience as HVAC Technician with commercial HVAC entity of public institution with a system similar to Districts'
- EPA Certificate Universal Technician
- Refrigeration Management Certification

Knowledge and Ability:

- Knowledge of safety practices and procedures
- Knowledge of journey level skilled electrical maintenance
- Ability to operate equipment used in bundling maintenance

- Ability to plan, organize and lay out work in accordance with blueprints, schematics, and building code requirements
- Ability to troubleshoot and repair electrical systems
- Knowledge to prepare requisitions and maintain an adequate inventory of parts, supplies, and materials
- Ability to maintain simple records and files, and prepare complete and concise reports
- Ability to understand and carry out oral and written directions
- Ability to establish and maintain cooperative working relationships
- Ability to work courteously and tactfully with co-workers, public, pupils and parents; and promote team building and a positive work environment
- Ability to adapt easily to work assignments, additional priorities and new procedures
- Ability to work without close monitoring and meet deadlines
- Knowledge to be able to identify needs and solve problems independently as appropriate
- Ability to suggest procedural improvements to supervisor as appropriate
- Knowledge to handle difficult situations using good judgment

Essential Functions of this position, which may change or evolve in the future, are, but not limited to, the following:

- Inspects facilities, systems and their components for the purpose of ensuring safety and identifying necessary repairs and providing an ongoing program of preventive maintenance
- Installs electrical systems and components for the purpose of providing comfort, sanitation and safety within facilities
- Diagnosis/repairs electrical systems and equipment for the purpose of ensuring the availability and proper operation of services and systems
- Inspects electrical systems for the purpose of ensuring safety and identifying necessary repairs and providing an ongoing program of preventive maintenance
- Installs electrical systems and equipment (e.g. bells, scoreboards, emergency lighting and backup generator systems, clocks, lighting circuits, security systems, transformers, conduits, computer lines, etc.)
- Instructs school personnel on the available services and systems' operation for the purpose of ensuring proper and efficient system usage and reducing service calls
- Troubleshoots and repairs electrical systems (e.g. lighting, security systems, etc.) for the purpose of ensuring systems are in proper working conditions
- Maintain tools and equipment for the purpose of ensuring the availability of items in safe operating condition
- Mechanical, electrical and hydraulic applications to HVAC field
- Knowledge of codes and regulations relative to HVAC field
- Knowledge of boiler operation, water treatment, basic computer operation

- Assist other maintenance personnel for the purpose of supporting them in the completion of their work activities
- Perform journey level skilled maintenance primarily related to electrical systems
- Repairs various items, systems and/or components for the purpose of ensuring that items are available and in safe working condition
- Drives a service vehicle to and from work site
- Operates a variety of tools and equipment utilized in the performance of duties ● Operate a computer
- Perform heating and cooling repairs as needed
- Other appropriate duties as assigned

Physical Requirements of this position are, but not limited to, the following:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel. The employee is frequently required to stand; walk; sit and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl and talk or hear – perceiving the nature of sounds at normal speaking levels or without correction. Employee shall have the ability to receive detailed information through oral communication, and make fine discriminations in sound.

The employee must be able to exert (lift, push, pull) up to 100 pounds of force occasionally, and/or up to 50 of force frequently, and/or up to 20 pounds of force constantly to move objects.

The employee is required to have visual acuity to perform an activity such as operating machines or vehicles, and is required to have visual acuity to determine the accuracy, neatness, thoroughness of work assigned or to make general observations of facilities or structures.

The worker is subject to both environmental conditions: Activities occur inside and outside.

Note: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of this job. .

REEF-SUNSET UNIFIED SCHOOL DISTRICT

Job Description

Job Title: Positive Behavior Intervention & Support Aide

Reports To: (PBIS) School Principal or Designee

Approved Date:

Job Summary: Under the supervision of the Principal, the PBIS Aide supervises and assists students in the classroom, cafeteria, on the playground, and in other areas of the school grounds.

Example of Essential Duties:

Supervises, monitors, and maintains order of students in and outside of the classroom. Is alert to prevent accidents and follows procedures for handling accidents. Enforces school rules. Reports persistent and/or serious behavioral problems to the school principal. Promotes courtesy and safety in all areas of the campus. Directs students in classroom and/or playground activities. In addition, collaborate with administration and Student Services staff to provide PBIS services. Duties may include, but is not limited to, providing structured recess for identified students, attending PBIS trainings, following PBIS policies and procedures within the site. **May perform testing, help students with classwork. Supervise students in detention.**

Qualifications:

Required:

- High school diploma or equivalent
- Associates Degree or equivalent (Paraprofessional Certificate Letter or 48 college units)
- One (1) year experience working with children
- CPR/First Aid Certification
- **CPI Training**

Competencies

- Maintains confidentiality
- Speaks clearly and persuasively in positive or negative situations; listens and gets clarification
- Writes clearly and informatively; edits work for spelling and grammar; able to read and interpret written information.
- Follows policies and procedures
- Promotes courtesy and safety in the classroom, cafeteria and on the playground
- Knowledge of practices and procedures pertaining to school expectations
- Knowledge of practices and procedures pertaining to behavior management, behavior plans and supports.
- Approaches others in a tactful manner; reacts well under pressure

- Observes safety and security procedures; reports potentially unsafe conditions
- Adapts to changes in the work environment
- Is consistently at work and on time
- Follows instructions, responds to management direction
- Asks for and offers help when needed

Physical Requirements of this position are, but not limited to, the following: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel. The employee is frequently required to stand; walk; sit and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl and talk or hear – perceiving the nature of sounds at normal speaking levels or without correction. Ability to receive detailed information through oral communication, and make fine discriminations in sound.

The employee must be able to exert up to 50 pounds of force occasionally, and/or up to 20 of force frequently, and/or up to 10 pounds of force constantly to move objects. (medium)

The employee is required to have close visual acuity to perform an activity such as; preparing and analyzing data and written instructions, transcribing, and viewing a computer terminal.

Work Environment:

The worker is subject to both environmental conditions: Activities occur inside and outside.

Note: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of this job.

REEF SUNSET UNIFIED SCHOOL DISTRICT

Job Description

Job Title: Instructional Assistant-Special Needs

Reports To: **Principal or Designee**

Job Summary: **Under the supervision of the principal or designee**, the Instructional Aide-Special Needs will assist the teacher with instructional materials, will assist students with feeding, diapering, and lifting and will help provide a safe learning environment. The Instructional Aide-Special Needs will participate in daily activities, parent conferences and training sessions.

Qualifications:

Required:

- High school diploma or equivalent
- Associates Degree or pass CODESP test (County)
- One (1) year experience working with handicapped children
- Agility Test
- Valid CA Driver License
- Current TB test
- Fingerprint Clearance
- CPR/First Aide Certification

Knowledge and Ability:

- Effectively interact with students, public, teachers and staff
- Operate audio visual, therapeutic, domestic, lifting and handicapped equipment
- Deal with disruptive or abusive behavior
- Implement proper feeding techniques (i.e. head and jaw control, midline positioning, etc.)
- Recognize and follow procedures when seizures occur
- Knowledge of safe methods of diapering, seizure care, feeding procedure and lifting
- Knowledge of first aide
- Ability to understand and address students with special needs
- Ability to understand and carry out oral and written instructions
- Ability to maintain confidentiality of student records
- Ability to rapidly learn methods and materials used in a variety of instructional situations
- Ability to manually lift safely and effectively
- Ability to change and dispose of diapers and soiled garments properly

Essential Functions of this position, which may change or evolve in the future, are, but not limited to, the following:

- Assists teacher to prepare and present instructional materials and provide safety in the classroom
- Assists teacher to shape appropriate social behavior
- Provide physical development and "selfcare"
- Positions/Locates students to avoid abusive behavior
- Monitors student activities, student behavior and changes in student behavior providing feedback to parents/teachers
- Maintains a safe and positive learning environment
- Participates in daily activities, parent conferences and training sessions
- Special activities to assist in the implementation and evaluation of student EP objectives
- Disposes of waste contaminated materials, food, and toys to maintain the hygienic and health of students and staff
- Learn to assist with feeding, personal hygiene, orthopedic appliances, braces and other special and medical needs of students which may require strenuous physical work in lifting, moving and controlling students with disabilities and their equipment

- Respond appropriately in emergency/unforeseen situations
- Immediately recognize, re-plot and correct unsafe conditions
- Maintain the highest level of confidentiality in all matters relating to students
- Performs other duties as assigned (i.e. diapering, seizure care, feeding and lifting)

WORKING CONDITIONS:

- Indoor/ Outdoor environment.

Physical Requirements of this position are, but not limited to, the following:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel. The employee is frequently required to stand; walk; sit and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl and talk or hear – perceiving the nature of sounds at normal speaking levels or without correction. Ability to receive detailed information through oral communication, and make fine discriminations in sound.

The employee must be able to exert up to 50 pounds of force occasionally, and/or up to 20 of force frequently, and/or up to 10 pounds of force constantly to move objects. (medium)

The employee is required to have close visual acuity to perform an activity such as; preparing and analyzing data and written instructions, transcribing, and viewing a computer terminal.

Adopted:

09/20/2007

REEF SUNSET UNIFIED SCHOOL DISTRICT

Job Description

Job Title: Information Technology Specialist II

Reports To: **Superintendent or Designee**

Job Summary: Under supervision, the Information Technology Specialist II will provide assistance installing and maintaining computer and network hardware and software. The Information Technology Specialist II will also assist in the maintenance of local area and wide area networking equipment. The Information Technology Specialist II will also assist with Microsoft Active Directory and Exchange care and maintenance, as well as other various other server and service applications.

Qualifications:

Required:

- High school diploma or equivalent
- Valid CA Driver License
- Current TB test
- Fingerprint Clearance

Desired:

- Previous experience preferred

Knowledge and Ability:

- Care of Computer and Computer Software
- Computer Maintenance
- Knowledge of computer networking & troubleshooting
- Knowledge of Microsoft Active Directory and Exchange server software applications
- **Knowledge of special tools: Network tracer** and best practices
- Other applicable server technologies and software applications
- Ability to work effectively with staff and students
- Ability to work independently
- Ability to maintain computers and troubleshoot computer problems
- Ability to maintain and troubleshoot LAN (Local Area Network)
- Ability to direct students in the care and use of computers and software
- Ability to tutor students or small groups of students
- Ability to act as a resource to the teachers in the are of computer technology
- Ability to work with classroom teachers with large groups of students
- Ability to learn new software programs as needed
- Ability to have good oral and written skills

Essential Functions of this position, which may change or evolve in the future, are, but not limited to, the following:

- Maintain the school site staff and students computers
- Provide repairs to computers that meet Industry standards
- Provide LAN (Local Area Network) support at school site
- Support Network programs such as Aeries Portal, I-ready, and various other internet and installed software
- Maintains an inventory of computers, computer accessories, and repairs
- Performs other related duties as assigned by the site **Director of Technology or Designee**
- Maintain and support district server technology and software
- **Install and/or remove classroom equipment as required**

WORKING CONDITIONS:

- Indoor/ Outdoor environment.
- Driving a vehicle to conduct work.

Physical Requirements of this position are, but not limited to, the following:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Approved Date:

11/14/13

REEF SUNSET UNIFIED SCHOOL DISTRICT

Job Description

Job Title: Cafeteria Assistant

Reports To: Food Service Program Manager/Cafe Supervisor **or Designee**

Job Summary: Under the supervision of the cafeteria supervisor **or designee**; to prepare, cook and serve meals; to do general kitchen and cafeteria work and other related duties as required. Prepares meals for consumption in school cafeteria by performing the following duties.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Required:

- High school diploma or equivalent
- One (1) year experience in the preparation of food
- Valid CA Driver License
- **Current TB test**
- **Fingerprint Clearance**
- **Preferably Bilingual**

Knowledge and Ability:

- Ability to add, subtract, multiply and divide in all units of measure (using whole numbers, common fractions, and decimals.)
- Ability to follow oral and written directions
- Ability to keep simple records
- Ability to supervise student helpers and to get along well with others
- Knowledge of basic computer skills
- Balances team and individual responsibilities
- Gives and welcomes feedback
- Contributes to building a positive team spirit
- Uses time efficiently
- Observes safety and security procedures
- Reports potentially unsafe conditions
- Uses equipment and materials properly
- Adapts to changes in the work environment
- Able to deal with frequent change, delays, or unexpected events
- Is consistently at work and on time
- Follows instructions, responds to management direction
- Asks for and offers help when needed
- **Must wear a hairnet at all times**

Essential Functions of this position, which may change or evolve in the future, are, but not limited to, the following:

- Follows menus and recipes in preparation of meals
- Assembles and cooks' ingredients
- Assists in the cleaning and/or storing kitchen equipment, food supplies, kitchen and cafeteria
- Works with, instructs and supervises assigned helpers
- Inspects equipment for cleanliness and functional operation
- Performs cooking duties with other workers

WORKING CONDITIONS:

- Indoor/ Outdoor environment.
- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Requirements of this position are, but not limited to, the following:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to stand; use hands to finger, handle, or feel and reach with hands and arms. The employee is frequently required to walk; climb or balance; stoop, kneel, crouch, or crawl; talk or hear and taste or smell. The employee is occasionally required to sit. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include ability to adjust focus.

Approved Date:

06/21/2007

REEF SUNSET UNIFIED SCHOOL DISTRICT

Job Description

Job Title: Administrative Secretary II

Reports To: Principal or Designee

Job Summary: Under the supervision of the Principal or Designee, coordinates the work of and provides assistance and guidance to the clerical staff of the school, maintains the principal's confidential files, types confidential letters, memorandums, reports, etc., arranges appointment scheduling for meetings and other functions, coordinates all clerical work of assessments, opening and closing of school, graduation, etc., checks students in and out of school, insure completion of all tasks relating to student body activities/programs, maintain and supervise student body funds, books, and related material, prepare and deposit money for banking, coordinate and prepare all appointments/records for parent conferences, clerical work for courses of study, continuums, student reports, weekly bulletins, staff notices, preparation of the school budget, assist with ill/injured students or staff, distribute mail, keep master calendar for school activities, uses of facilities, and transportation requests, other duties as assigned.

Qualifications:

Required:

- High school diploma or general education degree (GED) and/or business college
- 3 years secretarial experience
- Valid CA Driver License
- Current TB test
- Fingerprint Clearance
- Typing certificate (40wpm)

Knowledge and Ability:

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals
- Ability to write routine reports and correspondence
- Ability to speak effectively before groups of customers or employees of organization
- Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume.
- Ability to operate business machines, highly skilled in computers and a wide range of software programs
- Manages difficult or emotional student/staff/parent situations
- Responds promptly to student/staff/parent needs
- Maintains confidentiality
- Speaks clearly and persuasively in positive or negative situations
- Writes clearly and informatively
- Edits work for spelling and grammar
- Presents numerical data effectively
- Follows policies and procedures
- Completes administrative tasks correctly and on time
- Supports organizations goals and values
- Approaches others in a tactful manner; Reacts well under pressure
- Treats others with respect and consideration regardless of their status or position
- Observes safety and security procedures
- Determines appropriate action beyond guidelines
- Reports potentially unsafe conditions
- Is consistently at work and on time
- Ensures work responsibilities are covered when absent
- Arrives at meetings and appointments on time

Essential Functions of this position, which may change or evolve in the future, are, but not limited to, the following:

- Receive and screen visitors and phone calls for principal
- Handle all administrative correspondence and filing
- Prepare agendas
- Minutes of meetings
- Bulletins
- Prepare reports as requested
- Keep ledger of all school programs
- Post and follow through on purchase orders at the school site level
- Coordinate and type yearly budget requests
- Distribute of/and prepare financial statements as requested
- Supervise office staff
- Keep accurate records of employee absences and insure proper reports are made at the school site level
- Keep accurate records of substitute teachers and assist them as necessary
- Establish and maintain evaluation files of all classified and certificated personnel
- **Supervise students with discipline issues in office**
- **Add discipline records in student information system**

Physical Requirements of this position are, but not limited to, the following:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel. The employee is frequently required to stand; walk; sit and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl and talk or hear.

The employee must be able to exert up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently or constantly to lift, carry, push, pull or otherwise move object(s).

The employee is required to have close visual acuity to perform an activity such as; preparing and analyzing data and figures; transcribing, viewing a computer terminal; extensive reading; visual inspection involving small defects and/or operation of machines (such as copiers).

Revised Date:

06/30/2004

TO: Board of Trustees
FROM: Pat Sánchez, Superintendent
PREPARED BY: Lorena Venegas, Administrative Assistant
DATE: May 19, 2022

TOPIC: Approval to Cancel the July Board Meeting

DESCRIPTION:

As you are aware, July is the only month in which some of us can get away for a little rest and relaxation. Therefore, we ask that you cancel the July meeting and allow us that opportunity.

RECOMMENDATION: Approve the cancellation of the July board meeting.

TO: Board of Trustees
FROM: Pat Sánchez, Superintendent
DATE: May 19, 2022

TOPIC: Resolution 2022: 14, New District Logo Launch

DESCRIPTION: With the new logo concept created and inspired by our students' input via a logo contest and with community wide voting process and final design provided by Voler; we've developed a new logo that represents the values and ideals of our district. The logo will be from now on in all forms of our communications, including website, letterhead, clothing etc.

RECOMMENDATION: Approve as presented.

**Before the Governing Board of the
Reef-Sunset Unified School District**

Resolution 2022: 14, New District Logo Launch

WHEREAS, The Reef-Sunset Unified School District community has come together to develop a new logo that represents the values and ideals of its community;

WHEREAS, This new logo has been inspired by our students' input via a logo contest, leading us to a final design that reflects hope, opportunity, strength and key attributes of our community, and

WHEREAS, We are proud to present a new powerful and positive vision that drives our students, staff and families, and

WHEREAS, This new logo will be from now on in all forms of our communications, including website, letterhead and posters, and clothing; and

WHEREAS, As the logo indicates, a sunset represents change and transformation, and

WHEREAS, We believe that there are always new possibilities on the horizon, and

WHEREAS, At the end of each day, we can rest, reflect, and then renew ourselves for a new beginning, and

WHEREAS, We hope this logo is an inspiring reminder that every day is a new opportunity to strive and be our best selves; and

BE IT RESOLVED, by the Reef-Sunset Unified School District will share and celebrate its new logo and branding, as we work together to inspire hope and create opportunities for our students.

Adopted at a regular meeting on May 19, 2022:

AYES:
NOES:
ABSENT:

Lisette Padilla, Board President

Precilla Barrera-Lopez, Board Clerk

TO: Board of Trustees
FROM: Pat Sánchez, Superintendent
DATE: May 19, 2022

TOPIC: Request to Approve the 2022-23 Proposal for Services between
Voler Strategic Advisors and RSUSD

DESCRIPTION: The district would like to obtain services for
communications training and support.

RECOMMENDATION: Approve agreement as submitted.

FISCAL IMPACT: \$6,000.00 /month – LLM Funding



May 10, 2022

Superintendent Pat Sanchez
Reef-Sunset Unified School District
205 North Park Avenue
Avenal, California 93204

Dear Superintendent Sanchez,

On behalf of Voler Strategic Advisors, I would like to thank you for providing our firm with the opportunity to present the Reef-Sunset Unified School District with a proposal for services.

As California's premier school communications firm, we partner with school districts to help them successfully navigate daily challenges through proven communications and public relations strategies so that educators can focus on the work they were meant to do.

With a proven track record and award-winning communications experts, our team looks forward to continuing to build on the excellent work we have done together.

Sincerely,

A handwritten signature in black ink that reads "Perla A. Rodriguez". The signature is written in a cursive style.

Perla A. Rodriguez
Chief Executive Officer

SCOPE OF SERVICES

Communications Strategy and Support

Critical to the success of any school district is investing in building and sustaining strong lines of communication between the District, parents, staff and the community at large. Our work will be focused on highlighting the best programs and attributes of the district, informing parents and the community at large of programs and services that they can benefit from, and creating a continuous flow of information to stakeholders on the most important and relevant issues.

Here are example themes that can be addressed throughout the school year:

- Covid-19 safety protocols
- Highlights about academic offerings that provide students the best opportunities to be successful in college, career and life
- Social-emotional support and resources for students and their families; promoting wellness among students, families and staff
- Positive school culture and climate
- Diversity and equity
- Commitment to excellence; sharing stories of individuals who demonstrate the District's commitment to excellence

The communications expertise provided will directly support your efforts to build your District's brand and visibility with the goal of retaining and attracting students and families, and high quality staff.

Crisis Management and Media Relations

When working with school districts, crisis is a natural and regular occurrence. The key with crisis management is in how an organization responds to crisis. Agencies in crisis can often make a situation worse with how they respond or if they do not respond. Our experienced team members provide tested solutions to ensure the best possible outcome.

At Voler, we will continue to utilize our two-prong strategy of crisis management.

- Under the first prong, due to our heavy involvement with the District, we work with district staff to assess situations in order to prevent crisis wherever possible.
- Under the second prong, in the event a crisis has occurred, our team immediately assesses the facts to develop a strategy that is timely and transparent for the District's stakeholders.

SCOPE OF SERVICES

Additionally, in the event a crisis occurs at a school site, Voler has developed crisis protocols that are immediately put into effect in order to provide parents and other constituencies with factual, timely information.

- We provide messaging and training to carefully selected spokespeople, and can serve as your spokespeople when necessary.
- If necessary, we would be on-site and can be available to act as spokespeople in the event of a crisis.

Our team assist with inquiries from media outlets, providing timely and transparent responses, working with key staff and providing support to District spokespeople.

Marketing to New Students and Families

The Voler team has a wide-array of top-caliber communications specialists that will support your marketing efforts. We will partner with you on key initiatives that support the recruitment of students and families. We will continue to work with you to prioritize programs/initiatives that would benefit from marketing support.

The following are examples of projects we will undertake:

- Development of print materials for your District and schools (strategy, writing, graphic design, photography)
- Production of marketing videos
- Design and implementation of social media campaigns promoting enrollment process, dates, and highlighting the District's most attractive features
- Strategy and support for your advertising budget (if available); development of ads or commercials, strategies for micro-targeting
- Event planning expertise and promotion

SCOPE OF SERVICES

Quarterly District Newsletter in English and Spanish

A quarterly newsletter will provide your community a deeper understanding of the District's offerings and accomplishments and will keep them updated on the latest information.

This tool will effectively complement the District's presence on social media, capturing the most critical information with engaging visuals and messaging in a simple and succinct way.

Many newsletters make the mistake of providing dense information, too many articles and few visuals. Our goal is to make the newsletter a fun, fast and easy read for busy readers. The newsletter will highlight important resources available to families. and will have a multi-dimensional quality that people will enjoy through pictures and video.

Our team will develop the newsletter from beginning to end – conducting interviews, research, writing, editing, production of visual content (graphics and videos).

Video Production

Voler Strategic Advisors will create positive video content highlighting important District updates, and activities. Our video team will use engaging visual effects and music to enhance the interviews and footage taken on-site.

We will produce the following types of video messages, generally 1-2 minutes in length:

- Superintendent messages for newsletter
- Covid-19 safety protocols
- Messaging for key holidays - Thanksgiving, Winter Break, New Year
- About District marketing video
- Teacher Staff Appreciation
- Classified Staff Appreciation

Videos will be produced in English and Spanish.

SCOPE OF SERVICES

Social Media Support

Social media is a very powerful way to engage with your constituents on a regular basis. Every post is an opportunity to tell your story. Using information and story ideas that we will gather from your personnel, we will strategically design social media content that will maximize engagement of your community.

We will provide oversight to your District Facebook page, Twitter account and will post a minimum of 3 times per week throughout the school year, including:

- Development and oversight of a social media strategy that supports your top organizational initiatives
- Focus on overall organizational branding and strategic initiatives
- Management of a social media calendar that will include major campaigns and key activities
- Graphic work to support social media postings
- Production of short videos for promotion of special activities
- Strategies for working across different platforms
- Expertise in expanding your following (audience)
- Social media monitoring 365 days a year

Media Monitoring and Reporting

Voler Strategic Advisors employs the latest technologies in media monitoring to track, monitor, analyze, and report on your organization's coverage in print, online, and broadcast media.

Our media monitoring services include a routine review of coverage leveraging customized database and analytics. We also make available data reports and analytics for your organization that showcase your presence and/or footprint in the media.

SCOPE OF SERVICES

Our team will be available to meet regularly throughout the course of this agreement to discuss this scope of work and deliverables. We recommend a 45-60 minute meeting on a regular basis.

Duration of Agreement

July 1, 2022 - June 30, 2023

Fees

Voler Strategic Advisors would invoice the district a monthly fee of \$6,000. We bill at the beginning of every month.

All of the above services are included in the fee.

(Printing, mailing and paid advertising costs are not included, if projects of that nature should arise).

If the District approves of the above terms, please sign and date below:

Pat Sanchez, Superintendent

Date

FIRM QUALIFICATIONS AND EXPERIENCE

Voler Strategic Advisors is a full-service strategic communications firm offering public relations, crisis management, and communications strategies that help organizations achieve their full potential. We are passionate about education and represent school districts throughout California.

At Voler, we believe that great communications drive great results.

We pride ourselves in being out-of-the box thinkers and doers, who are client-centered and results-oriented. We leverage our team's intellectual capital to help clients build capacity, facilitate change, and achieve short- and long-term goals.

We are an award-winning communications team deeply rooted in the Silicon Valley, with 9 Emmy Awards, 4 Telly Awards and more for excellence in communications.

The ***California School Public Relations Association (CalSPRA)*** has recognized our work with ***public schools year after year***. Here is an abbreviated list:

- Diversity, Equity and Inclusion, Multi-media Covid Education Campaign, 2022 Excellence Award
- Special Events, 8th Grade Promotion Ceremonies, 2022 Excellence Award
- Tactics in Media Relations, Affordable Teacher Housing, 2022 Merit Award
- Crisis Communication and Issue Management, 2022 Merit Award
- Best. Newsletter, 2021 Excellence Award
- Special Events, 2021 Excellence Award
- Best Logo, 2020 Excellence Award
- Best Overall Marketing Campaign, 2020 Excellence Award

Voler Strategic Advisors is a woman- and minority-owned company, certified by the Women's Business Enterprise National Council (WBENC), National Minority Supplier Development Council (NMSDC), and State of California.

We recognize the commitment to supplier diversity that is embraced by educational institutions, corporations and government agencies, and we are proud to bring diversity to your supply chain.



OUR LEADERSHIP

Perla A. Rodríguez
Chief Executive Officer

With over 20 years of corporate leadership experience, Perla A. Rodríguez, Chief Executive Officer, has assembled a phenomenal team of professionals, trained by the best universities around the world. Together with her team members, distinguished leaders in their fields, Voler Strategic Advisors is providing innovative strategies and solutions to help clients achieve their objectives.



Well-known throughout corporate and media circles for her broad range of expertise and high level of professionalism, Rodríguez has worked for many of the biggest brands beyond the region, including Intel, Univision, PG&E, and the Public Policy Institute of California.

Previously, Rodríguez served as the Vice President of Public Affairs for Mi Pueblo Foods, where she was instrumental in building the company's first-ever public affairs department. She and her department were critical in earning the political and grassroots support to fuel the company's rapid expansion from 10 to 21 locations throughout Northern California within a two-year period. Under her leadership, Mi Pueblo created innovative philanthropic programs that engaged thousands of customers and invested over two million dollars benefiting students, families, and numerous nonprofit organizations.

Among her many accomplishments, Rodríguez has been recognized by her peers as a leader in the public relations industry. She has been recognized by the Silicon Valley Business Journal twice; in 2019 she was awarded a Latino Business Leadership Award, and in 2011 was recognized as one of the 100 most influential women in the Silicon Valley. The National Grocer's Association highlighted her for developing the Best Public Service campaign in the supermarket industry in 2011. In 2005, while working as a Community Affairs Manager for Univision 14, she was nominated for an Emmy Award as executive producer of the Exito Escolar education program.

Rodríguez holds a BA in international relations from Stanford University and an MPA from the University of San Francisco, with an emphasis in Health Services Administration. She is also a recent graduate of the Stanford Latino Entrepreneurship Initiative by the Stanford Graduate School of Business and the Latino Business Action Network (LBAN).

Outside of work, Perla dedicates much of her time to public service. She currently serves as Board President for San Jose Spotlight, San Jose's first nonprofit news organization. She continues to support education and college scholarships through her service on the Board of the Catalino Tapia Scholarship Foundation. In 2020, she was appointed to the Advisory Board of the University of San Francisco's Leo T. McCarthy Center for Public Service and the Common Good.

Dr. Fátima Rodríguez
Vice President

In her role as Vice President, Fatima is responsible for overseeing different areas of work, including Multi-Media Communications, Analytics & Reporting, and Special Initiatives.

She is a change agent and passionate about bringing her academic and professional experience forward to promote community engagement and empowerment. She brings a wealth of experience in research, policy, and operations through her work and partnerships in community health and managed care systems.

Prior to her work at Voler, Rodríguez worked at Kaiser Permanente's National Diversity and Inclusion office, where she served as a thought leader and subject matter expert operationalizing policy and collaborating with executive leadership, management, and frontline staff across the organization to transform care delivery. She also successfully completed a multi-year grant at L.A. Care Health Plan aimed to improve culturally and linguistically appropriate services to over 1 million Medi-Cal, Health Families, and Healthy Kids members in Los Angeles County.

Fatima M. Rodriguez is a published author of two editions of *The Nation's Health*, a health policy used in undergraduate programs in the United States and internationally, as well as co-author on topics related to language access, clinician linguistic proficiency, and health equity.

Fátima M. Rodríguez earned a BA in Human Biology with honors from Stanford University and a Master's degree in Public Health from the Community Health Sciences Program at University of California, Los Angeles. Rodríguez completed her doctoral studies at the School of Public Health at University of California, Berkeley.

Beatriz Ferrari
Communications Manager

A nine-time Emmy Award winner and veteran journalist, Beatriz Ferrari serves as Voler Strategic Advisors' Communications Manager.

Ferrari spent 18 years of her journalism career working at Univision KDTV 14 where she built her reputation as a fixture of the Bay Area press corps and won nine Emmy Awards. Previously, she reported for television and print media in Perú and Argentina. Highly fluent in English and Spanish, Ferrari is also an accomplished author and illustrator of more than 20 bilingual children's books that promote early childhood literacy.

As Voler Strategic Advisors' Communications Manager, Ferrari is responsible for the development of client communications strategies with an emphasis on bilingual strategies. Additionally, she leads media relations efforts for the firm.

Ferrari earned a bachelor's degree in Communications from the Universidad Nacional de Córdoba in Argentina.

TO: Board of Trustees
FROM: Patricia Gonzalez, Preschool Director
DATE: May 19, 2022

TOPIC: Resolution 2022: 13, Child Care & Development Services for Fiscal Year 2022-23

DESCRIPTION: This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the Department of Social Services for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2022-2023.

The Governing Board of Reef Sunset Unified School District authorizes entering into local agreement number/s CSPP 0142- 16-07393-00 and that the person/s who are listed are authorized to sign the transaction for the Governing Board.

RECOMMENDATION: Approve as submitted.

FISCAL IMPACT: None

RESOLUTION 2022: 13

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the Department of Social Services for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2022-2023.**

RESOLUTION

BE IT RESOLVED that the Governing Board of Reef Sunset Unified School District authorizes entering into local agreement number/s CSPP 0142- 16-07393-00 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Pat Sanchez</u>	<u>Superintendent</u>	_____
<u>Cari Carlson</u>	<u>Executive Director of Learning Services</u>	_____
<u>Patricia Gonzalez</u>	<u>Preschool Director</u>	_____

PASSED AND ADOPTED THIS 19th day of May 2022, by the Governing Board of Reef Sunset Unified School District of Kings County, California.

I, Precilla Barrera-Lopez, Clerk of the Governing Board of Reef-Sunset Unified School District, of Kings County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a May 19,2022 meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk Signature)

(Date)

To: Board of Trustees
From: Cari Carlson, Executive Director of Learning Services
Date: May 19, 2022

Topic: Request to Approve Agreement with Teaching Fellows to Provide Summer Expanded Learning Opportunities for K-6 students

Description: This contract will provide staffing for Expanded Learning Opportunities to provide nine-hour instructional days for K-6 students during Summer school at each elementary school: Avenal Elementary, Kettleman City Elementary and Tamarack Elementary..

Recommendation: Approve as presented.

Fiscal Impact: \$53,609 Expanded Learning Opportunity Program

QUOTE



PROJECT INFORMATION

Attention: **Project Title:** Avenal ES SUM
Title: **Effective Date:** 6/8/2022
Client: Reef Sunset Unified School District **Termination Date:** 7/8/2022
Address: **Term:**
City, State, Zip: **Tax ID:** 20-0359353
Date: 4/28/2022

PROJECT DETAILS

Item No.	Qty	Description	Unit Price	Other Hours	Total Hours	Cost per TF	Total Cost
1	1	Site Lead	\$29.90	15	130.5	\$3,901.95	\$3,901.95
2		Assistant Lead					
3	6	Line Staff 1	\$24.70	15	130.5	\$3,223.35	\$19,340.10
4		Line Staff 2					
5		Line Staff 3					
6		Field Trip(s)					
Total							\$23,242.05

Teaching Fellows provides the following: administration, planning, recruitment, coordination, placement, field supervision, staff development, liaison with district, timesheets, etc. Total cost field includes hourly wages, insurances, and employee taxes.

Quote Notes:

7 Teaching Fellows starting 06/08/2022-07/08/2022 (22 days; excluding July 4th) M-F 5.25 hours per day with 15 hours of prep and clean up.

In partnership,

Mike Snell, CEO

QUOTE



PROJECT INFORMATION

Attention:
Title:
Client: Reef Sunset Unified School District
Address:
City, State,
Zip:
Date: 4/28/2022

Project Title: Tamarack ES SUM
Effective Date: 6/8/2022
Termination Date: 7/8/2022
Term:
Tax ID: 20-0359353

PROJECT DETAILS

Item No.	Qty	Description	Unit Price	Other Hours	Total Hours	Cost per TF	Total Cost
1	1	Site Lead	\$29.90	15	130.5	\$3,901.95	\$3,901.95
2		Assistant Lead					
3	4	Line Staff 1	\$24.70	15	130.5	\$3,223.35	\$12,893.40
4		Line Staff 2					
5		Line Staff 3					
6		Field Trip(s)					
Total							\$16,795.35

Teaching Fellows provides the following: administration, planning, recruitment, coordination, placement, field supervision, staff development, liaison with district, timesheets, etc. Total cost field includes hourly wages, insurances, and employee taxes.

Quote Notes:

5 Teaching Fellows starting 06/08/2022-07/08/2022 (22 days; excluding July 4th) M-F 5.25 hours per day with 15 hours of prep and clean up.

