



3917 JEFFERSON AVENUE
MIDLAND MI 48640

MCESA Mission

“Provide leadership, deliver services and leverage resources to improve the education of students in collaboration with constituent districts, schools and the community at large.”

MCESA Board of Education 7/20/21 Organizational Meeting Agenda

5:00-5:30 P.M. – REFRESHMENTS – BOARD/ADMINISTRATORS/GUESTS

INVITATION: Members of the Board of Education and visitors are invited to enjoy refreshments and conversation at 5:00 p.m., prior to this 5:30 p.m. meeting of the Board of Education. This provides an opportunity to raise questions and inquire about activities within the Midland County ESA on an informal basis.

I. Call to Order. Roll Call. Pledge.

President, J. Gunderson	_____	Superintendent, J. Searles	_____
Vice President, J. Wagner	_____	Director of Special Education, M. Bahr	_____
Secretary, K. Baczewski	_____	Director of Early Childhood & Family Services, K. Clark	_____
Treasurer, J. Summers	_____	Director of Finance, M. Orihel	_____
Trustee, K. Heye	_____	Board Recording Secretary, K. Kozuch	_____
Trustee, D. Sommer	_____	Additional Staff/Guests: _____	_____
Trustee, M. Tuttle	_____		_____

II. Public Comment

At this time, the Board will provide an opportunity for citizens to speak on educational matters. Citizens desiring to speak at this time should ask to be recognized and identify themselves and their topic. Public communication is limited to five minutes per speaker.

III. Business of the Board

A. Consent Agenda – To expedite the business of the Board, but not diminish the importance of each item, a Consent Agenda has been approved.

1. **Minutes:** [ATTACHMENT 1 \(p. 4\)](#)
 - a) June 15, 2021 Regular Meeting
2. **Check Register** – June 2021 [ATTACHMENT 2 \(p. 15\)](#)
3. **Gifts:**
 - a) Accept the donation in the amount of \$3,181 from GM Powertrain Bay City for the autism charity event.
 - b) Accept the following donations for Career Technical Education Summer Camp Scholarships:
 - 1) \$980 from Consumers Energy.
 - 2) \$245 from Tom Pomerville and Linda Allen.
 - 3) \$480 from Erin Coughlin and Todd Schorle.
4. **Grant Awards:** [ATTACHMENT 3 \(p. 23\)](#)
 - a) Accept the grant in the amount of \$20,000 from the Midland County Preschool Education Assistance Endowment Fund and the Ready for School Preschool Scholarship Endowment Fund at the Midland Area Community Foundation (M. Gibbs).

5. **Personnel:**

- a) Approve the hiring of Abbie Finney as a CNA paraprofessional, effective July 1, 2021.

6. **Appointments & Designations for the 2021-2022 School Year, as follows:** **ATTACHMENT 4 (p. 25)**

- a) **Selection of Counsel** – Administration recommends the retention of Thrun Law Firm, LLP, of Lansing; the firm of Clark Hill, PLC, of Birmingham; Masud Labor Group of Saginaw; and the Law Office of Angela Cole, of Midland, as legal counsel.
- b) **Selection of Depositories** – The Board shall select depositories for its school funds and the Board Treasurer or designee may invest general operating funds, special education funds, building and site funds and debt retirement funds of the district in selected banks and/or depositories. (Revised School Code, Part 7, Sec. 622). The designated banks and/or depositories are Huntington National Bank and MILAF+. Further, the Board authorizes the Superintendent, Treasurer, or designee, to invest monies with Huntington National Bank or MILAF+ for checking accounts, certificates of deposit, commercial paper, and/or treasury notes.
- c) **Board Recording Secretary** – Krystal Kozuch is the Executive Assistant to the Superintendent and shall be appointed to serve as the Board Recording Secretary.
- d) **Superintendent Authorization** – The Board President and/or the Superintendent is authorized to sign documents relating to actions which the Board approved by specific or established policy.
- e) **Signature Authorization** - It is necessary that individuals be designated to sign checks issued by the intermediate school district. The Treasurer, Superintendent and Director of Finance are authorized to sign checks issued by Midland County ESA.
- f) **Designation of School Board Meetings** – It is necessary for the Midland County ESA Board to schedule the regular Board meeting dates for the 2021-2022 school year as required by the Open Meetings Act and Board Policy. The dates will be posted in the Educational Service Agency office and on the website; mailed to the Midland Daily News, and the local school districts. All meetings will be held at MCESA, in the Board Room at 3917 Jefferson Ave., Midland, Michigan at 5:30 p.m. on the third Tuesday of each month.
- g) **Designation of Persons Authorized to Post Notices** – The Superintendent and the Board Recording Secretary, or other designee, are granted authority to post notices, i.e., meeting notices, property transfers, staff vacancies, etc.

RECOMMENDED ACTION: That the Midland County ESA Board approve the Consent Agenda items, as presented.

Motion: _____ Second: _____

Roll Call Vote:

President Gunderson:	_____	Trustee Heye:	_____
Vice President Wagner:	_____	Trustee Sommer:	_____
Secretary Baczewski:	_____	Trustee Tuttle:	_____
Treasurer Summers:	_____		

B. Reports

1. Treasury Report:

- a) Treasurer Summers, Committee Chair, or Designee
- b) Mark Orihel, Director of Finance – Due to year-end closing process, financial information is not available at this time and no action will be taken.

2. Stewardship Report:

- a) President Gunderson, Committee Chair, or Designee

3. Superintendent’s Report:

- a) Staff Updates:
 - (1) Accepted the resignation of Paige Homan, Speech-Language Pathologist, effective June 15, 2021.

- (2) Accepted the leave of absence for Leah Lewis, effective for the 2021-2022 school year.
- (3) Accepted the leave of absence for Tarra Hulse, effective for the 2021-2022 school year.

- b) Goals for 2021-2022
- c) Homer Road site

C. Consider approval of the superintendent contract

As details have been finalized regarding Superintendent Searles’ contract, the full Board is asked to consider the terms as written.

RECOMMENDED ACTION: That the Midland County ESA Board approve Superintendent Searles’ contract as written.

Motion: _____ Second: _____

Roll Call Vote:

President Gunderson:	_____	Trustee Heye:	_____
Vice President Wagner:	_____	Trustee Sommer:	_____
Secretary Baczewski:	_____	Trustee Tuttle:	_____
Treasurer Summers:	_____		

D. Consider approval of the bid for the Pediatric Center Adaptive Playground Project [ATTACHMENT 4 \(p. 26\)](#)

Midland County ESA solicited RFPs for specialized equipment, fall zone material, fencing and installation for an adaptive playground. The official bid opening was conducted on Monday, July 12, 2021 with one bid having been received from Sinclair Recreation, LLC.

RECOMMENDED ACTION: That the Midland County ESA Board accept the bid from Sinclair Recreation, LLC. for the Pediatric Center Adaptive Playground Project.

Motion: _____ Second: _____

Roll Call Vote:

President Gunderson:	_____	Trustee Heye:	_____
Vice President Wagner:	_____	Trustee Sommer:	_____
Secretary Baczewski:	_____	Trustee Tuttle:	_____
Treasurer Summers:	_____		

IV. Other Topics the Board May Wish to Consider

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district and educational service agency related matters, to complete professional association business and related items of interest. Action may be taken during this time.

V. Adjournment