

Leola School District Back to School Notices

Leola School District Office: 605-439-3142

- Dr. Domenic Paolo: Superintendent, K-12 Colony Principal, Truancy Officer
- Brett Flemmer: K-12 Principal, Activities Director, Title IX Officer
- Kayla Casey: Business Manager, Public Records Officer
- Cassie Jager: Administrative Assistant, HIPAA Privacy Officer
- Leah DeMent: K-12 Counselor, Homeless Liaison, Testing Coordinator
- Brody Meier: K-12 Special Education, SPED Coordinator, SPED State Reporting, 504 Officer
- Wendi Hatlewick: Title I Coordinator, Consolidated App, Curriculum Director

BOARD OF EDUCATION

ReEtta Sieh - Board Chairman/Negotiations Committee

Richard Westphal - Vice Chairman / Transportation Committee/
Buildings & Grounds Committee/NCESC Representative

Trevor Zantow - Sports Coop Committee/ School/Community Relations Committee

Kristi Spitzer - School-Community Relations Committee / Negotiations Committee / Wellness Committee/Sports Coop Committee

Arnie Wollman - Buildings & Grounds Committee/ Transportation Committee

FACULTY/SUPPORT STAFF

Carissa Price: Preschool

Kim Hill: Kindergarten

Wendi Hatlewick: 1st Grade/ 2nd Grade/Title

Denise Brandner: 3rd Grade

Kristy Jarrott: 4th Grade

Holly Mueller: 5th Grade

Jackie Bender: 6-7 Math, 6 Science, 6 Social Studies, 6th Grade Class Advisor, ELL

Val Geffre: Computers, Health, 12th Grade Class Advisor

Shekota Lehmann: Elem. PE

Traci Kappes: JH & HS Soc. Studies, STUCO, 11th Grade Class Advisor

Pam Fauth: 8-12 Math, Spanish, 7th Grade Class Advisor

Anne Jo Erdmann: 7-12 Science, Science Fair, FFA Advisor, STEAM Club Advisor, 8th Grade Class Advisor

Nancy Kindelspire: K-12 Music/ 5-12 Band, 6-8 PE, HS Play, 12th Grade Class Advisor

Beverly Myer: 7-12 English Language Arts, 9th Grade Class Advisor

Trevor Van Tilburg: Business, CTE, Transportation Coordinator, FBLA Advisor, 10th Grade Class Advisor

Doreen Emery: Colony Special Education

Anita Malsam: Intervention Specialist

Town Para(s): Vanessa Lechner, Hannah Rowe, Taylor Kallas, Shekota Lehmann, Casey Gulbranson

Colony Specials/Grassland Para: Sheila Erdmann

Grassland Colony Teachers: Carly Grabow & Anita Malsam

Long Lake Colony Teacher: Aimee Wagner, Lexi Thayer, Kathy Wendt

Bus Routes

**Bus drivers will notify families of approximate arrival and drop off times. Drivers are:

Curt Walz

Alvin Kallas

Back to School Dates to Remember:

***Fall Sports Meeting**

(For athletes in grades 6-12)

Fall Sports for Grades 6-12 Students:

- Football
- Volleyball
- Cross Country

Athletes may come to school to complete their **Concussion Testing** starting July 25th – Cost is \$2.00

If you have not gotten a physical – required for all sports, annually, pick-up a form at school or download from the Leola School webpage:

<http://www.leola.k12.sd.us/>

Winter & Spring Sports are:

Basketball, Track, Golf. We also offer Marching Band & Show Choir.

OPEN HOUSE:

Mon., August 21st from 3:30-7:00.

Come out to visit with teachers, pick up Family Back to School Folder.

NOTE: we will NOT be mailing out letters this year. All info will be online.