In partnership,

Mike Snell, CEO

QUOTE



PROJECT INFORMATION

Attention:
Title:
Client: Reef Sunset Unified School District
Address:
City, State,
Zip:
Date: 4/28/2022

Project Title: Kettleman City ES SUM
Effective Date: 6/8/2022
Termination Date: 7/8/2022
Term:
Tax ID: 20-0359353

PROJECT DETAILS

Item No.	Qty	Description	Unit Price	Other Hours	Total Hours	Cost per TF	Total Cost
1	1	Site Lead	\$29.90	15	130.5	\$3,901.95	\$3,901.95
2		Assistant Lead					
3	3	Line Staff 1	\$24.70	15	130.5	\$3,223.35	\$9,670.05
4		Line Staff 2					
5		Line Staff 3					
6		Field Trip(s)					
Total							\$13,572.00

Teaching Fellows provides the following: administration, planning, recruitment, coordination, placement, field supervision, staff development, liaison with district, timesheets, etc. Total cost field includes hourly wages, insurances, and employee taxes.

Quote Notes:

4 Teaching Fellows starting 06/08/2022-07/08/2022 (22 days; excluding July 4th) M-F 5.25 hours per day with 15 hours of prep and clean up.

In partnership,

Mike Snell, CEO

To: Board of Trustees
From: Cari Carlson, Executive Director of Learning Services
Date: May 19, 2022

Topic: Request to Approve the Universal Prekindergarten Planning (UPK) and Implementation Grant Program

Description: California seeks to set children on a trajectory of lifelong success by investing in early and equitable learning experiences, including universal preschool for all four-year-old children, and enhanced educational experiences across an aligned preschool to third grade system. Grants were allocated directly to LEAs to support planning and implementation costs associated with expanding prekindergarten options, such as universally-available transitional kindergarten (TK), and California State Preschool Program (CSPP) for eligible students.

Recommendation: Approve as presented.

Fiscal Impact: \$144,012

Universal Prekindergarten Planning and Implementation Grant Program – Planning Template

A Resource for Local Educational Agencies
Released – December 17, 2021

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Universal Prekindergarten in California

Decades of research demonstrate that an early and strong foundation for learning matters. Children who have effective learning opportunities before kindergarten have an advantage in school and in life over children who do not, especially children with adverse childhood experiences. Children who attend quality preschool programs are more prepared for school in terms of their early literacy, language, and math skills, their executive function, and social emotional development. In some cases, preschool participants are less likely to be identified for special education services or to be held back in elementary school than children who do not attend developmentally-informed preschool programs that include strong educational components.

California is poised to realize universal prekindergarten (UPK) for all four-year-old children, and to expand services for three-year-old children through bold leadership and the unprecedented investments in the Budget Act of 2021, including universal transitional kindergarten (UTK) and expansion of the California State Preschool Program (CSPP).

The tumult of the COVID-19 pandemic accelerated a call to action to ensure a strong educational foundation for all children, emphasizing the critical role of our education system in supporting children and families' needs and how local flexibility fuels community capacity to meet their needs. California's leaders responded with historic investments in family support, child development and care, and education. Yet, as the Master Plan for Early Learning and Care highlights, realizing the promise of early childhood investments will require all partners—across early learning and care, early education, elementary education, and expanded learning and extended care communities—to work together to create a stronger system designed to meet the needs of the whole child.

The California Universal Prekindergarten Planning and Implementation Grant Program – Overview

California seeks to set children on a trajectory of lifelong success by investing in early and equitable learning experiences, including infant and toddler supports, such as family leave and access to infant and toddler care, universal preschool for all four-year-old children, and enhanced educational experiences across an aligned preschool to third grade system.

The 2021–22 State Budget package established the UPK Planning and Implementation Grant Program as a state early learning initiative with the goal of expanding access to prekindergarten programs at local educational agencies (LEAs). This grant program provides \$200 million for the California Department of Education (CDE) to allocate directly to LEAs based on a statutory formula to support planning and implementation costs associated with expanding prekindergarten options, such as universally-available transitional kindergarten (TK), CSPP, and Head Start for eligible students, and other local and community-based partnerships. It is important for LEAs to include partners such as CSPP, Head Start, and other early learning and care providers in the co-creation of the local plan. Engaging all partners in the community will enhance resources for families and children and fully utilize and coordinate available resources, including facilities, staff, and funding.

Under the provisions of California Education Code (EC) Section 8281.5, grant funds are allocated to school districts, charter schools, and county offices of education (COEs) with kindergarten enrollment in specific years, according to a specified formula. In addition, funds are allocated to COEs to support countywide planning and capacity building around UPK.

Grant funds may be used for costs associated with creating or expanding CSPP or TK programs, or to establish or strengthen partnerships with other providers of prekindergarten education within the LEA, including Head Start programs, to ensure that high-quality options for prekindergarten education are available for four-year-old children. Allowable costs include, but are not limited to: (1) planning costs, (2) hiring and recruitment costs, (3) staff training and professional development, (4) classroom materials, and (5) supplies.

As a condition of receiving grant funds, state law requires each LEA to create a plan articulating,

how all children in the attendance area of the LEA will have access to full-day learning programs the year before kindergarten that meet the needs of parents, including through partnerships with the LEA's expanded learning offerings, the After-School Education and Safety Program, the California state preschool program, Head Start programs, and other community-based early learning and care programs (EC Section 8281.5).

Under state law, the plan must be developed for consideration by the LEA's governing board or body at a public meeting on or before June 30, 2022, after which the LEA must provide data, as specified by the State Superintendent of Public Instruction, to the CDE. The CDE must encumber funds by June 30, 2024. LEAs will have until June 30, 2025, to use the funds.

In addition, the 2021–22 State Budget also established the Expanded Learning Opportunities Program (ELO-P). The intent of the program is that all LEAs offer all unduplicated students in classroom-based instructional programs access to comprehensive afterschool and intersessional expanded learning opportunities. The ELO-P requires LEAs to offer in-person before or after-school expanded learning opportunities that, when added to the core instructional day, are no fewer than nine hours of combined instructional time and expanded learning opportunities per instructional day (EC Section 46120).

In 2021–22, all LEAs must offer all TK through sixth grade (TK–6) classroom-based, unduplicated pupils an ELO-P and provide access to 50 percent of TK–6 enrolled, classroom-based, unduplicated pupils. Commencing in 2022–23, as a condition of apportionment, LEAs with an Unduplicated Pupil Percentage (UPP) at or above 80 percent must offer an ELO-P to all TK–6 classroom-based pupils and provide access to all TK–6 classroom-based pupils upon parent or guardian request. LEAs with an UPP below 80 percent must offer an expanded learning opportunity to all TK–6 classroom-based, unduplicated pupils and provide access to 50 percent of TK–6 enrolled classroom-based, unduplicated pupils. LEAs receiving ELO-P funding must meet all TK–6 requirements, which include, but are not limited to, offering a minimum of a nine-hour day for students TK–6 during the school year, providing pupil access, and offering 30 non-school days of programming, such as during summer and intersession periods.

Summer and intersession programming are also offered through many other early learning programs such as CSPP, Head Start, and early learning and care providers. Sharing costs, staff, and resources can support implementation of TK that provides for full-day supports while also meeting parental needs and supporting parental choice of program and setting type. LEAs should consider how these services will be offered as part of their UPK Plan. For key definitions related to UPK in California, see Appendix I.

Planning Template Purpose

The UPK Planning Template has been created to: (1) offer planning questions for LEA consideration in developing comprehensive plans for UPK that meet community and family needs, and (2) outline the data that will be required for submission to the CDE to meet the requirements of EC Section 8281.5.

This template includes recommended and required planning questions. Collectively, the recommended and required questions form a set of core planning questions the CDE believes are critical to supporting the development of a comprehensive, responsive, and community-centered UPK Plan.

- Recommended Questions: LEAs are highly encouraged to incorporate answers to these questions in their UPK Plans. Responses to these questions are not required for submission to the CDE but do support more holistic planning that meets the intent of these funds.
- Required questions: LEAs will be required to answer the required data questions outlined in this template in a survey that will be issued by the CDE following the June 30, 2022, deadline for LEAs to present their plans to their governing boards.

The CDE will be collecting information on the answers to the required questions after July 30, 2022, in a survey. This will allow the CDE to learn about how LEAs are planning to implement UPK, and to identify what additional support may be needed to help LEAs as they move along the implementation process.

The questions required for submission to the CDE should be answered based on what the LEA plans to implement in the 2022–23 school year. However, the CDE encourages that LEAs, when developing their UPK Plan for consideration by their local governing board, look beyond the first year of implementation and lay the foundation for the full implementation period. The CDE also encourages LEAs to look to their Local Control and Accountability Plans (LCAPs) to identify where their LCAPs already include relevant opportunities for alignment, and to consider the results of the UPK planning and implementation efforts as it pertains to future updates to their LCAPs.

The UPK Planning Template is organized as follows:

1. Self-Certification
2. Projected Enrollment and Needs Assessment
3. Focus Area Planning
 - a. Vision and Coherence
 - b. Community Engagement and Partnerships
 - c. Workforce Recruitment and Professional Learning
 - d. Curriculum, Instruction, and Assessment
 - e. LEA Facilities, Services, and Operations
4. Technical Assistance Questions

The CDE encourages COEs to use this template as a guide for developing their own plans for how they will support the districts in their county to assess options, make decisions, and construct a plan that includes the required questions and considers the recommended questions found in this template.

Accompanying Guidance

To help introduce LEA leaders to early education concepts, agencies, and structures, the CDE will release an accompanying Guidance Document in early 2022, that will include information on the following:

1. Local LEA indirect service agencies and partners (for example, child care local planning council [LPC], Resource and Referral program [R&R], Alternative Payment Program [APP]);
2. Allowable ways to layer funding sources and programs to achieve full-day programming for four-year-old children;
3. Requirements for TK and early education facilities;
4. UPK workforce requirements for CSPP and TK educators, including the Early Learning Career Lattice, Commission on Teacher Credentialing (CTC) Child Development Teacher Permit information, information on the Multiple Subject Teaching Credential requirements, and TK educator professional learning;
5. Other available resources for UPK Implementation:
 - a. Workforce development grants and funds that can be accessed to help candidates obtain early education and TK qualifications (for example, federal stimulus funds, Educator Effectiveness Block Grant, and others);
 - b. Funding sources that can be utilized for facilities;
 - c. Funding sources that can be utilized for extended learning and care;
6. Research on the importance of participating in quality early education and research demonstrating the long-term impact on attendance, behavior, graduation rates, and academic and career success; and
7. Other resources aligned with the questions presented in the UPK Planning Template.

Additionally, the CDE will work with partners to ensure the release of additional information and technical assistance in the form of guidance, resources, tools, and regularly-scheduled webinars. Topics will include workforce, support for multilingual learners, and inclusive early education practices, among others.

Directions, Timeline, and Suggested Planning Process

LEAs are encouraged to use this template to fulfill the EC Section 8281.5 requirement to create a UPK Plan that articulates how the LEA will facilitate access to full-day learning for all children the year before kindergarten, including their partnerships with CSPP, Head Start, other preschool partners, and extended learning and care partners. The CDE will

disseminate a survey to collect responses to the required questions in this template following the June 30, 2022, deadline for presenting plans to the local governing board.

The CDE recommends the following process and timeline after the release of this UPK Planning Template in December 2021:

1. LEAs convene a planning team, including staff from the early learning department and Head Start (if these exist), curriculum and instruction, student programs, workforce and human resources (HR), business services, special education, multilingual education, expanded and after-school learning, and facilities.
2. The CDE, along with partners, will release guidance, resources, and additional information to support LEAs in the development of their UPK plan. LEAs should review this guidance as part of their planning process, and COEs should use the guidance to inform the support they offer to LEAs.
3. COEs develop plans for how they will support LEAs in their county to assess options, make decisions, and construct plans that address the required questions and consider the recommended questions found in this template. COEs should communicate with the LEAs in their county about the types of information, resources, and technical assistance the COE is able to offer to support the UPK planning process.
4. LEAs conduct outreach and engagement activities with local R&Rs, LPCs, and existing extended learning and care providers including early learning and child care providers operating within the LEA’s enrollment attendance boundary.
5. LEAs convene a public engagement process to gather input and perspectives to inform the plan. This engagement process should include parents, early learning communities (including CSPP, Head Start, and the Head Start Policy Council), and expanded learning communities (including the After-School Education and Safety [ASES] Program). To ensure meaningful engagement, the CDE recommends LEAs complete this by March 1, 2022.
6. If the LEA wants technical assistance from their COE, the CDE recommends LEAs submit a draft of the UPK Plan to their COE for review by April 15, 2022.
7. Planning teams meet with the COE to discuss the LEA’s draft, including local constituency input, by June 1, 2022.
8. Planning teams present a draft plan to the school board by June 30, 2022.
9. The plan shall demonstrate how families will have access to full-day learning programs the year before kindergarten that meet the needs of parents, including through partnerships with the LEA’s expanded learning offerings, the ASES Program, CSPP, Head Start programs, and other community-based early learning and care programs.

Following the presentation of the plan to the LEA's school board, the LEA shall respond to the CDE's subsequent requests for information no later than July 31, 2022.

Key Considerations

Transitional Kindergarten Implementation Timeline

As a condition of receipt of apportionment, school districts and charter schools must implement universally available TK for all four-year-old children by 2025–26 (EC 48000[c][1]). LEAs are encouraged to consider how this implementation timeline will impact elements of their UPK Plan, including whether implementing UTK on a fast timeline will allow the LEA to reach economies of scale with regard to the number of classrooms and TK teachers needed. The table below illustrates the UTK implementation timeline, including eligibility and ratios.

Table: TK Eligibility, Ratio, and Class Size Requirements by Fiscal Year

Type of Requirement	2021–22	2022–23	2023–24	2024–25	2025–26
Eligibility	Turn five between September 2 and December 2; at district discretion,	Turn five between September 2 and February 2; at district discretion,	Turn five between September 2 and April 2; at district discretion, turn	Turn five between September 2 and June 2; at district discretion, turn	Turn four by September 1

Type of Requirement	2021–22	2022–23	2023–24	2024–25	2025–26
	turn five between December 3 and the end of the school year	turn five between February 3 and the end of the school year	five between April 3 and the end of the school year	five between June 3 and the end of the school year	
Ratios	Not specified	1:12	1:10**	1:10**	1:10**
Class Size	24	24	24	24	24

* average class size across the school site

** Subject to future legislative appropriation

Supporting a Preschool through Third Grade Continuum

The CDE recently launched a Preschool through Third Grade (P–3) Alignment Initiative rooted in research that suggests the gaps in children’s opportunities and learning outcomes demand system-level reform at the state, county, district, school, and community level. Through this work, the CDE hopes to disrupt inequities, address bias, and promote equitable opportunities for California’s early learners. UPK implementation presents a critical opportunity to strengthen P–3 alignment, as a means of sustaining and accelerating the improved child outcomes associated with high-quality, early learning experiences.

To ensure the LEA’s plan is aligned with the vision of a P–3 continuum, the development team for the LEA UPK Plan (for which this document is a template) should include staff from the early education department (if there is one), curriculum and instruction, student programs, workforce, HR, business services, special education, multilingual education, expanded learning and afterschool, and facilities. Furthermore, to create a strong UPK system that meets families’ needs, the voices and choices of parents should be centered. Furthermore, LEAs should conduct outreach to the early learning and care providers that operate within the zip codes that the LEA serves to include them in informing the development of the LEA’s UPK Plan.

As a best practice, the CDE recommends LEAs convene a public engagement process to gather input and perspectives to inform the plan by March 1, 2022. This engagement process should include parents, early education communities (including CSPP and Head Start), expanded learning communities (including the ASES Program), and early learning and care (including center- and home-based child care) in order to gather information from impacted communities to inform the development of this plan.

Full-Day, Extended Learning and Care

State law does not require LEAs to operate a TK program that offers full-day early learning to all children the year before kindergarten; however LEAs must articulate how they plan to offer full-day, early learning programming to all students, and how they are partnering or plan to partner with other programs, such as those listed in the statute, to ensure that every child has access to extended learning and care that, combined, equates to a full-day of programming that meets the community’s needs.

Additionally, starting in the 2022–23 school year, LEAs receiving ELO-P funding must offer nine hours of combined instructional time and expanded learning opportunities per instructional day to all unduplicated children enrolled in TK and at least 30 intersession days; however, LEAs are not required to exclusively use ELO-P funding to meet the requirement. LEAs can instead partner with Head Start, CSPP, ASES, or other community-based child care programs to fund and provide the additional extended learning and care hours needed to reach nine hours. (EC Section 46120). This would allow the LEA to use ELO-P funds to provide additional service hours or services for additional children.

Creating Joint or Aligned Plans

LEAs are permitted to partner in creating a joint UPK Plan and may submit the same plan for multiple LEAs. Small and rural LEAs serving similar communities, especially those with low TK or kindergarten average daily attendance (ADA), are strongly encouraged to consider creating a joint UPK Plan which includes non-district learning programs serving four-year-old children. LEAs are also encouraged to consider partnering with other nearby LEAs to submit a joint UPK Plan or with their COE to create a single, countywide plan. These joint plans should be developed in conjunction with CSPP, Head Start, other preschool programs, and early learning and care providers.

**UPK Planning Template
Self-Certification**

In the data collection survey submitted to the CDE, LEAs must self-certify they developed a plan that was presented for consideration by the governing board or body at a public meeting on or before June 30, 2022, for how all children in the attendance area of the LEA will have access to full-day learning programs the year before kindergarten that meet the needs of parents, including through partnerships with the LEA’s expanding learning offerings, ASES, CSPP, Head Start programs, and other community-based early learning and care programs.

1. Please complete the following table:

LEA Name	Contact Name and Title of the Individual Self-Certifying the Statement Above	Email	Phone
Reef Sunset Unified School District	Cari Carlson, Executive Director of Learning Services	ccarlson@rsusd.org	5593869083

2. Did the LEA develop a joint plan with multiple LEAs (for example, multiple small and rural LEAs serving similar communities or countywide plans developed with support of the COE for all LEAs in the county)? [select one]

No

3. If the LEA answered Yes to Question 2, what other LEAs are part of this joint plan?

Projected Enrollment and Needs Assessment Recommended Planning Questions

The CDE recommends LEAs prioritize these questions as part of their UPK Plan in addition to required questions.

1. What do existing data sources indicate about parental needs and preferences related to early learning and care programs for three- and four-year-old children in the LEAs attendance area? (LEAs are encouraged to work with local early learning and care partners such as CSPP, Head Start programs, LPCs, R&Rs, and APPs, and utilize data sources such as LPC Needs Assessment data, Head Start Needs Assessments, and so on)
2. Using the projected TK enrollment for the LEA provided by the CDE, make modifications to the LEA's TK student estimates and make cumulative facilities and staffing estimates needed each year from school year 2022–23 to 2025–26. Complete the following tables.

Table: Projected Student Enrollment

Type of Student	2019–20	Current (TK-eligible children turn five between September 2 and December 2, inclusive)	2022–23 (TK-eligible children turn five between September 2 and February 2, inclusive)	2023–24 (TK-eligible children turn five between September 2 and April 2, inclusive) ⁴	2024–25 (TK-eligible children turn five between September 2 and June 2, inclusive)	2025–26 (TK-eligible children turn four by September 1)
TK Students	37	28	96	144	168	216
CSPP (if applicable)	48	41	72	84	96	96

Table: Facilities Estimates (Cumulative)

Type of Facility	2019–20	Current	2022–23	2023–24	2024–25	2025–26
TK Classrooms	3	3	4	6	7	9
CSPP Classrooms	2	2	3	4	5	5
Head Start or Other Early Learning and Care Classrooms	0	0	0			

Table: Staffing Estimates (Cumulative)

Type of Staff	2019–20	Current	2022–23	2023–24	2024–25	2025–26
TK	3	3	4	6	7	9
TK Teacher's Assistants	0	0	3	5	6	8

Type of Staff	2019–20	Current	2022–23	2023–24	2024–25	2025–26
CSPP (if applicable)	5	4	9	13	13	13
Other CSPP Classroom Staff (if applicable)	3	0	0	0	0	0
Early Education District-level staffing (if applicable)	0	1	1	1	1	1

3. As part of the ELO-P requirements, EC Section 8281.5 requires LEAs to offer or partner in offering in-person before school or after-school expanded learning opportunities that, when added to daily instructional minutes, are no fewer than nine hours of combined instructional time and expanded learning opportunities per instructional day, including through partnerships with the LEA's expanding learning offerings, ASES, CSPP, Head Start programs, and other community-based early learning and care programs.

Consider your estimated number of TK students. Estimate the number of TK students that will utilize extended learning and care services in addition to the TK instructional minutes. Then, working with local early learning and care and expanded learning partners, estimate the number of slots available for TK students in the following programs:

Table: Projected Number of TK Students Utilizing Extended Learning and Care

2019–20	Current	2022–23	2023–24	2024–25	2025–26
0	0	0	0	0	0

Table: Projected Number of Slots Available for TK Students

Slot Type	2019–20	Current	2022–23	2023–24	2024–25	2025–26
CSPP	0	24	48	72	72	72
Head Start	0	0	0	0	0	0
ASES Program/ELO-P	0	0	48	72	84	108

Required Questions

CDE will be requiring this information be completed after the plan is presented to the governing board. There are no required questions in this section.

Focus Area A: Vision and Coherence

In order to provide equity of access for all students and their families, it is vital for the LEA, in partnership with early learning and care programs, to develop a coherent educational system that begins with UPK, includes access to TK and other options for all four-year-old children, and provides nine hours of programming per day through a combination of instructional time and extended learning and care opportunities for those families who choose this option.

In planning for UPK, consider how the LEA's administrative structure will support school leadership in building connections between them and expanded learning programs as well as early learning and care programs (CSPP, Head Start, other subsidized or privately administered preschool and child care programs) to provide UPK programming and before school and after-school, intersession, and summer learning and care.

Recommended Planning Questions

The CDE recommends LEAs prioritize these questions as part of their UPK Plan in addition to required questions.

1. What is the LEA's vision for UPK?

The mission of Reef-Sunset Unified School District is to empower and inspire students for life-long learning and relational success in order to be productive members of society.

The vision of Reef-Sunset Unified School District is to provide rigorous instruction and differentiated learning that focuses on collaboration, communication, creativity, and critical thinking with the effective use of evolving technology.

Universal Pre-Kindergarten aims to ensure access to high quality prekindergarten learning experience for all students in Reef-Sunset Unified School District to support academic, social and behavior development in preparation for entrance into kindergarten. It is the philosophy of Reef-Sunset Universal PreK to encourage children to learn and grow by providing a foundation of developmentally appropriate experiences where all children can succeed in a safe and nurturing environment. Our goals for students are to grow a sense of self and responsibility to others, develop fine and gross motor skills, build classroom skills, and provide time for social activities that help students discover and develop their own interests. Our program will focus on learning self-regulation, social and emotional development, language and literacy development, English language development, math and science, physical development and health, history/social science, and visual and performing arts.

2. In addition to TK, what service delivery models will be integrated to offer UPK programming, including the nine hours of total extended learning and care programming around the TK instructional time for families that opt in? In developing this component of the plan, LEAs should include partners such as CSPP, Head Start, and other early learning and care providers to ensure local services and funding are maximized and coordinated in response to parental needs and choice.

Reef-Sunset Unified State Preschool currently provides half day programs for 3-4 years on the Avenal Elementary school site. The district anticipates expanding to a full-day 4 year program in 2022-23 school year. The program will then to expanded include classrooms at Tamarack Elementary and Kettleman City Elementary in the coming years. Students enrolled in TK will be offered afterschool program and extended day programs to include a nine hour instructional day. The programs will operated until 6pm at all elementary school sites.

3. Describe the planned administrative structure that will support and monitor the UPK program and facilitate connections with the ELO-P as well as non-LEA-administered early learning and care programs that will support the extended learning components of UPK.

Learning Services will oversee the Universal PreK Program including RSUSD State Preschool Program. Each site principal will supervise and monitor the programs at their school site including extended day learning opportunities. The Preschool Director oversees all preschool programs in the district. She works collaboratively with elementary site principals. The district has an Early Literacy Improvement team that includes Exe. Director

of Learning Services, elementary principals, preschool director, and teachers to develop a coherent instructional model Pk-3 grade. Avenal and Kettleman City do not currently have any Non-LEA early learning or care programs in our district.

4. Identify and assign each individual that will be responsible for key functions pertaining to implementing UPK (for example, academic or educational services, early childhood, facilities, human resources and labor, special education, English learner or multilingual programs, partnerships, including early learning and care and ELO-P, assessment and data collection, professional learning, workforce recruitment and preparation support, or others).

Cari Carlson, Executive Director of Learning Services: educational services, English Learners, professional learning, ELO-P,

Esmeralda Nungaray, Coordinator of Special Education: special education, mental health

Patty Gonzalez, Preschool Director: instruction, early childhood curriculum, social-emotional learning, behavior, early learning environment and care, assessment and data collection

Fred Guerrero, Executive Director of Human Resources: human resources and labor, recruitment and retention

Raul Luna, Executive Director of Business Services: budget, funding

Chad Cunha, Director of MOT: facilities

5. Identify how UPK leadership will be integrated in the decision-making process at the executive or cabinet level.

UPK will be part of Learning Services department. The Executive Director of Learning Services supervises and evaluates the Preschool Director and elementary site principals. The Preschool Director and site principals are part of the District Leadership team and participates in all administrative level professional learning.

6. Describe how the LEA's proposed UPK model will be integrated with the district's LCAP.

UPK will support the three LCAP District goals:

Goal 1: The District will improve student achievement in Academics, English Language Development, and 21st Century Learning Skills through rigorous and relevant standards based instruction.

Goal 2: The District will provide engaging and rigorous learning environments where students feel safe and want to be in school.

Goal 3: The District will foster a culture of student, parent and community involvement by building and maintaining positive participation and relationships

UPK will align instruction to district adopted curriculum and California Preschool Foundations and California Preschool Framework. Students in UPK will have access to district and school resources to support academic, behavior and social emotional learning. UPK will participate in all student and family engagement activities throughout the school year. In addition, students will have access to a Kindergarten Readiness program prior to school starting each Fall. UPK will have a report card aligned to RSUSD elementary school report cards. Teachers will host parent conferences incorporated into the school calendars.

7. Describe how the LEA plans to ensure the inclusion of students with disabilities in UPK classrooms and who will be involved in the process.

Students with disabilities will be enrolled in UPK classrooms with the same process as K-12 students. Esmeralda Nungaray, Coordinator of Special Education will oversee all IEPs for UPK and work with staff to implement the IEP.

8. Describe how the LEA plans to support sites in building connections between them and ELO-P, as well as early learning and care partners.

This district will be hosting joint professional learning opportunities for all preschool and TK staff to develop coherence within the instructional program and support social emotional development. The Preschool Director and site principals will have consistent and frequent communication to ensure alignment within the preschool and TK programs and to facilitate parent education and engagement. Each site Expanded learning Opportunities Program (ELO-P) will provided access to all TK students based on parent request. Enrollment for ELO-P will be extended to all students at each elementary site at the beginning of each school year.

Required Questions

CDE will be requiring this information be completed after the plan is presented to the governing board.

1. Which of the following model(s) of service delivery does the LEA plan to implement for UPK for all four-year-old children, including classes fully inclusive of children with disabilities, to provide access to the least restrictive environment for learning? [select all that apply]

TK offered at all sites

TK stand-alone classes

TK and kindergarten combination classes

CSPP stand-alone classes

2. Does the LEA plan to implement full-day TK, part-day TK, or both? [select one]

Full Day TK

3. Describe how the model(s) of service delivery selected in the preceding two questions will be implemented across the LEA's sites and why.

Each elementary site will house the TK classroom. Each classroom will maintain the required ration by employing a full-time teacher and full-time paraprofessional in each classroom.

4. Does the LEA plan to begin operating a CSPP or expand its current CSPP contract? [select one]

Yes - the LEA will apply to expand its existing CSPP contract in future years (if funding is appropriated by the legislature)

5. If the LEA answered yes in question four, what age of children does the LEA plan to serve through a CSPP contract? [select all that apply]

Three-year-old children

Four-year-old children who will not be enrolled in TK in the current school year

6. Please indicate if the LEA plans to serve students eligible for early admittance TK, for children whose fifth birthday occurs after the enrollment date for the year of implementation (see implementation timeline above)?

- a. 2022–23 (Birthdays February 3 or after) [select one]

Yes

- b. 2023–24 (Birthdays April 3 or after) [select one]

Yes

- c. 2024–25 (Birthdays June 3 or after) [select one]

Yes

Focus Area B: Community Engagement and Partnerships

To successfully implement UPK and create a P–3 continuum, LEAs will need to cultivate relationships and collaborate with both internal and external partners.

Recommended Planning Questions

The CDE recommends LEAs prioritize these questions as part of their UPK Plan in addition to required questions.

1. How does the LEA's UPK Plan prioritize parental needs and choices?

The options will be shared with parents. Parents may choose to enroll students in CSPP for a full day program or enroll at their elementary school for full day TK programs. Parent requests will be honored as long as there is room in the preschool program of choice.

2. How does the LEA plan to meaningfully engage extended learning and care partners in the development of the LEA's UPK Plan?

The Director of Preschool and Executive Director of Learning Services will coordinate the programs and ensure that all educational partners have been given the opportunity to engage in the development of the UPK plan. Principals at each school site will gather input and feedback from School Site Council (SSC) and English Learner Advisory Committee (ELAC). CSSP is required to have a Parent Advisory Committee (PAC). Parents serve on a board and meet bimonthly. Preschool Director will oversee the CSSP PAC.

3. What actions does the LEA plan to take to partner with local R&Rs; LPCs; and existing early education, child care, and expanded learning providers within the LEA's attendance boundary to support parents to access services across LEA-administered and non-LEA-administered programs for extended learning and care and other supports?

Currently, there are no existing programs outside of the LEA administered programs.

4. How does the LEA plan to create or grow partnerships with early learning and care providers serving children with disabilities (including how the LEA plans to collaborate with their SELPA to enroll more children with disabilities in inclusive UPK opportunities)?

RSUSD continues to work collaboratively with KCOE SELPA to support students with disabilities and ensuring access to appropriate prekindergarten programs. The Preschool Director will be invited to IEP meetings for all prekindergarten aged students and will coordinate with the Coordinator of Special Education to implement IEPs and services for all students. We currently have an MOU with Kings County Office of Education, Shelly Baird Preschool to host a half-day program four days a week on Avenal Elementary Campus. Transition meetings are held for students as they enter elementary school in our district.

5. Develop sample program schedules that describe how the requirements of the ELO-P will be met for UPK, including the use of ELO-P funds or other fund sources; how they will be combined with the instructional day to offer a minimum of nine hours per day of programming (instructional day plus ELO-P or other supports); and how they will offer a minimum nine-hour summer or intersession day.

2:15 - 2:25 Student Check
2:25 - 2:45 SEL Activity
2:50 - 3:50 Homework
3:55 - 4:55 Enrichment
5:00 - 5:20 Academics
5:20 - 5:40 SEL Activity
5:40 - 6:00 Student Activity

Intersessions will be offered during school breaks for 30 days, A calendar of these events will be published in the Fall of each school year.

Required Questions

CDE will be requiring this information be completed and submitted to the CDE after the plan is presented to the governing board.

1. Identify which of the following opportunities the LEA implemented to obtain public input on the UPK Plan. [Select all that apply]

English Learner Advisory Committee (ELAC)

District English Learner Advisory Committee (DELAC)

School Site Council

District Advisory Committee

LCAP educational partners input sessions

Collaboration with parent engagement centers (for example, Parent Training and Information Center [PTIC], Community Parent Resource Center [CPRC], Family Empowerment Centers [FEC])

Hosting meet and greets with the early learning and care community

Special Education Local Plan Area (SELPA)

Other [describe, open response]

CSSP Parent Advisory Committee

2. Select which programs the LEA plans to combine with the TK instructional day to offer a minimum of nine hours per day of programming (instructional day plus programming) for children whose families opt in for extended learning and care. [select all that apply]

Expanded learning programs on an LEA site (ASES, 21st Century Community Learning Centers [21st CCLC], ELO-P)

CSPP (on an LEA site)

Focus Area C: Workforce Recruitment and Professional Learning

Based on the projected enrollment and needs described in Focus Area A, LEAs should create a plan to recruit, train, and support the new TK, preschool, early learning and care, and expanded learning staff needed to support full-day early education options for all children the year before kindergarten.

(Note: All LEAs will need to plan for workforce development considerations as part of this planning work. There is a separate \$100 million allocation for the Prekindergarten Planning and Implementation Grant – Competitive, also known as the Early Education Teacher Development Grant, that will be competitively awarded and is not part of this planning template.)

EC Section 48000(g)(4) specifies that credentialed teachers who are first assigned to a TK classroom after July 1, 2015, have, by August 1, 2023, one of the following:

- a. At least 24 units in early childhood education, or childhood development, or both.
- b. As determined by the LEA employing the teacher, professional experience in a classroom setting with preschool age children that is comparable to the 24 units of education described in subparagraph (a).
- c. A Child Development Teacher Permit issued by the CTC.

EC Section 8295 specifies that teachers in CSPP shall either possess a permit issued by the CTC authorizing service in the care, development, and instruction of children in a child care and development program; or meet the following criteria:

- a. Possess a current credential issued by the CTC authorizing teaching service in elementary school or a single subject credential in home economics; and
- b. Possess twelve units in early childhood education or child development, or both, or two years' experience in early childhood education or a child care and development program.

Recommended Planning Questions

The CDE recommends LEAs prioritize these questions as part of their UPK Plan in addition to required questions.

1. How does the LEA plan to recruit the educators needed to implement its UPK Plan (including CSPP teachers, assistant teachers, TK teachers, and TK teachers' instructional aides and assistants)?
All job postings are posted on Edjoin listing the minimum requirements through RSUSD Human Resources department
2. How does the LEA plan to partner with CSPP, Head Start, and other early learning and care providers to offer joint professional learning opportunities?
Partnership with CA Education Partners for early literacy includes PK-3 grade shared professional learning opportunities. Learning Services will be scheduling joint professional learning opportunities specifically for PK and TK teachers to build coherence.
3. What is the LEA's planned strategy for providing professional learning for educators across the LEA's P-3 continuum? Plans might include the following:
 - a. Who will receive this professional learning?
 - i. By role (lead teachers, assistant teachers, administrators, coaches, and so forth)
 - ii. By grade (TK staff, kindergarten through third grade staff, on-site preschool staff, off-site preschool staff, and so forth)
 - b. What content will professional learning opportunities cover?
 - i. Effective adult-child interactions
 - ii. Children's literacy and language development (aligned with the California Preschool Learning Foundations and the California Preschool Curriculum Frameworks)

- iii. Children’s developing math and science (aligned with the California Preschool Learning Foundations and the California Preschool Curriculum Frameworks)
- iv. Children’s social-emotional development (aligned with the California Preschool Learning Foundations and the California Preschool Curriculum Frameworks)
- v. Implicit bias and culturally- and linguistically-responsive practice
- vi. Adverse Childhood Experiences (ACEs) and trauma- and healing-informed practice
- vii. Curriculum selection and implementation
- viii. Creating developmentally-informed environments
- ix. Administration and use of child assessments to inform instruction
- x. Support for multilingual learners, including home language development and strategies for a bilingual classroom
- xi. Serving children with disabilities in inclusive settings, including Universal Design for Learning
- xii. Engaging culturally- and linguistically-diverse families
- c. How will professional learning be delivered?
 - i. Coaching and mentoring
 - ii. Classroom observations and demonstration lessons with colleagues
 - iii. Workshops with external professional development providers
 - iv. Internally-delivered professional learning workshops and trainings
 - v. Operating an induction program
 - vi. Partnerships with local QCC professional learning in CSPP settings
 - vii. In mixed groupings (for example, TK and CSPP teachers)

All teachers in RSUSD will receive consultant-led coaching for implementation of Achievement Team protocol. Achievement teams is a continuous improvement process. Consultant-facilitated sessions are designed to provide focused time to review data, priority need areas, and initiatives important to the campus to ensure alignment between goals and professional learning.

