

WORK AT HOME REQUEST

NORTHEAST COLORADO BOCES | PO BOX 98 | HAXTUN, CO 80731

Employee: _____

Date: _____

Work time will be done in the BOCES office or school district when possible. The Work at Home Request needs to be completed on or prior to working at home.

This work from home request is for the following dates and times:

Reason for the work at home request:

Work at home is not to exceed time in the office/district.

Project Director: _____

Date: _____

Executive Director: _____

Date: _____