

**BOARD OF EDUCATION
TONAWANDA CITY SCHOOL DISTRICT
100 HINDS STREET, TONAWANDA, NY 14150**

**AGENDA
July 20, 2021**

REGULAR BOARD OF EDUCATION MEETING
*THS Library Media Center
TONAWANDA MIDDLE/HIGH SCHOOL
600 FLETCHER STREET*

6:00 PM

1.0 CALL TO ORDER:

- 1.1 Pledge of Allegiance
- 1.2 A Moment of Silence
- 1.3 Roll Call
- 1.4 Board of Education Disclaimer: Cell Phone Usage During Board Meetings
- 1.5 Board of Education Agenda Amendments/Agenda Confirmation

2.0 MINUTES OF PREVIOUS MEETING

2.1 REORGANIZATION MEETING OF JULY 6, 2021 **ENC.**

RESOLVED: That the minutes of the Reorganization Meeting of **July 6, 2021** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.2 REGULAR BOARD MEETING OF JULY 6, 2021 **ENC.**

RESOLVED: That the minutes of the Regular Meeting of **July 6, 2021** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.0.1 CONSENT AGENDA: MINUTES OF BOARD MEETINGS

Moved by _____ and seconded by _____,
that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above minutes, Items 2.1 through 2.2 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

3.0 NEW/OLD BUSINESS **ENC.**

4.0 SPECIAL RECOGNITIONS **NONE**

5.0 VERBAL COMMUNICATIONS ON AGENDA ITEMS/RESOLUTIONS

- 5.1 RESPONSE TO PREVIOUS QUESTIONS
- 5.2 PUBLIC COMMENT SESSION #1

The Tonawanda Board of Education, in an effort to conduct district business in a timely fashion, and as part of its long-standing goal to maintain an open line

of communication with the public, welcomes comments on topics relevant to the meeting and public education.

- Persons wishing to speak and be recognized by the **Board President** are to be courteous, respectful, well-prepared, non-repetitive and brief.
- All questions or comments should be addressed only to the **Board President** or to the **Superintendent**. No discussion of individual personnel matters will be discussed by the Board.
- Please state your name and address clearly for inclusion in the meeting Minutes. In the event any person wishes a response outside of the confines of a regular Board meeting, please leave all necessary contact information with the Clerk at the end of the meeting.
- Persons may address the Board of Education during two (2) separate sessions of the meeting for a total of twenty (20) minutes per session.
- Individuals may speak a total of three (3) minutes per speaker per session. The Board will adhere to this three (3) minute guideline in an effort to allow everyone an opportunity to speak who wishes to do so.
- The Board reserves its right to limit or expand upon these time limits as the Board may deem necessary and prudent.

6.0 SUPERINTENDENTS' REPORTS/PRESENTATIONS

6.1 ANNOUNCEMENTS/COMMUNICATIONS

CONSENT AGENDA ITEMS

7.0 MANAGEMENT SERVICES

7.1 FINANCIAL REPORTS:

ENC.

- 7.1.1 Treasurer's Report – May 2021
- 7.1.2 Payment of Bills as Certified by Auditor – May 2021
- 7.1.3 Revenues – May 2021 – \$2,978,315 (Year-to-date \$30,948,222)
- 7.1.4 Expenditures – May 2021– \$2,510,810 (Year-to-date \$29,306,038)
- 7.1.5 Fund Balance Projection Report – May 2021
- 7.1.6 Delinquent Tax Report – May 2021
- 7.1.7 School Lunch Program – None
- 7.1.8 Capital Fund – None
- 7.1.9 Trust and Agency – May 2021
- 7.1.10 Budget Transfers – May 2021– \$146,268.32 (Year-to-date \$146,268.32)
- 7.1.11 Central Treasurers Report – None
- 7.1.12 Wire Transfers and ACH Payments – May 2021
- 7.1.13 Claims Audit Report –May 2021

7.2 APPROVE BUDGET TRANSFER

ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools to transfer a total of \$146,268.32 from A2110.135-85 to be distributed as follows:
 \$75,437.60 A2330.151-01 7-12 Summer School Salaries
 \$70,830.72 A2330.152-07 K- 6 Summer School Salaries
 Further the total allocated amount from A2110.135-85 will be replenished once the American Rescue Plan funding is received by the district.