Renaissance will provide professional services for administrators and teachers throughout the school year to support the use of student achievement data from STAR Early Literacy, STAR Reading and STAR Math to inform instructional decisions. Champion Academy will be an in-person professional development opportunity to learn about the reports and how to use the data in the Renaissance platform. Virtual office hours will also be available for all staff to address their needs ongoing. RSUSD is also contracting with a Project Manager to help support the development of our administrators and teacher leaders in the use of data to inform instructional decisions. The goal is that teacher leaders will then support all teachers at their site during weekly collaboration meetings.

Instructional coaching in the areas of Comprehensive Literacy will be continued on all elementary school sites. The focus developing teacher capacity in the are of Reading, Writing and Language Development in Tk-5 classrooms. Professional learning calendars are developed at each school site for coaching sessions and professional learning sessions . Calendars are published in August for 1st semester and December for 2nd semester.

RSUSD is also partnering with California Education Partners in a PK-3 Collaborative. RSUSD is committed to providing equitable opportunities for all students. We believe providing a strong early literacy foundation leads to future academic success. By the end of this collaboration, Reef-Sunset will have a student-centered system in place to produce confident, fluent readers and writers. This work includes Assessing for Learning, High Quality Learning Environments and Adult Collaborative Learning. Administrators and teachers in Pk-3 participate in improvement team meetings and facilitate grade level meetings to implement change ideas and monitor student achievement, Shared learning opportunities are offered throughout the school year to all teachers Tk-5.

Preschool and TK teachers will be participating in shared professional learning opportunities organized by Preschool Director to address the needs of our youngest learners including:
Desired Results Developmental Profile© (2015) A Developmental Continuum from Early Infancy up to Kindergarten Entry

The DRDP© (2015) assessment instruments are designed for teachers to observe, document, and reflect on the learning, development, and progress of children, birth through 12 years of age, who are enrolled in early care and education programs and before-and after-school programs. The assessment results are intended to be used by the teacher to plan curriculum for individual children and groups of children and to guide continuous program improvement.

Teaching Pyramid Professional Development

Teaching Pyramid Framework to districts and organizations. There is a preschool version as well as a version for infant/toddler programs

The Teaching Pyramid is a systematic framework developed by CSEFEL that incorporates Early Childhood Positive Behavior Support (EC-PBS) through promoting social-emotional development, providing support for children's appropriate behavior, preventing challenging behavior, and addressing problematic behavior.

Beginning Together Inclusion

The purpose of training on Beginning Together is to ensure that children with special needs are incorporated, and appropriate inclusive practices are promoted, in the training and technical assistance provided by the existing cadre of trainers in California. Will train early childhood staff (teachers, assistants) on the benefits and basics of inclusive practice.

4. How does the LEA plan to facilitate the development of a district early education leadership team (across grade levels and departments) and promote site-based horizontal and vertical articulation (P-3) teams to support student transitions, share strategies, and collaboratively monitor student progress?

The district will create a Early Literacy Instructional Design Team to ensure and promote horizontal and vertical articulation. This team will meet at least 4 times a year. Members will represent each grade level and site/program in the district.

Required Questions

CDE will be requiring this information be completed after the plan is presented to the governing board.

1. Which of the following strategies does the LEA intend to use to support diverse and effective prospective TK teachers, including multilingual educators, to earn a Multiple Subject Teaching Credential? [select all that apply]

Partner with one or more local Institutions of higher education (IHEs) or the COE to help support teachers holding less than a full credential to complete requirements to earn a preliminary Multiple Subject Teaching Credential

Join an existing intern preparation program to recruit and prepare teachers for your LEA

Provide information on scholarship and grant opportunities to CSPP and other staff interested in providing extended learning and care services

Provide advising on credential requirements and options for how to meet these requirements

Partner with a COE to provide other services to candidates seeking to earn a multiple subject credential

2. Which of the following strategies does the LEA intend to employ to support diverse and effective prospective TK teachers, including multilingual educators, to meet the requirements under EC Section 48000(g)(4)? [select all that apply]

Partner with an IHE or COE to operate cohort models for LEA teachers earning 24 units

Provide information on scholarship and grant opportunities

Provide advising on requirements and how to meet the requirements

Develop or work with an established mentorship program to support new TK teachers

3. Which of the following strategies does the LEA intend to employ to support diverse and effective prospective CSPP teachers, including multilingual educators, to obtain a Child Development Teacher Permit [select all that apply]

Partner with an IHE or COE to operate cohort models for educators working towards a Child Development Teacher Permit

Provide information on scholarship and grant opportunities

Provide advising on requirements and planning for how to meet the Child Development Teacher Permit requirements

4. On which child observational assessments does the LEA intend to offer professional learning to TK, CSPP, and other early education teachers during the 2022–23 school year? [select all that apply]

Ages & Stages Questionnaire (ASQ)

Desired Results Developmental Profile (DRDP)

LEA-based, grade level benchmarks and a report card

5. On what topics does the LEA intend to offer professional learning regarding early childhood education to site leaders and principals? [select all that apply]

Children’s literacy and language development (aligned with the Preschool Learning Foundations and Frameworks)

Implicit bias and culturally- and linguistically-responsive practice

ACEs and trauma- and healing-informed practice

Curriculum selection and implementation

Serving children with disabilities in inclusive settings, including Universal Design for Learning

Engaging culturally- and linguistically-diverse families

Focus Area D: Curriculum, Instruction, and Assessment

It is critical for each LEA and preschool program partner to plan for how they will develop or select curriculum or curricula that are developmentally-informed and aligned with the strengths of all students, including multilingual students and students with disabilities, as well as how they will ensure curricula are implemented with fidelity to support intentional, quality instruction for all students. LEAs and preschool program partners should consider how they will provide coherent, culturally- and linguistically-responsive UPK curriculum or curricula anchored in the California Preschool Learning Foundations (<https://www.cde.ca.gov/sp/cd/re/psfoundations.asp>) and the California Preschool Curriculum Frameworks (<https://www.cde.ca.gov/sp/cd/re/psframework.asp>) to support the development of skills across the domains outlined in those documents.

Recommended Planning Questions

The CDE recommends LEAs prioritize these questions as part of their UPK Plan in addition to required questions.

1. Describe how the LEA will develop or select a curriculum for UPK classrooms that aligns with the California Preschool Learning Foundations and California Preschool Curriculum Frameworks.

The district reviewed options and selected programs that aligned to TK-5 core curriculum in prior years. The district is pursuing pilots of curriculum aligned to CA Preschool Learning Foundations and CA Preschool Curriculum Frameworks for both CSSP and TK classrooms. We will use the protocol used for textbook adoptions in the district. The District Librarian will lead the pilot and adoption process.

2. Describe the intended timeline for curriculum implementation, including steps for piloting and gathering input from UPK teachers, and a process for ensuring curriculum fidelity.

CSSP staff was trained October 2021 for the current adopted curriculum. The curriculum was implemented when the CSSP opened in November. Preschool Director has weekly meeting with staff to discuss the curriculum and barriers. Follow up training will be schedule for 2022-23 school year to enhance implementation.

TK uses curriculum in alignment with elementary adopted curriculum. The district intends to pilot the current preschool curriculum in TK in the fall of 2022-23. District Librarian will lead the process. The teachers will have an initial meeting, review the curriculum, implement pilot in classroom for 6-8 weeks with two team meetings to discuss the strengths and weaknesses of the proposed curriculum and alignment to Comprehensive Literacy Framework. The District Librarian will visit each TK classroom at least twice during the pilot to observe implementation and provide guidance. A final meeting will be held with all TK teachers and site administrators to determine whether to continue current TK curriculum or change to the curriculum that preschool currently uses.

3. What actions does the LEA plan to take to support effective classroom organization practices and behavior management strategies to ensure a positive learning environment for a diverse population of UPK students?

CSSP collaborates with elementary school PBIS aide to develop strategies to address behavioral concerns. First/Then charts are used to manage transitions. Visual schedules are used to help communicate the sequence of upcoming activities/events. Teachers use music, timers, helpers, visual cues for carpet time to support students with transitions and management. Feelings charts are used to help student identify feelings and articulate emotion. Preschool Director and Coordinator of Special Education also collaborate to develop plans to meet the needs of students.

Training will be provided for Teaching Pyramid Professional Development

The Teaching Pyramid is a systematic framework developed by CSEFEL that incorporates Early Childhood Positive Behavior Support (EC-PBS) through promoting social-emotional development, providing support for children's appropriate behavior, preventing challenging behavior, and addressing problematic behavior.

Training will also be provided for Beginning Together Inclusion

The purpose of training on Beginning Together is to ensure that children with special needs are incorporated, and appropriate inclusive practices are promoted, in the training and technical assistance provided by the existing

cadre of trainers in California. Will train early childhood staff (teachers, assistants) on the benefits and basics of inclusive practice.

4. Describe how classroom practices for UPK (TK and other preschool programs the LEA operates or has on site) will be integrated and aligned.

RSUSD Focus Skills for ELA and Math are aligned to Renaissance(PK-5). These focus skills will guide instructional priorities and areas of mastery for each grade level. Teachers will have opportunities to meet and discuss Focus Skills for students in the prior and subsequent grade. Early Literacy Improvement Team will continue to focus on Comprehensive Literacy framework.

5. What instructional practices does the LEA plan to implement to support children with disabilities in UPK (for example, implementing Universal Design for Learning, providing specialized services in the classroom with peer models, implementing social-emotional strategies such as the Pyramid Model)?

Instructional Practices: visual schedules to communicate sequence of activities/events; sensory objects/toys and sensory walks, use of technology to read aloud, text to speech, gamification, Universal Design for Learning, option to receive speech services in the classroom, trauma informed practices such as calming corners, cover for lights, and Zones of Regulation practices

Training will be provided for Teaching Pyramid Professional Development

The Teaching Pyramid is a systematic framework developed by CSEFEL that incorporates Early Childhood Positive Behavior Support (EC-PBS) through promoting social-emotional development, providing support for children's appropriate behavior, preventing challenging behavior, and addressing problematic behavior.

Training will also be provided for Beginning Together Inclusion

The purpose of training on Beginning Together is to ensure that children with special needs are incorporated, and appropriate inclusive practices are promoted, in the training and technical assistance provided by the existing cadre of trainers in California. Will train early childhood staff (teachers, assistants) on the benefits and basics of inclusive practice.

6. What instructional practices does the LEA plan to implement to support the language and overall development of multilingual learners?

RSUSD will implement the CA English Learner Roadmap in all schools. CSSP has curriculum for both English and Spanish speakers. Implementation of common high-leverage instructional strategies to support language development. Teacher on Special Assignment for English Learners will support Pk-5. DRDP has measures for English Learners. The adopted curriculum has specific EL Strategies and supports included.

7. How does the LEA plan to assess dual language learners (DLLs) in areas other than English language acquisition?

DRDP is used in preschool and TK. Beginning in TK, students will take the district benchmark assessments, STAR Early Literacy and STAR Math assessments, at least three times yearly. Student writing samples will be collected each trimester and assessed using a rubric. Language analysis will be used to plan instruction for English learners. English Learners will have designated ELD instruction daily. Teacher observation and anecdotal information will be used to assess the needs of English Learners.

Required Questions

CDE will be requiring this information be completed after the plan is presented to the governing board.

1. Does the LEA plan to provide any of the following language model(s) for TK students? [select all that apply]

English-only instruction with home-language support

2. If the LEA administers CSPP, does it plan to provide any of the following language model(s) for CSPP students? [select all that apply]

English-only instruction with home-language support

3. Identify methods the LEA plans to use to support the development of social-emotional learning and executive function skills through specific instruction in these areas and by embedding and reinforcing this instruction in all curriculum areas. [select all that apply]

Implement the CSEFEL Pyramid Model in the classroom

Designing developmentally-appropriate learning environments to allow for individual and group activities that promote social-emotional learning and executive function skills (for example, use students' pictures or words in daily routines, feelings charts)

Promote learning through play as a context for social and emotional development, including social play with teachers and peers in small or large group settings

Use developmental observations to identify children's emerging skills and support their development through daily interactions

Staff development opportunities encouraging reflective practice and cross-level support for instruction specific to social-emotional learning and executive function skills

Offer open-ended, self-directed learning opportunities that foster individual interests and curiosity and new learning

4. What instructional practices does the LEA plan to implement to support children with disabilities in UPK programming? [select all that apply]

Implement Universal Design for Learning

Provide adaptations to instructional materials

Provide specialized services (for example, occupational therapy, physiotherapy, speech and language pathology therapy) in the classroom with peer models

Provide additional staff to support participation in instruction

5. What assessments does the LEA plan to use in TK or kindergarten? [select all that apply]

Other [describe, open response]

STAR Early Literacy and STAR Math

Focus Area E: LEA Facilities, Services, and Operations

It is critical to ensure that LEA facilities, services, and operations are thoughtfully aligned to support the implementation of UPK and movement towards a P–3 continuum. It is also critical for early education programs currently operating to continue to be a part of California’s mixed-delivery system by creating shared space, blending funding and coordinating service delivery.

For Facilities:

For facilities planning, draw on the Projected Enrollment and Needs Assessment section of this document and the LEA’s Facilities Master Plan. The objectives of this section are to identify the availability of space for UPK, the adequacy of available space to meet the kindergarten facilities standards for meeting the needs of young children, and, if needed, to update the Facilities Master Plan to address any unmet need for developmentally-appropriate space.

Recommended Planning Questions

The CDE recommends LEAs prioritize these questions as part of their UPK Plan in addition to required questions.

1. What strategies does the LEA plan to employ to integrate younger children and older children on the same campus and ensure safety and appropriate commingling?
The CSSP is housed on an elementary school. CSSP has a separate playground and eats meals in the classroom. TK classrooms are on the same daily schedule as Kindergarten. Students are integrated with kindergarten students at recesses and lunch periods. Additional supervision is added for primary grades and some areas of the playground are limited for use by primary students. Younger students are provided appropriate play equipment.
2. Describe how the LEA plans to address transportation issues resulting from UPK implementation.
Students will be provided transportation that is available for all students. The district is not planning to extend any additional transportation options for UPK.
3. What strategies does the LEA intend to implement to ensure TK students have access to meals and adequate time to eat (for example, adding additional meal services and time in the cafeteria, offering breakfast after the bell [students pick up a breakfast and bring it to the classroom])? (Note: The LEA must continue to comply with all health and safety, state, and federal Child Nutrition Program regulations while implementing meal service)
The current routines at all elementary schools provide access to meals and adequate time to eat. Breakfast is served to all student in the classrooms and lunch schedules are appropriate to allow time to eat lunch.

Required Questions

CDE will be requiring this information be completed after the plan is presented to the governing board.

1. To support an overall increase in UPK access, what efforts does the LEA plan to make to prevent the displacement of any early education programs on LEA campuses, including both LEA-administered and non-LEA-administered programs?
The CSSP program is part of our district. We will work to coordinate the needs based on parent requests to continue to provide both preschool and TK options for all 4 year olds. As we plan for the future, we are planning for preschool, TK and kindergarten classrooms in new construction facility plans.
2. Does the LEA have adequate classroom space to meet the Projected Enrollment of TK students listed in the Projected Enrollment and Needs Assessment section of this document, for the respective implementation year? [multiple choice]
Yes

- i. If no, how many more classrooms does the LEA need? [identify number, open response]

- ii. If no, how might the LEA provide classrooms in the timeframe needed? [describe, open response]

3. Does the space meet the kindergarten standards described in California Code of Regulations, Title 5, Section 14030(h)(2)? [multiple choice]
 No _____
- i. If no, what modifications need to be made? What resources are needed to make them? (See Facilities Grant Program Funding at <https://www.dgs.ca.gov/OPSC/Services/Page-Content/Office-of-Public-School-Construction-Services-List-Folder/Access-Full-Day-Kindergarten-Facilities-Grant-Program-Funding>) [describe, open response]
 The district has submitted an application to construct new classrooms or retrofit existing school facilities for the purpose of providing transitional kindergarten or full-day kindergarten instruction.
4. Does the space contain necessary adaptive equipment, assistive technology, or other accommodations to ensure children with disabilities have access to education in the least restrictive environment? [multiple choice]
 Yes _____
- i. If no, what modifications need to be made? What resources are needed to provide equipment or accommodations? [describe, open response]

5. Does the LEA's Facilities Master Plan adequately address the need for UPK programming? [multiple choice]
 Yes _____
- i. If no, what process will the LEA use to update the Facilities Master Plan to accommodate future TK and early education programming? [describe, open response]

6. In which of the following areas does the LEA intend to make updates to facilities? [select all that apply]
 Turfed area _____
 Paved area _____
 Total square feet required _____
7. What transportation will the LEA offer to children enrolled in TK? [select all that apply]
 No transportation will be provided _____
8. Will the LEA offer transportation to transport TK children to extended learning and care opportunities that are at other sites than the one the child is enrolled at for TK?
 Not necessary, extended learning and care opportunities will be offered at each elementary school.

Technical Assistance Questions

The CDE is collecting information on the type(s) and topics of technical assistance that LEAs need to support implementation of a robust UPK Plan and effective UPK program. This information will be used to leverage existing resources and inform future technical assistance opportunities provided by CDE partners, including COEs, to help ensure that the needs of LEAs are met.

The following questions are optional. However, unlike the recommended questions included in Focus Areas A through E, the CDE will be collecting any information that LEAs wish to provide in response to these questions via the survey that the CDE administers to collect the required data questions above.

1. What technical assistance would be most helpful related to projecting enrollment and assessing needs? [select all that apply]
 - Information on program eligibility requirements to project enrollment across programs
 - Data analysis capacity building to support staff to refine enrollment projections based on community context
2. What technical assistance would be most helpful related to the elements included in Focus Area A: Vision and Coherence? [select all that apply]
 - Creating inclusive classrooms, including implementing Universal Design for Learning
 - Technical assistance on how to integrate UPK and P–3 in the district LCAP
 - Guidance on best practices for smooth transitions through the P–3 continuum
 - Considerations for TK early admittance
3. What technical assistance would be most helpful related to the elements included in Focus Area B: Community Engagement and Partnerships? [select all that apply]
 - Support for community engagement activities including best practices for coordination with LPCs, Local QCC Consortia, First 5 County Commissions, Head Start Policy Councils and other early learning and care leadership tables
 - Guidance on best practices for enrolling more children with disabilities in UPK classrooms and providing services in inclusive settings
 - Strategies for meeting the ELO-P requirements through different models of extended learning and care, including models of blending and layering funding to support the nine-hour day and ensuring developmentally-informed environments for young children
 - Increasing UPK enrollment and parent awareness of programs
4. What technical assistance would be most helpful related to the elements included in Focus Area C: Workforce Recruitment and Professional Learning? [select all that apply]
 - Strategies to support the teacher pipeline, including, but not limited to, recruiting multilingual educators, cohort models, apprenticeships, or residency programs
 - Creating professional learning opportunities to provide site leaders with more early childhood knowledge
 - Building partnerships with IHEs or COEs to support professional learning opportunities and degree attainment

Support for communications to recruit prospective educators and share grant and scholarship opportunities to support degree attainment

5. What technical assistance would be most helpful related to support for professional learning opportunities on specific topics? [select all that apply]

Effective adult-child interactions

Children's literacy and language development (aligned with the California Preschool Learning Foundations and the California Preschool Curriculum Frameworks)

Children's math and science development (aligned with the California Preschool Learning Foundations and the California Preschool Curriculum Frameworks)

Children's social-emotional development (aligned with the California Preschool Learning Foundations and the California Preschool Curriculum Frameworks)

Implicit bias and culturally- and linguistically-responsive practice

Trauma- and healing-informed practice

Serving children with disabilities in inclusive settings, including Universal Design for Learning

Engaging culturally- and linguistically-diverse families

6. What technical assistance would be most helpful related to support for specific professional learning delivery mechanisms? [select all that apply]

Coaching and mentoring

Classroom observations and demonstration lessons with colleagues

Internally-delivered professional learning workshops and trainings

7. What technical assistance would be most helpful related to the elements included in Focus Area D: Curriculum, Instruction, and Assessment [select all that apply]

Guidance and best practices on how to monitor and support curriculum fidelity in UPK settings

Guidance on how to support effective classroom organization practices and behavior management strategies to ensure a positive learning environment for a diverse population of UPK students

Guidance on instructional practices to support children with disabilities in UPK (for example, implementing Universal Design for Learning, providing specialized services in the classroom with peer models, and implementing social-emotional strategies such as the Pyramid Model) and partnerships with early learning and care providers to support services for children with disabilities

8. What technical assistance would be most helpful related to implementing hands-on, interactive, and developmentally-informed early education experiences for UPK students? [select all that apply]

Incorporating a balanced approach to teaching and learning that includes both child-initiated and teacher-guided activities

Facilitating the development of critical thinking skills through the inquiry process (for example, the scientific method) to enhance children's learning experiences

Using differentiated groups that include individual, small, and large group experiences

Providing language- and literacy-rich environments

Facilitating development and exploration through art

Supporting students' home language and English language development

Universal Design for Learning

Integrated English language development

Incorporating materials and manipulatives that are culturally representative of the children served to support dramatic play that inspires engagement, communication, and understanding of diversity

9. What technical assistance would be most helpful related to the elements included in Focus Area E: LEA Facilities, Services, and Operations? [select all that apply]

Guidance on how to modify an elementary school classroom to serve young children

Making modifications to district data systems to support access to UPK assessment data and other relevant information across community and elementary school settings

Best practices for preventing displacement of early learning education programs operated by non-LEA administrators on LEA campuses and transitioning programs to serve younger children

Appendix I - Definitions

The following definitions are critical for UPK planning efforts. Additional terms and definitions can be found in the Guidance Document:

- **Preschool through Third Grade (P–3):** P–3 is a continuum of learning from preschool through third grade that can be supported by intentional practices at the classroom, school, and leadership levels that align curricula, assessment, and professional learning opportunities to ensure instruction builds on the knowledge and skills that children acquire as they transition across grades and settings.
- **Universal prekindergarten (UPK):** UPK refers to universal TK as well as the expanded CSPP, Head Start, and early childhood special education services that families can choose from to create rich early learning opportunities for all three- and four-year-old children during the year or two years before kindergarten. In high-needs neighborhoods, the CDE strongly encourages LEAs to consider pairing TK programs with access to Head Start and CSPP for age- and income-eligible three- and four-year-old children to further bolster program quality, either through the LEA’s own Head Start or CSPP program or via a contract partnership with a CBO that administers a Head Start or CSPP.
- **Transitional kindergarten (TK):** TK means the first year of a two-year kindergarten program, serving four-year-old children regardless of income that uses a modified kindergarten curriculum that is age- and developmentally-appropriate (EC Section 48000 [d]).
- **Universal transitional kindergarten (UTK):** UTK refers to the expansion of TK by 2025–26 to serve all four-year-old children by September 1 of each year, regardless of income, providing a year of rich learning opportunities the year before kindergarten that families can choose from as part of California’s public education system.
- **California State Preschool Program (CSPP):** CSPP is the largest state-funded preschool program in the nation. CSPP includes both part-day and full-day services to eligible three- and four-year-old children. CSPP provides a core class curriculum that is developmentally, culturally, and linguistically appropriate for the children served. The program also provides meals and snacks to children, parent education, referrals to health and social services for families, and staff development opportunities to employees. The program is administered through LEAs, colleges, community-action agencies, local government entities, and private, nonprofit agencies.
- **Expanded learning:** This includes before school, after-school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results-driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year.
- **Expanded Learning Opportunities Program (ELO-P):** ELO-P provides funding for after-school and summer school enrichment programs for TK through sixth grade. The ELO-P is defined as services provided in addition to the normal school day and school year operations, to provide full-day and full-year expanded learning programs to meet the needs of working families whose children are enrolled in TK through sixth grade and also provide expanded learning enrichment programming for students. A full day is defined as in-person before school or after-school expanded learning opportunities that, when added to daily instructional minutes, are no fewer than nine hours of combined instructional time and expanded learning opportunities per instructional day. A full year includes a minimum of 30 days of programming in the summer and intersession for no fewer than nine hours of in-person expanded learning opportunities per day.
- **Early learning and care:** This refers to the continuum of programs serving children from birth to preschool or school entry, as well as extended care to support school-age children with before school and after-school care as well as vacation schedules. This includes general child care, Early Head Start and Head Start, community-based early learning and care programs, family child care providers, and family, friend, and neighbor care.
- **Extended learning and care:** This refers to the continuum of programs and services (early learning and care options and expanded learning options) available in addition to the normal school day and school year operations, to provide full-day and full-year care to meet the needs of working families whose children are enrolled in TK or kindergarten. A full day is defined as in-person before school or after-school programming or care that, when added to daily instructional minutes, provide no fewer than nine hours of combined instructional time and

expanded learning opportunities per instructional day. A full year includes a minimum of 30 days of programming in the summer and intersession for no fewer than nine hours of in-person expanded learning opportunities per day. Funding to support extended learning and care for children enrolled in TK includes the ELO-P and the CSPP, as specified in guidance provided by the CDE's Early Education Division. Additional subsidized care opportunities may be available to families who qualify, such as child care vouchers and the General Child Care School Age program.

Appendix II - Additional Deeper Planning Questions

This section includes optional planning questions for LEAs that are ready to develop more advanced UPK and P–3 plans.

These additional questions are designed to support the LEA’s development of a more comprehensive local UPK Plan. LEAs can also use these questions as a tool for integrating UPK into existing LEA plans such as the LCAP. LEA’s should assess their readiness to include any of these deeper planning questions in their initial planning process and reassess their readiness throughout the implementation of their UPK Plan.

Focus Area A: Vision and Coherence

1. If an LEA has a California State Preschool Plan (as part of the LEA’s application for its CSPP contract) what updates would the LEA like to make to the LEA’s program narrative to reflect implementation of TK?

2. Does the LEA plan to establish, maintain, and facilitate ongoing LEA leadership teams to focus on effective P–3 articulation and coordination throughout the LEA?

3. How will the LEA support sites in providing well-coordinated transitions for all P–3 students as they move through grade levels?

4. How does the LEA plan to communicate the importance of the P–3 continuum across a broad spectrum of audiences (including audiences internal and external to the district)?

5. Identify the processes and tools the LEA will use to strengthen understanding of early childhood development and facilitate communication between preschool and elementary school (including TK) teachers, principals, and administrators to support P–3 alignment?

Focus Area C: Workforce Recruitment and Professional Learning

1. What strategies does the LEA plan to employ to recruit multilingual educators to teach in dual language programs?

2. How does the LEA plan to assess the implementation of its professional learning structures to ensure efficacy?

Focus Area D: Curriculum, Instruction, and Assessment

8. Describe how the LEA plans to establish and maintain a coherent, culturally- and linguistically-responsive P–3 continuum to provide a strong integrated curriculum anchored in the California Preschool Learning Foundations and the California Preschool Curriculum Frameworks, California Common Core State Standards, and the Curriculum Frameworks.

9. What actions does the LEA plan to take to establish or expand multilingual programs across the P–3 continuum based on student population and family needs? (If the LEA has no plans to establish or expand multilingual programs across the P–3 continuum, identify how the LEA will evaluate these opportunities moving forward.)
10. What planning and actions are needed to accommodate a positive meal service, and how will the LEA adapt their universal meal program for TK students?

Focus Area E: LEA Facilities, Services, and Operations

4. Describe what changes the LEA intends to make to the LEA’s Facilities Master Plan to ensure it is consistent with P–3 goals of creating seamless transitions for children and families.
5. Identify how the LEA plans to ensure TK students are included in all provisions of Multi-Tiered Systems of Supports (MTSS) and, when necessary, special education instruction, with an emphasis on early intervention and inclusion practices to address supports and least restrictive environments.
6. Identify any modifications the LEA intends to make to the Student Information System (SIS) and the assessment data system to ensure teachers and administrators have access to data from preschool through third grade.

To: Board of Trustees
From: Cari Carlson, Executive Director of Learning Services
Date: May 19, 2022

Topic: Request to Approve the 2022-23 Professional Learning/Training Agreements with Kings County Office of Education

Description: This contract will provide professional learning and coaching for educators during the 2022-23 school year:

- Leadership Coaching (24 days)
- Special Education Coaching and Support (10 days)
- General Support for Classroom Environment (12 days)
- College and Career Readiness (20 days)

Recommendation: Approve as presented.

Fiscal Impact: \$66,000 Educator Effectiveness Grant

ES-229

2022-2023

MEMORANDUM OF UNDERSTANDING

between **KINGS COUNTY OFFICE OF EDUCATION**
and **REEF-SUNSET UNIFIED SCHOOL DISTRICT-**
Tamarack Elementary and Sunrise High School

Agreement for Consultative Services/Academic and Learning Support:
Leadership Coaching

THIS AGREEMENT is made and entered into by and between the Kings County Office of Education, herein after called **KCOE** and REEF-SUNSET UNIFIED SCHOOL DISTRICT-Tamarack Elementary and Sunrise High School, herein after called **the District**. The District and KCOE are authorized under Education Code Sections 10400 and 10401 to enter into cooperative agreements for improvement of local education program.

WHEREAS the District and KCOE desire to enter into this agreement for services, herein after called the **Agreement** upon the terms, covenants, and conditions, and for the consideration as set forth below.

- The term of the Agreement shall be from July 1, 2022 through June 30, 2023.
- If the District believes that KCOE is not performing their responsibilities, the District shall notify KCOE in writing.

KCOE:

- Shall provide consultant(s) for **up to twelve (12) days** to train/coach staff in Leadership Coaching.
- Days of service to include objectives as determined by the District with tools and techniques for:
 - o 6 days for Tamarack Elementary School
 - o 6 days for Sunrise High School

THE DISTRICT:

- Shall work with KCOE consultant(s) to determine the dates of service for **up to twelve (12) days**. Days of service can include full (8-hour) days, half (4-hour) days, and/or a combination thereof.
- Shall pay KCOE the amount of **up to \$12,000.00** for services provided by KCOE consultant(s); KCOE days are equivalent to a daily rate of \$1,000.00 per consultant and prorated equivalent to \$500.00 for one half day per consultant.

- Will be invoiced for the actual number of service days provided upon the last day of training or by two billing periods, November 15, 2022 and May 1, 2023.
- Shall pay KCOE for any scheduled days/times, unless notice of cancellation is given one (1) business day prior. This will be charged according to the daily rate for any scheduled full or half days. If the required notice is given, an attempt will be made to replace the canceled time with another time, as agreed upon by both parties. No guarantee can be made that a replacement date will be available due to KCOE's other commitments, but efforts will be made to reschedule.
- May be charged a \$25.00 per participant materials fee for training materials for the school year. Materials fees will be invoiced in full by the first billing period.
- May be charged a Planning/Prep Time Fee needed for up to one (1) day of Professional Development. Planning and preparation time is considered a consulting activity, is billed at the consulting rate calculated at \$500.00 (.5 per consulting day), and will be billed in full by the first billing period.

CONTRACT TERMS AND CONDITIONS:

- This contract is written for developing sustainability of effective reform for positive change at REEF-SUNSET UNIFIED SCHOOL DISTRICT.
- The term of this Agreement is from July 1, 2022 through June 30, 2023. Any changes must be submitted in writing within 30 days in advance of proposed changes and must be mutually agreed upon by both parties.

KINGS COUNTY OFFICE OF EDUCATION:



 Joy Santos, Assistant Superintendent of Educational Services

4/8/22

 Date

REEF-SUNSET UNIFIED SCHOOL DISTRICT:

 Pat Sanchez, Superintendent

 Date

ES-229

ES-230

2022-2023

MEMORANDUM OF UNDERSTANDING

between **KINGS COUNTY OFFICE OF EDUCATION**
and **REEF-SUNSET UNIFIED SCHOOL DISTRICT**

Agreement for Consultative Services/Academic and Learning Support:
Special Education Coaching and Support

THIS AGREEMENT is made and entered into by and between the Kings County Office of Education, herein after called **KCOE** and REEF-SUNSET UNIFIED SCHOOL DISTRICT, herein after called **the District**. The District and KCOE are authorized under Education Code Sections 10400 and 10401 to enter into cooperative agreements for improvement of local education program.

WHEREAS the District and KCOE desire to enter into this agreement for services, herein after called the **Agreement** upon the terms, covenants, and conditions, and for the consideration as set forth below.

- The term of the Agreement shall be from July 1, 2022 through June 30, 2023.
- If the District believes that KCOE is not performing their responsibilities, the District shall notify KCOE in writing.

KCOE:

- Shall provide consultant(s) for **up to ten (10) days** to train/coach staff in Special Education Coaching and Support.
- Days of service to include objectives as determined by the District with tools and techniques in meeting the needs of individual students of all types of disabilities.

THE DISTRICT:

- Shall work with KCOE consultant(s) to determine the dates of service for **up to ten (10) days**. Days of service can include full (8-hour) days, half (4-hour) days, and/or a combination thereof.
- Shall pay KCOE the amount of **up to \$10,000.00** for services provided by KCOE consultant(s); KCOE days are equivalent to a daily rate of \$1,000.00 per consultant and prorated equivalent to \$500.00 for one half day per consultant.
- Will be invoiced for the actual number of service days provided upon the last day of training or by two billing periods, November 15, 2022 and May 1, 2023.
- Shall pay KCOE for any scheduled days/times, unless notice of cancellation is given one (1) business day prior. This will be charged according to the daily rate for any scheduled full or

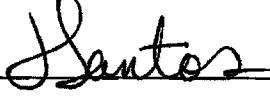
half days. If the required notice is given, an attempt will be made to replace the canceled time with another time, as agreed upon by both parties. No guarantee can be made that a replacement date will be available due to KCOE's other commitments, but efforts will be made to reschedule.

- May be charged a \$25.00 per participant materials fee for training materials for the school year. Materials fees will be invoiced in full by the first billing period.
- May be charged a Planning/Prep Time Fee needed for up to one (1) day of Professional Development. Planning and preparation time is considered a consulting activity, is billed at the consulting rate calculated at \$500.00 (.5 per consulting day), and will be billed in full by the first billing period.

CONTRACT TERMS AND CONDITIONS:

- This contract is written for developing sustainability of effective reform for positive change at REEF-SUNSET UNIFIED SCHOOL DISTRICT.
- The term of this Agreement is from July 1, 2022 through June 30, 2023. Any changes must be submitted in writing within 30 days in advance of proposed changes and must be mutually agreed upon by both parties.