Long Lake Colony Para: Meza Myer
Spring Creek Colony Teachers: Jackie Wurtz, Trevor Taylor
Spring Creek Colony Paras: Nola Tschappat, Robin Geffre
Alternative School Para: Sierra Goldade
Alternative School Director: Jeff Mueller
Assistant Alternative School Director: Alisha Nixon
Kitchen Staff: Head Cook: Maria Evans, Assistant Cook: Luz Perez-Perez, Kitchen Helper: Betty Hutson
Head Custodian: Dana Leibel, Assistant Custodian: Felix Perez-Perez, Luz Perez-Perez

Coaches:

FB-Jeff Kusters, Trevor Van Tilburg, Marty Morlock
JHFB- Brett Flemmer, Troy Podoll
VB-Leesa Christenson, Alura Johnson
JHVB-Shekota Lehmann, Bev Myer
CC-Jackie Bender
GBB-Jeff Kusters, Sarah Sumption
JHGBB-Holly Lapka, Troy Podoll
BBB-Brock Pashen, Alex Sumption
JHBBB-Don Nickelson, Warren Sumption, Bryson Thorpe
Track-Jackie Bender, Trevor Van Tilburg
Golf-Max Waltman

SPECIAL EDUCATION

Children from birth to age 21 may be considered for special services if testing shows that they have special problems learning or speaking. Parents, teachers, and others in the community are encouraged to contact the superintendent or the special education director to refer students that may have special needs. Following receipt of parental permission, various testing procedures will be used to determine program eligibility. If eligible, and with parent consent, the agreement and educational plan (IEP) will be developed to meet the child's educational needs.

CHILD FIND

Leola School District Conducts Special Education Child Find. The Leola School District is required to provide appropriate educational opportunities for all children, regardless of their special educational needs. In light of this, Superintendent Dr. Paolo of the Leola School District announced that the district is conducting an annual Special Services and Section 504 "Child Find" search to identify and evaluate all district children under 21 who may not be receiving appropriate educational opportunities. Dr. Paolo of Leola School has been named Child Find coordinator. Persons who know of a child in the district with inappropriate or unserved educational needs may give the child's name to Mrs. Meier, the district's Special Services and Section 504 coordinator at 439-3142. After obtaining parental consent, the district will conduct an evaluation of the child's needs, and a placement meeting will be held with the child's parents or guardian. Superintendent Dr.

PARENTS RIGHTS

The parent(s) or guardians(s) of any child has the right and the responsibility to participate and make recommendations relative to placement activities scheduled to determine a child's involvement in a special program. If the parent or guardian has any reason to disapprove of the special program suggested or developed for their child, please contact the superintendent of the school at 605-439-3143

Paolo stresses that parents are not expected to be able to diagnose a child's difficulty before they ask for help.

PRESCHOOL

Preschool: Leola children who are three (3) or four (4) years of age before September 1st may enroll. There is no charge and the Leola School is partnering with Head Start.

First day is Tuesday, August 22nd at 8:15 a.m. It will run Monday through Thursday with 7:45-8:10 breakfast served, 8:15 classes begin, 10:00 recess, 10:50 lunch, 12:30 dismiss for the day. Rural students may ride the morning bus, if needed (please call the school to arrange). Preschoolers may eat lunch or bring a lunch.

Junior Kindergarten

Students who are four (4) or five (5) years of age as of Sept. 1st may enroll in our JK program. This program will follow the same calendar and start/end times as our K-12 students. The Leola JK program provides a positive learning environment for your child to gain academic and social-emotional skills to help in kindergarten readiness.

KINDERGARTEN

The first day of Kindergarten is Tuesday, August 22nd. The first day is a full day schedule with bus and lunchroom service. Children may enroll in Kindergarten if they are five (5) years of age before September 1st of the year in which they enter school. Kindergarten follows the Leola School District calendar and start/end times.

PARENT – TEACHER CONFERENCES

At least two (2) parent-teacher conferences will be scheduled during the school term. As education of the child is a cooperative school and home responsibility, all parents are urged to attend the conferences and all parents are encouraged to visit the school at any time. Parents will be notified of upcoming conferences. The tentative dates for parent-teacher conferences are Thursday, September 28th, 2023 and Tuesday, March 5th, 2024.

INCLEMENT WEATHER / SCHOOL CLOSING

For various reasons it may be necessary to close school or alter school hours. School closing announcements will be broadcast through local media sources, such as television, radio, district call notification, district website, etc. The School Board and the Superintendent are the only two entities that can declare either a partial or total closing of school.

