

## **NE Colorado BOCES**

### **TITLE: Occupational Therapist, Registered (OTR)**

#### **QUALIFICATIONS:**

Occupational therapy education-related services are provided by a professional holding a bachelor's or master's degree in occupational therapy from an accredited school in occupational therapy. The therapist shall maintain certification / licensure as defined by and subject to federal and state laws, policies and regulations. An occupational therapist should have a minimum of two years of experience with a pediatric population. Must hold a Type E Certification from the Colorado Department of Education.

#### **REPORTS TO:**

Director of Special Education

#### **JOB GOAL:**

To provide education-related Occupational Therapy services for students with disabilities to enhance their potential for learning and facilitate performance skills needed to function within the education system.

#### **RESPONSIBILITIES:**

1. Provides occupational therapy evaluations of students with disabilities.
2. Develops individual goals and objectives for students, based upon results of the occupational therapy evaluations.
3. Incorporates and coordinates a student's occupational therapy goals and objectives into the Individualized Education Program.
4. Administers/manages appropriate occupational therapy services as identified through evaluations and defined by the goals and objectives of a student's IEP.
5. Provides re-evaluations of students at intervals determined to be educationally and medically appropriate.
6. Communicates results of evaluations and reports of occupational therapy students to the educational staff, parents, students and when appropriate and approved, to other professionals and agencies concerned with the student.
7. Participates in staff development activities for personnel on request from supervisor.
8. Attends staffings and other school meetings when necessary and feasible.
9. Maintains supplies, equipment and therapy areas.
10. Attends staff, professional and interagency meetings.

11. Provides necessary program information for completion of state, federal and agency reports as requested by the Director of Special Education.
12. Complies with provisions of the BOCES Special Education Comprehensive Plan and with all procedural safeguards and confidentiality requirements specified in state and federal statutes and rules and regulations.
13. Provides special/regular education teacher with appropriate skills/tools to be utilized with O.T. students.
14. Keeps abreast of new developments in the field.
15. Fulfills any other responsibilities as designated by the Director of Special Education.

TERMS OF EMPLOYMENT: 185 days or as established by the BOCES Board.

EVALUATION: Performance of this job will be evaluated annually in accordance with provisions of the Board's Policy on Evaluation of Professional Staff.