KINGS COUNTY OFFICE OF EDUCATION:



Joy Santos, Assistant Superintendent of Educational Services

4/8/22
Date

REEF-SUNSET UNIFIED SCHOOL DISTRICT:

Pat Sanchez, Superintendent

Date

ES-230

ES-231

2022-2023

MEMORANDUM OF UNDERSTANDING

between **KINGS COUNTY OFFICE OF EDUCATION**
and **REEF-SUNSET UNIFIED SCHOOL DISTRICT-**
Reef Sunset Middle School

Agreement for Consultative Services/Academic and Learning Support:
General Support for Classroom Environment

THIS AGREEMENT is made and entered into by and between the Kings County Office of Education, herein after called **KCOE** and REEF-SUNSET UNIFIED SCHOOL DISTRICT-Reef Sunset Middle School, herein after called **the District**. The District and KCOE are authorized under Education Code Sections 10400 and 10401 to enter into cooperative agreements for improvement of local education program.

WHEREAS the District and KCOE desire to enter into this agreement for services, herein after called the **Agreement** upon the terms, covenants, and conditions, and for the consideration as set forth below.

- The term of the Agreement shall be from July 1, 2022 through June 30, 2023.
- If the District believes that KCOE is not performing their responsibilities, the District shall notify KCOE in writing.

KCOE:

- Shall provide consultant(s) for **up to twelve (12) days** to train/coach staff in General Support for Classroom Environment at Reef Sunset Middle School.
- Days of service to include objectives as determined by the District with tools and techniques in promoting a supportive academic environment while maintaining respect and safety.

THE DISTRICT:

- Shall work with KCOE consultant(s) to determine the dates of service for **up to twelve (12) days**. Days of service can include full (8-hour) days, half (4-hour) days, and/or a combination thereof.
- Shall pay KCOE the amount of **up to \$12,000.00** for services provided by KCOE consultant(s); KCOE days are equivalent to a daily rate of \$1,000.00 per consultant and prorated equivalent to \$500.00 for one half day per consultant.
- Will be invoiced for the actual number of service days provided upon the last day of training or by two billing periods, November 15, 2022 and May 1, 2023.
- Shall pay KCOE for any scheduled days/times, unless notice of cancellation is given one (1)

business day prior. This will be charged according to the daily rate for any scheduled full or half days. If the required notice is given, an attempt will be made to replace the canceled time with another time, as agreed upon by both parties. No guarantee can be made that a replacement date will be available due to KCOE's other commitments, but efforts will be made to reschedule.

- May be charged a \$25.00 per participant materials fee for training materials for the school year. Materials fees will be invoiced in full by the first billing period.
- May be charged a Planning/Prep Time Fee needed for up to one (1) day of Professional Development. Planning and preparation time is considered a consulting activity, is billed at the consulting rate calculated at \$500.00 (.5 per consulting day), and will be billed in full by the first billing period.

CONTRACT TERMS AND CONDITIONS:

- This contract is written for developing sustainability of effective reform for positive change at REEF-SUNSET UNIFIED SCHOOL DISTRICT.
- The term of this Agreement is from July 1, 2022 through June 30, 2023. Any changes must be submitted in writing within 30 days in advance of proposed changes and must be mutually agreed upon by both parties.

KINGS COUNTY OFFICE OF EDUCATION:



Joy Santos, Assistant Superintendent of Educational Services

4/8/22
Date

REEF-SUNSET UNIFIED SCHOOL DISTRICT:

Pat Sanchez, Superintendent

Date

ES-231

ES-232

2022-2023

MEMORANDUM OF UNDERSTANDING

between **KINGS COUNTY OFFICE OF EDUCATION**
and **REEF-SUNSET UNIFIED SCHOOL DISTRICT**

Agreement for Consultative Services/Academic and Learning Support:

College and Career Readiness

THIS AGREEMENT is made and entered into by and between the Kings County Office of Education, herein after called **KCOE** and REEF-SUNSET UNIFIED SCHOOL DISTRICT, herein after called **the District**. The District and KCOE are authorized under Education Code Sections 10400 and 10401 to enter into cooperative agreements for improvement of local education program.

WHEREAS the District and KCOE desire to enter into this agreement for services, herein after called the **Agreement** upon the terms, covenants, and conditions, and for the consideration as set forth below.

- The term of the Agreement shall be from July 1, 2022 through June 30, 2023.
- If the District believes that KCOE is not performing their responsibilities, the District shall notify KCOE in writing.

KCOE:

- Shall provide consultant(s) for **up to twenty (20) days** to train/coach staff in Career Technical Education (CTE).
- Days of service to include objectives as determined by the District with tools and techniques in academic and technical skills training to succeed and become lifelong learners.

THE DISTRICT:

- Shall work with KCOE consultant(s) to determine the dates of service for **up to twenty (20) days**. Days of service can include full (8-hour) days, half (4-hour) days, and/or a combination thereof.
- Shall pay KCOE the amount of **up to \$20,000.00** for services provided by KCOE consultant(s); KCOE days are equivalent to a daily rate of \$1,000.00 per consultant and prorated equivalent to \$500.00 for one half day per consultant.
- Will be invoiced for the actual number of service days provided upon the last day of training or by two billing periods, November 15, 2022 and May 1, 2023.
- Shall pay KCOE for any scheduled days/times, unless notice of cancellation is given one (1) business day prior. This will be charged according to the daily rate for any scheduled full or half days. If the required notice is given, an attempt will be made to replace the canceled time

with another time, as agreed upon by both parties. No guarantee can be made that a replacement date will be available due to KCOE's other commitments, but efforts will be made to reschedule.

- May be charged a \$25.00 per participant materials fee for training materials for the school year. Materials fees will be invoiced in full by the first billing period.
- May be charged a Planning/Prep Time Fee needed for up to one (1) day of Professional Development. Planning and preparation time is considered a consulting activity, is billed at the consulting rate calculated at \$500.00 (.5 per consulting day), and will be billed in full by the first billing period.

CONTRACT TERMS AND CONDITIONS:

- This contract is written for developing sustainability of effective reform for positive change at REEF-SUNSET UNIFIED SCHOOL DISTRICT.
- The term of this Agreement is from July 1, 2022 through June 30, 2023. Any changes must be submitted in writing within 30 days in advance of proposed changes and must be mutually agreed upon by both parties.

KINGS COUNTY OFFICE OF EDUCATION:



Joy Santos, *Assistant Superintendent of Educational Services*

4/29/22
Date

REEF-SUNSET UNIFIED SCHOOL DISTRICT:

Pat Sanchez, *Superintendent*

Date

ES-232

To: Board of Trustees
From: Cari Carlson, Executive Director of Learning Services
Date: May 19, 2022

Topic: Request to Approve the 2022-23 Professional Learning/Training Agreement with Fresno County Superintendent of Schools

Description: This contract will provide professional learning and coaching for TK-5 educators during the 2022-23 school year:

- English Language Arts Professional Learning and Coaching for Tk-5 classroom teachers in comprehensive literacy.
- Systems and Leadership Implementation Coaching for elementary principals.

Recommendation: Approve as presented.

Fiscal Impact: \$80,500 Educator Effectiveness Grant



**PROFESSIONAL LEARNING/TRAINING AGREEMENT
("Agreement")**

Legal Doc. No. of this signed Agreement (*Legal use only*): _____

COVER

Program/Event: Reef- Sunset Unified School District

<p>AGENCY</p> <p>Reef- Sunset Unified School District ("Agency") Attn: Patrick Sanchez, Superintendent and Lori Aragon, Director of Curriculum and Instruction 205 North Park Avenue Avenal, CA 93204 Phone: 559-386-9083 Email: psanchez@rsusd.org laragon@rsusd.org</p>	<p>FCSS</p> <p>Fresno County Superintendent of Schools ("FCSS") Attn: Diane Leonardo, Senior Director Dept.: Curriculum & Instruction Fresno County Office of Education 1111 Van Ness Ave. Fresno, CA 93721 Phone: (559) 497-3048 Email: dleonardo@fcoe.org</p>
<p>CONTRACT TERM (see § 3.1)</p> <p>"Effective Date": August 1, 2022 "Termination Date": May 30, 2023</p>	<p>TERMINATION DURING CONTRACT TERM (see § 3.2)</p> <p>Ground for termination: With or without cause "Notice Period": At least 30 before the effective date of termination of this Agreement</p>
<p>FCSS OBLIGATIONS. Unless specifically stated otherwise on this Cover, FCSS shall provide all labor, materials, supplies, equipment, and transportation necessary to perform the following "Services":</p>	
<ol style="list-style-type: none"> Description of Professional Learning/Training: FCSS shall provide the following professional learning/training: English Language Arts Professional Learning and Coaching: 55 days at \$1,150 per day = \$63,250 Systems and Leadership Implementation Coaching: 15 days at \$1,150 per day = \$17,250 Date(s) of Professional Learning/Training: The Parties' staff will coordinate and schedule the particular date(s) on which FCSS will conduct the professional learning/training, which date(s) shall be within the Contract Term. Location of Professional Learning/Training: The Parties' staff will coordinate and determine the location(s) of the professional learning/training. 	
<p>CONTRACT AMOUNT AND PAYMENT SCHEDULE (see Art. 2). Agency shall pay FCSS the Contract Amount stated below pursuant to the following "Payment Schedule" (<i>mark one and complete as indicated</i>):</p> <p>"Contract Amount" of \$80,500 , the breakdown of which is set forth above under FCSS OBLIGATIONS. FCSS shall submit each invoice for payment to Agency as follows: November 2022 and May 2023 . Agency shall pay FCSS within 30 days after: (A) FCSS has completed the Services required of FCSS for the period for which FCSS requests payment; and (B) Agency has received FCSS' invoice requesting payment for such Services.</p>	
<p>AGENCY OBLIGATIONS. Agency shall perform all obligations required of Agency as set forth elsewhere in this Agreement and the following:</p> <p>Communicate and coordinate with FCSS staff regarding the professional learning/training referenced above.</p>	

In consideration of the covenants, conditions, and promises in and for good and valuable consideration and the mutual benefits to be derived from this Agreement, Agency and FCSS, separately referred to as a "Party" and collectively as the "Parties," have reviewed and understand and hereby enter into this Agreement. Unless the context requires otherwise, any reference to a Party in this Agreement includes its governing body and members thereof, officers, employees, and agents. Each person executing this Agreement on behalf of a Party represents that he/she is authorized to execute on behalf of and to bind the Party to this Agreement.

AGENCY

FCSS

By: _____
Print Name: Mr. Patrick Sanchez
Title: Superintendent

By: _____
Jim A. Yovino, Superintendent
or Authorized Designee

NOTE – ELECTRONIC SIGNATURE: While FCSS will accept digital signatures on contracts and amendments, they must be validated by a reliable Certificate Authority, and if a digital signature is used to execute any such document, the signature page thereof must be provided to FCSS in the electronic format it was signed in.

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GENERAL TERMS AND CONDITIONS

These General Terms and Conditions contain the following Articles:

Article 1	Scope of Services and Obligations
Article 2	Payment
Article 3	Term and Termination of Agreement
Article 4	Insurance
Article 5	Indemnity
Article 6	Dispute Resolution
Article 7	General Provisions

Terms with initial capital letter shall have the respective meanings set forth in this Agreement.

ARTICLE 1 SCOPE OF SERVICES AND OBLIGATIONS.

SECTION 1.1 PURPOSE. By this Agreement, the Parties desire to set forth the terms and conditions upon which FCSS shall provide, and Agency shall compensate FCSS for, performance of those obligations required of FCSS under this Agreement and to set forth the Parties' rights and obligations relating to this Agreement.

SECTION 1.2 COMPLIANCE WITH APPLICABLE LAW AND GRANT. Each Party shall comply with all laws and related regulations applicable to its performance of this Agreement, and all laws and related regulations for which it agrees to comply under this Agreement (collectively and separately referred to as "**Applicable Law**") and shall include any amendment thereto and laws and related regulations that are effective as of the Effective Date or that become effective during the Contract Term). Each Applicable Law is deemed inserted herein; however, if any conflict or inconsistency exists between a provision in this Agreement and a provision in an Applicable Law, the provision in this Agreement shall govern except where the provision in the Applicable Law shall govern to the extent provided in the Applicable Law. Each Party shall comply with the terms and conditions of each grant (if any) that provides funding for this Agreement and all applicable laws, regulations, and requirements.

SECTION 1.3 WORK PRODUCTS AND RIGHTS THERETO. The provisions in this Section shall survive the termination of this Agreement and apply to any Work that a Party prepares for or provides to the other Party pursuant to this Agreement. Each Party's Work shall remain its property and that Party shall have all interests and rights thereto. Each Party grants to the other Party a limited license during the Contract Term to use and reproduce those portions of the other Party's Work necessary for the Party's performance of this Agreement. Upon termination of this Agreement and upon a Party's request, the other Party shall return any or all Work that belongs to the requesting Party. "**Work**" means any data, document, display, drawing, report, material, invention, work, and discovery, including any copyright, right, and interest therein or thereto and whether written, recorded, or electronically stored.

SECTION 1.4 CONFIDENTIAL RECORDS AND INFORMATION.

1.4.1 CONFIDENTIAL MATERIAL. If any documents and/or information (for example and not as a limitation, employee or student record) that is subject to nondisclosure or protection under federal and/or California laws (collectively and separately "**Confidential Material**") are provided to or created by a Party for or pursuant to this Agreement, each Party shall: (A) not release, disseminate, publish, or disclose the Confidential Material, except as required by law or a court order or as this Agreement may permit; (B) unless specifically permitted by applicable laws, not use the Confidential Materials for any purpose not related to a Party's performance of this Agreement; (C) protect and secure the Confidential Material, including Confidential Material saved or stored in an electronic form, to ensure that it is safe from theft, loss, destruction, erasure, alteration, and unauthorized viewing, duplication, and use; (D) acknowledge that any Confidential Material related to students shall be the property of and under the control of the Party whose student it relates to, notwithstanding any use authorized under this Agreement; and (E) not retain any Confidential Material related to a student of the other Party upon the expiration of this Agreement, which shall be accomplished by either the return of or the destruction of such Confidential Material. The provisions of this Subsection shall survive the termination of this Agreement.

1.4.2 SCHOOL OFFICIAL DESIGNATION. To the extent FCSS' provision of the Services under this Agreement will entail FCSS staff to view, handle, create, or receive Confidential Material consisting of student records of Agency's students ("Pupil Records") that are subject to the Family Educational Rights and Privacy Act ("FERPA"), FCSS acknowledges and agrees, for the purposes of this Agreement, that FCSS is hereby designated as a "school official" with "legitimate educational interests" in the Pupil Records, as those terms are defined under FERPA and its implementing regulations. FCSS agrees to abide by the FERPA limitations and requirements imposed by 34 CFR 99.33(a) on school officials, including that FCSS will not disclose Pupil Records to any other party without the prior written consent of each pupil's parent or eligible pupil.

ARTICLE 2 PAYMENT. As full consideration and compensation for FCSS' performance of this Agreement, Agency shall pay FCSS the Contract Amount in accordance with the Payment Schedule stated on the Cover.

ARTICLE 3 TERM AND TERMINATION OF AGREEMENT.

SECTION 3.1 CONTRACT TERM. This Agreement is effective on the Effective Date and continues in full force and effect thereafter until and including the Termination Date and any extension thereto ("**Contract Term**") and, unless terminated during the Contract Term in accordance with Subsection 3.2.1 below, shall terminate at 12:00 midnight on the last day of the Contract Term without any notice or action by either Party. Any extension of the Contract Term shall be set forth in an amendment executed by the Parties.

SECTION 3.2 TERMINATION DURING CONTRACT TERM; RIGHTS AND OBLIGATIONS UPON TERMINATION. During the Contract Term, a Party, with or without cause, may terminate this Agreement by giving the other Party written notice for the Notice Period stated on the Cover. Upon termination of this Agreement, Agency shall pay FCSS for all Services that FCSS performed before the effective date of termination of this Agreement, such payment to be made within 30 days of the effective date of termination of this Agreement and Agency's receipt of FCSS' invoice. The provisions of this Section shall survive the termination of this Agreement.

SECTION 3.3 FORCE MAJEURE. A Party is not liable for failing or delaying performance of its obligations under this Agreement due to events that are beyond the Party's reasonable control and occurring without its fault or negligence, for example, acts of God such as tornadoes, lightning, earthquakes, hurricanes, floods, or other natural disasters (collectively "**Force Majeure**"), provided that the Party has promptly notified the other Party in writing of the occurrence of the Force Majeure, except that a Force Majeure shall not excuse Agency's payment to FCSS of any portion of the Contract Amount that is due to FCSS.

ARTICLE 4 INSURANCE.

Each Party, at its cost and throughout the Contract Term, shall maintain in effect insurance or self-insurance providing coverage that complies, at a minimum, with the following requirements, and shall provide written proof of such insurance to the other Party upon the other Party's request: (A) *commercial general liability* with limits of not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate and with coverage for property damage, bodily injury, and personal and advertising injury; (B) *workers compensation* with limits of not less than \$1,000,000 or as required by California laws, whichever is greater; and *employer's liability insurance* of not less than \$1,000,000; and (C) *commercial automobile liability* covering, at a minimum, non-owned and hired autos and, if there are any autos owned by the Party, then also covering owned autos, with a combined single limit of not less than \$1,000,000 per accident.

ARTICLE 5 INDEMNITY.

Except as stated on the Cover in which case such provisions shall govern to the extent provided therein, each Party's indemnity, defense, and hold harmless obligations to the other Party under or related to this Agreement shall be governed solely by this Article. A Party ("**Indemnitor**") shall: (A) indemnify and hold harmless the other Party ("**Indemnitee**") to the full extent permitted by California laws for any Loss sustained by Indemnitee or a Third Party only in proportion to Indemnitor's liability based on a Final Determination; and (B) defend and pay for all of Indemnitor's attorney's fees and litigation costs related to any Claim or Loss without any right against or from the Indemnitee for indemnity and/or hold harmless of such costs and fees, or any right for defense. A Party who intends to seek or seeks indemnity and/or hold harmless for any Loss from the other Party shall notify the other Party in writing and within a reasonable time after the Party knows or becomes aware of any Claim that may or will result in a Loss, describing, if known or determinable, the pertinent

circumstances, all entities and persons involved, and the amount being claimed. A Party's obligations under this Article are not limited to or by any insurance that it maintains or the lack of insurance but apply to the full extent permitted by California laws, and shall survive the termination of this Agreement. "Claim" means any claim, demand, lawsuit, cause of action, action, cross-complaint, cross-action, and/or proceeding arising out of, resulting from, or relating to this Agreement where there has been no Final Determination. "Loss" means any bodily injury, property damage, personal injury, advertising injury, liability, loss, damage, judgment, expense, and/or cost (excluding attorney's fees and litigation costs that a Party or a Third Party incurred or paid related to a Loss or Claim) arising out of, resulting from, or relating to this Agreement and for which there has been a Final Determination that a Party is or both Parties are liable. "Third Party" means a person who or an entity that is *not* any of the following: (A) a Party; (B) an owner, director, officer, employee, or agent of Agency; (C) an officer, employee, or agent of FCSS; or (D) contracted with (whether directly or through a subcontract of any level) or otherwise retained by a Party to act for or on the Party's behalf. "Final Determination" means any judgment, order, or decision, each a "Determination," by a court of competent jurisdiction or a governmental entity with jurisdiction to render the Determination where the Determination is not subject to appeal or the period for an appeal has expired.

ARTICLE 6 DISPUTE RESOLUTION.

The Parties shall meet and confer in good faith to resolve any dispute between them arising out of, resulting from, or relating to this Agreement, including any Claim or Loss for which a Party seeks indemnity pursuant to Article 5 and any dispute relating to this Agreement that arises or occurs after the termination of this Agreement. During a dispute regarding payment under this Agreement, Agency shall pay FCSS the portion of the Contract Amount that is undisputed and due to FCSS; if a disputed portion of the Contract Amount is determined in a Final Determination to be due to FCSS, Agency shall pay such amount to FCSS within 30 days of the date of the Final Determination, unless a different date is stated in the Final Determination or in an agreement executed by the Parties, in which case, Agency shall pay FCSS in accordance therewith. Except for an action to preserve the status quo and/or prevent irreparable harm, a Party shall not commence any cause of action, action, lawsuit, or proceeding arising out of, resulting from, or relating to this Agreement until after the Party has complied with the provisions of this Article. The provisions of this Article shall survive the termination of this Agreement.

ARTICLE 7 GENERAL PROVISIONS.

SECTION 7.1 ENTIRE AGREEMENT, CONFLICT, EXECUTION, AMENDMENT, AND WAIVER. This Agreement is a complete and exclusive statement of the Parties' agreement under Code of Civil Procedure section 1856. This Agreement consists of, and any conflict or inconsistency in this Agreement shall be resolved by giving precedence as follows: Cover, General Terms and Conditions, exhibit or attachment stated in this Agreement as being a part of this Agreement, and the Required Documents. The Parties may execute this Agreement and any amendment in counterparts such that each Party's signature is on a separate page. A copy or an original of this Agreement or an amendment with the Parties' signatures, whether original or transmitted by electronic means, shall be deemed a fully executed contract. The Parties may amend or waive any provision of this Agreement only by a writing executed by them.

SECTION 7.2 INTERPRETATION; APPLICABLE LAWS AND TIME ZONE; VENUE; SEVERABILITY; AND SURVIVAL OF TERMINATION. If there is uncertainty of any language in this Agreement, the Parties agree that Civil Code section 1654 shall not apply to interpret the uncertainty. The language of this Agreement shall be interpreted according to its fair meaning and not strictly for or against any Party and under California laws without giving effect to California's choice of law provisions that may result in the application of the laws of another jurisdiction. All dates and times stated in this Agreement shall be according to Pacific Time. All causes of action, actions, lawsuits, and proceedings arising out of, resulting from, or relating to this Agreement shall be adjudicated in state or federal court in Fresno County, California, provided that each Party does not hereby waive any immunity to suit. If a court of competent jurisdiction holds any provision of this Agreement void, illegal, or unenforceable, this Agreement shall remain in full force and effect and shall be interpreted as though such invalidated provision is not a part of this Agreement and the remaining provisions shall be construed to preserve the Parties' intent in this Agreement. Any provision in this Agreement that by its nature applies after, or is specifically stated to survive, the termination of this Agreement shall survive the termination of this Agreement.

SECTION 7.3 INDEPENDENT CONTRACTOR, ASSIGNMENT, AND TRANSFER. Each Party is an independent contractor, and it and its officers, employees, and agents are not, and shall not represent themselves as, officers, employees, or agents of the other Party. This Agreement does not and shall not be construed to create an employment or agency relationship, partnership, or joint venture between the Parties. Each Party shall not assign or transfer any or all of its obligations and/or rights under this Agreement, including by operation of law or change of control or merger, without the other Party's prior written consent, the Parties agreeing that this provision shall not prohibit FCSS from contracting with one or more third parties to perform the Services required of FCSS under this Agreement.

SECTION 7.4 NOTICES. Except as may be stated otherwise in this Agreement in which case such provision shall govern to the extent provided therein, each Party shall give any notices, demands, and all other communications required or permitted under this Agreement in writing and by one of the following methods to the other Party at its address and/or email stated on the Cover, delivery to be effective upon receipt thereof by the other Party: (A) hand delivery; (B) sent by a reputable overnight courier service that tracks the delivery; (C) sent by certified mail, return receipt requested, postage prepaid; or (D) sent by regular mail *and* transmitted by e-mail; and, ***if to FCSS, a copy of any notice and demand by email to:*** FCSS Legal Services at legalservices@fcoe.org. A Party may change its contact person and/or contact information stated on the Cover by notifying the other Party of the particular change and the effective date thereof in accordance with this Section. The provisions of this Section shall survive the termination of this Agreement.

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To: Board of Trustees
From: Cari Carlson, Executive Director of Learning Services
Date: May 19, 2022

Topic: Request to Approve Expanded Learning Opportunities Program Plan

Description: New, ongoing program intended to provide access to comprehensive expanded learning for all elementary students that are low-income, English learners, or foster youth. Development of a program plan is required by EC Section 46120(b)(2). This plan describes program activities that support the whole child, and students' Social and Emotional Learning (SEL) and development. The district is responsible for creating, reviewing, and updating the program plan every three years in accordance with EC Section 8482.3(g)(1).

Recommendation: Approve as presented

Fiscal Impact: \$1,696,076

Reef-Sunset Unified School District
EXPANDED LEARNING OPPORTUNITIES
PROGRAM PLAN



**This Program Plan Template Guide is required by California *Education Code (EC)*
Section 46120(b)(2)**

Expanded Learning Opportunities Program Plan

Name of Local Educational Agency and Expanded Learning Opportunities Program Site(s)

Local Educational Agency (LEA) Name: Reef-Sunset Unified School District

Contact Name: Cari Carlson

Contact Email: ccarlson@rsusd.org

Contact Phone: 559-386-9083 ext. 1004

Instructions: Please list the school sites that your LEA selected to operate the Expanded Learning Opportunities Program (ELO-P). Add additional rows as needed.

1. Avenal Elementary School
2. Kettleman City Elementary School
3. Tamarack Elementary School
4. Reef- Sunset Middle School

Purpose

This template will aid LEAs in the development of a program plan as required by *EC* Section 46120(b)(2). In this program plan, LEAs will describe program activities that support the whole child, and students' Social and Emotional Learning (SEL) and development.

Expanded Learning Opportunities Program Plan

Definitions

“Expanded learning” means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year. (EC Section 8482.1[a])

“Expanded learning opportunities” has the same meaning as “expanded learning” as defined in EC Section 8482.1. “Expanded learning opportunities” does not mean an extension of instructional time, but rather, opportunities to engage pupils in enrichment, play, nutrition, and other developmentally appropriate activities. (EC Section 46120[e][1])

Instructions

This program plan needs to be approved by the LEA’s Governing Board in a public meeting and posted on the LEA’s website.

The program plan template guide is considered a living document that is periodically reviewed and adjusted to reflect the needs of the community, updates in the law, and to provide continuous improvement in the development of an effective ELO-P.

The LEA is responsible for creating, reviewing, and updating the program plan every three years in accordance with EC Section 8482.3(g)(1). LEAs are encouraged to work collaboratively with partners and staff to develop and review the program plan. The LEA is responsible for the plan and the oversight of any community partners or subcontractors. The LEA should include any partners in the development and review of the plan. It is recommended that the plan be reviewed annually.

The Expanded Learning Division adopted the *Quality Standards for Expanded Learning in California* (Quality Standards) and introduced requirements for Continuous Quality Improvement (CQI) to help programs engage in reflection and be intentional about program management practices and activities delivered to students. To create the program plan, provide a narrative description in response to the prompts listed under each Quality Standard below. The LEA may customize and include additional prompts, such as describing SEL activities, or refining the plan. In addition to the narrative response, it may be useful to include tables, charts, or other visual representations that contribute to the understanding of the ELO-P. LEAs are encouraged to download and reference the Quality Standards in order to provide ongoing improvements to the program. The Quality Standards can be found on the California Department of Education’s (CDE) Quality Standards and CQI web page, located at

<https://www.cde.ca.gov/ls/ex/qualstandcqi.asp>.

Expanded Learning Opportunities Program Plan

1—Safe and Supportive Environment

Describe how the program will provide opportunities for students to experience a safe and supportive environment. Include if the program will be offered on the school site or off campus. If not on site, describe where in the community it will be and how students will be supported to get there.

The program will be located on each of the three elementary school campuses at the conclusion of each school day through 6 PM. These campuses include: Avenal Elementary, Kettleman City Elementary, and Tamarack Elementary.

All RSUSD ELO program safety policies align with the regular school day comprehensive safety plans that are annually reviewed by the local police department, fire department and school site council. Access to these plans and the supports provided are open and equitable and follow District standards. These plans are also annually reviewed and approved by the board of trustees. Safety drills, including fire, lockdown and earthquake, are practiced at various times during the year and at different times of the day so that students and staff practice the drills under a variety of conditions. The plan is reviewed at the beginning of the year with all instructional and support staff, including ELO program staff

The ELO site leads and staff will work alongside the regular school day administration to plan and execute the same drills as those used during the regular day to practice with students in the ELO program. The ELO staff will be trained in the same type of drills that the regular school day staff are trained in during August before the start of the school year. The training will include: active assailant; earthquake; fire; lock down and other safety protocols.

The ELO program safety plan is fully aligned with the Reef-Sunset Unified School District (RSUSD) Comprehensive Safe School Plan (CSSP) and provides guidance and direction to all ELO staff along with all regular school day principals, faculty and staff who have emergency management responsibilities. The Emergency Response Plan (ERP) along with the School Comprehensive Safe School Plan shall be used during an emergency incident involving a RSUSD School facility, including the ELO program at all sites.

All RSUSD ELO program sites will follow the District positive behavior intervention and support (PBIS) matrix of behavior expectations that detail the expected student and staff behaviors at various locations on its campus. These PBIS system of tools and strategies for defining, teaching, acknowledging appropriate behavior, and correcting inappropriate behavior will be used by the ASES staff in all RSUSD ELO program sites and will communicate these expectations to students to ensure continuity and consistency of practice and communication that leads to a safe and supportive environment that provides developmental, social emotional, and physical needs of our students.

The ELO program staff will collect medical, 504 and IEP information directly from parents when students are enrolled in the ELO program as well as when updates occur throughout the year. The District requires all student records to be housed in the AERIES student management system and kept confidential within the scope of the appropriately trained personnel.

The ELO program will provide character and social development education that is aligned to the District PBIS and MTSS matrix. The lessons on character development will be conducted throughout the year with program staff serving as role models of good character. Activities will be conducted that shall allow students an opportunity to promote positive character traits.

Expanded Learning Opportunities Program Plan

The ELO program will provide students an outlet for creative expression through visual and performing arts. Arts and crafts, singing, dance and drama creativity embeds concepts taught during the core school day instruction.

The ELO program will provide physical education and sports and recreation each school day. Students will also have an opportunity to participate in approved standards based games that focus on refining motor skills, communication, team work, and maintaining a healthy and fit lifestyle. Activities will be modified for students who have physical limitations to ensure inclusion.

2—Active and Engaged Learning

Describe how the program will provide opportunities for students to experience active and engaged learning that either supports or supplements, but does not duplicate, the instructional day.

The goal of our ELO program is to align our goals with the RSUSD LCAP Goals in regards to student learning, interests and to address achievement gaps.

RSUSD LCAP Goal 1: The District will improve student achievement in Academics, English Language Development, and 21st Century Learning Skills.

RSUSD LCAP Goal 2: The District will provide engaging and rigorous learning environments where students feel safe and want to be in school.

RSUSD LCAP Goal 3: The District will foster a culture of student, parent and community involvement by building and maintaining positive participation and relationships.

We have aligned our ELO goals directly with the RSUSD LCAP Goals:

ELO Goal 1: To get students actively participating in the after-school program as it provides a safe location away from peer pressure or gang-related activity and provides a fun, interactive opportunity to gain social skills, and an academic support system that enhances student learning. This Goal 1 is aligned to RSUSD LCAP Goal 2.

ELO Goal 2: Assist students with improving academic proficiency in English Language Arts and math by utilizing online resources and effective learning interventions. This Goal 2 is aligned to RSUSD LCAP Goal 1.

ELO Goal 3: Provide students with homework assistance to ensure that they stay on task and get curriculum reinforcement. This will prevent students from trailing in the classroom and keep them from losing interest in core curriculum. This Goal 3 is aligned to RSUSD LCAP Goal 1.

ELO Goal 4: Improve daily attendance among students in the after school program. This Goal 4 is aligned to RSUSD LCAP Goal 2.

ELO Goal 5: Integrate Science, Technology, Engineering, Arts, and Mathematics (S.T.E.A.M.) with intentional learning purposes that will engage students and increase interests in science, technology, chess, robotics, fine arts, nutrition, engineering, mathematics, health and wellness. This Goal 5 is aligned to RSUSD LCAP Goal 1.

The ELO program school site Leads collaborate regularly with the school site principal regarding alignment of the ELO program goals with the District LCAP Goals. Monthly discussions include

Expanded Learning Opportunities Program Plan

program assessments, student achievement scores, parental involvement opportunities, professional development, behavior expectations, school events and ongoing development and revision of program goals. Program leaders are consulted in review of data including academic progress, behavioral needs, IEP plans, and 504 plans to help meet the needs of individual students and student groups.

Homework assistance is provided to students during a portion of the ELO program block. As students work, the adults may pull a small group of students together to provide a tutorial or will help with individual student questions.

IEP and behavior plan supports that students receive during the regular school day by the RSUSD Student Services Team are extended into the ELO program to ensure continuity of services and support.

Communication regarding student progress and concerns are facilitated through contact with the regular day school staff via email as well as in person contact with the regular day teachers, site administration, support staff and parents.

Enrichment activities will provide stimulating opportunities and experiences and are planned each trimester by the ELO staff after considering student interests. These choices are updated each trimester throughout the year.

To further support positive youth development:

Students will demonstrate self-management skills by following behavior expectations, directions and executing transitions and procedures efficiently, both independently and with peers. Students exhibit evidence of a growth mindset where they embrace challenges, learn to persevere, develop self-efficacy and develop social awareness through their interactions with staff, peers and the activities and projects.

Students and staff demonstrate a joy for learning through positive relationships, culture and climate in the ELO program. Students are provided opportunities to elaborate on their initial thoughts to explain their thinking. Students are provided opportunities to talk about and ask questions about each other's thinking to clarify, self-assess and improve their own understanding to determine next steps to improve their learning. Provide hands-on, project-based learning that will result in culminating products or events. Learning Services will provide Professional Development to train ELO Staff in project-based learning that focuses on the individual students needs through the lens of Universal Design for Learning (UDL). UDL is a way of thinking about teaching and learning that helps give all students an equal opportunity to succeed. All site leads will provide students with hands-on learning activities that lead towards an outcome (culminating event or product).

Enrichment- the program will provide students with hands-on, project-based activities. Every eight weeks, TK/Kinder-6th Grade students will learn a new theme. At the end of each thematic unit, parents, faculty, and community members will be invited to culminating events hosted by our staff and students.

Physical Education/Sports – the program will provide students with time for structured outdoor recreation each day. Students will also have an opportunity to participate in approved standards-based games that focus on refining motor skills, communication, teamwork, and maintaining a healthy and fit lifestyle. Activities will be modified for students who have physical limitations to ensure inclusion.

Expanded Learning Opportunities Program Plan

Visual and Performing Arts – the program will provide students an outlet for creative expression. Arts and crafts, singing, dance, and drama innovative embed concepts taught during core school day instruction.

Character/Social & Emotional Development – the program will provide character and social and emotional development education. Lessons on character development will be conducted throughout the year with program staff serving as coaches. Activities will be done that shall allow students an opportunity to promote positive character traits and to focus on social development growth and the emotional needs of students.

3—Skill Building

Describe how the program will provide opportunities for students to experience skill building.

The literacy and educational enrichment activities of the RSUSD ELO program are aligned to the District LCAP goals which are implemented during the regular school day:

ELO Goal 1: To get students actively participating in the after-school program as it provides a safe location away from peer pressure or gang-related activity and provides a fun, interactive opportunity to gain social skills, and an academic support system that enhances student learning. This goal is aligned to RSUSD LCAP Goal 2.

ELO Goal 2: Assist students with improving academic proficiency in English Language Arts and math by utilizing online resources and effective learning interventions. This goal is aligned to RSUSD LCAP Goal 1.

ELO Goal 3: Provide students with homework assistance to ensure that they stay on task and get curriculum reinforcement. This will prevent students from trailing in the classroom and keep them from losing interest in core curriculum. This goal is aligned to RSUSD LCAP Goal 1.