1ST DAY OF SCHOOL for Pre-12

Tuesday, August 22nd, 2023
Regular school day, school starts @ 8:15 a.m. and ends @ 3:30 p.m. Breakfast & Lunch will be served and all busses will run normal times.

VACATION DAYS

September 1 – State Fair
September 4 – Labor Day
October 9 – Columbus Day
November 22-24 – Thanksgiving
Dec 22 – Jan 2 - Christmas Vac.
January 15 – Martin L. King Day
February 19 – President's Day
March 7-8 – Spring Break
March 29 – Good Friday
April 1 – Easter Monday

Early Dismissals (12:30 PM):

August 25th, September 15th,
September 22nd, September 28th,
October 6th, October 20th,
November 3rd, November 10th,
November 17th, December 1st,
December 8th, December 15th,
December 21st, January 12th,
January 26th, February 2nd,
February 9th, February 16th,
March 1st, March 5th, March 22nd,
April 12th, April 19th, April 26th,
May 3rd, May 7th

TEACHER IN-SERVICE

August 10
September 29th
October 27th
January 26th (1/2)
March 6th
March 15th (1/2)
May 17th

TITLE I READING & MATH

The Leola School District provides a school-wide Title I Reading and Math program for grades K-5. The school-wide program serves all students to help them meet the high standards of performance that are expected. The Leola junior high has access to targeted assistance.

PARENTS RIGHT TO KNOW

The federal education No Child Left Behind law requires that all parents in a Title I school be notified and given the opportunity to request information about the professional qualifications of classroom teachers instructing their child. This information may include (1) whether the teacher has met the State requirements for licensure and certification for the grade levels and subject matter in which the teacher provides instruction; (2) whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; (3) the college major and any other degree; and (4) whether the child is provided services by a paraprofessionals, and if so, their qualifications. If you are interested in this information, you may send your request to the administrative office that will provide a response. In addition, parents in the Title I schools will be provided timely notice if the parent's child has been assigned or has been taught four or more consecutive weeks by a teacher who is not highly qualified.

ACTIVITY TICKETS

Activity Ticket prices for the 2023-2024 school year are:

Season Adult- \$70.00, **Season Students-** \$30.00, **Season Family Pass-** \$175.00, **Season Senior Citizen-** \$30.00 for 65 & older
Students & Sr. Cit. -\$3.00
Adults \$5.00

Contact the AD to purchase your activity tickets.

LAST DAY OF SCHOOL

Wednesday, May 15th, 2024

GRADUATION: May 11th @ 2:00

HOMECOMING: Sept. 5-8

PROM: March 23rd

1ST 9-WEEKS: Aug. 22 – Oct. 20

2ND 9-WEEKS: Oct. 23– Dec. 21

3RD 9-WEEKS: Jan. 3 – Mar 5

4TH 9-WEEKS: Mar 11 – May 15

**Make up snow days: Forgive first 2 inclement weather days

Student Contact Days: 168

Teacher Contract Days: 176

PARENT PORTAL ACCESS

We invite parents/guardians to sign up for a parent portal account on Infinite Campus. This will allow you to keep up-to-date on your student's progress in each of their classes and attendance. Teachers update grades weekly and this allows for communication between teachers and parents. If you do not already have a parent portal account and would like one, please e-mail Val Geffre at Val.Geffre@k12.sd.us. We would be more than happy to assist you. We are also setting up student portal accounts for students in grades 6- 12.

LUNCHROOM INFORMATION

The cost of lunch for the school term 2023-2024 is as follows:

Breakfast

Preschool-12: \$2.10

Adults: \$2.73

Extra Milk/Juice: \$0.35

Lunch

Preschool-8: \$ 2.80 per lunch

9-12: \$ 3.10 per lunch

Adults: \$ 4.85 per lunch

Extra Milk: \$0.35

Seconds: \$1.10

All families are eligible to apply for the Free and Reduced Meals Program. Applications can be requested from the Business Manager. Parents must pay ahead of time and

maintain a positive balance in their child's lunch account. All payments are to be received at the school business office at the school.

The Leola School District has a closed lunch hour. Students are expected to eat lunch (packed or provided) at the school. Pop and energy drinks are not allowed per nutritional guidelines.

Parents need to have a doctor's note on file in the Office about any food allergies or medical issues that may affect a student's lunch.