7.0.1 CONSENT AGENDA: FINANCIAL REPORTS/RESOLUTIONS

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Items 7.1 and 7.2 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

8.0 INSTRUCTIONAL PERSONNEL

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/TENURE/ETC.

ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check WHERE APPLICABLE** and upon successful completion of probationary period, where applicable. For new teacher hires, it is hereby further resolved that such probationary expiration date shall depend upon their individual APPR ratings and in order to receive tenure they must receive overall APPR ratings of effective or highly effective in at least three of composite or overall APPR rating in their final year of probation, they shall not be eligible for tenure at that time.

Item No.	Name	New or Replacing	Position/Tenure Area/Certification	BOE ACTION REQUESTED	Step Level/Degree/Effective Date(s) Italics/Highlighted - Correction
8.1	Stephanie Dowd	N/A	Special Education Teacher	30 Day Announcement of Tenure Appointment	Effective August 30, 2021 Upon successful completion of probationary period
8.2	Jessica Kerr	N/A	Special Education Teacher - 8:1:1 5-7 YO	Approve Four-Year Probationary Appointment	Masters \$40,958 Effective August 30, 2021 through August 30, 2025

8.3	Kelly Bova	N/A	Special Education Teacher - 0.5 ICT/0.5 15:1	Approve Four-Year Probationary Appointment	Masters \$40,958 Effective August 30, 2021 through August 30, 2025
8.4	Laura Munson	Smith	LTS Physical Education/Health - Masters	Approve Temporary Appointment	\$110 per day Effective August 30, 2021
8.5	Breanna Eckrote	Lamphier	Speech Language Pathologist	Approve Probationary Appointment	Step 1 ~ \$36,927 Effective August 30, 2021
8.6	Samantha Kurdziel	N/A	Teaching Assistant	Approve Six-Month Probationary Appointment	Effective August 30, 2021 \$14.04 per hour
8.7	Lisa Drmacich	N/A	Summer School Substitute	Approve Summer Appointment	\$49.63 per hour
8.8	Bree Knight	N/A	TOSA	Approve Resignation	Effective July 18, 2021

COACHING APPOINTMENTS/ RESIGNATIONS –**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Athletic Coach appointments , per the attached, **pending official clearance by the New York State Commissioner of Education of fingerprint/background check of all those applicable**

Item No.	Name	New or Replacing	Position/Tenure Area/ Certification	BOE ACTION REQUESTED	Step Level/Degree/Effective Date(s) <i>Italics/Highlighted - Correction</i>
8.9	Joseph Fisher	N/A	Modified Wrestling Coach	Approve Resignation	Effective August 30, 2021
8.10	Scott Foster	N/A	Boys Varsity Basketball Coach	Approve Resignation	Effective July 13, 2021
8.11	Brittney Banks	N/A	Junior Varsity Cheerleading Coach	Approve Resignation	Effective July 19, 2021
8.12	Eric Davies	N/A	Girls Junior Varsity Volleyball Coach	Approve Resignation	Effective July 19, 2021
8.13	Brittney Banks	Haskill	Varsity Cheerleading Coach	Approve Appointment	Effective August 23, 2021 Stipend Step 2 - \$3953
8.14	Eric Davies		Girls Varsity Volleyball Coach	Approve Appointment	Effective August 23, 2021 Stipend Step 2 - \$3953

EXTRA-CURRICULAR MIDDLE SCHOOL/HIGH SCHOOL ADVISOR APPOINTMENTS 2021-22 ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Class Advisor appointment for the 2021-22 school year and the corresponding stipend as per Article 19.05 of the TEA Contract.

Item No.	Name	New or Replacing	Position/Tenure Area/Certification	BOE ACTION REQUESTED	Step Level/Degree/Effective Date(s) <i>Italics/Highlighted - Correction</i>
8.15	Pamela Korff	N/A	National Honor Society Advisor	Approve Appointment	\$1,378
8.16	Bailey King	N/A	HS Student Council	Approve Appointment	\$1,975
8.17	Joe Fisher	N/A	Youth Court Advisor	Approve Resignation	Effective August 30, 2021

8.0.1. CONSENT AGENDA: INSTRUCTIONAL PERSONNEL ITEMS

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Instruction Personnel Action Items 8.1 through 8.17 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

9.0 NON-INSTRUCTIONAL PERSONNEL

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/ETC. ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check as applicable** and upon successful completion of probationary period where applicable.

