

# THE JULY 12, 2021 REGULAR BOARD OF EDUCATION MINUTES OF RIVERSIDE UNIFIED SCHOOL DISTRICT #114, DONIPHAN COUNTY, STATE OF KANSAS

A regular meeting of the Riverside USD 114 Board of Education was held Monday, July 12, 2021, in the District Office Conference Room, 1409 Vermont, Elwood, KS 66024.

The meeting was called to order at 5:30 PM by the president, Jennifer Davis. Members present were vice-president Barb Derrick, Sue Bartley, Erin Shackelford, Chris Hewins, and Jessica Herbster. Jeff Hartman was absent. Also present were John Whetzal, Superintendent, Vicki Wyatt, Clerk, Joel Euler, Attorney, Leslie Rullman, Technology Director, and Marlin Roach, High School Principal.

Chris Hewins offered a prayer.

## Reorganization of Board for 2021-22:

Jessica Herbster moved and Erin Shackelford seconded the motion to approve the resolution to establish election of school board officers. The motion was unanimously approved.

Barb Derrick moved and Erin Shackelford seconded the motion to nominate Jennifer Davis as president of Riverside USD 114 Board of Education for 2021-22. Sue Bartley moved and Chris Hewins seconded that nominations cease. The motion was unanimously approved. Jennifer Davis was unanimously elected president of the Riverside 114 Board of Education for 2021-22.

Jennifer Davis moved and Chris Hewins seconded the motion to nominate Barb Derrick as vice-president of Riverside USD 114 Board of Education for 2021-22. Sue Bartley moved and Chris Hewins seconded that nominations cease. The motion was unanimously approved. Barb Derrick was unanimously elected vice-president of the Riverside 114 Board of Education for 2021-22.

Barb Derrick moved and Jessica Herbster seconded the motion to approve the resolution to establish regular meeting dates (second Monday of each month), time (5:30 p.m.), & location (District Office Board Room, 1409 Vermont St., Elwood, KS). The motion was unanimously approved.

Erin Shackelford and Jessica Herbster seconded the motion to nominate Sue Bartley and Barb Derrick as the DCEC Representatives for the 2021-22 school year. The motion was unanimously approved.

Erin Shackelford moved and Jessica Herbster seconded the motion to adopt the agenda and approve the consent agenda as presented. The motion was unanimously approved.

## The consent agenda is listed below:

- a. Adopt official depository (Farmers State Bank) K.S.A. 9-1401
- b. Adopt 1,116 hour calendar for 2021-22
- c. Appoint clerk (Vicki Wyatt)
- d. Appoint treasurer (Terry "Bob" Lance)
- e. Appoint deputy clerks (Terri Heater & Karla Root)
- f. Appoint truancy officers (Khris Haedt, Marlin Roach, & John Whetzal) K.S.A. 72-3121
- g. Appoint KPERS Agent (Vicki Wyatt)
- h. Appoint school attorney (Joel Euler)
- i. Adopt early payment policy for bills due before the board meets and designate the treasurer to make such payments. (Terry Lance & John Whetzal) K.S.A. 12-105b(c)
- j. Designate official newspaper (Kansas Chief) K.S.A 64-101
- k. Appoint Freedom of Information Officer (John Whetzal)

- l. Appoint Keepers of Records Officers (Vicki Wyatt, Terry Lance, John Whetzal, Nan Boos, Khris Haedt, Rashelle Meers, Terri Heater, Karla Root, & Marlin Roach)
- m. Appoint representative for all state & federal programs (John Whetzal)
- n. Approve Title I, II, and At-Risk Programs
- o. Authorize clerk to destroy records as authorized by K.S.A. 72-1629 & K.S.A. 72-1630.
- p. Appoint Homeless Liaisons for homeless children (Shelly Vertin & Heather Cline)
- q. Appoint Compliance Director for federal anti-discrimination laws including Title VI, Title VII and Title IX, ADA and Section 504. (Joel Euler, for first 3 and John Whetzal for the last two).
- r. Adopt the annual resolution waiver of requirements for generally accepted accounting principles (GAAP Waiver), K.S.A. 75-1120a.
- s. Adopt Home Rule Resolution for 20-21.
- t. Establish Mileage Reimbursement Rate - \$0.56 PER MILE, K.S.A. 75-3203a
- u. Resolution to establish Petty Cash Fund & Limits (\$1,000.00) K.S.A. 72-1177
- v. Approve warrant register
- w. Approve all financial reports for June 2021
- x. Approve minutes of 6-15-21.
- y. Appoint John Whetzal as determining official for food service free/reduced lunch applications.
- z. Appoint food service authorized representative (Terri Heater)/Approve Food Service Agreement.
- aa. Adopt resolution to rescind all policy actions from the previous year and adopt current written policies as those that will govern for the school year.
- bb. Adopt resolution to establish activity funds and gate receipts, K.S.A. 72-1178. (East & West Campus)
- cc. Approve KASB Adoption Agreement and Legal Assistance Fund Contract

No public presentation.