LEOLA SCHOOL DISTRICT PARENT INVOLVMENT POLICY

The Leola School District is committed to providing quality education to every student. We recognize that a child's education is a responsibility shared by the school and family during the entire period the child spends in school. To support the goal of the school district to educate all students effectively, No Child Left Behind goals, the school and parents must work as knowledgeable partners.

Although parents are diverse in culture, language, and needs, they share the school's commitment to the educational success of their children. The Leola School District in collaboration with parents shall establish programs and practices that enhance parent involvement and reflect the special needs of students and their families.

Engaging parents is essential to improve student achievement. Parents are the primary educators of their children. It is the mission of the Leola School District to empower parents to become more involved with their children's education in the home and at school.

To this end, the Leola School District supports the development, implementation, and annual evaluation of a parent involvement program in the school, which will involve parents at all grade levels in a variety of roles. The parent involvement program will be comprehensive in nature. Guidelines to achieve parental participation include:

- All parents will be sent a letter in the packet going home in August explaining the Title 1 program. This letter will inform parents how their child is involved in Title 1 services.
- Promoting on-going communication between home and school and ensuring it is regular, two-way and meaningful.
- Providing materials and suggestions to parents to help them promote the education of their children at home.
- Training for parents to promote the education of their children at home.
- Providing timely responses to parents' recommendations.
- Providing reasonable access to meeting space, information, and materials.
- Providing information concerning the new Title 1 regulations and instructional programs.

Timeline: Fall- Annual Meeting/ Parent Involvement Meeting & Spring Evaluation

The Leola Title program will provide resources, materials, and information to accomplish all program goals. The district's Title 1 Director will facilitate the program and help to empower parents as educators of their children by providing information and materials for parents that will help them at home with reading and math, and with ideas for developing skills that will assist them in helping their children become successful learners.

CHAIN OF COMMUNICATION

The Superintendent of Schools is ultimately in charge of all buildings owned and operated by the Leola Public School District in accordance to the policies set by the Leola Board of Education. In the absence of the superintendent, the building principal will be the chain of command. The purpose of this Chain of Command is to identify the person in charge in case of an emergency and in the absence of normal supervisors.

The district also recommends parents, patrons, and teachers follow the Chain of Communication, below, when they have questions/concerns:

- Parents/Guardians with Academic Questions, please first visit with:
 1. Your Child
 2. The Teacher
 3. Building Principal
 4. The Superintendent
- Parents/Guardians with Activity Questions, please first visit with:
 1. Your Child
 2. The Coach
 3. The Activities Director
 4. Building Principal
 5. The Superintendent

ANNUAL PUBLIC NON-DISCRIMINATION NOTIFICATION

Education programs, activities, and employment opportunities will be offered without regard to gender, race, color, national origin, age, or disability. The designated Title VI, Title IX and 504 Coordinators at the local school are identified below.

504(SPED Coordinator) & Title VI (Superintendent) and/or Title IX Coordinator (Activities Director)
820 Leola Avenue
Leola, SD 57456
605-439-3142

The Regional Director, U.S. Department of Education, Office for Civil Rights, 1244 Spear Blvd, Suite 310, Denver, CO 80202-3582.

FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA) #93-380

(Rights that you have as a parent or a student over 18 years old)

You have the right to:

- Know the location of all records kept on a student, including computerized data.
 - Inspect and review all educational records, receive explanations and interpretations of the records, and obtain copies upon request.
 - Request to amend educational records believed to be inaccurate, misleading or in violation of a student's privacy.
 - Have assurance that no student record will be disclosed without informed parental consent, except to persons with a legitimate educational interest.
 - File with the U.S. Department of Education a complaint concerning alleged failures by the school district to comply with the requirements of FERPA.
 - Obtain a copy of this policy and regulation in the building principal's office of the school district
- Dates of attendance
- Most recent previous education agency or institution attended by the student.

District policy and regulations adopted are located at the business office. The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the district receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify where the records may be inspected.