Item No.	Name	New or Replacing	Position/Tenure Area/Certification	BOE ACTION REQUESTED	Step Level/Degree/Effective Date(s) <i>Italics/Highlighted - Correction</i>
9.1	Michael Brown	N/A	Building Principal - High School	Tenure Appointment	Effective August 9, 2021 Upon successful completion of probationary period
9.2	Michelle Siebert	N/A	Elementary Principal	Approve Resignation	Effective August 2, 2021
9.3	Kristina Morrocco	N/A	Teacher Aide	Approve Six-Month Probationary Appointment	Effective August 30, 2021 \$15.02 per hour
9.4	Carly Strauch	N/A	Teacher Aide	Approve Six-Month Probationary Appointment	Effective August 30, 2021 \$15.02 per hour
9.5	Collin Wood	N/A	Teacher Aide	Approve Six-Month Probationary Appointment	Effective August 30, 2021 \$15.02 per hour
9.6	Rachelle Cammilleri	N/A	Clerk Typist	Approve Permanent Appointment	Effective August 12, 2021
9.7	Matthew Venne	N/A	Custodian	Employment Termination	Effective July 8, 2021

9.8 APPROVE CREATION OF ASSISTANT DIRECTOR OR PUPIL PERSONNEL SERVICES

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools hereby creates the **Assistant Director of Pupil Personnel Services** position effective July 16, 2021.

9.0.1 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Items 9.1 through 9.8 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

10.0 CURRICULUM/INSTRUCTION

10.1 COMMITTEES ON SPECIAL EDUCATION (CSE)

ENC.

<u>Committee Type</u>	<u>Description</u>	<u>Meeting Dates</u>
District Committee on Preschool Special Education	Annual Review	06.02.21, 06.15.21
District Committee on Preschool Special Education	Preschool Initial	06.25.21
District Committee on Special Education	Amendment No Meeting	06.24.21
District Committee on Special Education	Annual Review	06.24.21, 06.22.21
District Committee on Special Education	Initial Eligibility	06.21.21, 06.23.21
District Committee on Special Education	Reevaluation CPSE to CSE Transition	06.21.21, 06.25.21
District Committee on Special Education	Transfer Student/Annual	06.14.21
District Committee on Special Education	Reevaluation CPSE to CSE Transition	06.02.21
District Committee on Special Education	Reevaluation/Annual Review	06.21.21

10.0.1 CONSENT AGENDA: CSE

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 10.1 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

11.0 POLICY ITEMS:

NONE

12.0 OTHER

12.1 CAPITAL OUTLAY PROJECT (2020-2021 Budget Year)

A RESOLUTION, DATED JULY 20, 2021, OF THE BOARD OF EDUCATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF TONAWANDA, ERIE COUNTY, NEW YORK (THE "DISTRICT") CONFIRMING THE DETAILS OF A CAPITAL OUTLAY PROJECT (INVOLVING MODEST COMMUNICATIONS IMPROVEMENTS AT THE DISTRICT'S JUNIOR SENIOR HIGH SCHOOL A/K/A MIDDLE/HIGH SCHOOL) AND CONFIRMING THE PROJECT AS BEING A TYPE II ACTION UNDER SEQRA.

WHEREAS, The City School District of the City of Tonawanda, Erie County, New York (the "District"), after consultation by District officials with the District's retained architectural firm (Gordon W. Jones Associates, Architects, P.C., or "Gordon Jones"), resolved that the District should undertake a capital outlay project involving certain modest communications improvements at the District's Junior Senior High School a/k/a Middle/High School (SED Project Control Number 14-25-00-01-0-001-018), such work being anticipated to include, but not necessarily be limited to, the removal and replacement of the existing phone system, and the provision and installation of a new VOIP Telephone System, and all associated work (collectively, the "Project"); and

WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by Gordon Jones to be \$100,000; and

WHEREAS, the Project is to be financed by the application of \$100,000 of funds earmarked for such purpose as a "Transfer to Capital Fund" in the District's approved (2021-2022) budget, with the work on the Project being expected to be completed during the 2021-2022 fiscal year of the District; and