ELO Goal 4: Improve daily attendance among students in the after school program. This goal is aligned to RSUSD LCAP Goal 2 and Goal 3.

ELO Goal 5: Integrate Science, Technology, Engineering, Arts, and Mathematics (S.T.E.A.M.) with intentional learning purposes that will engage students and increase interests in science, technology, chess, robotics, fine arts, nutrition, engineering, mathematics, health and wellness. This goal is aligned to RSUSD LCAP Goal 1.

Academic support is differentiated to meet individual student needs and interests. Lesson plans are designed to include applicable California State Standards. Homework is monitored through communication among ELO staff, students, parents and teachers. Assistance is provided in small groups with attention to individual student needs. Communication between regular day teachers and ELO program staff is encouraged and ongoing. Certificated staff is consulted when needed.

Expanded Learning Opportunities Program Plan

4—Youth Voice and Leadership

Describe how the program will provide opportunities for students to engage in youth voice and leadership.

Students, parents and staff are surveyed to gather information about the perceived needs of students, families, school and the community. The Site Lead uses this information and will work with the school principal, program liaison and Team Leads to disaggregate and analyze the information.

Student and instructional data will also be shared with the ELO staff to inform and guide the ELO program practices, decisions and planning. The ELO program design includes clearly defined processes to ensure that program review and refinement is continuous based on outcomes and student interests, and needs reflected through student achievement data. The program clearly uses data to determine the measured success of program goals and objectives, overall program effectiveness and improvement in student achievement.

Students participating in the ELO program will be provided opportunities to complete student surveys and/or participate in small group discussions to share what they want to learn about, what they want to be able to do, and the development of program offerings that appeal to their interests. Students will be able to reflect on their learning experiences and provide input on future learning or enrichment opportunities. Examples of questions asked on the student survey:

1. I feel safe being in the ELO Program: 1(bad)- 5(great)
2. I know the rules and policies: 1(bad)- 5(great)
3. All the kids in the program follow the rules: 1(bad)- 5(great)
4. My classroom teacher is happy that I am in the program: 1(bad)- 5(great)
5. My parents encourage me to be in the program: 1(bad)- 5(great)
6. I like going to the program: 1(bad)- 5(great)
7. I like the way my program leader teaches our class: 1(bad)- 5(great)
8. We have lots of fun activities in the program: 1(bad)- 5(great)
9. My program leader helps me with my homework: 1(bad)- 5(great)
10. I play games that include running: 1(bad)- 5(great)
11. I always get a snack during the ELO program: 1(bad)- 5(great)

Students participating in the ELO program will discuss the various types of program activities they are interested in learning about, want to experience or need for support. Students will develop their leadership roles in many different capacities in the ELO program by participating in the ELO Program Student School Site Council. The SSSC helps bring student voice and choice to the ELO program; helps to provide guidance on the trimester student activities; and plays a leadership role in determining learning field trips. The students are selected to serve on the SSSC by their peers and serve for one school year. The SSSC also helps coordinate evening parent engagement events and SSSC students serve as Masters of Ceremony at these events. Students may also lead various group projects and enrichment activities that help develop their high interest skills and arts activities in their ELO program.

RSUSD ELO students are able to make choices through their participation in various program activities and by becoming an elected member of the Student School Site Council (SSSC). The ELO program staff integrate opportunities for choice throughout activities by having lower grade students take the lead in selecting equipment to use, distribution of supplies, choice of project subjects, etc. In the higher grades, leadership opportunities are also integrated into everyday conversations between staff and students. Students are given the opportunity to lead workshops, activities and exercises to promote responsibility and protocol management skills. The program will provide higher grade students opportunities to address real world problems

Expanded Learning Opportunities Program Plan

identified in our community by attending School Board meetings and participating in community service projects such as the recycling initiative; the campus beautification project; or other such future city or school board initiative projects.

Older youth will gain the opportunity to discuss real-world problems. Students will have a chance to learn about world news during the snack disbursement period. Program staff will facilitate a discussion afterward to spark conversation with students on what they are learning and how they are interpreting information from media outlets. Students will be able to share their concerns and become more civically minded and become globally aware of situations that are occurring at home and abroad. Through these discussions and opinions, older youth will be given opportunities to impact their communities through special projects. The program will facilitate the logistics and coordination to assist students in driving service learning. The National Service Learning Clearinghouse states, community engagement pedagogies, often called "service learning," are ones that combine learning goals and community service in ways that can enhance both student growth and the common good. It is "a teaching and learning strategy that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility, and strengthen communities. The service-learning projects will have a positive impact on students' academic learning and will improve students' ability to apply what they have learned in "the real world." Students will also gain a greater sense of personal efficacy, personal identity, spiritual growth, and moral development from service-learning. These projects will influence interpersonal development along with the ability to work well with others to strengthen leadership and communication skills. Students will learn to diminish stereotypes and become sensitive to diversity, contributing to improved social responsibility and citizenship skills. Student's experiences through service learning will increase growth and help to become more involved in community service after graduation. Most importantly, older youth will network with professionals and make connections with community members that will yield further learning and career opportunities.

5—Healthy Choices and Behaviors

Describe how the program will provide opportunities for students to engage in healthy choices and behaviors. Describe how students will be served nutritious meals and/or snacks during the ELO-P hours of programming.

A free and nutritious snack and supper meal is provided to all students in the ELO program. Guidelines set forth by the California Department of Education and Nutrition Policy Unit are used by district food services. The RSUSD Wellness Plan and board policies recognize the link between student health and learning and encourage a comprehensive ELO program promoting healthy eating and physical activity for all students. Policies direct the district to build a coordinated school health system that supports and reinforces health literacy through health education, physical education, health services, nutrition services, behavioral and counseling services, health promotion by staff, a safe and healthy school environment, and parent/guardian and community involvement. The district's nutrition education and physical education programs are based on research, consistent with the state's curriculum frameworks, and designed to build the skills and knowledge that all students need to maintain a healthy lifestyle. Healthy practices will include student wellness, fitness and nutrition activities in the ELO program.

The ELO program will implement and sustain healthy practices and program activities that align to the district wellness plan and policies. The program offers health, nutrition, and wellness learning and physical fitness activities that serve a variety of student and staff interests.

Expanded Learning Opportunities Program Plan

Daily developmentally appropriate and research based physical activities will be implemented through staff, students, family and community partnerships. Programs will align to the CDE Physical Education Standards-framework and National Association for Sports and Physical Education Guidelines. The ELO program incorporates a wide variety of physical activities to achieve all-around fitness and multiple movement skills.

The District provides nutritious snacks that meet California Nutrition Standards. Snack and supper meal options include fruit, vegetables, dairy, protein or whole grain-rich food items; foods with a fruit, vegetable, dairy, protein, or whole grain-rich item as the first ingredient; or combination foods containing at least one-quarter cup of fruit or vegetables. Beverage options are fruit-based drinks composed of no less than 50 percent fruit juice and have no added sweetener, vegetable-based drinks composed of no less than 50 percent vegetable juice and have no added sweetener, plain water, one-percent-fat unflavored milk, nonfat flavored or unflavored milk, soy milk, rice milk or other similar non dairy milk. Beverages labeled or commonly referred to as sodas or soft drinks are not permitted. Examples of snack options include:

1. 8 oz. Milk and whole grain cereal
2. 6 oz. Juice and whole grain cracker
3. 8 oz. Milk and String Cheese
4. Chicken sandwich with assorted veggies
5. Ham and cheese sandwich with assorted veggies

6—Diversity, Access, and Equity

Describe how the program is designed to address cultural and linguistic diversity and provide opportunities for all students to experience diversity, access, and equity. Describe how the ELO-P will provide access and opportunity for students with disabilities.

The ELO program will create and maintain dynamic environments where diverse participants are encouraged to be themselves and understand each other across their differences. The ELO program will actively and intentionally develop through issues of diversity, access, inclusion and equity. The program is committed to providing a foundation for inclusive and accessible services to all students of the school community. All components of the program will incorporate diversity and equity in the mission by working with the school community to effectively serve all groups. The program is influenced by all educational partners including students, families, staff and community partners. Therefore, there are abundant opportunities to learn about the community through the exploration of cultures, language, socioeconomic position, and many other characteristics.

ELO program is encouraged to hire ELO program staff that understand diversity issues and reflect the communities of Avenal and Kettleman City. Recruitment targets the diverse population of Avenal and Kettleman City and its different cultural backgrounds. RSUSD will provide the ELO Program regular professional development opportunities prior to the beginning of the school year that explore community needs, standards of respect, and create inclusive, accessible activities that engage different cultures. Professional development fosters skills that build cultural competence to work with specific populations, expand multicultural programs, integrate English Learner support, and encourage the inclusion of students with special needs.

Expanded Learning Opportunities Program Plan

The ELO program will create an environment that is inclusive, multicultural, and reflects the community served by the school. The physical environment is welcoming and provides a tone of respect and inclusion displayed through signs and announcements in different cultural languages and displaying posters and artwork that reflect the backgrounds of students and families. Program and school materials inform services to all educational partners regardless of gender, culture, class, nationality, race, sexual orientation, and ability/disability. The ELO program spaces are accessible to students and families with disabilities.

Programs will operate a variety of activities where students and staff can experience diverse cultures through music, dance, cuisine, arts, literature, drama and many other forms of enrichment. The diverse community partnerships that support the ELO program provide a vast resource of support to activities that celebrate the cultural diversity of students.

The ELO program will provide support to students with disabilities, English Learners and other students with potential barriers to program participation. ELO program Site Leads have established relationships with the instructional day program staff to support the ELO program in modifying, accommodating, and providing appropriate behavioral support strategies through the RSUSD District Student Services Department. The Student Services department supports students of special needs and/or students which require special accommodations to participate in the ELO program.

Learning Services supports students of English as a second language who require support to participate in the ELO program. Learning Services provides English Language Development training to ELO program staff which assists in the implementation of enrichment and academic components of the ELO program that serves English Learners.

Enrollment criteria is set on a yearly basis aligned to district goals and the program improvement process. All students enrolled within the school are given the opportunity to attend ELO program. Per Assembly Bill 1567, Homeless and Foster Youth are given priority.

Recruitment efforts include:

- Parent Orientation Meetings in English and Spanish
- Flyers, letters and enrollment packets sent home to students in English and Spanish
- Trimester district newsletter, sent home and posted to the district website in English and Spanish
- Blackboard School Messenger, an automated communication and notification system
- ELO Program participation in school-wide events (Back to School, Open House, and Literacy Nights)

Expanded Learning Opportunities Program Plan

7—Quality Staff

Describe how the program will provide opportunities for students to engage with quality staff.

ELO program staff includes classified paraprofessionals. All staff members either possess two years of study at an institute of higher education equivalent to 48 semester units or successful completion of the RSUSD-approved paraprofessional assessment. The minimum requirements for a highly qualified Activity Leader in compliance with AB346, all non-certificated ELO employees are required to have a criminal background check with both the Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI) through their direct employer.

Staff is recruited on an ongoing basis. Staffing sources include local institutes of higher education, internal job postings, and/or Edjoin. Hiring the right staff is essential to effectively supporting many different learning activities. The program encourages recent student graduates from our local high school (who have earned an A.A. degree at AHS in our dual enrollment program or from a nearby college). This existing relationship maintains a strong pool of staff and models the encouragement for staff to transition to higher education and continue their education. These staff members must have a desire to work in the education field and in the community. Our students in ELO program are most likely to connect with motivated staff members in which they are familiar with and able to make connections.

Staff in the ELO program will be provided multiple opportunities for professional development and training. Professional development needs and the Quality Improvement process of site needs will be assessed so that professional development provided is strategic and intentional. Beginning of the school year training is provided in August each school year and is a full day training focused on content standards, instruction, safety, district policy and procedures, and/or strategies in working with students. RSUSD Learning Services department will provide professional development training for each ELO site on RSUSD adopted curriculum and supplemental curriculum so that the Instructional Aides in the ELO program are familiar with these materials in order to best help students during homework tutorial time. ELO Site Leads conduct regular program meetings at the schools with instructive content that is based on the California Quality Standards for Expanded Learning and continuous quality improvement processes. These meetings also consist of refining program processes, procedures, and practices.

The ELO Staff along with the RSUSD Student Services Department provides training and resources to the ELO program staff to develop social emotional competencies. Continuous staff professional development is scheduled monthly. The ASES regional technical assistance lead is available to provide multiple trainings on an as-needed basis for ELO program staff, school leaders, managers and directors to attend which effectively create on-going collaborative learning communities.

Expanded Learning Opportunities Program Plan

8—Clear Vision, Mission, and Purpose

Describe the program's clear vision, mission, and purpose.

The needs of students are discussed and surveyed with school educational partners on an ongoing and annual basis. Interviews are conducted at all schools that involve the participation of students, parents, and staff to discuss the needs and interests of their community. The students are interviewed quarterly; the parents are interviewed at the beginning and at the end of each school year; the staff are interviewed prior to the start of the school year, quarterly, and then they complete a culminating interview at the completion of the school year. A variety of interests were identified in interviews that include: increase in the robotics course offerings; an increase in science and engineering applications; an increase in gaming, coding, cooking, and additional music, choir or band opportunities; connecting students to the real world experiences through field trips; and an increase in academic tutoring classes for struggling students.

The educational enrichment element is designed locally with individual sites to provide engaging activities for students while aligning with district and individual site goals. The ELO programs will support the goal to have all students read at grade level by the 3rd grade. The ELO program staff works hard to monitor student reports in STAR and to provide extra time with lessons for struggling students. Parent, student, and staff survey responses are analyzed for planning activities in the educational enrichment element that includes: lesson plans that are aligned to applicable California State standards; enrichment programs to immerse students in youth development; lessons in the visual and performing arts; lessons in wellness and nutrition, science, invention, and sports. Enrichment activities change throughout the year to provide a rich variety of learning experiences.

The community represents a diverse ethnic student population that is socioeconomically disadvantaged. The ELO program plan addresses the specific needs and interests identified by the schools that support a high quality program to meet the state's Quality Standards for Expanded Learning.

Program Goals are aligned to District and Site Goals:

- By 3rd grade, all students are reading at grade level
- Students maintain proficiency or improve a minimum of one proficiency level as measured by the STAR and/or CAASPP (3rd – 6th grade)
- Students will be supported in math literacy
- Students will engage in arts, activities, and athletics
- Students will demonstrate the character and competencies for workplace success
- English Learners move towards reclassification within an appropriate timeframe
- Students will stay in school and be on track to graduate

ELO program effectiveness is measured through evaluation data compiled by RSUSD using state and local assessment data. Outcome measures include: student academic achievement, various program attendance statistics and behavior.

The ELO program engages stakeholder meetings that include the principal, instructional day teachers and staff, families, students, program staff, community and partners. The participation of all educational partners is an important process to build a high quality program that reflects the stakeholder input to drive the program design, implementation, and improvement over time.

Expanded Learning Opportunities Program Plan

The ELO program will develop and implement a clear vision and mission that is complementary and guides the school community. Stakeholders will participate in discussions that review program goals, expectations by participants, and outcomes of the program. The ELO Program Site Leads will monitor the progress toward reaching the expected goals and outcomes of the program. The program goals and outcomes will guide the development or refinements of policies and procedures, program plan, budget, staff development and communications with stakeholders.

The ELO program will regularly communicate, review, and make appropriate changes to goals and outcomes in collaboration with all educational partners of the school community. District, school, and program staff have an important role in the mission, vision, goals, outcomes, and planned activities with families through multiple strategies. The ELO program will address these commitments through school events, meetings, orientations, parent night and other opportunities to engage families.

9—Collaborative Partnerships

Describe the program's collaborative partnerships. Local educational agencies are encouraged to collaborate with non-LEA entities to administer and implement ELO-P programs.

RSUSD collaborates with partners such as the Teaching Fellows, to review, plan, and update the ELO program plan regularly and work closely with ELO staff on refined program implementations at the school sites. Collaborations will involve data review, identifying areas of positive improvements, and identifying areas for targeted improvements. This will also be supported through job-embedded professional learning opportunities to address critical areas identified for improvements. RSUSD maintains an MOU agreement with Teaching Fellows.

Ongoing efforts to outreach to additional public and private partnerships will be in effect year-round. During educational partners meetings, an agenda item will be listed as "Potential Partners" to seek out any possible organizations, professionals, or private companies that can be contacted for partnership. The ELO will network with non-profit organizations such as museums and science centers that are advocates of student learning. The local Chevron and Shell companies, in addition to the Wonderful Company and Waste Management, are companies that may be contacted for partnership. The Yosemite and Sequoia National Parks will also be contacted for student learning opportunities. RSUSD commits to seeking out partnerships to enhance the ELO program.

The ELO program will continue its collaborative structure of support that includes a network of institutions of higher education, regional technical assistance services for after school programming.

Expanded Learning Opportunities Program Plan

10—Continuous Quality Improvement

Describe the program's Continuous Quality Improvement plan.

The evaluation process is aligned with the California Department of Education's Expanded Learning Division and encompasses the 12 Quality Standards for Expanded Learning Programs. These twelve (12) standards include Point-of-Service and Programmatic Quality Standards. The process to review standards includes having ELO staff and site administration provide feedback on the standards they feel should be the main focus for improvement of the year. Stakeholder members are also included in this process. Collectively, the 12 Quality Standards are adopted as the focus for the academic year in the Continuous Cycle of Quality Improvement (CQI).

Teaching Fellows, with support from the district's Learning Services Department, will be responsible for data collection, analysis, on-site observation, reporting, and evaluation. The district maintains a student information system (Aeries) including but not limited to: attendance (day program & after school program), suspensions/expulsions, grades, state assessment results (CAASPP, ELPAC) and local district-level assessments (core content, grade-level content, and iReady benchmark assessments). Aeries will collect information specific to students participating in ELO, including enrollment/exit dates and attendance in their respective school-site ELO program. Custom reports can be created that merge any student data in the database with the rosters of individual site ELO programs.

This data will form the basis to initiate discussions regarding strategies for ongoing program improvement as well as refinement of the current school year between district, site, and ELO program leadership and community partners. An interim evaluation will be provided to each school site that reports and evaluates the progress of current program attendees on indicators provided in the summary report. The goal of this evaluation is to provide sites and stakeholders with timely data regarding current attendees that can be used to refine practices to accelerate the attendance growth on these indicators. A comprehensive annual evaluation is finalized in the late fall of each school year. This evaluation provides detailed data and analysis of the indicators and population identified on the initial comprehensive summary report. The purpose of this report is to provide all parties with a detailed analysis of data provided in the initial summary report that can be compared with the summary report and additional data to support discussion around continuous improvement of site practices. ELO program leadership is provided with updated summary results of local assessments, site observations, and any pertinent data as it becomes available. Discussions among educational partners provide sites with the opportunity to review their programs and receive feedback on a regular basis, leading to ongoing program improvement. This continual analysis results in refinement, improvement, and strengthening of ELO services at all sites.

Quality Improvement Process Timeline:

1: Program Walkthroughs:

Action: Conduct program walkthroughs to observe program quality standards using adopted CQI instruments.

Timeline: Initial: Sep – Nov; Midterm: Jan – Mar; Final: Apr–Jun

Responsible: Site Lead, Team Leads, site administration and Exe. Director of Learning Services

2: Self-assessment:

Action: Site Leads evaluate programs using guiding questions related to program design, projected outcomes and impact.

Timeline: May – August

Responsible: Site Leads

Expanded Learning Opportunities Program Plan

3: Site-Based Goal-Setting Meeting:

Action: Using program evaluation data, meet with Site Leads and their teams to develop Quality Improvement Goals.

Timeline: September

Responsible: Site Teams

4: Quality Improvement Team Meeting:

Action: Meet with all educational partners to review and finalize Quality Improvement Goals.

Timeline: Mid-Fall

Responsible: All educational partners, including, site leadership, Exe. Director of Learning Services, community partners, parents & students.

5: Attendance and Onsite Compliance Reviews:

Action: Review all attendance and registration documentation to ensure program compliance and fidelity.

Timeline: Fall: Nov - Dec, Spring: Apr–May.

Responsible: Site Leads, Site administration, Exe. Director of Learning Services

The results of our outcome measures are reported annually to the California Department of Education's Expanded Learning Division. These results are evaluated annually by RSUSD. The outcomes drive decisions and planning for the following school year in regards to which standards require more focus and emphasis based on the data from the CQI process.

11—Program Management

Describe the plan for program management.

The program creates and annually updates practices to address fiscal management, personnel policies, and program operation. Clearly defined policies, procedures, practices, and staff/partner roles allow the programs to adhere to federal, state, and local requirements. RSUSD and Teaching Fellows have a clear organizational structure that include staff job descriptions, lines of supervision, how to access resources, and program budgets. Funding relates to the program vision, mission, and goals for each school guided by the California Quality Standards for Expanded Learning and applies resources to build a program that is student-centered, results-driven, includes community partners, and compliments learning activities in the regular school day. Community partnerships are established to support high quality ELO programs based on input and assessment by the school community that support implementation of the state framework.

Program Goals are aligned to District and Site Goals:

- By 3rd grade, all students are reading at grade level
- Students will maintain proficiency and improve a minimum of one proficiency level as measured by the STAR and/or CAASPP (3rd – 6th grade)
- Students will be supported in math literacy
- Students will engage in arts, activities, and athletics
- Students will demonstrate the character and competencies for workplace success
- English Learners will move towards reclassification within an appropriate timeframe
- Students will stay in school and be on track to graduate

Expanded Learning Opportunities Program Plan

The RSUSD team meets regularly with Teaching Fellows to review and align ELO Program Plan goals, measurable outcomes, and current progress with CQI and outcome measures of the 12 Quality Standards. The meetings include how to improve the outcome measures through assessment of individual school program evaluations, and current budget/fiscal impact.

As part of the fiscal accounting and reporting requirements, the RSUSD administration, which includes the Exe. Director of Learning Services, Exe. Director of Business Services and the Fiscal Manager will meet on a quarterly basis with the Teaching Fellows Senior Site Liaison to review the following:

- Direct Costs
- Purchase of materials and supplies
- Review receipts
- Review Indirect Costs
- Review internal functions for the purchase approval process

RSUSD is responsible for submission of the following Program Administration Reports:

- Semi-Annual Attendance Reports
- Quarterly Expenditure Reports
- Close-Out Expenditure Reports
- Annual Statewide Evaluation Reports

An attendance system is in place so that information can be monitored monthly and reviewed for submission to California Department Education. Standardized forms for enrollment and early release are accessible at each ELO site. Hard copy attendance records must be stored at the RSUSD District Office for five years and are available by request for the RSUSD annual audit. Attendance is entered into the Aeries student information system, which monitors attendance and student achievement. Attendance in after school programs is submitted semi-annually to the California Department of Education (CDE) After School Support and Information System (ASSIST) for review.

It is the expectation of the District that the ELO program will operate each day school is in session. The program will operate from dismissal until 6:00 PM, and comply with all rules and policies.

Children Sign-In/ Sign-Out Process

- Each site maintains a staff designated area for ELO student Sign-In/Sign-Outs.
- ELO staff are required to verify the attendance of ELO program students at the beginning of the program session.
- Parents or other authorized adults are required to sign-out their child(ren) each day before leaving the ELO Program.
- If a student is absent or leaves without prior notification, a staff member will contact the parent or other person listed on the child's emergency card to ensure the child is safe.

Parent Pick-Up & Authorization:

- Authorized adults picking up child(ren) must sign-out each day on the form provided by staff. Child(ren) will also be released to an older sibling, friend or relative listed on the program application.
- Authorized individuals are those listed on the card as those authorized for emergency contact and/or child pick-up from the ELO Program. Parents may update the application

Expanded Learning Opportunities Program Plan

with new contacts but must do so in-person. Parents are encouraged to keep this information updated throughout the year.

- For the safety of every child, please notify the ELO Program staff of concerns regarding unauthorized individuals attempting to pick-up your child from the program without your authorization.
- At no time will a child be released to a waiting vehicle.
- A photo I.D may be requested if the individual picking up the child is not familiar to the staff.
- ELO program staff will adhere to the most current court documents provided to the program.

The program provides staff with an annual overview of the budget and sustainability plan. The program meets regularly with a range of partners in order to ensure on-going communication and sharing of resources, as well as a common mission, vision, and goals RSUSD and Teaching Fellows are responsible for supporting, monitoring and providing professional learning and development for staff in the ELO Program

General Questions

Existing After School Education and Safety (ASES) and 21st Community Learning Centers (21st CCLC) Elementary and Middle School grantees.

ASES, 21st CCLC Elementary/Middle School, and the ELO-P should be considered a single, comprehensive program. In coordinating all these funding streams to move towards a single program, the expectation is that the most stringent requirements will be adopted for program guidance. If one or both grants are held, please describe how the ELO-P funding will be used to create one comprehensive and universal Expanded Learning Program.

The intention is to expand and enhance our current program in partnership with Teaching Fellows at each school site. Teaching Fellows will continue to run the base program including program oversight, staffing, attendance and the required components.

RSUSD will pursue involvement of our certificated staff to support additional learning opportunities in the form of Trimester Academies. We will survey/ask staff what they would like to teach in our ELO programs. Multiple academies will be offered throughout the school year. The district will post for academies through the RSUSD Human Resources department. The teachers will apply to teach academies that provide enrichment and intervention activities for targeted groups of students. Parents are asking for help with homework, intervention and access to the library. We will have our libraries open for the community for additional time before/after school and during intersessions.

We may contract with organizations to support fine arts programs in our ELO program. CTE exploration and STEAM will be a primary focus as well as recreational sports programs.

RSUSD will extend summer learning programs for all elementary students to 21 instructional days. These instructional days will include targeted intervention including pre/post assessment to monitor growth. Project based learning, physical activities and enrichment will be offered until 5:00 pm Monday-Friday during the summer learning program. The school libraries will be open until 5:00 pm for interactive read aloud/storytime, checking out books and digital literacy. We are exploring options for sports skill clinics for our students during the summer learning program.

Expanded Learning Opportunities Program Plan

Transitional Kindergarten and Kindergarten

Programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1. (*EC Section 46120[b][2][D]*). Please address the proposed schedule and plan for recruiting and preparing staff to work in the program, including supporting them to understand how to work with younger children. How will the lower pupil-to-staff ratio be maintained? How will the curriculum and program be developmentally-informed to address this younger age group?

The program requires that we serve TK students at a ratio of 1:10. This will require additional staffing to accommodate that as well as consideration on how to host the TK ELO program in the appropriate learning environments. We will be collaborating with site principals to ensure that TK ELO programs are using TK/K facilities. The academic and enrichment elements will focus on early literacy, language development and numeracy activities as well as social-emotional development. Staff will receive training on how to design developmentally appropriate learning opportunities and environments for 4-5 years.

Sample Program Schedule

Please submit a sample program schedule that describes how the ELO-P or other fund sources, including the California State Preschool Program for children enrolled in transitional kindergarten or kindergarten, will be combined with the instructional day to create a minimum of nine hours per day of programming (instructional day plus ELO-P or other supports). Also, submit a sample schedule for a minimum nine-hour summer or intersession day.

ELO program will begin at dismissal at all elementary school sites. Dismiss is at 2:15. The program will run until 6:00 each school day.

2:15 - 2:25 Student Check
2:25 - 2:45 SEL Activity
2:50 - 3:50 Homework
3:55 - 4:55 Enrichment
5:00 - 5:20 Academics
5:20 - 5:40 SEL Activity
5:40 - 6:00 Student Activity

A sample summer learning or intersession day schedule:

8:00-2:00 educational and literacy in the following areas: language arts, mathematics, history and social science, computer training, or science; academic focus including targeted intervention, skill building, Comprehensive Literacy Framework and project based learning.

Breakfast and lunch will be served

2:00-5:00. ELO program focused on enrichment activities

Expanded Learning Opportunities Program Plan

Below are additional legal requirements for the ELO-P. Please ensure your Program Plan meets all of these legal requirements:

EC Section 46120(b)(2):

[LEAs] operating expanded learning opportunities programs may operate a before school component of a program, an after school component of a program, or both the before and after school components of a program, on one or multiple school sites, and shall comply with subdivisions (c), (d), and (g) of Section 8482.3, including the development of a program plan based on the following;

(2) [LEAs] operating expanded learning opportunity programs pursuant to this section may operate a before school component of a program, an after school component of a program, or both the before and after school components of a program, on one or multiple schoolsites, and shall comply with subdivisions (c), (d), and (g) of Section 8482.3, including the development of a program plan based on all of the following:

(A) The department's guidance.

(B) Section 8482.6.

(C) Paragraphs (1) to (9), inclusive, and paragraph (12) of subdivision (c) of Section 8483.3.

(D) Section 8483.4, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1.

EC Section 46120(b)(1)(A):

On schooldays, as described in Section 46100 and Sections 46110 to 46119, inclusive, and days on which school is taught for the purpose of meeting the 175-instructional-day offering as described in Section 11960 of Title 5 of the California Code of Regulations, in-person before or after school

expanded learning opportunities that, when added to daily instructional minutes, are no less than nine hours of combined instructional time and expanded learning opportunities per instructional day.

EC Section 46120(b)(1)(B):

For at least 30 nonschooldays, during intersessional periods, no less than nine hours of in-person expanded learning opportunities per day.

Expanded Learning Opportunities Program Plan

EC Section 46120(b)(3):

[LEAs] shall prioritize services provided pursuant to this section at schoolsites in the lowest income communities, as determined by prior year percentages of pupils eligible for free and reduced-price meals, while maximizing the number of schools and neighborhoods with expanded learning opportunities programs across their attendance area.

EC Section 46120(b)(4):

[LEAs] may serve all pupils, including elementary, middle, and secondary school pupils, in expanded learning opportunity programs provided pursuant to this section.

EC Section 46120(b)(6):

[LEAs] are encouraged to collaborate with community-based organizations and childcare providers, especially those participating in state or federally subsidized childcare programs, to maximize the number of expanded learning opportunities programs offered across their attendance areas.

EC Section 46120(c):

A [LEA] shall be subject to the audit conducted pursuant to Section 41020 to determine compliance with subdivision (b).

EC Section 8482.3(d):

[LEAs] shall agree that snacks made available through a program shall conform to the nutrition standards in Article 2.5 (commencing with Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2.

[LEAs] shall agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture's at-risk afterschool meal component of the Child and Adult Care Food Program (42 United States Code [U.S.C.] Section 1766).

EC Section 8482.6:

Every pupil attending a school operating a program . . . is eligible to participate in the program, subject to program capacity. A program established . . . may charge family fees. Programs that charge family fees shall waive the cost of these fees for pupils who are eligible for free or reduced-price meals, for a child that is a homeless youth, as defined by the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Section 11434a), or for a child who the program knows is in foster care. A program that charges family fees shall schedule fees on a sliding scalpel that considers family income and ability to pay.

Expanded Learning Opportunities Program Plan

EC sections 8483.4 and 46120(b)(2)(D):

The administrator of every program established pursuant to this article shall establish minimum qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the school district. Selection of the program site supervisors shall be subject to the approval of the school site principal. The administrator shall also ensure that the program maintains a pupil-to-staff member ratio of no more than 20 to 1. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in current law and district policy for school personnel and volunteers in the school district, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1.

EC Section 8482.3(c)(1)(A–B):

Each component of a program established pursuant to this article shall consist of the following two elements:

(A) An educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science.

(B) An educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities.

To: Board of Trustees
From: Cari Carlson, Executive Director of Learning Services
Date: May 19, 2022

Topic: Request to Approve the Agreement with P.S. Arts to Provide Expanded Learning Opportunities for K-6 Students

Description: This contract will provide professional learning and materials for Expanded Learning Opportunities to provide Fine Arts Academies for K-6 students at each elementary school: Avenal Elementary, Kettleman City Elementary and Tamarack Elementary.

Recommendation: Approve as presented.

Fiscal Impact: \$32,034 Expanded Learning Opportunity Program



Memorandum of Understanding (MOU) for Academic Year 2022-2023

About P.S. ARTS

About the P.S. ARTS Program Model:

The P.S. ARTS education model is derived from research-based frameworks for quality in arts education and overall school improvement. It outlines goals in four categories: Student Learning, Effective Teaching, Positive School Climate, and Community Engagement. We have designed arts instruction and activities including dance, music, theater, and visual arts programs to drive progress in all four categories at Reef-Sunset Unified School District

P.S. ARTS Teaching Artists/Coaches:

P.S. ARTS Teaching Artists are both artists and professional educators. Teaching Artists possess the skills, knowledge, and dedication necessary to create a program that engages and cultivates the intellect and imagination of every child.

Teaching Artists deliver high-quality, authentic and engaging curriculum, become a trusted part of the school community, and contribute to a school climate and classroom environment that is inclusive, creative, and aspirational. Teaching Artists are expected to conduct themselves in a professional manner and adhere to school policies and procedures.

P.S. ARTS Coaches are veteran Teaching Artists who have received additional training to provide arts curriculum and instruction support to educators in a variety of settings.

P.S. ARTS Professional Development:

Professional development for our Teaching Artists and Coaches focuses on the accepted best practices in arts education and classroom instruction in alignment with the communicated needs and priorities of students and teachers.



P.S. ARTS and the School Community

Communication, Collaboration and Class Supervision:

- P.S. ARTS requires a certificated teacher, administrator, or appropriate staff to be present during P.S. ARTS classes in compliance with school district policies. We invite those present to take an active role in the class and appreciate their modeling enthusiastic participation in the activity, pointing out connections to other academic subjects, and supporting the Teaching Artist with classroom management.
- To foster integration between the arts and classroom curricula in a meaningful but manageable way, P.S. ARTS encourages teachers to experiment with “The Teacher Take-Away”, a simple suggested activity provided by the Teaching Artist, connected to the arts lesson that the teacher can easily facilitate in the classroom.
- Collaboration between the school and P.S. ARTS is integral to the process of evaluating and improving the quality of all aspects of the program throughout the year and we encourage frequent communication between P.S. ARTS on-site and administrative personnel and school leadership.
- Surveys: P.S. ARTS collects both formal and informal feedback on program quality and logistics. Participation in any surveys is especially valuable and highly encouraged.

Program + Scope of Work

P.S. ARTS will provide:

- 18 hours total of virtual group professional development workshops on implementing each stARTer kit, led by a P.S. ARTS Coach.
 - 3, 3-hour workshops for each stARTer kit (2) for up to 12 RSUSD Faculty + Staff Members from Avenal ES, Tamarack ES and Kettleman City ES.
 - Workshops will take place in Summer 2022
- 2 fully developed teaching guides (includes 6 lessons/projects for a 6-week after-school academy).
- Materials, teaching resources, and basic art supplies necessary to participate in professional development workshops, and to implement the curriculum at respective school sites.
 - For up to 100 students per school site.

Any requests for changes to the Scope of Work must be made in writing and approved by P.S. ARTS prior to implementation.



Partnership and Program Requirements

Instructional Space:

- A dedicated or regularly scheduled physical or virtual space to conduct Group Professional Development – Training.

Scheduling and Class Composition:

- P.S. ARTS will work with the school/district to create a schedule. In the interest of program quality and equity, P.S. ARTS' general scheduling and class composition requirements include:
 - A minimum of 30 minutes continuous instruction time for K-1 students and 45 minutes for students in Grade 2 and above.
 - Class size should be equivalent to district standards, and not to exceed 34 students at one time.