2. The right to request the amendment of student's education records that the parent or student believe are inaccurate or misleading. Parents or eligible students may ask (Leola School District) to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing. The right to consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent that FERPA authorizes disclosure with consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); or a parent or student serving on an official committee, assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
3. The right to file a complaint with the U.S. Department of education concerning alleged failures by the district to comply with requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue SW
Washington, DC 20202

TITLE POLICY: HOMELESSNESS & FEDERAL COMPLAINT POLICY

A parent, student, employee, or district stakeholder who has a complaint regarding the use of federal NCLB funds and is unable to solve the issue, may address the complaint in writing to the district's superintendent.

Disputes addressing the enrollment, transportation (including inter-district disputes) and other barriers to the education of children and youth experiencing homelessness are also addressed under this procedure. Parents, guardians, and unaccompanied youth may initiate the dispute resolution process directly at the school they choose, as well as at the district or district's homeless liaison's office. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the school's decision including the rights of the parent, guardian, or youth to appeal the decision. Students should be provided with all services for which they are eligible while disputes are resolved.

1. The Superintendent will investigate, within one week, the circumstances of the complaint and render a decision, within two weeks, after receipt of the complaint.
2. The Superintendent will notify the complainant of the decision in writing.
3. The complainant will be allowed one week to react to the decision before it becomes final.
4. The complainant will either accept or disagree with the decision and will provide such acknowledgment in writing, addressed to the district Superintendent.
5. If the issue is not resolved with the Superintendent, the complaint will be forwarded to the district's Board of Education for further review. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the district's decision including the rights of the parent, guardian, or youth to appeal the decision.
6. Unresolved complaints may be forwarded by the stakeholder to the South Dakota Department of Education for review. (Consult SD Department of Education Complaint Procedure)

GRIEVANCE PROCEDURE – TITLE VI, TITLE IX, ADA, SECTION 504

If any person believes that the school district or any of the district's staff has inadequately applied the regulations of (1) Title VI of the Civil Rights Act of 1964, (2) Title IX of the Education Amendment Act of 1972, and (3) Section 504 of the Rehabilitation Act of 1973, or Americans with Disabilities Act, he/she may bring forward a complaint, which shall be referred to as a grievance, to the School District's Section

504 Coordinator. It should be understood by the individual(s) involved that a complaint can be made to the Office of Civil Rights without going through the school district's grievance procedures. The grievance procedures are to provide for a prompt and equitable resolution of a complaint.

The person who believes he/she has a valid basis for grievance shall discuss the grievance informally and on a verbal basis with the school Section 504 Coordinator, who shall in turn investigate the complaint and reply with an answer to the complaint. He/she may initiate formal procedures according to the following steps:

Step 1: A written statement of the grievance signed by complainant shall be submitted to the school Section 504 Coordinator within five (5) business days of receipt of answers to the informal complaint. The Coordinator shall further investigate the matters of grievance and reply in writing to the complaint within ten (10) business days.

Step 2: If the complainant remains unsatisfied, he/she may appeal through a signed written statement to the School District Board of Education within five (5) business days of his/her receipt of the coordinator's response in step one. In an attempt to resolve the grievance, the Board of Education shall meet with the concerned parties and their representative within forty (40) days of the receipt of such an appeal. A copy of the Board's disposition of the appeal shall be sent to each concerned party within ten (10) business days of this meeting.

Step 3: The person can file a complaint with the Office for Civil Rights at any time before or during the grievance procedures: Office for Civil Rights, Federal Building, Suite 310, 1244 Spear Boulevard, Denver, CO 80204-3582.
(303) 844-3417.

The school coordinator, on request, will provide a copy of the District's grievance procedure and investigate all complaints in accordance with the procedure. A copy of each of the Acts and the regulations on which this notice is based, may be found in the Coordinator's office.

Public Notices

**Office for Civil Rights
US Dept. of Education
One Petticoat lane
1010 Walnut St, 3rd Floor, Ste 320
Kansas City, MO 64106**

**PH# 816-268-0550
FX: 816-268-0599
TDD: 800-877-8339
Email: OCR.KansasCity@ed.gov**

South Dakota Department of Health

From time to time during the year, screenings or education may be provided through a contract with the SD Dept. of Health (DOH), who is subject to the rules and regulations of the Health Insurance Portability and Accountability Act (HIPAA). HIPAA requires that the DOH provide access to our Notice of Privacy Practices. You may view the DOH notice on their website at www.state.sd.us/doh or request a printed copy by contacting us at 1-800-305-3064.