WHEREAS, the District wishes to reserve the right to expand, contract or modify the scope of the Project in light of the level of future construction bids received, with the understanding that the estimated maximum cost of the Project will not exceed \$100,000; and WHEREAS, in accordance with New York State Education Department guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, Section 617.5 of the SEQRA regulations (6 NYCRR Part 617) provides that certain activities are Type II actions that are not subject to review under SEQRA and that such activities include "maintenance or repair involving no substantial changes in an existing structure or facility" and "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...;" and

WHEREAS, the Project constitutes such maintenance, repair, or in-kind, same-site replacement, rehabilitation, or reconstruction activities; and

WHEREAS, under the terms of the 2017 Memorandum of Understanding (a/k/a Letter of Resolution or "MOU") between the State Office of Parks, Recreation and Historic Preservation ("OPRHP") (a/k/a State Historic Preservation Office or "SHPO") and SED, and under the terms of MOU's exemption form, a project is exempt from SHPO review if (i) a building is less than 50 years old at the time of project initiation and it is not the work of a recognized Master Architect, Designer or Builder, or associated with persons or events significant in the history of the State of New York, or (ii) a building is 50 years old or older but has previously been evaluated by SHPO and found not to meet the criteria for inclusion in the State and National Register, or (iii) the project work on a building falls under exempt work items specified in Appendix A of the Letter of Resolution, has been designed in accordance with the Letter of Resolution/MOU, certain scope of work items have been submitted to SHPO for review and approval if required by the Letter of Resolution, and therefore the project will have little or no potential impact on the character of historic resources; and that, regardless of any of the three exemptions being selected, any portions of a project that include site work or ground disturbance, not covered under the work items specified in Appendix A, will be submitted to SHPO for review of possible impacts to archeological resources; and

WHEREAS, according to SHPO’s Cultural Resource Information System (CRIS) database, the District’s Middle/High School (identified as the “Junior High School” on CRIS) is not listed on and has not been determined to be eligible for listing on the State and National Register of Historic Places; and

WHEREAS, Gordon Jones has determined that the proposed work involved with the Project falls within the types of exempt work items identified in Appendix A of the Letter of Resolution/MOU and therefore the proposed work is exempt from review by SHPO under item(iii) described above and that it will have no anticipated impacts on cultural resources, although Gordon Jones may nonetheless submit information on the work to SHPO for confirmation;

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District’s Board of Education that the Project is a Type II action, which is not subject to review under SEQRA, and that the Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that funding for the Project has been included as a “Transfer to Capital Fund” line item (not exceeding \$100,000 in amount) in the District’s approved budget for the 2021-2022 fiscal year (with appropriate additional notification to District voters regarding the anticipated details of the work having been given in connection with the District’s regular budget presentation and approval process), so that the Project may be initiated and completed during the District’s 2021-2022 fiscal year; and be it further

RESOLVED, that this resolution will take effect immediately.

12.0.1 CONSENT AGENDA: CAPITAL OUTLAY PROJECT

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Item 12.1 as presented.

_____ Ayes _____ Nays _____ Abs _____ Pass _____ Fail

13.0 ATTENDANCE REPORT NONE

14.0 BOARD INFORMATIONAL ITEMS NONE

15.0 PUBLIC COMMENT SESSION #2 FOLLOWING BOARD RESOLUTIONS
(Same guidelines as those found in Item 5.1. Three (3) minutes per speaker for a 20 Minute Session.)

16.0 BOARD OF EDUCATION ROUND-UP

The Tonawanda Board of Education members would like to take an opportunity to share news regarding the school district since the prior Board of Education Meeting, (e.g., Board of Education school visits or school events)

17.0 EXECUTIVE SESSION - (Proposed –Contractual Negotiations)

Moved by _____ and seconded by _____ that, the Board of Education moves into Executive Session at _____ P.M. for the purpose of contractual discussion regarding TEA negotiations.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

Moved by _____ and seconded by _____ that, the Board of Education exits Executive Session at _____ P.M.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

18.0 ADJOURNMENT

Moved by _____ and seconded by _____, that the Board of Education adjourns the meeting at _____ PM.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____