Jennifer Davis asked the board if they had looked at and had any questions about the administrative reports from the principals. Mr. Whetzal discussed the additional custodial needs. He also discussed Capital Outlay projects needed and future wish lists that could possibly qualify for ESSER funds usage. He shared that the district is short two bus drivers and as of right now we have no driver for the Vo-tech route, which will require students to provide their own transportation. He also shared that he will be attending a Superintendent's Summit through Greenbush.

After a short discussion, Erin Shackelford moved and Chris Hewins seconded the motion to set the Revenue Neutral Rate & Budget Hearing for 5:00 p.m. prior to the regular BOE meeting on September 13, 2021. The motion was unanimously approved.

After a short discussion, Jessica Herbster moved and Chris Hewins seconded the motion to set the district goal setting meeting to immediately follow the KASB Superintendent goals & expectation meeting with Sue Givens on Monday, July 19, 2021. The motion was unanimously approved.

After a short discussion, Barb Derrick moved and Jessica Herbster seconded the motion to approve the 2020-21 textbook/other fees for the 2021-22 school year. The motion was unanimously approved.

After a short discussion, Erin Shackelford moved and Jessica Herbster seconded the motion to approve the milk bid from Hiland Dairy for the 2021-22 school year. The motion was unanimously approved.

After a short discussion, Erin Shackelford moved and Barb Derrick seconded the motion to approve the food service bid from Graves Foods for the 2021-22 school year. The motion was unanimously approved.

After a short discussion, Erin Shackelford moved and Sue Bartley seconded the motion to approve the June 2021 KASB Policies updates as discussed. The motion was unanimously approved.

Mr. Whetzal discussed financial and 2021-22 budget by sharing the year-end transfers and the budget summary of funds.

Jessica Herbster moved and Erin Shackelford seconded the motion to go into executive session for 15 minutes at 6:01 PM, to discuss the proposal for negotiated agreement changes pursuant to the exception for employer-employee negotiations under KOMA, , and the open meeting will resume in the board room at 6:16 PM. The motion was unanimously approved.

The above executive session was needed to protect the privacy rights of identifiable individuals. Present were John Whetzal, Vicki Wyatt, and Joel Euler.

Erin Shackelford moved and Barb Derrick seconded the motion to approve the Health Insurance Bid from Aetna for the 2021-22 school year. The motion was unanimously approved.

Erin Shackelford moved and Barb Derrick seconded the motion to nominate Jeff Hartman as an alternate for Teacher/BOE negotiations for the 2021-22 school year. The motion was unanimously approved.

Jessica Herbster moved and Erin Shackelford seconded the motion to go into executive session for 10 minutes at 6:18 PM, to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA, and the open meeting will resume in the board room at 6:28 PM. The motion was unanimously approved.

Jessica Herbster moved and Erin Shackelford seconded the motion to go into executive session for 10 minutes at 6:30 PM, to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA, and the open meeting will resume in the board room at 6:40 PM. The motion was unanimously approved.

The above executive sessions were needed to protect the privacy rights of identifiable individuals. Present were John Whetzal and Joel Euler.

Jessica Herbster moved and Erin Shackelford seconded the motion to approve the resignation of Amy Badgett as custodian effective July 16, 2021. The motion was unanimously approved.

Jessica Herbster moved and Erin Shackelford seconded the motion to accept the hiring recommendation of Sheila Hennigan as an Intermediate Teacher on the East Campus for the 2021-22 school term. The motion was unanimously approved.

Jessica Herbster moved and Erin Shackelford seconded the motion to approve Melody Ritzer as the Middle School Athletic Director. The motion was unanimously approved.

Jessica Herbster moved and Erin Shackelford seconded the motion to approve Supplemental Assignments as presented. The motion was unanimously approved.

Jessica Herbster moved and Erin Shackelford seconded the motion authorizing the listing of a full-time floating custodial position for the district with the use of ESSER funding. The motion was unanimously approved.

The clerk shared with the Board of Education thank you notes from Carma Burtnett, Janel Shultz, Jackie Kiehnhoff, and Marlin Roach.

Barb Derrick moved and Erin Shackelford seconded the motion to adjourn. The motion was unanimously approved. The meeting was adjourned at 6:44 PM.

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Vicki Wyatt, Clerk	Jennifer Davis, President
Board of Education	Board of Education
Unified School District #114	Unified School District 114
Doniphan County, KS	Doniphan County, KS

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Approved		Date
Vicki Wyatt, Clerk		
Board of Education		
Unified School District #114		
Doniphan County, KS		