Directory Information:

Information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed, such as the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees, awards received, and the most recent previous educational agency or institution attended. A copy of these policies and regulations may be obtained in the building principal's or superintendent's office of the named school district. Complaints regarding violation of rights accorded parents and students should be submitted to the superintendent of the Leola School District, or the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington DC 20202-4605.

In accordance with the Title IX Civil Rights Restoration Act, you are hereby notified of the following Leola School Board Policy.

Notice for Directory Information –

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the Leola School District 44-2, with certain exceptions, obtain written consent prior to the disclosure of personally identifiable information from a child's educational records. However, the Leola School District may disclose appropriately designated "directory information" without written consent, unless a parent or guardian has advised the building principal to the contrary, in accordance with usual district procedures. The primary purpose of directory information is to allow the district to include this type of information from a child's education records in varied school publications. Examples include, but may not be limited to:

- A playbill, showing the student's role in a drama production;
- The annual yearbook or monthly school newsletter publications;
- Honor roll, scholarships or other recognition listings;
- Graduation or other student activity programs; and
- Sports activity sheets, such as for wrestling, showing weight and/or height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class ring or publish yearbooks. In addition, two Federal laws require local educational agencies (LEA's) receiving assistance under the *Elementary and Secondary Education Act of 1995* (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. Any parent who does not want the district to disclose directory information from their child's education records, without prior written consent, must notify the building principal in writing on or before the first day of the school year. The Leola School District 44-2 has designated the following information as directory information:

- Student's name
- Home or email address
- Telephone Listing
- Photograph
- Date or Place of Birth
- Major area(s) of Student
- Grade Level
- Dates of Attendance
- Participation in officially recognized activities and sports
- Weight & height of athletic members
- Degrees honors and awards
- The most recent educational Agency or institution attended

These laws are: Sec. 9528 of ESEA (20 U.S.C. 7908), as amended by the *No Child Left Behind Act of 2001* (P.L. 107-110), the educational bill, and 10 U.S.C. 503, as amended by Sec. 544, the *National Defense Authorization Act for FY 2002* (P.L. 107-107). . . .legislation that provides the Nation's armed forces funding. My child's directory information can be shared with the South Dakota Board of Regent's for the purpose of distributing postsecondary opportunities from the various institutions.

Title IX

The Leola School District does not discriminate in its employment policies and practices, or in its educational program on the basis of race, color, creed, religion, age, sex, handicap national origin, or ancestry." Inquiries concerning the application of Title VI, Title IX, or Section 504 may be referred to Bev Myer, Title IX, (439-3477), Leola, SD 57456, or to the Regional Director, Department of Education, Office of Civil Rights, 10220 North Executive Hills Boulevard, 8th Floor, Kansas City, Missouri 64153-1367. Telephone (816) 880-4202. TDD: (816) 891-0582 Fax: (816) 891-0644

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys collection and use of information for marketing purposes, and certain physical exams. These include the right to:-Consent before students are required to submit a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)-

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or students’ family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

--Receive notice and an opportunity to opt a student out of--

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Student Due Process Rights

All students are entitled to due process when they are subjected to disciplinary actions, such as suspension or expulsion. The board and school officials have the legal authority to deal with disruptive students and student misconduct. Due process, in the context of the administrative proceedings carried out by school authorities, refers to the hearing procedures established by the State Board of Education. Due process procedures will conform to the following basic practices:

1. They must be fair.
2. They must apply equally to all.
3. They must be enforced in a fair manner, which involves:

*Adequate and timely notice and an opportunity to prepare a defense.

*An opportunity to be heard at a reasonable time and in a meaningful manner.

*The right to a speedy and impartial hearing on the merits of the case. Legal Refs: SDCL 13-32-4ARSD 24:07:01 et seq

Note: Articles 24:07 of the Administrative Rules of South Dakota provide two sets of procedures: one is for short-term suspensions, and one for long-term suspensions or expulsions. The short-term procedure applies to suspensions or expulsions of students from school or class for ten (10) days or less; the long-term procedure applies for more than ten (10) days when suspended by the school principal; or more than ninety (90) days when suspended by the superintendent of school.