Program Support:

- Schools will give Teaching Artists and Coaches access to office equipment, such as the copier and fax machine.
- P.S. ARTS encourages open and frequent communication between P.S. ARTS staff, Teaching Artists, the school principal, assistant principal, teachers, and support staff. The school will notify P.S. ARTS staff of any concerns or issues in a timely manner.
- The school partner will distribute and collect any program documentation, including but not limited to Photo Releases, Mid-year Surveys, End of Year Surveys, etc.
- School partner will make every effort to ensure that Teaching Artists/P.S. ARTS and any associated donors are acknowledged at student performances or visual arts displays.
- As part of our effort to infuse the arts into everyday school life, P.S. ARTS requests that a public display area be provided outside of the classroom, (wall space, bulletin board, etc.) for Facilitators to share student work, make announcements about performances and post free or low-cost arts opportunities.
- School partner will distribute, collect, and create a classroom archive of any necessary parent release forms in order to use of the child's image, voice, or artwork by P.S. ARTS for archival or fundraising purposes.

Release Forms:

- P.S. ARTS release forms will be sent electronically to school administration. School partner will distribute, collect and create a classroom archive of parent release forms (see attached) that allow or disallow the use of the child's image, voice or artwork by P.S. ARTS for archival or fundraising purposes.

PR and Media Releases:

- Any press releases, promotional, or marketing materials that include P.S. ARTS name, logo, or program content must be approved by P.S. ARTS.



Program Cost & Payments

- Total program cost for programming is: \$32,034
- Reef-Sunset USD **will contribute: \$32,034 to support the overall costs of P.S. ARTS programs.**
- P.S. ARTS will invoice Reef-Sunset USD as indicated on the billing schedule below.

Payments to P.S. ARTS	Amount	Date of Invoice	Payment Due
Payment #1	\$16,017	7/15/2022	Within 20 days
Payment #2	\$16,017	8/15/2022	Within 20 days

District Signatory

Date

Printed Name & Title

Dr. Kristen Paglia
Chief Executive Officer, P.S. ARTS

Date

****Please retain a copy for your records and return a signed copy to P.S. ARTS' offices:***

**P.S. ARTS / 2947 S. Sepulveda Blvd. / Los Angeles, CA 90064
Or via email to kt.leuterio@psarts.org**



Appendix A: Service Costs

Cost Category	Total Amount (\$)
Program Salaries, Benefits, and Taxes	19,834
Program Supplies	6,000
Family Art Nights	-
Total Direct Costs	25,834
Indirect Cost	6,200
Total Program Cost	32,034

To: Board of Trustees
From: Cari Carlson, Executive Director of Learning Services
Date: May 19, 2022

Topic: Request to Approve P.S. Arts Memorandum of Understanding (MOU) for Academic Year 2022-2023

Description: This contract will continue to provide The P.S. ARTS education model for quality in arts education and overall school improvement at each elementary school. P.S. Arts have designed arts instruction and activities including dance, music, theater, and visual arts programs to drive progress in all four categories: Student Learning, Effective Teaching, Positive School Climate, and Community Engagement, at Reef-Sunset Unified School District

Recommendation: Approve as presented.

Fiscal Impact: \$190,000 LCFF



Memorandum of Understanding (MOU) for Academic Year 2022-2023

About P.S. ARTS

About the P.S. ARTS Program Model:

The P.S. ARTS education model is derived from research-based frameworks for quality in arts education and overall school improvement. It outlines goals in four categories: Student Learning, Effective Teaching, Positive School Climate, and Community Engagement. We have designed arts instruction and activities including dance, music, theater, and visual arts programs to drive progress in all four categories at Reef-Sunset Unified School District

P.S. ARTS Teaching Artists:

P.S. ARTS Teaching Artists are equal parts professional artist and professional educator. Teaching Artists possess the skills, knowledge, and dedication necessary to create a program that engages and cultivates the intellect and imagination of every child.

Teaching Artists create and deliver high-quality, authentic and engaging curriculum, become a trusted part of the school community, and contribute to a school climate and classroom environment that is inclusive, creative, and aspirational. Teaching Artists are expected to conduct themselves in a professional manner and adhere to school policies and procedures.

P.S. ARTS Professional Development:

Professional development for our Teaching Artists focuses on the accepted best practices in arts education and classroom instruction.

P.S. ARTS and the School Community

Communication, Collaboration and Classroom Supervision:

- P.S. ARTS requires that a credentialed teacher be present during P.S. ARTS classes. We ask that classroom teachers take an active role in the class by modeling enthusiastic participation in the activity, pointing out connections to

classroom curriculum, and aiding the Teaching Artist with classroom management.

- If a classroom teacher cannot be present:
 - The principal or assistant principal of the school must sign off as the Teacher of Record (TOR).
 - The principal or assistant principal must provide a protocol for how the Teaching Artists are to handle discipline issues and emergencies.
 - The principal or assistant principal must conduct a drop-in observation of 1 art class per rotation in order to ensure program quality. The observation can take place at the observer's convenience.
 - The room where the arts class is provided must have a telephone or the Teaching Artists must be provided with some form of communication device. (Walkie-talkie or intercom system).
- To foster integration between the arts and classroom curricula in a meaningful but manageable way, P.S. ARTS encourages teachers to experiment with "The Teacher Take-Away", a simple suggested activity provided by the Teaching Artist, connected to the arts lesson that the teacher can easily facilitate in the classroom.
- P.S. ARTS Teaching Artists are expected to engage in ongoing planning and communication with classroom teachers. Teaching Artists are available to attend up to 3 school faculty meetings per year, when deemed appropriate by the school principal.
- Collaboration between the school and P.S. ARTS is integral to the process of evaluating and improving the quality of all aspects of the program throughout the year.
- Surveys: P.S. ARTS provides schools with twice-yearly surveys to gather feedback on program quality and logistics. Participation in the surveys by school faculty and administration is a requirement of the program.
- Check-in Meetings: P.S. ARTS administration conducts formal and informal school site check-ins throughout the year: meetings between Teaching Artists, School Principal, and P.S. ARTS' Administrative Staff.
- Partnership Evaluation: P.S. ARTS drafts a partnership evaluation report at the close of each program year. The evaluation examines 1.) The school's/district's ability to fulfill the partnership requirements as detailed in the section below, and 2.) How P.S. ARTS may continue to improve its programs.

Parent/Community Involvement:

- At the school's request, P.S. ARTS conducts one presentation on P.S. ARTS programs at a community or parent event, per school (i.e. Back to School Night, Open House, PTA meeting). Parents and community stakeholders are invited to ask questions and voice ideas.
- Parents are welcome to volunteer in the arts classroom. Any parent volunteers must adhere to district regulations regarding volunteers.

Program + Scope of Work

P.S. ARTS will provide:

- 36 weeks of Visual Arts Instruction at the following school sites:
 - Avenal Elementary School (TK-3rd)
 - Kettleman City Elementary School (TK-5th)
 - Tamarack Elementary School (TK-5th)
- Instruction will take place between August 2022 and June 2023
- Classes will be in-person or online synchronous depending on federal, state, and/or local health ordinances followed by the school district.
- All supplies necessary to execute the P.S. ARTS curriculum.

See "Appendix A" for a detailed breakdown of services and costs.

Any requests for changes to the Scope of Work must be made in writing and approved by P.S. ARTS prior to implementation.

Substitutes/Missed Classes/Holidays:

- Sick Days: According to CA state law and P.S. ARTS policies, Teaching Artists are allotted a number of paid sick days, which they are not obligated to make up.
- Short-Term Substitutes and Sick Days: In the event of a Teaching Artist's absence, P.S. ARTS will provide a qualified substitute or the Teaching Artist will make up the missed days at a later date.
- Sick days outside of the allotted number are required to be made up by the Teaching Artist.
- Extended Absences: In the event of a Teaching Artist's extended absence (exceeds paid Sick Days or requested unpaid absence), P.S. ARTS will provide a

long-term substitute Teaching Artist in order to preserve the continuity of programs.

- Missed Classes/Holidays: While programs are in session, Teaching Artists follow the school's calendar. P.S. ARTS Administration will create an annual service calendar with consideration to scheduled district/school holidays and minimum days. Teaching Artists are not obligated to make up any classes missed due to school assemblies, testing, field trips, or any other disruption to regular classes due to changes in school schedule.
- See "Scheduling and Class Time" for further information.

Program Supplies:

- P.S. ARTS will provide Teaching Artists with an adequate budget for regular program related supplies.
- The school is not expected to provide any additional supplies unless a special project outside of the normal P.S. ARTS scope of programs and curriculum is requested.

Open Class Informances, Performances & Art Shows:

- Open Class Informance: P.S. ARTS residencies include "Open Class Informances." Parents and the school community are invited to the arts classroom to witness students sharing the work they have generated and the knowledge and skills they have gained over the course of the residency. Open Class Informances also may take the form of a student art portfolio display, a student-docent led tour, an informal play or musical performance, readings or other format. P.S. ARTS will work with schools to determine the most appropriate format for each residency.
- Performances & Art Shows: When the schedule and/or budget allows, P.S. ARTS Teaching Artists are able to contribute to regularly scheduled school performances (Winter Holiday Show, Black History Month Show, Culminations, etc.), however Teaching Artists cannot take on the responsibility of becoming the primary coordinator of the event, nor work beyond scheduled hours without prior permission from P.S. ARTS. We suggest providing P.S. ARTS and the Teaching Artist with the dates and descriptions of performances prior to the start of the school year and working together to decide what's feasible given the time and budgetary constraints.

P.S. ARTS

Lesson Plans and Curriculum Maps:

- Lesson plans and curriculum maps will be made available to school administration and faculty via Rubicon Atlas, or emailed as a PDF by request. Visit: <http://psarts-public.rubiconatlas.org/> / Password: PSARTSDOC1

Family Nights:

- P.S. ARTS provides partner schools with a Family Art Night for students and their families. We believe that the best way for parents to gain an appreciation for the benefits of arts education is through participation in art making with their children. P.S. ARTS will provide:
 - A Teaching Artist (Spanish-speaking Teaching Artists available upon request) to facilitate the lesson
 - All necessary art supplies
 - A staff member to run the event
 - Events may be held in-person (indoor or outside) or online, depending in guidelines and regulations set forth by federal, state and/or local health agencies.
- The school must be able to:
 - Promote the event through the PTA, school bulletin, etc.
 - Provide enough tables and chairs for participants. The tables and chairs must be set up prior to P.S. ARTS' arrival, approximately 45 minutes before the event.
 - Provide use of a screen, LCD projector, and microphone.
- P.S. ARTS will provide Avenal ES, Kettleman City ES, Tamarack ES with one Family Art Night at each school site
- Family nights can accommodate a maximum of 200 guests, and the school or PTA will be responsible to collect RSVPs.

Pilot Programs:

- P.S. ARTS may also present opportunities for pilot programs for Reef-Sunset USDAny such pilot programs would be performed free of cost to the district.

Partnership and Program Requirements

Instructional Space:

- A dedicated or regularly scheduled space, per discipline, that provides adequate room for student and teacher interaction, resources, and materials available such as writing boards, display walls, and lockable storage.
- P.S. ARTS will consider sharing space with another program as long as the program does not take place at the same time as the P.S. ARTS class (after-school, summer class etc.). If the space is to be shared with another program the school will facilitate the relationship between the two entities in order to clearly define boundaries.
- P.S. ARTS will consider allowing Teaching Artist to teach room to room from a cart only if adequate storage is provided and program is 15 weeks or less. Due to the limitations of teaching on a cart, students may not be able to work with some media, supplies, or instruments. Only TK, kindergarten, and first grade may be taught from a cart.

Scheduling and Class Time:

P.S. ARTS requires a regular schedule that provides equitable instruction to students across grade levels.

- Scheduling guidelines:
 - 30 minutes minimum instructional time for TK and kindergarten
 - 50 minutes minimum instructional time for grades 1st thru 5th grade
 - 5 minutes minimum prep time between classes, although 10 minutes is preferred
 - No more than 5 sections a day for each Teaching Artist (6 max with approval from P.S. ARTS)
 - Teaching Artist must have at least a 30-minute lunch period
 - Grade-level clusters are preferred in order to streamline materials setup and breakdown (e.g. TK/K/1 all on one day, 2nd and 3rd on another day, 4th and 5th on another day, etc.)
- P.S. ARTS class time should not be used as a period for testing or service pullouts for individual students.
- P.S. ARTS class time should not be used as a reward for good behavior, or taken away as a consequence for behavior issues.
- P.S. ARTS requires at least 4 weeks of advanced notice of any scheduling alterations due to changes in the school calendar such as: field trips, testing pullout, and shortened/banked days. In the event of a change in the schedule by

the school site, make up classes may be granted at P.S. ARTS administration's discretion. Please note that makeup classes will not always be possible.

Class Composition:

- Class size should be equivalent to district requirements.
- Class size may not exceed 34 students, in order to ensure the effectiveness of our program.
- Classes may not be "doubled up" into one class period with one Teaching Artist

Program Support:

- Schools will give Teaching Artists access to office equipment, such as the copier and fax machine.
- P.S. ARTS encourages open and frequent communication between P.S. ARTS staff, Teaching Artists, the school principal, assistant principal, teachers, and support staff. The school will notify P.S. ARTS staff of any concerns or issues in a timely manner.
- The school partner will distribute and collect any program documentation, including but not limited to Photo Releases, Mid-year Surveys, End of Year Surveys, etc.
- School partner will make every effort to ensure that Teaching Artists/P.S. ARTS and any associated donors are acknowledged at student performances or visual arts displays.
- As part of our effort to infuse the arts into everyday school life, P.S. ARTS requests that a public display area be provided outside of the classroom, (wall space, bulletin board, etc.) for Teaching Artists to share student work, make announcements about performances and post free or low-cost arts opportunities.
- School partner will distribute, collect, and create a classroom archive of any necessary parent release forms in order to use of the child's image, voice, or artwork by P.S. ARTS for archival or fundraising purposes.

P.S. ARTS

Release Forms:

- P.S. ARTS release forms will be sent electronically to school administration. School partner will distribute, collect and create a classroom archive of parent release forms (see attached) that allow or disallow the use of the child's image, voice or artwork by P.S. ARTS for archival or fundraising purposes.

PR and Media Releases:

- Any press releases, promotional, or marketing materials that include P.S. ARTS name, logo, or program content must be approved by P.S. ARTS.



Program Cost & Payments

- Total program cost for programming is: \$220,777
- Reef-Sunset USD **will contribute: \$190,000 to support the overall costs of P.S. ARTS programs.**
- P.S. ARTS will invoice Reef-Sunset USD as indicated on the billing schedule below.

Payments to P.S. ARTS	Amount	Date of Invoice	Payment Due
Payment #1	\$38,000	9/1/2022	Within 20 days
Payment #2	\$38,000	12/1/2022	Within 20 days
Payment #3	\$38,000	3/1/2023	Within 20 days
Payment #4	\$38,000	5/1/2023	Within 20 days

District Signatory

Date

Printed Name & Title

Dr. Kristen Paglia
Chief Executive Officer, P.S. ARTS

Date

****Please retain a copy for your records and return a signed copy to P.S. ARTS' offices:***

**P.S. ARTS / 2947 S. Sepulveda Blvd. / Los Angeles, CA 90064
Or via email to kt.leuterio@psarts.org**



Appendix A: Scope of Services

Grade Levels	Services
TK-3 rd Grade	36 Weeks of Visual Arts Instruction @ Avenal ES
TK-5 th Grade	36 Weeks of Visual Arts Instruction @ Tamarack ES
TK-5 th Grade	36 Weeks of Visual Arts Instruction @ Kettleman City ES

Appendix B: Service Costs

Cost Category	Total Amount (\$)
Program Salaries, Benefits, and Taxes	220,777
Program Supplies	6,250
Family Art Nights	1,500
Total Direct Costs	228,527
Indirect Cost	54,847
Total Program Cost	283,374
P.S. ARTS + Wonderful Co. Contribution	93,374
Contribution	190,000

TO: Board of Trustees
FROM: Ms. Estela Jimenez, Alternative Ed. Principal
DATE: May 19, 2022

TOPIC: Request to Approve New Graduation Requirements for Sunrise / Adelante High Schools

DESCRIPTION: Sunrise/Adelante High School is seeking to change graduation requirements to the California State minimum requirements. As we restructure the Alt Ed program, we will continue to offer courses that align to AHS and/or post secondary options. The goal is to give local students a true alternative path in education. In lieu of the additional courses that are currently required, Sunrise/Adelante will be adding CTE options such as “Project Lead The Way” and CTE pathways as developed in the RSUSD CTE four year plan. Sunrise/Adelante will partner with AHS and Avenal Adult School to offer students more course options. New requirements will begin in the 2022-23 school year. See Chart Below

Subject	AHS	SHS Current	SHS Proposed	State Minimum
English	40	40	30	30
Math Including Algebra I	30	20	20	20
Social Science U.S. history and geography; world history, culture, and geography; one semester of American government; and one semester of economics	30	30	30	30
Science biology and physical science	20	20	20	20
PE	20	20	20	20
Foreign Language or Performing Arts or CTE	30 Foreign Language 20 AND Performing Arts 10	30 Foreign Language 20 AND Performing Arts 10	10	10
Health		5	0	0
Electives	50	40	0	0
TOTAL	220	205	130	130

RECOMMENDATION: Approve as submitted.

FISCAL IMPACT: None

TO: Board of Trustees
FROM: Pat Sanchez, Superintendent
PREPARED BY: Kathryn Benson
DATE: May 19, 2022

TOPIC: Ratification of Three Year closed Tentative Agreement with the CSEA Bargaining Unit for 2020-21, 2021-2022, & 2022-2023

DESCRIPTION: The 2021-2022 Classified salary schedule will be adjusted to reflect a 4.5% increase, retro to 07/01/21. The 2022-2023 Classified salary schedule will be adjusted to reflect a 3% increase effective on July 1, 2023. This is a closed agreement and will conclude on June 30, 2023.

In an effort to reward retention of new Classified staff, the agreement includes a new 3% longevity stipend for employees who reach years 5-9 plus one-time fixed stipends for employees who reach 15 years, 25 years, and 30 years.

The District strongly encourages employees to take advantage of skills trainings for professional development. This agreement offers one-time fixed stipends (amounts determined by length of training) for attendance at professional growth/skills trainings offered by the District.

The District recognizes the value of post-high school education, and as such has extended the stipends to include AA degrees, BA degree, MA degree and Doctorate. The amounts offered for MA and Doctorate degrees are commensurate with those offered to certificated and/or management staff.

(The AB1200 document from KCOE will be provided at the meeting.)

This agreement was ratified by CSEA on May 12, 2022.

RECOMMENDATION: Approve as submitted.

FISCAL IMPACT: \$555,117 (21-22, 22-23 combined)

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**ARTICLE I
EFFECT OF AGREEMENT**

The Articles and Provisions contained herein constitute a bilateral and binding agreement by and between the Governing Board of the REEF-SUNSET UNIFIED SCHOOL DISTRICT and the CALIFORNIA SCHOOLS EMPLOYEES ASSOCIATION, AND ITS KETTLEMAN CITY HILLS CHAPTER #332, an employee organization.

The following agreement shall be effective as of July 1, 2021 and shall continue in full force and effect until June 30, 2023. ~~Both parties may open annually for negotiations Article VI, section 1 and Salary Schedule, plus two other articles. CSEA shall provide on or before April 1 of each year, its notice and proposals for a successor agreement causing the public notice section of the law to begin.~~

**ARTICLE VI
COMPENSATION AND BENEFITS**

1. BENEFITS

- A. CSEA acknowledges that employee benefits are a significant part of the total remuneration. Should the District agree to an adjustment in compensation and benefits with any other unit, the District agrees to meet and negotiate with CSEA.
- B. CSEA unit members shall participate in one of the following plans: Plan A #6 or #8 or Plan B # 1 or #3, including Delta Dental Plan and Vision Services Plan C/10 of the Central Valley Trust. Starting January 1, 2008 the Delta Plan shall include unlimited dental and 2 cleanings per calendar year. ~~The District shall pay the cost of selected option not to exceed \$1,166.67 per month per employee effective October 1, 2018.~~ The District contribution toward Health and Welfare Benefits shall be \$1,240.00 per month effective July 1, 2019.
- C. Additionally, effective for October 1, 2021- June 30, 2023, the District will contribute an additional \$56 per month off-schedule dollars for each CSEA covered member in order to increase the District's contribution and reduce the employee's monthly contribution for Fringe Benefits allowing the Cost Containment Committee to vigorously explore options for reduced costs and/or increased benefits options for CSEA.

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- D. For purposes of receiving the above health benefits, eligible unit members shall be defined as those employees regularly working 30 hours or more per week excluding overtime.
- E. The District agrees to provide a term life insurance policy to all classified employees in the amount of \$50,000 effective no later than July 1, 2017.
- F. **The District and CSEA agree to establish a Cost Containment Committee no later than June 30, 2022 that will review cost containment strategies and provide advisory recommendations to constituent groups concerning insurance benefits.**
 - a. **The committee will be comprised of an equal representation among management/confidential, certificated, and classified staff.**
 - b. **The Cost Containment Committee shall not make any changes in the rate structure (i.e. composite rate vs. tiered rate) or change plan offerings without bargaining with the respective unit first.**
 - c. **The Cost Containment Committee has no jurisdiction to change or otherwise modify the terms of Article VI or any other provisions of the collective bargaining agreement.**

2. **SALARY SCHEDULE**

The District and CSEA propose an increase to the 2021-2022 salary schedules (Classified Salary Schedule and Child Development Classified Salary Schedule) of 4.5% and an increase of 3% for 2022-2023.

5. **LONGEVITY RECOGNITION**

- A. Upon completion of full years of service, employees shall receive longevity pay increases in salary. The increase will be made on the anniversary date of hire upon completion of the years indicated below:

5 - 9 yrs.	3%
10 - 14 yrs.	4%
15 - 19 yrs.	5%
20 - 24 yrs.	6%
25 - 29 yrs.	7%
30 + yrs.	8%.

- B. Longevity calculation shall be based on the initial date of hire for the eligible employee without a break in service regardless of the classification in which the employee has served. **Placement on the reemployment list (39-month rehire list)**

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and subsequent restoration will include the longevity step which was earned by the employee at the time of separation. shall not be considered a break in service.

- C. In addition to the above, employees shall receive a Longevity Stipend at the following benchmarks:
- a. 15 years: \$1,200
 - b. 25 years: \$2,400
 - c. 30 years: \$3,600

A. COMPENSATION FOR COLLEGE UNITS A. PROFESSIONAL GROWTH

1. ~~Beginning with June 30, 1987, bargaining unit members may receive compensation for job-related college classes, which they complete while in service with the Reef-Sunset Unified School District. Such classes shall first be approved as job related in advance by the employee's immediate supervisor and the Superintendent or designee.~~

~~It is the responsibility of the employee to provide evidence of satisfactory completion of such classes. Upon the provision of such evidence, accompanied by the required advance approvals, the employee shall receive compensation beginning the next July 1st after completion of the course:~~

~~1 to 4 semester units: _____ \$205.00 per year
5 to 9 semester units: _____ \$500.00 per year
10 plus semester units: _____ \$750.00 per year~~

2. ~~Upon verification of the AA degree (official transcripts), current and newly hired classified instructional aides and library media clerks shall receive an 8% increase in salary, or continue to receive \$750 based on the 10 unit credit, whichever is greater.~~

3. The District and CSEA agree to develop a committee to explore professional development opportunities and career advancement for classified employees. CSEA and the District agree to meet by November 12, 2021 to explore ideas.

(Committee is currenting working and has had multiple meetings; Surveys have been sent out and results are in.)

The District and CSEA recognize the mutual benefits of a Job Skills and Professional Development Training Program designed to promote: (1) increased

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career mobility, promotional opportunities, workplace health and safety and (2) a highly skilled, motivated and productive work force committed to excellence.

To this end, the District and CSEA will convene a joint committee by the second week of February each year for the following school year, to prepare a staff development program that considers feasibility, cost, job skills, and effectiveness among other things, and may include but is not limited to the following:

1. Job skills and professional development training
2. Technical and computer skills training to all our unit members
3. In-service training
4. Cross-training work assignments
5. Special Certifications and/or Licensing

Classified employees who have attained permanent status in the District will be eligible to earn professional growth increments.

a. General Regulations

i. Professional Growth credits may be earned through participation in the following types of activities that are either related to the bargaining unit member's job duties or are part of the curriculum for a specific Certificate Program.

b. Consideration for Professional Growth stipends will only be given for hours taken outside of the unit member's regular duty day.

1. Credit courses taken from an accredited college, university, trade, or business school. Each course must meet the minimum contact hours for credit allowance; that is, fifteen (15) hours per semester unit and nine (9) hours per quarter unit.

2. Collegiate courses designated for continuing education units.

ii. Six (6) semester units {or nine (9) quarter units}, verified by transcripts or grade slips, shall be required for each Professional Growth increment.

iii. A grade of "C" or better, or "Pass" for courses offered on a Pass/Fail basis, shall be required for Professional Growth credit.

iv. College credit given for "Work Experience" shall not be eligible for Professional Growth credit.

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- v. No Professional Growth credit shall be given to employees for professional growth activities taken and/or completed prior to employment in the Classified Service of the District or prior to the ratification date (2022) of this section.
- c. Approval Process for compensation for college units/degrees
 - i. Permanent employees shall submit official transcripts ~~or grade slips~~ to the District Human Resources Department on or before September ~~10th~~ 30th of each year in order to receive credit for that work year and thereafter. ~~New employees shall submit the Application with transcripts or grade slips within thirty (30) working days after achieving permanency in order to receive credit for that portion of the work year that follows.~~
 - ii. The Human Resources Department management designee reviews Professional Growth applications and verifies that ~~the course~~ hours taken/planned are appropriate for Professional Growth credit, in accordance with the criteria above, are supported by authentic records, and were submitted on a timely basis. Applications for Professional Growth credit that do not meet these standards will be denied and/or returned for amendment/correction. The reason for any denial shall be stated in writing.
 - iii. Bargaining unit members whose Professional Growth application has been denied may file an appeal within ten (10) days of the date of the denial. The appeal must clearly state the specific reasons why the denial is not acceptable.
 - iv. The bargaining unit may request a meeting with the Executive Director of Human Resources to review the appeal. The bargaining unit member may be accompanied by a Union representative for this purpose.
 - v. Any appropriately filed appeal shall be reviewed by the Superintendent or designee. A decision to approve, or confirm the denial, of the Professional Growth application shall be based on judgment of the totality of facts and circumstances. Approval shall be granted only if it is not in conflict with the negotiated provisions of this Article.
- d. Professional Growth Stipends

Stipends will be paid in a single payment when the certificate/program is completed and verified.

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Stipends may be earned by the completion of a pre-approved professional growth program equaling the following hours of participation:

i. 5-10 hour program = \$200

ii. 11-20 hour program - \$350

iii. 21+hour program = \$500

B. Compensation for College/University Degrees Advanced Degree Stipend

Bargaining unit members with degrees (from regionally accredited colleges and universities) above those required (i.e. minimum qualifications) for their job positions shall be entitled to the following stipends:

• **Doctorate = \$1,500/year**

• **Masters = \$1,300 per year**

• **Bachelors = \$1,000/year**

• **Associates = \$750/year**

Bargaining unit members are only entitled to one stipend for their highest degree.

D. When bargaining unit members apply for and are promoted to a higher classification from within the district, their placement on the salary schedule shall be calculated according to the following formula:

The individual shall be placed at the first step of the schedule for their new classification that represents an increase in pay of at least 3 percent over the step of the salary schedule where they were placed at the time the promotion occurred.

All newly hired or promoted unit members shall serve a probationary period of six (6) months or 130 days paid service, whichever is greater. A newly hired or permanent employee promoted to a classification, between January 1 and June 30, shall receive a step increase after successfully completing the twelve (12) month period in the new classification. Thereafter, such employees shall receive their annual step increase as of July 1 each year. Employees hired or promoted to a new classification between July 1 and December 31 shall receive their step increase the following July 1 provided they successfully complete their six (6) month or 130 days of paid service probationary period in the new classification.

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Classified employees ~~of like experience at the time of employment~~ may be placed no higher than the third step on the salary schedule at the time of employment, unless deemed an extraordinary circumstance and approved by the Superintendent. Any exception will include prior notification to the bargaining unit on a case-by-case basis.

B. ~~ADDITIONAL COMPENSATION~~

- a. ~~Upon approval of a three-year (3-year) successor agreement and in addition to the above, the District agrees to provide a one-time, off-schedule bonus of \$1,500 (fifteen hundred dollars) or the amount of an approved off-schedule bonus given to certificated staff for the 2020-2021 or 2021-2022 year, whichever is greater, for all classified employees in the bargaining unit employed on July 30, 2021 for the 2021-2022 school year.~~

**ARTICLE VIII
VACANCIES/PROMOTIONS/TRANFERS**

1. DEFINITION:

- A. **Vacancy.** A vacancy is defined as a position within the bargaining unit which becomes open and available to be filled through the occurrence of a resignation, release, termination, retirement, death, promotion, reassignment, or transfer, or a position within the bargaining unit that is newly added.
- B. **Transfer.** A transfer is defined as a permanent change in work site, or to a position at the same work site with additional hours, where the employee remains in the same job classification.
- C. **Promotion.** A promotion is defined as the permanent movement of an employee from one job classification to another job classification of a higher range of pay. Six-months or 130 days of paid service, whichever is longer, probationary period included in all promotions.
- D. **Seniority.** For the purposes of this Article, seniority is determined unit-wide based upon the member's initial date of service in the bargaining unit. ~~For transfers and lateral moves, seniority is determined by initial date of service in the position.~~

2. **Notification:** All vacancies and new positions shall be posted inside only by the District at the District Office and at each job site and emailed via District email, for a minimum of five working days. A copy of each notice shall also be provided to the CSEA Chapter President on the date of posting. Each notice shall include the job title, a brief description of the position and duties, training

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and experience requirements, location, number of hours per day, number of days per week, number of paid days per year, the salary range and the deadline for applying.

3. **Employee Requested Transfer:** Employees may request transfers when vacancies exist. These requests must be in writing.
- A. A qualified employee may submit a request for transfer/promotion when a vacancy is posted. Any unit member who wishes to be considered for a vacancy which might occur during a period when the unit member is on leave must submit a letter to the Human Resources Department prior to the leave indicating such interest. The letter shall state the beginning and ending dates of the leave and shall be valid only during the dates stated and shall list family classifications of interest. For the purpose of this section a leave is defined as any time an employee is off work, excluding weekends.

If a unit member has performed duties that fall under the job description for 10 consecutive days or 25 non-consecutive days in a 12 month period they will automatically be deemed qualified and will be granted an interview.

An employee shall be deemed qualified to request a transfer, or promotion to another classified position if the employee has attained permanent status in the District, has served at least six months in his/her current position, his/her most recent performance evaluation is satisfactory or better, and he/she meets the minimum qualifications for the position in question.

- C. If an employee's request for voluntary transfer/reassignment/promotion is granted, the employee must accept the offer within ~~forty-eight (48) hours~~ **two (2) work days** of notification. If the employee fails to respond to the offer within ~~forty-eight (48) hours~~ **two (2) work days** of notification, or the District is unable to reach the employee by phone within two (2) work-days, the offer shall be deemed rejected by the employee and thereby, the offer shall be revoked.
- D. If a unit member's request for a voluntary transfer is denied, the employee, upon request, shall be granted a meeting with the management employee who denied the request to discuss the reasons for the denial. Following the meeting the employee may request and shall receive written reasons for the denial.
- E. The District's decision related to a request for a transfer, or promotion is the sole discretion of the District and is not grievable under Article XI, unless the District has failed to follow the process when making their decision.

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4. **Involuntary Transfer/~~Lateral Assignment~~**

- A. The right to transfer and assign employees is vested in the District. The District may involuntarily transfer employees, prior to posting vacancies, when the Superintendent or designee determines that the transfer or lateral assignment is in the best interest of the District. Such instances may include, but are not limited to, improved efficiencies in operations, changes in enrollment, training opportunities, and personnel matters. However, no such transfer or lateral assignment shall be made for disciplinary purposes and shall not be made arbitrarily or capriciously.
- B. If an employee is involuntarily ~~reassigned~~ **transferred**, the employee and a CSEA Representative shall be given five (5) days' notice, unless such notice is administratively impossible and if so, as much notice as is possible shall be given.
- C. If an employee is involuntarily ~~reassigned~~ **transferred**, the employee, upon request, shall be granted a meeting with the management employee who made such a determination to discuss the reasons for the transfer/~~reassignment~~. Following the meeting the employee may request and shall receive written reasons for the transfer/~~reassignment~~.
- D. The District's decision related to ~~reassign~~ **involuntarily transfer** is the sole discretion of the District and is not grievable under Article XI, unless the District has failed to follow the process when making their decision.

5. **Transfer/Promotion Interviews**

- A. Unit members requesting promotions or transfers shall be granted an interview, providing they meet requirements set forth in Article VIII, 3. A, at the end of the 5 day inside only posting period.


If a unit member has performed duties that fall under the job description for 10 consecutive days or 25 non-consecutive days in a 12-month period, they will automatically be deemed qualified and will be granted an interview. If the unit member is denied an interview or is not hired for the position, upon request, he or she shall be granted a meeting with the Human Resource Manager to discuss the reasons for the denial.


All transfer/promotion interviews shall include a CSEA representative designated by the Chapter President.

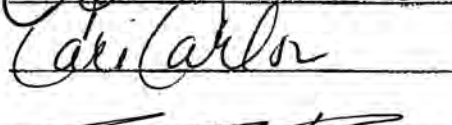
Tentative Agreement
Reef-Sunset Unified School District and
California School Employees' Association
And its
Kettleman Hills Chapter #332
April, 2022


6. **Seniority Consideration:** In all instances, vacancies shall be filled by the most qualified employees available. However, if two (2) or more unit members are deemed equally qualified for a position in question, the following consideration shall be made:
- A. In regards to voluntary transfers, lateral assignments and promotions, the unit members with the greatest seniority shall be assigned to the position.
 - B. In regards to involuntary transfers and lateral assignments, the unit member with the least seniority shall be assigned to the position.
 - C. In considering whether employees are equally qualified, the District shall consider factors including, but not limited to, seniority within the District, relevant work experience, relevant training, relevant education, satisfactory work history with the District, and/or oral or written examinations if applicable. Such determinations are at the sole discretion of the District.

