

2021-2022 HP Parental and Family Engagement Plan

Kelly Keene – facilitator

District Level Reviewer Title – Dr. Kim Anderson

Date of Review: July 12, 2021

Committee Members

- Kelly Keene – administrator/facilitator
- Amy Baldwin – teacher
- Tracy Nelson – teacher
- Gabriel Rhynes – counselor
- Lindsey Fleisher – parent and HP district representative
- Courtney Tipple – parent representative
- Bobbi Bowling – parent representative
- Carla Watson – parent representative

The mission of the Howard Perrin Family and Community Engagement is to continuously provide and improve ways for parents/families/caregivers to become involved and engaged in the education of their children, and to be proactive in meeting the needs of our families in regards to what is needed to support learning outside the classroom.

☐ Joint Development

- ☐ The Howard Perrin committee consists of parents and teachers from K-2 and 3 – 4 to ensure adequate representation of the whole school population.
- ☐ The plan is data informed. The data is collected from the Family and Community Engagement Needs Assessment survey sent to all Howard Perrin parents in May.
- ☐ The committee collaborates and collectively reviews and revises the plan at least one time each year. The committee meeting will be held at a time when all members are available either through Zoom or in – person.
- ☐ The plan includes **goals** from the School Improvement Plan, and the committee seeks input from the members regarding how the school can provide resources to families and how the families can be involved and engaged in the educational process.

☐ Communication

- ☐ To communicate the Family and Community Engagement plan to all families and the local community, the plan is posted on the Howard Perrin school website. An informational packet is included in the beginning of the year information given at Open House or during the first week of school. It can also be found in the parent area in the office or by contacting Kelly Keene, Parent Facilitator at kkeene@bentonschools.org
- ☐ The packet includes the following:
 - ☐ Ways for families and community to be involved and the recommended roles
 - ☐ Information on how to volunteer and volunteer activities
 - ☐ A schedule of main activities throughout the year
 - ☐ Listing of community resources
 - ☐ Brief descriptions of learning activities to support classroom instruction at home
 - ☐ How to participate in school decision making
- ☐ A Volunteer Interest Survey (paper or online) will be available during Open Houses and through the Howard Perrin website. The survey will be open for responses the week following, to meet the needs of any parents who could not attend.
- ☐ Communication in families' native languages will be available.
- ☐ Family members are provided a voice in decision making by attending UPTO meetings and serving on UPTO committees. Through the UPTO, family members have the opportunity to help in organizing and executing a variety of school events to build collective ownership.
- ☐ Family members are also encouraged to attend the annual Report to the Public each September for school staff to communicate data from standardized testing, to communicate school-wide goals, and to allow families to take advantage of the right to be involved in the school.
- ☐ In an effort to communicate frequently and in various ways, grade levels send home weekly newsletters to inform parents of upcoming events and learning objectives. In addition, there is a monthly calendar and newsletter sent home by our UPTO to keep parents informed of important dates, as well as electronically through Live Feed, News, and Events tabs on the Howard Perrin website.
- ☐ Weekly and monthly newsletters support families with their assistance to their child(ren) with developmentally appropriate learning (tutorials, articles, etc.).

- ❑ Classroom DoJo and teacher email are the most efficient 2 way communication tools. We encourage open, respectful, and honest two-way communication.
- ❑ Parents can access their student's grades by using the Home Access Center online (3rd and 4th grade only). Interim reports may go home at the halfway point of each nine weeks. Report cards are sent home each quarter.
- ❑ Tuesday Folders go home each week with graded work and other communication from the teachers.
- ❑ Two-way communication is prompt and effective through the use of the ClassDoJo application.

❑ **Coordination of Services**

- ❑ We strive to partner and collaborate with the community to strengthen school programs, student learning opportunities, and provide access to resources for families. We will support parents and families in accessing the community services available. Assistance with the resources can be obtained by contacting our counselor, Gabriel Rhynes, at grhynes@bentonschools.org.
- ❑ Some Howard Perrin teachers are available for tutoring outside the school day. A list of those teachers are available by contacting Kelly Keene at kkeene@bentonschools.org
- ❑ UPTO is Howard Perrin's parent organization.

❑ **Build Capacity of Parents**

- ❑ The Report to the Public each September is an opportunity to share school and student performance data with families in ways that seek their ideas about how to improve performance toward Arkansas's challenging standards and to share in the accountability of preparing students for success.
- ❑ UPTO meetings are open to the public. Parents and family members are encouraged to sign up for UPTO committees to stay engaged in various events during the year.
- ❑ Curriculum Connection Nights are for families to learn directly from school staff about specific grade level academic, behavioral, and social goals. The Curriculum Connection Nights connect caregivers to tools and resources.
 - ❑ Each grade level will sponsor a Family Curriculum Connection event.
 - ❑ **Feedback** will be gathered at the end of each FCC event in order to make the next one even better.
- ❑ Online Resources

- ❑ There are links to resources on the Benton Schools webpage - select Howard Perrin - specific HP resources will be listed there.
- ❑ Some grade levels/teachers have grade level and classroom Facebook Pages where additional resources are posted.
- ❑ School wide goals and specific grade level goals will be communicated at each Family Curriculum Connection event.
 - ❑ School Wide Goals:
 - ❑ PLC: Create a Sustainability Plan by August 1 for the 2021-2022 school year to ensure all are continuing to learn and grow at high levels.
 - ❑ Communication: Communicate intervention, remediation, and dyslexia therapy goals/progress at least every 4 weeks.
 - ❑ Reading: Increase the percentage of students reading on grade level by 10% on the ACT Aspire and NWEA overall reading by 10% from the previous year.
 - ❑ Math: Increase the percentage of students proficient on the ACT Aspire and NWEA math overall by 10% from the previous year.

❑ **Build Capacity of School Staff**

- ❑ Teachers/administrators participate in professional development opportunities to increase and/or update their strategies on reaching parents and involving them as equal partners in education.
- ❑ Teachers collect parents' interests in volunteering at the beginning of each year and utilize that information as needed for various activities and units of study.
- ❑ Through yearly surveys, parents are encouraged to request parent and family engagement activities.
- ❑ Newsletter information is written in a user-friendly language.
- ❑ Teacher communication channels are also listed. The process for addressing questions or concerns should begin with the classroom teacher(s). Unresolved concerns should be discussed with Mrs. Keene, Assistant Principal or Mrs. Shelnut, Principal. Additional concerns may be addressed by Dr. Kim Anderson, Assistant Superintendent for Elementary Schools.