Compliance with GEPA 472

It is the policy of the Leola School District that no barriers may exist which prohibits any stakeholder from taking advantage of any technological service, equipment, curriculum or program administered by the school. Students, teachers and the community at large shall not be restricted or prohibited from participation because of gender, race, national origin, color, disability, or age; and shall be protected under all applicable state statute and federal laws(e.g. Equal Employment Opportunity, Civil Rights, Disabilities, Acts, NCLB, etc.) Furthermore, steps are taken to ensure that all users have equal access and/or assistive technology when and where required. The NWA is an equal opportunity employer.

Sexual Harassment Policy

Because sexual harassment is a form of sexual discrimination and compromises the attainment of education and work excellence, the Leola School District strictly prohibits sexual harassment of its employees or students. Such behavior may occur between members of the same or opposite sex and may be cause for disciplinary action up to and including expulsion for students and termination for employees and termination of services for others. This policy applies to employees and students attending any events on Leola School District property and at any event or location when the behavior involved Leola School District employees or students.

Asbestos Inspection

July 14, 2023

Dear Parents, Teachers and Employees of Leola School District,

The Leola School District #44-2 has on file a Management Plan for dealing with asbestos containing building materials within the school district's buildings. This plan is available to view at the main office when requested. As response actions and preventive measures are conducted or completed, at least annually, you will be notified of any changes in the amount and conditions of asbestos, containing building material in the school buildings. The asbestos containing building materials are required to be kept under surveillance. We will have an accredited inspector re-inspect our building every three years.

Sincerely,

Leola School Superintendent

Leola School District Americans with Disabilities Act (A.D.A.) Compliance Provisions

1. It shall be the practice of the Leola School District to guarantee non-discrimination in hiring in the selection of candidates to include candidates with mental or physical disability does not impair their ability to perform the essential function of the position.
2. No employee will be terminated in employment based upon mental or physical disability except in the case of impairment to perform the essential function of their position.
3. The district also recognizes its obligation to make reasonable accommodations for applicants and present employees of the district, to include possible structural changes or schedule changes to accommodate the individual with the disability.
4. If the district would face undue hardship in terms of cost administrations, or in changes to the school program, the accommodations would not be required. If the disability would pose risk of harm to themselves or others and modification would not reduce said risk the district is not obligated to modify. Discrimination is prohibited in all employment practices including job application, hiring, firing, advancement, compensation, training and terms and conditions of employment.
5. The Leola School District will not discriminate against a person with disabilities in participation in services, programs or activities. Programs and services will be integrated to insure equal opportunity.
6. Requirements that tend to screen out individuals with disability will be prohibited.
7. The district will make reasonable modifications in policy, practices and procedures to insure equal access to individuals with disabilities unless fundamental alterations in programs will result.
8. The Leola School District will remove physical barriers where reasonably feasible. Where undue hardship would result, the district will make the program accessible.
9. New construction will conform to all A.D.A and U.F.A.S. students.
10. Private parties may bring lawsuits against the district to enforce their rights. All must comply with A.D.A. Title II.
11. Complaints may also be filed with U.S. Dept. of Justice or any agency that provide federal funds to the district.
12. All appeals by an individual must be directed to the designated person for A.D.A in the district. The appeal shall be handled in accordance with A.D.A. standards and guidelines.
13. The general provisions of the A.D.A. plan will be published annually in the teacher's handbook and in the student's handbooks.
14. Annually a statement of non-discrimination will be published in the districts official newspaper.

TOBACCO/SMOKE/VAPE-FREE SCHOOL

The Leola School District recognizes its duty to promote the health and safety of students, staff and citizens on district property and during school-sponsored activities. In accordance with this responsibility, it is the intent of the School Board to establish a tobacco/smoke/vape-free school environment that demonstrates a commitment to helping students resist tobacco use and emphasizes the importance of adult role modeling.

The use, possession, or promotion of tobacco (including vaping) on school property or during school-sponsored activities is prohibited. This policy shall be in effect at all times and shall apply to all students, employees and visitors.