FOR REEF-SUNSET UNIFIED SCHOOL DISTRICT

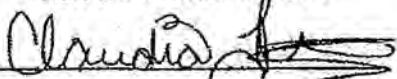


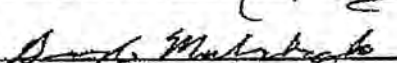


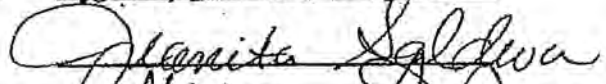





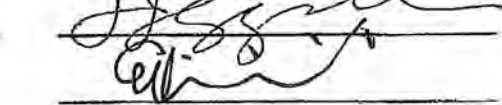
FOR CSEA - CHAPTER 332











**Reef-Sunset Unified School District
Classified Salary Schedule
2021-2022**

Classification	Range	Step 1	Step 2	Step 3	Step 4	Step 5
Student Supervisor Aide	1			14.81	15.40	16.00
Cafeteria Assistant	3	16.11	16.36	17.32	18.11	19.17
Inst. Aide/Adult Student Support Aide Liaison	5	16.32	17.15	18.01	18.87	19.86
School Nurse Assistant	7	17.44	17.71	18.74	19.60	20.75
Office Clerk Registrar	9	17.41	18.33	19.24	20.21	21.24
Instructional Aide Special Needs/ One-On-One Sp. Needs	10	17.77	18.59	19.45	20.31	21.30
PBIS Aide	11	18.23	19.06	19.93	20.82	21.84
Part Time Bus Drivers	13	19.00	19.91	20.73	21.78	22.67
Café Coord/Adm Sec 1/Custodian/ Grounds 1/Lib Med Clerk	15	19.10	20.01	21.00	22.10	23.18
Admin. Receptionist	16	19.24	20.13	21.02	22.12	23.22
Bus Driver/Utility	17	20.22	21.00	22.08	22.45	24.07
Lead Bus Dr/Vehicle Ser	21	21.24	22.10	23.17	23.56	25.35
Info Tech I/Internet Help Desk	23	21.97	22.78	23.64	24.54	25.50
Maintenance	19	22.98	23.89	24.85	25.91	26.75
Account Clerk	20	23.68	24.76	25.91	27.06	28.33
Administrative Secretary II /SIST	22	23.76	24.87	26.00	27.20	28.44
Head Custodian/Head Grounds/ LVN/HVAC/Plumber	25	26.34	27.53	28.79	30.12	31.51
Payroll Technician/ Info Tech II/ Human Resources Analyst/ Business Services Tech	26	27.44	28.70	30.05	31.41	32.86

Longevity Recognition of Base Salary

5-9 Years	3%
10-14 Years	4%
15-19 Years	5%
20-24 Years	6%
25-29 Years	7%
30 Years	8%

One Time Longevity Stipend

15th Year	\$1,200
25th Year	\$2,400
30th Year	\$3,600

Longevity pay for part-time employees shall be paid on a prorated basis.

Approved College Units

1-4	\$250 per year
5-9	\$500 per year
10+	\$750 per year

Advance Degree Compensation

Associate's Degree	\$750
Bachelor's Degree	\$1,000
Master's Degree	\$1,300
Doctrine	\$1,500

Bilingual Stipend of 3.5% of salary - To receive a bilingual stipend, the employee must pass a district-adopted and district administered written and oral test.

Split, Swing or Night Shift work: \$.30 per hour additional

Substitute work in a higher classification equals Step 1 of higher class or 5% of current class, whichever is highest.

4.5% above 2020-2021 Salary Schedule
Effective July 1, 2021

Superintendent: _____

Date: _____

*Board Approved 05-19-2022

**Reef-Sunset Unified School District
Classified Salary Schedule
2022-2023**

Classification	Range	Step 1	Step 2	Step 3	Step 4	Step 5
Student Supervisor Aide	1			15.26	15.86	16.48
Cafeteria Assistant	3	16.59	16.85	17.84	18.66	19.75
Inst. Aide/Adult Student Support Aide Liaison	5	16.81	17.66	18.55	19.44	20.45
School Nurse Assistant	7	17.96	18.24	19.31	20.19	21.37
Office Clerk Registrar	9	17.93	18.88	19.81	20.82	21.88
Instructional Aide Special Needs/ One-On-One Sp. Needs	10	18.30	19.15	20.04	20.92	21.94
PBIS Aide	11	18.78	19.63	20.53	21.45	22.50
Part Time Bus Drivers	13	19.57	20.51	21.35	22.43	23.34
Café Coord/Adm Sec 1/Custodian/ Grounds 1/Lib Med Clerk	15	19.67	20.61	21.63	22.76	23.87
Admin. Receptionist	16	19.81	20.73	21.65	22.78	23.92
Bus Driver/Utility	17	20.83	21.63	22.74	23.12	24.79
Lead Bus Dr/Vehicle Ser	21	21.88	22.76	23.86	24.27	26.11
Info Tech I/Internet Help Desk	23	22.63	23.47	24.35	25.28	26.27
Maintenance	19	23.66	24.60	25.60	26.69	27.55
Account Clerk	20	24.39	25.51	26.69	27.87	29.18
Administrative Secretary II /SIST	22	24.47	25.62	26.78	28.01	29.29
Head Custodian/Head Grounds/ LVN/HVAC/Plumber	25	27.13	28.35	29.66	31.02	32.46
Payroll Technician/ Info Tech II/ Human Resources Analyst/ Business Services Tech	26	28.27	29.56	30.95	32.35	33.85

Longevity Recognition of Base Salary

5-9 Years	3%
10-14 Years	4%
15-19 Years	5%
20-24 Years	6%
25-29 Years	7%
30 Years	8%

One Time Longevity Stipend

15th Year	\$1,200
25th Year	\$2,400
30th Year	\$3,600

Longevity pay for part-time employees shall be paid on a prorated basis.

Approved College Units

1-4	\$250 per year
5-9	\$500 per year
10+	\$750 per year

Advance Degree Compensation

Associate's Degree	\$750
Bachelor's Degree	\$1,000
Master's Degree	\$1,300
Doctrine	\$1,500

Bilingual Stipend of 3.5% of salary - To receive a bilingual stipend, the employee must pass a district-adopted and district administered written and oral test.

Split, Swing or Night Shift work: \$.30 per hour additional

Substitute work in a higher classification equals Step 1 of higher class or 5% of current class, whichever is highest.

3% above 2021-2022 Salary Schedule
Effective July 1, 2022

Superintendent: _____

Date: _____

*Board Approved 05-19-2022

**REEF - SUNSET UNIFIED SCHOOL DISTRICT
PRE-SCHOOL PROGRAM
2021-2022**

CHILD DEVELOPMENT CLASSIFIED SALARY SCHEDULE

CLASSIFICATION	Range	Step 1	Step 2	Step 3	Step 4	Step 5
Preschool Assistant	1	15.72	15.96	16.90	17.67	18.71
Preschool Associate Teacher	2	17.34	18.14	18.98	19.81	20.79
Preschool Teacher	3	20.52	21.32	22.40	22.88	24.43
Preschool Master Teacher	4	26.03	27.03	28.41	28.90	30.98

CHILD DEVELOPMENT SUPERVISORY SALARY SCHEDULE

Preschool Site Supervisor	6	55,178	57,614	60,377	63,151	66,060	69,093
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(Note: Salary will be pro-rated based on actual number of hours worked)

4.5% above 20-21

Board Approved May 19th, 2022

Superintendent: _____

Date: _____

**REEF - SUNSET UNIFIED SCHOOL DISTRICT
PRE-SCHOOL PROGRAM
2022-2023**

CHILD DEVELOPMENT CLASSIFIED SALARY SCHEDULE

CLASSIFICATION	Range	Step 1	Step 2	Step 3	Step 4	Step 5
Preschool Assistant	1	16.19	16.44	17.41	18.20	19.27
Preschool Associate Teacher	2	17.86	18.68	19.55	20.40	21.41
Preschool Teacher	3	21.14	21.96	23.07	23.57	25.16
Preschool Master Teacher	4	26.81	27.84	29.26	29.77	31.91

CHILD DEVELOPMENT SUPERVISORY SALARY SCHEDULE

Preschool Site Supervisor	6	56,833	59,342	62,188	65,046	68,041	71,166
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(Note: Salary will be pro-rated based on actual number of hours worked)

3% above 21-22
Board Approved May 19th, 2022

Superintendent: _____

Date: _____

TO: Board of Trustees
FROM: Raul Luna, Executive Director of Business Services
DATE: May 19, 2022

TOPIC: Resolution 2022: 16, Board Delegation of Powers

DESCRIPTION: As the financial books are closed at the end of any fiscal year, the possibility exists that Budget Revisions must be made to assure that budgeted amounts in major categories are sufficient to cover total expenditures.

RECOMMENDATION: That the Board approve the Resolution delegating Patrick Sanchez and Raul Luna, the authority to act on its behalf to make these closeout budget revisions.

FISCAL IMPACT: None

RESOLUTION NO. 2022: 16
RESOLUTION OF THE GOVERNING BOARD
OF THE
REEF-SUNSET UNIFIED SCHOOL DISTRICT

BOARD DELEGATION OF POWERS/DUTIES OF GOVERNING BOARD
(EDUCATION CODE §35161)

WHEREAS, Education Code § 35161 provides that “the governing board of any school district may execute any powers delegated by law to it or to the district of which it is the governing board, and shall discharge any duty imposed by law upon it or upon the district of which it is the governing board . . .”; and

WHEREAS, Stats. 1987, c. 1452, § 200, effective January 1, 1988, amended Education Code § 35161 and added the following new language which provides further that the governing board “. . . may delegate to an officer or employee of the district any of those powers or duties. The governing board; however, retains ultimate responsibility over the performance of those powers or duties so delegated . . .”, and

WHEREAS, the Governing Board of the Reef-Sunset Unified School District recognizes that while the authority provided in Education Code § 35161 authorizes the Board to delegate any of its powers and duties, the Governing Board retains the ultimate responsibility over the performance of those powers or duties.

NOW THEREFORE, BE IT RESOLVED that in accordance with the authority provided in Education Code § 35161, the Governing Board of the Reef-Sunset Unified School District hereby delegates the authority to act on its behalf in performance of the duties and powers granted to the Board in law to the following officers or employees of the district and for the responsibilities and period of time indicated below:

Board delegated power or duty including any limitations or restrictions applicable thereto:
Reef-Sunset Unified School District.

Board authorized district officers/employees: Patrick Sanchez and Raul Luna.
Board authorized time period: July 01, 2022 through September 30, 2022.

The adoption of the foregoing resolution was moved by Board Member _____, seconded by Board Member _____, and passed by _____ vote of Board Members present.

I, Patrick Sanchez, Secretary of the Governing Board of the Reef-Sunset Unified School District hereby certify that the foregoing is a true and correct copy of a Resolution duly made, adopted and entered in the Board minutes of the Governing Board meeting on the 19th day of May 2022.

Secretary, Governing Board

TO: Board of Trustees
FROM: Raul Luna, Executive Director of Business Services
DATE: May 19, 2022

TOPIC: Request to Approve the Agreement with KCOE for Use of Classroom at Avenal Elementary School

DESCRIPTION: To use the former Primary Community Day School site. The agreement is for the operation of a special education classroom.

Term: August 1, 2022 ending June 30, 2023

RECOMMENDATION: To approve as submitted.

FISCAL IMPACT: Revenue collected will offset direct costs.

**Classroom Space Agreement
between
Reef-Sunset Unified School District
and
Kings County Office of Education**

The School District, a California public school district, hereinafter called "District" and the Kings County office of Education, a California public county office of education, hereinafter called "KCOE" mutually agree as follows:

RECITALS

WHEREAS, District desires to provide a certain classroom to KCOE on the grounds of the Avenal Elementary School Site, and

WHEREAS, the District own the real property on which the subject classroom is located; and

WHEREAS, this agreement would be in the best interest in both parties.

AGREEMENT

1. **DESCRIPTION OF PROPERTY:** District Hereby provides to KCOE and KCOE receives from District the former Primary Community Day School site. For instruction, with a square footage of approximately 930 square feet, as shown in the attached site plan (i.e., Exhibit A), hereinafter referred to as "the Property".
2. **PURPOSE:** The purpose of this Agreement is to provide certain classroom space for the operation of a special education classroom on the Property.
3. **USE OF PROPERTY:** KCOE shall use the Property solely for conducting legally allowable special education center activities. Those activities include special day classes, resources specialists, support services to district/county special education. KCOE may use the property for services other that special education only if such use is approved by the District.
4. **TERM:** The term of this agreement is from August 1, 2022 ending in June 20, 2023 unless earlier terminated in accordance with this Agreement or by operation of the law.
5. **COST AND FACILITY MAINTENANCE:**
 - a. KCOE shall pay \$1500 per year for their proportionate share of all cost of gas, electricity, water, sewer, telephone/internet to property.
 - b. KCOE shall pay \$3500 for custodial services provided by Reef -Sunset Unified School District for the classroom.

- c. District shall maintain and keep in good order, condition and repair all improvements to the property, including but not limited to, window glass, outdoor lights (if any), signs, the exterior and interior of all buildings and other structure improvements on, above and under property hereinafter collectively referred to as "the improvements". If the District does not maintain the property improvements, upon thirty (30) days' written notice and District's approval, KCOE may, but is not required, to provide any needed maintenance and/or make any needed repairs, all at District's cost. District shall install and maintain, repair and replace at its sole cost and expense, at the direction of the Fire marshal, the necessary number of A-B-C fire extinguisher for the property.
 - d. KCOE shall comply, at this sole cost an expense, with all statuses, ordinaries, regulations and requirements of all local, stare and federal governmental entities.
- 6. **TRANSPORTATION**: KCOE shall pay the District a daily rate of \$80.00 for transportation of students in Avenal to the county ran preschool on Avenal Elementary School campus (**There would be an additional cost on top of this for any student transported from Kettleman City if needed in the future. This rate would be determined at the time that such transportations would be necessary)
- 7. **IMPROVEMENTS**:
 - a. KCOE shall keep the Property and Improvements free and clear of any and all liens and encumbrances arising from the construction and any subsequent alternations or repairs. District shall have the right to post and maintain on the Property any notices that are required to protect District and District interest in the Property from any liens for work and labor performed or materials furnished in construction or making any improvements or repair.
 - b. KCOE may make any lawful and proper minor alterations, attached fixtures, GV equipment and signs in or upon the property. Any alterations made on the exterior must meet standards of the district and are subject to written approval of the district, which shall not be unreasonably withheld. If requested by District, such alternations, fixtures, and signs shall be removed by KCOE, prior to the termination of this agreement. Any such alteration, signs, or fixtures shall be at KCOE sole cost and expense, and all signs shall meet with existing District signage requirements. WASTE; NUISANCE: KCOE shall not commit, or suffer to be committed, any waste upon the property, or any nuisance or other act or thing that may disturb the quiet enjoyment of the Districts real property. KCOE shall keep the property and improvements.
- 8. **ACCESS BY DISTRICT**: KCOE shall permit the District to enter the property at all reasonable times for the purpose of inspecting the property to determine

whether KCOE is complying with the lease and for the purpose of doing other lawful acts that may be necessary to protect the Districts interest in the Property or to perform the Districts duties under this lease, QUIET ENJOYMENT: District covenants that KCOE shall at all times during the term of this Agreement peaceably and quietly have, hold, and enjoy the Property without suit, trouble or hindrance from or on account of District as long as KCOE fully performs hereunder.

9. **HAZARDOUS MATERIALS:**

- a. Used Herein, "Hazardous Materials" is defined to mean any substance, material or waste, including asbestos and petroleum (including crude oil or any fraction thereof), which is or becomes designated, classified or graduated as being "toxic", "hazardous" a "pollutant" or similar designation under any federal, state or local law, regulations or ordinance.
- b. District warrants that it has no knowledge of the presence of any Hazardous Material on the Property. In the event that Hazardous Materials are discovered on the property not brought there by KCOE, District, at its sole cost and expense, shall be responsible for removal or disposal of any such materials. District shall indemnify, defend, save, protect and hold harmless KCOE and its successors and assigns, Board members, officers, directors, and employees from liability, damages, penalties, expenses and costs, for any necessary or required remediation, repair, removal or cleanup of Hazardous Materials resulting from KCOE's activities on the property or KCOE's use, release or disposal by an office, agent employee, contractor, or subcontractor of KCOE. These provisions shall survive the termination of this agreement.

10. **INSURANCE:**

- a. General Liability Insurance: Throughout the term of this Agreement, KCOE, at its sole cost, and expense, shall maintain in full force and effect comprehensive or commercial general liability insurance covering bodily injury (including death), personal injury, and property damage, including loss of use. KCOE shall provide District with certificate of insurance indicating the aforementioned provisions are in effect and naming the District as additional insured and including provisions for thirty (30) calendar days noticed prior to collection or material change in coverage. This insurance shall be Written for not less than One Million Dollars (\$1,000,000) per person, One Million Dollars (\$1,000,000) for all damages or liability arising out of injury to or destruction of property.
- b. KCOE shall provide fire insurance on its own contents and personal property contained within on the property.

11. **STUDENT INFORMATION:** KCOE will provide student emergency information to the school for all students attending at the District site
12. **HOLD HARMLESS:** KCOE agrees to indemnify and hold harmless District from any and all claims, cost and liability for any damage, injury or death of or to any person or the property of any person, to the extent arising out of negligent acts, errors or omissions of KCOE, its officers, employees, Board members, agents, contractors, subcontractors or invitees. KCOE shall not be responsible for the negligence or willful misconduct of District, which results in damage to any person or property, to the extent arising out of District negligence or willful misconduct. District agrees to indemnify and hold harmless KCOE from any and all claims, costs, and liability for any damages, injury or death of any person or property of any person, to the extent arising out of negligent acts, errors or omissions of District, its officers, agents, employees or invitees. District shall not be liable for the negligence or willful misconduct of KCOE, which results in damage or any person or property to the extent arising out of KCOE's negligence or willful misconduct.
13. **DEFAULTS:** KCOE's failure to comply with any material term or provision of this Agreement shall constitute a default by KCOE if such a failure continues for sixty (60) days after written noticed of failure from District to KCOE specifying in reasonably sufficient detail the nature of said failure. If the required cure of the noticed default cannot be completed within sixty (60) days, KCOE failure to perform shall constitute a default under this Agreement unless KCOE has attempted to cure as soon as possible. On the occurrence of an Event of Default by KCOE, District shall give KCOE written notice of such default and termination of the agreement and if AKCOE does not vacate the premises within ninety (90) days, proceed to repossess District real property in accordance with the law.
14. **OPTION TO RENEW:** KCOE may exercise an option to renew and extend the term of this Agreement by providing written notice to District, no later than ninety (90) days prior to the last day of the term of the Agreement, provided that at the time notice is given, KCOE is not in default under the Agreement and District agrees to renew in writing prior to conditions set forth in the Agreement, or as otherwise agreed by the parties.
15. **NOTICED AND RECORDATION:** All notices given hereunder shall in be in writing and shall be deemed to have given if personally delivered or deposited in the United States mail postage prepaid, certified or registered, return receipt requested, or overnight mail and addressed to the other party as follows or as otherwise designated by written notice hereunder from time to time:
 - To Kings County Office of Education:
 - 1144 West Lacey Blvd., Hanford, CA 93230
 - Attn: Superintendent of Schools
 - To Reef-Sunset Unified School District
 - 205 N. Park Ave. Avenal, CA 93204
 - Attn: Superintendent

16. **CANCELLATION AND REVISIONS**: This contract may be canceled or revised at any time with mutual written consent of both parties.
17. **TIME IS OF THE ESSENCE** of each and all of the terms and provisions of the agreement.
18. **ASSIGNMENT OF SUBLEASE**: KCOE shall not have the right to assign this Agreement or any part thereof, delegate any of its duties, or sublease the property or improvements at any time during the term of this Agreement without prior written authorizations from District.
19. **SUCCESSORS AND ASSIGNS**: The terms and provisions of this Agreement shall extend to and be binding upon and inure the benefit of the heirs, successors, and assigns of the respective parties hereto.
20. **SEVERABILITY**: In the event that any provision herein is held to be invalid by any court of competent jurisdiction, the invalidity of any such provision shall not materially BE prejudice either District or KCOE in its respective right and obligations contained in the valid provisions of this Agreement.
21. **WRITTEN AGREEMENT**: Neither party has relied on any Promise or Representation not contained in this Agreement. All provisions and Contemporaneous conversation, negotiations, and understandings, written or oral, are of no further force or effect and are superseded, unless such agreement is expressly incorporated herein. This Agreement is intended as the complete and exclusive statement of the parties' agreement pursuant to Code of Civil Procedures section 1856. This Agreement may be modified only by writing signed by both parties. The headings of the pages and paragraphs are for convenience only and are not part of this Agreement, nor shall they be considered in construing the intent of this Agreement.

WHEREFORE, the parties herto, by their signatures herein below, enter into this Agreement shall be deemed fully executed by facsimile or photocopy signature and in counterparts and copy original with all signatures appended together shall be deemed a fully executed Agreement.

Date: _____

By: _____

Patrick Sanchez, Superintendent

Date: _____

By: _____

President of the Board

KINGS COUNTY OFFICE OF EDUCATION

Date: _____

By: _____

TO: Board of Trustees
FROM: Raul Luna, Executive Director of Business Services
DATE: May 19, 2022

TOPIC: Request to Approve Agreement with CFW Advisory Services LLC
Facilities Master Plan

DESCRIPTION: Consulting services for facilities planning and assessments, State aid grants for the modernization and construction of school facilities, educational program consulting, elections services for bond/parcel tax campaign committees, and program implementation services for facilities and educational programs throughout the State of California.

RECOMMENDATION: To approve as submitted.

FISCAL IMPACT: \$80,000 General Fund

CONTRACT FOR PROFESSIONAL CONSULTANT SERVICES

This contract is entered into this 19th day of May 2022 (hereinafter “Contract”), and is made by and between Caldwell Flores Winters, Inc. (hereinafter “CFW”) and the Reef-Sunset Unified School District, a California public school district located in Kings County (hereinafter, “District”), collectively hereinafter to be referred as the “Parties”.

RECITALS

WHEREAS, CFW provides professional consultant services for facilities planning and assessments, State aid grants for the modernization and construction of school facilities, educational program consulting, election services for bond/parcel tax campaign committees, and program implementation services for facilities and educational programs throughout the State of California;

WHEREAS, the District has previously contracted under separate agreements with CFW for professional consultant services for State aid procurement and for professional Program Implementation services, and acknowledges such agreements;

WHEREAS, an affiliate company, CFW Advisory Services LLC, provides municipal advisory services in the issuance of municipal debt obligations;

WHEREAS, the District is considering contracting under a separate agreement with an affiliate company, CFW Advisory Services LLC, for municipal advisory services in the issuance of municipal debt obligations, and acknowledges such agreement,

WHEREAS, CFW may provide an integrated delivery method for these services for which the District has been apprised and may contract over time in whole or in part for these services by separate agreements or through its affiliate company, CFW Advisory Services LLC;

WHEREAS, the District desires to engage CFW to provide professional consultant services for the provision of planning consulting services as more particularly described in Exhibit A (hereinafter “Scope of Work”) and as such is made a part of this Contract;

WHEREAS, the District has determined independently that it cannot provide through its own personnel the services to be performed by CFW under this Contract;

WHEREAS, the District has determined independently that the services and Scope of Work to be provided by CFW are exempt from Public Contract Code Section 20111, and the District has fully complied with State Law, its policies, bylaws, rules, and/or procedures for entering into this Contract;

NOW THEREFORE, for good and valuable consideration of the covenants set forth herein and other good and valuable consideration, the receipt and adequacy of which is acknowledged by the District and CFW, the Parties hereby agree as follows:

I. PROFESSIONAL CONSULTANT SERVICES

CFW agrees to provide the District with professional consultant services as more fully set forth and specified in the Scope of Work (Exhibit A), incorporated herein for all purposes and made a part of this Contract by reference.

II. DISTRICT COOPERATION

In order to perform the Scope of Work, CFW will require complete and accurate information. The District understands and agrees to cooperate with CFW by furnishing all necessary District information and records in a timely, diligent and accurate basis to the extent practicable and upon the request of CFW. On occasion, CFW may require the opportunity to consult with District staff to obtain information that is not readily available from District records and to clarify information that is not otherwise self-evident. The District agrees from time to time to make its staff available for these consultations.

From time to time, when necessary and appropriate, CFW may request that the District authorize access to consultants that the District is currently working with in order to complete the Scope of Work contemplated herein. The District agrees to provide or authorize access to these additional professional services as necessary to carry out the scope of work, if needed.

III. CONFIDENTIALITY OF INFORMATION

CFW recognizes that information related to the services provided by CFW may be deemed public information and subject to be published and/or disclosed to the public as determined and directed by the District and/or State Law. Under this Contract, it shall be the responsibility of the District to make such initial determination of whether a particular document or other tangible information is subject to disclosure and to disclose said information at the appropriate time. While the District makes that determination, CFW shall regard all information received during the performance of services pursuant to this Contract and all information produced by CFW as confidential and shall not disclose such information to any other person or party without prior consent of the District. Upon written determination by the District of information to be published and/or disclosed to the public, CFW will cooperate to the extent possible to disclose or publish that information consistent with State Law.

IV. TERM

The Parties have agreed to a term of one (1) year for this Contract. The term of this Contract shall commence upon approval by the Governing Board of the District and execution by the Superintendent and shall continue through a twelve-month period thereafter. The District may choose to extend or renew the term of this Contract by a written instrument, mutually agreed to by the Parties and approved by the District.

V. INTEGRATED CONTRACT

This Contract in its entirety represents a full and complete understanding of every kind or nature whatsoever between the parties hereto and replaces or supersedes any and all preliminary negotiations, representations or implied covenants inconsistent with the terms of this Contract. This Contract is not intended to replace or supersede any prior contract for services between the Parties and may supplement and provide additional services not contemplated under those agreements.

VI. TERMINATION

In the event CFW fails or refuses to reasonably perform the provisions of the Scope of Work, the District may declare a default in the performance of the terms of this Contract by providing written notice specifying the nature of the default and the steps necessary to cure the default. CFW shall be provided a period of no less than twenty-one (21) calendar days from the date of the notice to cure the default.

In the event that the District terminates this Contract, or the Parties mutually agree to terminate this Contract, CFW shall be compensated pursuant to Section XIII based on the percentage of work completed as of the date of termination.

VII. NOTICES

All notices, demands, requests or approvals to be given under this Contract shall be given in writing and shall be deemed served when delivered personally or on the fifth business day after the deposit thereof in the United States Mail, postage prepaid, registered or certified, addressed as provided below.

Reef-Sunset Unified School District
ATTN: Patrick Sanchez, Superintendent
205 North Park Avenue
Avenal, CA 93204

Caldwell Flores Winters, Inc.
ATTN: Emilio A. Flores, Chief Executive Officer
6425 Christie Avenue, Suite 270
Emeryville, CA 94608

VIII. DISPUTE RESOLUTION

Any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall first be submitted to mediation, and if the matter is not resolved through mediation then to arbitration in Los Angeles County before a single arbitrator. The arbitration shall be administered by an organization mutually agreeable by the parties or pursuant to California Code of Civil Procedure Section 1280 et. seq. Judgment on the award may be entered in any court having jurisdiction. This clause shall not preclude

parties from seeking provisional remedies in aid of arbitration from an appropriate court. The prevailing party in the arbitration shall be entitled to its reasonable attorneys' fees and costs. All fees and costs for mediation and arbitration shall be split equally.

IX. CONSULTANT NOT AN EMPLOYEE OF THE DISTRICT

CFW shall have no authority to contract on behalf of the District and shall not represent itself as having such authority. It is expressly understood and agreed by the Parties that CFW, while engaged in carrying out and complying with any terms and conditions of this contract, is an independent contractor and not an officer, agent or employee of the District.

X. PREVAILING LAW

This agreement shall be interpreted and shall be governed by California law.

XI. ASSIGNMENT

CFW reserves the right to assign this contract in whole or in part to any successor or assignee with the written approval of the District. Such approval shall not be unreasonably withheld by District.

XII. ATTORNEY'S FEES

In the event that any action or proceeding, including any arbitration, is brought to enforce the provisions of this Contract, the prevailing party shall be entitled to reasonable attorneys' fees and costs of enforcement as determined by the court or any statute.

XIII. FEE FOR SCOPE OF WORK

Pursuant to Exhibit A, Section I, CFW agrees to provide professional services to develop a Facilities assessment and Implementation Plan. District shall compensate CFW a total fee of \$80,000, payable in four (4) installments of \$20,000, commencing the first of the month after the execution of this Contract, followed by monthly payments on the first of the month for each period thereafter.

The District shall reimburse CFW for all out of pocket expenses incurred by CFW to complete the proposed scope of work outlined in Exhibit A. The expenses shall be reimbursed by the District at the rate of their direct cost, plus an additional ten percent (10%) as invoiced by CFW, not to exceed \$5,000 in total.

XIV. APPROVAL

This Contract shall not be executed by the District until such time as the Governing Board has approved and authorized its execution.

In executing this contract, persons signing on behalf of CFW or District represent that each has the authority to do so.

This contract is hereby agreed to and executed on this the 19th day of May 2022.

AGREED:

Emilio A. Flores
Chief Executive Officer
Caldwell Flores Winters, Inc.

Patrick Sanchez
Superintendent
Reef-Sunset Unified School District

EXHIBIT A
SCOPE OF WORK

The following is the agreed Scope of Work between Caldwell Flores Winters, Inc. (“CFW”) and the Reef-Sunset Unified School District (“District”) for professional planning services to establish a Facilities Assessment and Implementation Plan as described below.

1. Review facility program goals and related needs, with a focus on implementing the District’s desired educational program (e.g., development of additional school facilities, expansion of school support facilities, mobile 1:1 devices and technology).
2. Conduct school site visit with District staff to identify current campus usage, required improvements, opportunities for reconfiguration, and options for facility placement.
3. Produce educational specifications for the required size and desired usage of new or modernized facilities.
4. Review District educational program, enrollment, capacity to house students, projected residential growth, existing State aid eligibility, available educational program facility requirements and impact on proposed need for facilities.
5. Incorporate design standards, 21st century best practices, and relevant California Department of Education criteria for proposed facilities.
6. Perform school site analysis using findings from school site visit, background information, and digital geographic resources (e.g. Google Earth) to develop one or more school site plan options for review and further input by District staff.
7. Work with District staff to integrate prior or third party studies, identify facility improvements, estimated costs of proposed improvements, required sequencing, interim housing an phasing, if needed.
8. Review and incorporate cost estimates and provide recommendations for adjustments to identified school facility needs.
9. Integrate finance plan to incorporate State aid opportunities.
10. Tailor a capital program to meet the availability and timing for anticipated funding and estimated escalation of costs.
11. Prepare a phasing and sequencing plan for proposed capital expenses including proposed sources and uses for implementation.
12. Document and publish findings within a Facilities Assessment and Implementation Plan for Board consideration.
13. Provide a bound hard copy of the Facilities Assessment and Implementation Plan and a digital copy for District use.

TO: Board of Trustees
FROM: Raul Luna, Executive Director of Business Services
DATE: May 19, 2022

TOPIC: Request to Approve Agreement with CFW Advisory Services LLC
Bonding Capacity

DESCRIPTION: Professional municipal advisory services for the purpose of issuing
municipal securities.

RECOMMENDATION: To approve as submitted.

FISCAL IMPACT: \$15,000 Services to Establish a General Obligation Bond
\$65,000 Services to Issue Municipal Securities/Bonds
Direct Cost plus 10% for Reimbursement of Expenses
General Fund

**CONTRACT FOR PROFESSIONAL MUNICIPAL ADVISORY SERVICES BY AND
BETWEEN THE REEF-SUNSET UNIFIED SCHOOL DISTRICT AND
CFW ADVISORY SERVICES, LLC**

This contract (“Contract”) is entered into this 19th day of May 2022, and is made by and between CFW Advisory Services, LLC and the Reef-Sunset Unified School District of Kings County.

RECITALS

WHEREAS, the Reef-Sunset Unified School District (hereinafter, “District”), a California Public School District located in Kings County (hereinafter, “County”), is seeking to enter into a Contract with CFW Advisory Services, LLC. (hereinafter, “CFW”) for professional municipal advisory services for the purpose of issuing municipal securities;

WHEREAS, an affiliate company, Caldwell Flores Winters, Inc., provides professional consultant services for facilities planning and assessments, educational program consulting, State aid grants for the modernization and construction of school facilities, election services for bond/parcel tax campaign committees, and program implementation services for facilities and educational programs;

WHEREAS, the District has previously contracted under separate agreements with an affiliate company, Caldwell Flores Winters, Inc. for professional consultant services for State aid procurement and for professional Program Implementation services, and acknowledges such agreements;

WHEREAS, CFW may provide an integrated delivery method for these services for which the District has been apprised and may contract over time in whole or in part for these services by separate agreements or through its affiliate company, Caldwell Flores Winters, Inc.;

WHEREAS, the District desires to engage CFW for advice, counsel and assistance as its municipal advisor to structure and restructure existing debt, provide interim financing solutions, and issue new debt, all to achieve the short and long-term facilities objectives of the District;

WHEREAS, the District understands that the municipal advisory services provided by CFW are governed by the U.S. Securities and Exchange Commission (“SEC”) and the Municipal Securities Rulemaking Board (“MSRB”);

WHEREAS, CFW is registered with the SEC and the MSRB as a municipal advisor;

WHEREAS, the District has determined that it cannot provide through its own personnel the services to be performed by CFW under this Contract, the services provided by CFW are exempt from Public Contract Code section 20111, and the District has fully complied with its policies, bylaws, rules, and/or procedures for entering into this Contract;

NOW THEREFORE, for good and valuable consideration of the covenants set forth herein and other good and valuable consideration, the receipt and adequacy of which is acknowledged by the District and CFW (hereinafter, “Parties”), the Parties agree as follows:

CONTRACT

I. CONSULTANT SERVICES

CFW Advisory Services, LLC agrees to provide the District with professional consulting services consisting primarily of municipal advisory services as that term is defined by the Dodd-Frank Wall Street Reform and Consumer Protection Act and rules and regulations adopted by the SEC and the MSRB. Exhibit A to this Contract, incorporated herein by reference, sets forth the Scope of Work to be provided by CFW. CFW does not provide legal, accounting or tax advice with respect to the issuance of municipal securities or the structure thereto. The District will be required to retain the services of Bond Counsel and Disclosure Counsel to advise it with respect to the authority and required disclosures to issue municipal securities, including tax treatment. CFW shall not have any decision-making authority with respect to the issuance of municipal securities, as the District is the sole decision-maker with respect to the process for issuing and selling its municipal securities.

II. DISTRICT COOPERATION

The successful issuance of new debt instruments or refunding of existing debt instruments (hereinafter, the "Transaction") will require the District to assemble a team of professionals (hereinafter, "Finance Team") consisting of legal counsel, underwriter, trustee and in some cases a paying agent. The District agrees to retain the Finance Team professionals or authorize the retention of these professionals to complete the transaction. CFW may also request that representatives from the County Office of Education and the County participate at various times during the financing process.

The Transaction requires a review of existing documentation and District information. The issuance process requires a disclosure in the form of an Official Statement that accurately represents District information, debt structure and other related information to the public and the investors. Bond Counsel, Disclosure Counsel, if any, and the Underwriter are responsible for preparing the Official Statement and documents to issue debt.

The District agrees to cooperate with CFW and the Finance Team to provide all the necessary District information, records and data necessary to structure the debt, complete the Official Statement and prepare the transaction documentation. Furthermore, the District agrees to provide CFW and members of the Finance Team the opportunity to consult with District personnel as necessary.

The District further agrees to provide complete and accurate information on a timely basis. The District recognizes that CFW and the Finance Team will be relying on the District's information without further independent verification for purposes of the structuring of the debt.

III. CONFIDENTIALITY OF INFORMATION

CFW recognizes that information related to the services provided by CFW may be deemed public information and subject to be published and/or disclosed to the public as determined and directed by the District and/or State Law. Under this Contract, it shall be the responsibility of the District to make such determination of whether a particular document or other tangible information is subject to disclosure and to disclose said information at the appropriate time. Subject to that determination, CFW shall regard all information received during

the performance of services pursuant to this Contract and all information produced by CFW as confidential and shall not disclose such information to any other person or party without prior consent of the District. Upon written determination by the District of information to be published and/or disclosed to the public, CFW will cooperate to the extent possible to disclose or publish that information consistent with State Law.

IV. TERM

The Parties have agreed to a term ending on April 30, 2027. The Term of this Contract shall commence upon approval by the Board of Trustees of the Reef-Sunset Unified School District (Governing Board) and execution by the Superintendent and shall continue through this date. The Parties recognize that the long-term consistent management of the District's debt portfolio is an important objective of the Governing Board. The District may choose to extend or renew the term of this Contract by a written instrument, mutually agreed to by the Parties and approved by the Governing Board.

V. FEE FOR FINANCIAL ADVISORY SERVICES

The District agrees to compensate CFW for the professional services contemplated under Article I of this Contract and Exhibit A attached hereto based on the following fee schedule. The fees and expenses shall be payable at the time of the sale of the securities.

A. Services to Establish a General Obligation Bond Program

The District agrees to compensate CFW a fee of \$15,000 to provide financial consultant services to establish a General Obligation Bond Program for the District, as set forth in Exhibit A. The fee shall be payable from legally available funds as determined by the District upon the first sale of bonds subsequent to the execution of this Contract.

B. Services to Issue Municipal Securities/Bonds

The District agrees to compensate CFW a fee of \$65,000 for the services set forth in Exhibit A related to the issuance of municipal securities/bonds, including General Obligation Bonds, Certificates of Participation, and other similar Bond Issuances.

The Fee set forth herein shall be payable solely from proceeds of the sale of the municipal securities, or from any other legally available funds upon the successful completion and sale of the particular instrument contemplated by the Parties.

C. Expenses

All expenses incurred on behalf of the completion of the approved scope of work by CFW shall be reimbursed at their direct cost plus ten percent (10%) by the District.

VI. DISCLOSURE REGARDING POTENTIAL CONFLICTS OF INTEREST

As a registered municipal advisor CFW is required to disclose to the District potential conflicts of interest and other information regarding CFW's registration, including where to locate CFW's registration information on the SEC's EDGAR system. CFW's required

disclosures are included as Exhibit B to this Contract, incorporated herein by reference. Any additional disclosures made by CFW to update the disclosures contained in Exhibit B are also incorporated by reference to this Contract.

VII. INTEGRATED CONTRACT

This Contract in its entirety represents a full and complete understanding of every kind or nature whatsoever between the parties hereto related to Municipal Advisory Services and replaces or supersedes any and all preliminary negotiations, representations or implied covenants inconsistent with the terms of this Contract.

VIII. TERMINATION

In the event CFW fails or refuses to reasonably perform the provisions of the scope of work, the District may declare a default in the performance of the terms of this Contract by providing written notice specifying the nature of the default and the steps necessary to cure the default. CFW shall be provided a period of no less than twenty-one (21) calendar days from the date of the notice to cure the default. The Parties may also agree to mutually terminate this Contract by a writing reflecting the agreement.

CFW may withdraw from its representation of the District upon written notice to the District subject to any fiduciary duty or duty of care that may require CFW to continue to represent the District until an appropriate replacement is identified. The timeline for determining an appropriate replacement will depend on the status of the transaction at the time of withdrawal.

IX. NOTICES

All notices, demands, requests or approvals to be given under this Contract shall be given in writing and shall be deemed served when delivered personally or on the fifth business day after the deposit thereof in the United States Mail, postage prepaid, registered or certified, addressed as provided below.

Reef-Sunset Unified School District
ATTN: Patrick Sanchez, Superintendent
205 North Park Avenue
Avenal, CA 93204

CFW Advisory Services, LLC.
ATTN: Emilio A. Flores, Partner
6425 Christie Avenue, Suite 270
Emeryville, CA 94608

X. DISPUTE RESOLUTION

Any dispute, claim or controversy arising out of or relating to this Contract or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this Contract to arbitrate, shall first be submitted to mediation, and if the matter is not resolved through mediation then to arbitration in Alameda County before one

arbitrator. The arbitration shall be administered by an organization mutually agreeable by the parties or pursuant to California Code of Civil Procedure section 1280 et. seq. Judgment on the award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from an appropriate court. The prevailing party in the arbitration shall be entitled to its reasonable attorneys' fees and costs. All fees and costs for mediation and arbitration shall be split equally.

XI. CONSULTANT NOT AN EMPLOYEE OF THE DISTRICT

CFW and its employees shall have no authority to contract on behalf of the District and shall not represent itself as having such authority. It is expressly understood and agreed by the Parties that CFW, while engaged in carrying out and complying with any terms and conditions of this contract, is an independent contractor and not an officer, agent or employee of aforesaid District.

XII. PREVAILING LAW

This Contract shall be interpreted and shall be governed by California law.

XIII. ASSIGNMENT

CFW reserves the right to assign this Contract in whole or in part to any successor-in-interest or assignee with the approval of the District. Such approval shall not be unreasonably withheld by the District.

XIV. ATTORNEY'S FEES

In the event that any action or proceeding, including any arbitration, is brought to enforce the provisions of this Contract, the prevailing party shall be entitled to all costs of enforcement, including but not limited to, said party's reasonable attorney fees.

XV. APPROVAL

In executing this Contract, persons signing on behalf of CFW or District represent that each has the authority to do so. This Contract shall not be executed by the District until such time as the Governing Board has approved and authorized its execution.

This Contract is hereby agreed to and executed on this 19th day of May 2022.

AGREED:

Emilio A. Flores, Partner
CFW Advisory Services, LLC.

Patrick Sanchez, Superintendent
Reef-Sunset Unified School District

EXHIBIT A
SCOPE OF WORK

CFW agrees to provide the following scope of work for the District:

I. Services to Establish a General Obligation Bond Program

In order to establish a general obligation bond program for District consideration, CFW shall provide the following consultant services:

- a. Review the District's assessed valuation history, statutory bonding capacity and tax rates
- b. Review projects and cost estimates provided to CFW by the District
- c. Work with the District to establish a financing plan to meet anticipated needs of the program
- d. Prepare tax rate estimates and proposed issuance schedule for District review
- e. Establish the maximum level of bonded authorization to be undertaken for District review and approval
- f. Assist team members in establishing a bond program, including bond counsel in the preparation of necessary resolutions calling election, establishing required ballot language, project list, as directed by the District
- g. Work with the District to prepare a tax rate statement including the maximum amount of bonds authorized, the estimated tax rates for the bond program, the total repayment amount and the estimated timing of bonds to be sold
- h. Attend necessary meetings as requested by the District to explain the proposed program to staff, the community, and the Board

II. Services to Issue Municipal Securities

For all municipal securities financing transactions, CFW shall provide the following professional consulting services related to its obligations as a municipal advisor:

- a. Assist District in selection of consultants and team members ("Finance Team"), including underwriters, as directed by the District
- b. Research and analyze the current market for municipal securities and work with the Finance Team to establish a structure for the issue, review the need for credit enhancement and ratings, and establish a timeline for the bond sale
- c. Prepare rating agency presentation or information packet; assist District staff in preparing for the meeting or conference call with rating analysts if required; schedule and participate in the presentation to analysts, if necessary, and provide follow up responses to the rating agency as required
- d. Work with the financing team to seek credit and procure enhancement, if required to lower borrowing costs

- e. Review the financial aspects of legal documents to confirm that they match proposed financing plan
- f. Work with the financing team to prepare a revenue line to support the amount of municipal securities to be sold, review pre-pricing interest rates and terms by underwriter
- g. Participate in the final pricing and sale of securities to the underwriter, provide a review of the proposed interest rates, and coordinate execution of purchase contract
- h. Prepare a wrap up presentation summarizing the bond sale and attend a board meeting to present the same, if requested by the District as needed
- i. Provide ongoing updates to the District staff and Board, as requested
- j. Assist the staff in the planning for the issuances, as requested

Unless otherwise provided above, CFW is not responsible for preparing any preliminary or final official statement, or for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about CFW provided by CFW for inclusion in such documents.

EXHIBIT B

DISCLOSURES REQUIRED BY THE MUNICIPAL SECURITIES RULEMAKING BOARD RULES G-10 & G-42 FROM MUNICIPAL ADVISORS TO MUNICIPAL ENTITY CLIENTS OR OBLIGATED PERSONS

The Municipal Securities Rulemaking Board (MSRB) requires CFW Advisory Services, LLC. (“CFW Advisory Services”), as a registered municipal advisor, to provide written disclosure to Municipal Entity Clients (“Clients”), or potential Clients, about the actual or potential conflicts of interest that may arise during CFW Advisory Services’ representation of a Client as well as other disclosures described below. To the extent any material conflicts of interest arise after the date of this disclosure, CFW Advisory Services will provide information with respect to such conflicts in the form of a written supplement its Clients. Some of this information may already be included in the written contract between CFW Advisory Services and its Clients for municipal advisory services. The specific disclosures are provided in the sections below:

The Form and Basis of Compensation:

CFW Advisory Services is typically compensated a fixed fee for the provision of municipal advisory services, as is presented in the written contract to provide these services between CFW Advisory Services and its Clients. No revision to that fee structure is proposed by this disclosure. In some cases, the fee amount for a transaction may be adjusted by mutual agreement between CFW Advisory Services and its Clients. In addition, CFW Advisory Services may occasionally use a different form of compensation to provide services. Alternate forms of compensation present a potential conflict of interest; this information is described below:

Fixed fee: Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the client and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the municipal advisor’s fee is contingent upon the successful completion of a financing, as described below. CFW Advisory Services manages and mitigates this conflict primarily by adherence to the fiduciary duty that it owes to its Clients that requires it to put the interests of a Client above and ahead of CFW Advisory Services’ interests.

Hourly fee: Under an hourly fee form of compensation, the municipal advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the client and the advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. In some cases, an hourly fee may be applied against a retainer (e.g., a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below. While CFW Advisory Services does not typically provide municipal

advisory services on an hourly fee basis, it may do so from time to time. In such cases, CFW Advisory Services manages and mitigates this conflict primarily by adherence to the fiduciary duty that it owes to its Clients that requires it to put the interests of a Client above and ahead of CFW Advisory Services' interests.

Fee contingent upon the completion of a financing or other transaction: Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction. CFW Advisory Services manages and mitigates this conflict primarily by adherence to the fiduciary duty that it owes to its Clients that requires it to put the interests of a Client above and ahead of CFW Advisory Services' interests.

Fee paid under a retainer agreement: Under a retainer agreement, fees are paid to a municipal advisor periodically (e.g., monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (e.g., a fixed fee per month regardless of the number of hours worked) or an hourly basis (e.g., a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above) but may present other issues for client consideration. CFW Advisory Services manages and mitigates this conflict primarily by adherence to the fiduciary duty that it owes to its Clients that requires it to put the interests of a Client above and ahead of CFW Advisory Services' interests.

Fee based upon principal or notional amount and term of transaction: Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities (e.g., bonds) or, in the case of a derivative, the present value of or notional amount and term of the derivative. This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue or modify the derivative for the purpose of increasing the advisor's compensation. CFW Advisory Services manages and mitigates this conflict primarily by adherence to the fiduciary duty that it owes to its Clients that requires it to put the interests of a Client above and ahead of CFW Advisory Services' interests.

Notwithstanding the above disclosure, CFW Advisory Services is a professional municipal advisory firm that, when retained, holds a fiduciary duty to its Clients, as defined by federal law, to its client and its actions are regulated by the United States Securities and Exchange Commission ("SEC") and the rules promulgated by the MSRB. CFW Advisory Services takes its duty and its responsibilities seriously and encourages you to ask questions and seek clarification when a question arises regarding a transaction or the fee associated with that transaction paid to CFW Advisory Services.

In the event that you have a concern or believe that there is a conflict of interest or breach of the fiduciary relationship, CFW Advisory Services encourages an open dialogue with a member of the senior management or the Managing Partner, Emilio A. Flores, to resolve the concern.

Description of Any Legal and Disciplinary Events:

CFW Advisory Services is registered as a “Municipal Advisor Firm” pursuant to Section 15b of the Securities Exchange Act and rules and regulations adopted by the United SEC and the MSRB. As part of this registration, CFW Advisory Services is required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving CFW Advisory Services. Pursuant to MSRB Rule G-42, CFW Advisory Services is required to disclose any legal or disciplinary events that are material to the District’s evaluation of CFW Advisory Services or the integrity of its management or advisory personnel.

Electronic Access to CFW Advisory Services’ Form MA and Each Form MA-I:

Copies of CFW Advisory Services’ filings with the SEC can currently be found by accessing the SEC’s EDGAR system Company Search Page which is currently available at:

[<https://www.sec.gov/edgar/searchedgar/companysearch.html>]

You may find the company’s filings by searching for either CFW Advisory Services, LLC or by our CIK number, which is 0001678293.

Scope of Work, Means for Termination of the Municipal Advisory Relationship, or Withdrawal from the Municipal Advisory Relationship:

The Scope of Work to be performed, provisions for the termination of the municipal advisory relationship, or withdrawal from the relationship are stated in the written contract with the District, and no subsequent revisions have currently been made.

Affiliate Municipal Advisor

Municipal advisory services may be provided by CFW Advisory Services and/or its affiliate, Caldwell Flores Winters, Inc. Caldwell Flores Winters, Inc. provides municipal advisory services and additional professional consulting services, including planning services, facilities assessments, State Aid services and facilities implementation services that are not municipal/financial advisory services. These services may be solicited from Caldwell Flores Winters, Inc. Upon request, Caldwell Flores Winters, Inc. will provide clients with a proposal, including fees, to provide said services.

Investor Brochure (MSRB G-10) Disclosures:

CFW Advisory Services is registered as a Municipal Advisor Firm pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the SEC and the MSRB.

The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

TO: Board of Trustees
FROM: Pat Sánchez, Superintendent
PREPARED BY: Fred Guerrero, Executive Director of Human Resources
DATE: May 19, 2022

TOPIC: Request to Approve Agreement between Kings County Office of Education and Reef-Sunset Unified School District for New Teacher Induction Program

DESCRIPTION:

Attached is the Program Agreement contract between Kings County Office of Education and Reef-Sunset Unified School District to establish a formal working relationship between the parties to this agreement and to set forth the operative conditions which will govern participation in the NTI program. KCOE and the DISTRICT agree to form a partnership in providing and coordinating services as part of the KCOE New Teacher Induction program (NTI).

RECOMMENDATION:

Approve as presented.

Kings County Office of Education New Teacher Induction (NTI) PROGRAM AGREEMENT

A. General

It is the goal of the Kings County Office of Education (KCOE) to coordinate and provide high quality new educator support services to our local districts and educators in effort to improve educational practice and support retention of new teachers within the county. KCOE's New Teacher Induction (NTI) program provides thoughtful, research-based, locally personalized professional learning, collaboration, mentorship and other supports to participating districts' new and beginning teachers, while aligning with Teacher Induction standards and guidelines determined by the California Department of Education (CDE) and the California Commission on Teacher Credentialing (CCTC).

B. Parameters

This Agreement is entered between the Kings County Office of Education (hereafter, "KCOE"), and Reef-Sunset Unified School District (hereafter, "the DISTRICT") to implement the KCOE New Teacher Induction (NTI) program.

The effective dates for this Agreement are July 1, 2022 through June 30, 2023.

Contract and monitoring responsibilities for the Agreement rest with KCOE. If modifications are necessary during the period of this Agreement, they will be added to this document by mutual agreement of both parties.

C. Purpose

The purpose of this Agreement is to establish a formal working relationship between the parties to this agreement and to set forth the operative conditions which will govern participation in the NTI program. KCOE and the DISTRICT agree to form a partnership in providing and coordinating services as part of the KCOE New Teacher Induction program (NTI) as outlined in this Agreement.

D. Responsibilities

KCOE agrees to:

- a. Employ staff adequate to coordinate and implement the KCOE NTI program, including a designated Director with primary program responsibilities to perform lead services, and consultants/technician to provide for the support and clerical needs of the program.
- b. Provide work space for NTI staff, physical and/or virtual meeting space, and supplies for program activities.
- c. Establish and maintain accurate records and reports required by the program; maintain a confidential file, as necessary and required by the program, to store information on candidates involving individual progress through the program in accord with all applicable data privacy and records retention laws and policies.
- d. Maintain a high quality California Commission on Teacher Credentialing (CCTC) and California Department of Education (CDE) approved Teacher Induction program, aligned to the CSTP and best practices, including accreditation.
- e. Supply to the CCTC and the CDE reports and other information as requested on all matters related to program requirements and activities.
- f. Coordinate and convene an Advisory Committee, and develop other administrative processes as required by the CCTC and/or CDE.
- g. Provide candidates appropriate professional learning opportunities designed to support them in meeting their Induction requirements for earning a professional clear credential.

The DISTRICT agrees to:

- a. Appoint a district administrator who will facilitate district general responsibilities as described herein and act as the KCOE NTI Advisory Committee member by attending Advisory Committee meetings to stay informed of KCOE NTI program requirements.
- b. Appoint a district level administrator to participate as a panel member for the Exit Presentation process in May.
- c. Provide site administrators with information regarding the fall NTI Site Administrator Orientation.
- d. Review all written materials, such as the KCOE New Teacher Induction Handbook and communicate with KCOE's NTI staff as necessary; disbursing and coordinating with applicable district staff as needed.
- e. At the-point-of-hire, determine whether teachers qualify for the KCOE NTI program and notify KCOE NTI staff.
- f. Notify each eligible teacher of their responsibility to enter a professional teacher induction program. Recommend eligible teachers to participate in the KCOE NTI program according to the program standards as defined by CCTC mandates.
- g. Provide qualified candidates with information regarding the KCOE NTI program.
- h. Assist site administrators in selecting veteran teachers to serve as mentors to new teacher candidates. Qualifications for mentors must include but are not limited to:
 - Possession of a clear teaching credential for a minimum of 3 years
 - Minimum of 3 years effective teaching experience
 - Knowledge of the context and the content area of the candidate's teaching assignment
 - Knowledge of the current context of public schooling including the California adopted TK-12 content standards, frameworks, and accountability systems
 - Knowledge of diversity in society, including diverse abilities, culture, language, ethnicity, and gender orientation
 - Commitment to professional learning and collaboration
 - Ability, willingness and flexibility to meet candidate needs for support, which includes mentoring as specified in the KCOE New Teacher Induction Handbook
 - Understanding of and adherence to the confidentiality between mentor and candidate
 - Demonstration of effective professional practices in teaching and learning, scholarship, and service
- i. Appropriately match candidates with mentors, preferably at the same site, subject matter/grade level taught, and relevant experience. Mentors will be assigned to a candidate within 30 days of the candidate's enrollment in the program.
- j. Appropriately match candidates with mentors with like credentials.
- k. Ensure candidates and/or mentors attend scheduled NTI trainings as well as provide the necessary release time required to support the design of the program, including time to meet (at least 1 hour per week or a minimum of 40 hours per year) and to observe/visit exemplary veteran teachers as required by the program.
- l. Notify KCOE NTI program staff of any extended absence for either mentor or candidate (i.e. maternity leave, medical leave, etc.). A candidate with 90 days or more of inactive status will be withdrawn from the program and enrolled the following year.
- m. Assume financial responsibility for substitute costs for candidates and mentors to attend professional learning and trainings if needed.
 - All candidates in the NTI program are able to attend any KCOE training free of charge. However, if a candidate registers and does not attend without proper cancellation notice, the district will be billed for the training cost.
- n. Guarantee that the Individualized Learning Plan (ILP) is designed and implemented solely for the professional growth and development of the candidate and not for evaluation for employment purposes.

- o. Ensure all district and site administrative staff will respect the confidentiality between the mentor and the candidate. NTI program activities, support, and assessment will not be considered in district teacher evaluation, merit pay, salary increases, promotions, or sanctions.
- p. Provide professional learning specific to candidate needs based on their NTI ILP.
- q. Ensure that site administrator will:
 - Provide opportunities for the mentor and the candidate to meet in a quiet place to maintain confidentiality;
 - Provide school site orientation activities for all candidates designed to inform them of site resources, personnel, procedures, policies, and other appropriate information;
 - Understand and agree that the activities of the KCOE NTI program can play no part in the formal evaluation process of any candidate;
 - Attend Site Administrator Orientation in August and Mid-Year Site Administrator meeting in December;
 - Collaborate and support candidate in ILP growth
- r. Participate in formal and informal evaluations of the KCOE NTI program via surveys.
- s. **Submit payment of \$4000.00 per candidate to KCOE for 2022-2023. Fee for Service/Cost Recovery Model: fee structure for subsequent years can vary annually. Fee for Early Completion Option (ECO) is \$5000.00.**
 - District will be invoiced for any candidate withdrawn from program after January 1.
- t. Assume full financial responsibility for any mentor stipends or service payments as determined by the district.

E. Other Conditions

Any and all products developed by the KCOE NTI program are the exclusive property of KCOE. School districts, their employees, staff, and subcontractors shall not have the right to disseminate, market, or otherwise use the products without the expressed written permission of KCOE.

F. Program Participation

- Reef-Sunset Unified School District** will continue the partnership with the KCOE NTI program for the 2022-2023 academic school year.
- Reef-Sunset Unified School District** is withdrawing from the KCOE NTI program for the 2022-2023 academic school year.

KINGS COUNTY SUPERINTENDENT OF SCHOOLS:

REEF-SUNSET UNIFIED SCHOOL DISTRICT:

By: _____
Signature of Authorized Official
Kings County Superintendent of Schools

By: _____
Signature of Authorized District Official
School District

Name: Todd Barlow

Name: Cari Carlson

Title: County Superintendent of Schools

Title: Executive Director of Learning Services

Date: _____

Date: _____

TO: Board of Trustees
FROM: Pat Sánchez, Superintendent
PREPARED BY: Lorena Venegas, Administrative Assistant
DATE: May 19, 2022

TOPIC: Resolution 2022: 15, Board Member Elections

DESCRIPTION: Reef-Sunset Unified School District will have two (2) trustee member's term expire in November, 2022. The district must file this Resolution with the County Office of Education before June 30, 2022.

FOR YOUR INFORMATION:

1. July 18, 2022 is the **first** day to file declarations of candidacy.
2. August 12, 2022 is the **last** day to file declarations of candidacy.
3. Candidates may obtain an online or in person PDF declarations of candidacy form from Mr. Lupe Villa, Registrar of Voters, Elections Department, Kings Government Center, Hanford at www.countyofkings.com. There is no cost to the candidate for filing such declarations.

RECOMMENDATION: To approve Resolution 2022: 15 as presented.

**BEFORE THE GOVERNING BOARD OF THE
REEF-SUNSET UNIFIED SCHOOL DISTRICT**

Resolution Ordering Governing Board Member Elections; Consolidation of Elections Specifications of the Election Order) })	Resolution No. 2022: 15
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WHEREAS, under Elections Code Sections 1302 and 10404.5 School Districts have established the election day for governing board members as the same day upon which a primary, municipal, or general election is held in the even numbered years; and

WHEREAS, the Board of Supervisors received a resolution from the Reef-Sunset Unified School District whose boundaries are located, in whole or in part, within Kings County, establishing election of governing board members on the same day upon which the statewide general election is held; and

WHEREAS, other elections may be held in whole or in part of the territory of the school district and it is to the advantage of the district to consolidate therewith;

NOW, THEREFORE, IT IS ORDERED that an election be held within the territory included in the district on the 8th of November 2022, for the purpose of electing 2 member{s} to the governing board of the said school district in accordance with the following specifications:

SPECIFICATIONS OF THE ELECTION ORDER

1. The election shall be held on Tuesday, the 8th day of November 2022. The purpose of the election is to choose 2 member{s} of the governing board of this school district.

2. This governing board hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the district, as provided in Elections Code Section 10403.

3. The district has determined that the District will pay for the Candidate's Statement. The Candidate's Statement will be limited to 200 words.

4. Adopt A or B:

 x A. In the event of a tie vote, the winner of this election shall be determined by lot at a time and place designated by the governing board.

 B. In the event of a tie vote, the governing board shall call a runoff election on the sixth Tuesday following the election at which the tie vote occurred.

5. It is the wish of this board that the county superintendent of schools publish the notice of election in the following newspaper, which is a newspaper of general circulation that is regularly circulated in the territory: Hanford Sentinel

THE FOREGOING RESOLUTION WAS ADOPTED upon motion of Trustee _____,
seconded by Trustee _____, at a regular meeting on this 19th day of May, 2022, by
the following vote:

AYES:

NOES:

ABSENT:

Precilla Barrera-Lopez, Board Clerk
Reef-Sunset Unified School District

**NOTICE TO COUNTY ELECTIONS OFFICIAL OF ELECTIVE OFFICES
TO BE FILLED AND TRANSMITTAL OF MAP AND BOUNDARIES**

Reef-Sunset Unified School District
(Name of District)

TO THE COUNTY CLERK OF KINGS COUNTY
NOTICE IS HEREBY GIVEN that the elective offices of the district to be filled as the
General District Election to be held Tuesday, November 8, 2022*-- are as follows:

NAME OF OFFICE	ELECTED BY DIVISION NO. OR AT-LARGE	NAME OF INCUMBENT OR APPOINTEE	ELECTED OR APPOINTED? MO. / YR.	TO BE ELECTED FOR A SHORT TERM (2YRS) OR A FULL TERM (4YRS)
School Board Member	1	Claudia Cazares	Elected Dec. 2018	Full Term
School Board Member	3	Lissette Padilla	Appointed Dec. 2018	Full Term

(1) A map showing the boundaries of the district and boundaries of the division of the district, if any, within this county is attached hereto.

(2) The District is to pay for the publication of a Candidates Statement of Qualification, pursuant to Elections Code Section 13307.

Dated: May 19, 2022

(Seal of the District)

Lorena Venegas
District Secretary

205 N. Park Ave., Avenal, CA 93204
District Address

(559) 386-9083
District Phone Number

NOTE: THIS NOTICE AND TRANSMITTAL SHALL BE MADE AT LEAST 125 DAYS BEFORE THE GENERAL DISTRICT ELECTION AND SHALL EITHER BE DELIVERED IN PERSON OR MAILED BY CERTIFIED MAIL IN TIME TO REACH THE KINGS COUNTY OFFICE OF EDUCATION, 1144 W. LACEY BLVD., HANFORD, CA 93230, NO LATER THAN JUNE 30, 2022.

(11-02)Notice of Boundaries.doc

TO: Board of Trustees
FROM: Pat Sánchez, Superintendent
PREPARED BY: Lorena Venegas, Administrative Assistant
DATE: May 19, 2022

TOPIC: Adoption of New/Revised March 2022 Board Policies & Administrative Regulations

DESCRIPTION: The new/revised board policies and administrative regulations have been updated to reflect district practice and to be in compliance with current mandates.

*(Please Note: Revisions are made in **bold/italicized** font or with strikethrough marks.)*

RECOMMENDATION: Approve for adoption.

** Copies of actual board policies will be available upon request and at the board meeting.*

CSBA POLICY GUIDE SHEET

March 2022

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 4030 - Nondiscrimination in Employment

Policy updated to reflect **NEW LAW (SB 331, 2021)** which makes unlawful a district's use of a nondisparagement agreement or other document that would deny an employee the right to disclose information about unlawful acts in the workplace, in exchange for a raise or bonus, with respect to any complaint or claim that involves workplace harassment or discrimination, not just those relating to sexual harassment or sexual assault. Policy also updated to reflect **NEW LAW (SB 807, 2021)** that makes it an unlawful employment practice for an employer to fail to maintain certain records in accordance with law, particularly when a workplace discrimination or harassment complaint has been filed with the California Department of Fair Employment and Housing.

Exhibit(1) 4112.9/4212.9/4312.9 - Employee Notifications

Exhibit updated to add employee notifications related to (1) receipt of written notification that minor student has committed a felony or misdemeanor involving specified offenses; (2) duties of the district liaison for homeless students; (3) termination of services of certificated permanent or probationary employee when, during the time between five days after the enactment of an annual Budget Act and August 15 of the fiscal year to which the Budget Act applies, the Board determines that the district's local control funding formula apportionment per unit of ADA for that fiscal year has not increased by at least two percent; (4) receipt of transfer student record regarding acts that resulted in suspension or expulsion; and (5) disclosure of document identifying an employee who is a victim of domestic violence. Exhibit also updated to reflect **NEW LAW (AB 438, 2021)** regarding classified employees who are laid off due to lack of work or lack of funds, and classified employees whose positions must be eliminated due to expiration of a specially funded program.

Board Policy 4141.6/4241.6 - Concerted Action/Work Stoppage

Policy updated to reflect **NEW LAW (AB 237, 2021)** which prohibits public employers from discontinuing employer contributions for health care or other medical coverage for employees who are participating in an authorized strike, as defined in law.

Administrative Regulation 4141.6/4241.6 - Concerted Action/Work Stoppage

Regulation updated to provide implementation language for **NEW LAW (AB 237, 2021)** which prohibits public employers from discontinuing employer contributions for health care or other medical coverage for employees who are participating in an authorized strike, as defined in law. Updated Regulation includes other consistent changes.

Board Policy 5111 - Admission

Policy updated to reflect the distinction between compulsory education for students starting at age six and the requirement for districts to offer and admit students who are eligible for transitional kindergarten, delete the requirement for district enrollment applications to include information about health care options as the law requiring such information has self-repealed, and clarify that a student's residence is a location within the district that may be verified as part of school admission requirements.

Administrative Regulation 5111 - Admission

Regulation updated for consistency with **NEW LAW (AB 130, 2021)** which revises the timespans for transitional kindergarten (TK) admittance requirements to be phased in from the 2022-23 school year to the 2025-26 school year, as reflected in BP 6170.1 - Transitional Kindergarten.

Administrative Regulation 5113 - Absences and Excuses

Regulation updated to reflect **NEW LAW (SB 14, 2021)** which includes an absence for the benefit of a student's mental or behavioral health within an absence due to a student's illness, and **NEW LAW (AB 516, 2021)** which includes an absence for a student's participation in a cultural ceremony or event as an excused absence. Regulation also updated for clarification and alignment with law.

Administrative Regulation 5142 - Safety

Regulation updated to reflect **NEW LAW (SB 722, 2021)** which requires any district hosting or sponsoring an on-campus event that is not part of an interscholastic athletic program in or around a swimming pool to have at least one adult with a Cardiopulmonary Resuscitation training certification present throughout the event. Updated Regulation includes minor editorial changes.

Exhibit(1) 5145.6 - Parental Notifications

Exhibit updated to reflect **NEW LAW (AB 128, 2021)** which extends the suspension of certain mandated activities through the 2021-22 fiscal year. Exhibit also updated to add parental notifications related to (1) completion and submission of the Federal Application for Federal Student Aid and California Dream Act Application; (2) public hearing on alternative schedule in secondary grades; and (3) early entry to transitional kindergarten if early entry is offered. Additionally, exhibit updated to expand description regarding notifications related to (1) uniform complaint procedures; (2) student records; (3) college admission requirements; (4) transfer opportunities for foster youth, homeless youth, former juvenile court school students and children of military families through the California Community Colleges; (5) parent/guardian rights when child participates in licensed child care and development program; (6) change in service to child care or preschool services; and (7) homeless student or unaccompanied youth notices. Exhibit also updated to include additional classroom/facility notices regarding uniform complaint procedures and parental rights related to licensed child care and development centers.

Board Policy 6173 - Education for Homeless Children

Policy updated to reflect **NEW LAW (AB 27, 2021)** which requires districts to ensure that each school within the district identifies all homeless children and unaccompanied youths and to create a web page or post on the district website a list of district liaisons for homeless students, contact information for such liaisons, and specific information on homelessness, including information regarding the educational rights and resources available to persons experiencing homelessness. Policy also updated to reflect **AB 27** requirement for districts that receive American Rescue Plan Elementary and Secondary School Emergency Relief - Homeless Children and Youth funds to administer a housing questionnaire developed by the California Department of Education (CDE) to parents/guardians of all students and all unaccompanied youths and report to CDE the number of homeless children and unaccompanied youths enrolled in the district. In addition, policy updated to reflect **NEW LAW (SB 400, 2021)** which requires CDE to develop and implement a system to verify that districts are providing required training to district liaisons and other appropriate staff at least annually. Policy also updated for clarity and closer alignment with law.

Administrative Regulation 6173 - Education for Homeless Children

Regulation updated to add email address to the district liaison's contact information since the California Department of Education (CDE) collects email addresses as part of the consolidated application process. Regulation also updated to reflect (1) **NEW LAW (SB 400, 2021)** which requires CDE to provide training materials to district liaisons for the purpose of providing required professional development and support to school personnel who provide services to homeless students; (2) CDE's recommendation regarding how dispute resolution information may be provided to parents/guardians or unaccompanied youth when the student involved is an English learner, including in the native language of the individual or through an interpreter; and (3) **NEW LAW (AB 27, 2021)** which requires districts to create a web page or post on the district website a list of district liaisons, contact information for such liaisons, and specific information on homelessness, including, but not limited to, information regarding the educational rights and resources available to persons experiencing homelessness.

Exhibit(1) 6173 - Education for Homeless Children

Exhibit updated for closer alignment with the U.S. Department of Education's "Education for Homeless Children and Youths Program Non-Regulatory Guidance", change the term "verbal" to "oral" to stay consistent with language in the administrative regulation and the California Department of Education's (CDE) "Homeless Education Dispute Resolution Process" letter to districts, and add the district liaison for homeless students email address to the district liaison's contact information as email is such a widely used means of communication and CDE collects email addresses as part of the consolidated application process. Exhibit also updated for clarity and gender neutrality.

Exhibit(2) 6173 - Education for Homeless Children

Exhibit updated to change the term "verbal" to "oral" to stay consistent with language in the administrative regulation and the California Department of Education's (CDE) "Homeless Education Dispute Resolution Process" letter to districts, add the district liaison for homeless students email address to the district liaison's contact information as email is such a widely used means of communication and CDE collects email addresses as part of the consolidated application process, and add that a copy of the dispute form be provided to the parent/guardian or student disputing enrollment as this is recommended in CDE's "Homeless Education Dispute Resolution Process" letter to districts and is stated in the administrative regulation.

Board Bylaw 9322 - Agenda/Meeting Materials

Bylaw updated to reflect **NEW LAW (SB 274, 2021)** which requires districts with a website to email a copy of, or a website link to, the agenda or a copy of all the documents constituting the agenda packet, if a person requests such items be delivered by email, unless it is technologically infeasible to do so. Bylaw also updated to include a focus on student well-being in the philosophical statement, add a provision for each agenda to include a statement regarding the option for students and parents/guardians to request that directory information or personal information of the student or parent/guardian be excluded from the meeting minutes as required by law, and to make other clarifying changes.