

The regular meeting of the Board of Education of Community Unit School District No. 100 was held Thursday, June 17, 2021 in the office of the Board of Education. The meeting was called to order at 6:15 P.M. by Greg Brown, President. Other board members present were Peggy Perdun, Vice President; Andrew Carey, and Jeff Goetten. Board members Dave Bryden, Kyle Graham, and Jake Warford were absent. Also in attendance were Brad Tuttle, Superintendent; Alan Churchman, District Administrator; Lisa Schuenke, Director of Finance and Human Services; Kate Sievers, Director of Curriculum; Matt Derrick, Director of Technology; and Debbie Trochuck, District Secretary. The meeting was streamed into the lobby where the following guests were present: Haley Disterhoft, Jersey County Journal; Jessica Friedel, Tara Mueller, Rose Niemeyer, Mary Niemeyer, Jen Lyles, Andy Ford, and others.

CLOSED SESSION

A motion was made by Perdun, seconded by Carey to move to closed session for the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District. 5 ILCS 120/2(c)

On roll call, Brown, yes; Carey, yes; Goetten; Perdun, yes. Motion carried.

The board moved to closed session at 6:16 p.m.

The board returned from closed session at 6:58 p.m.

A motion was made by Carey, seconded by Goetten to resume open session. On roll call, Carey, yes; Goetten, yes; Perdun, yes; Brown, yes. Motion carried.

The meeting resumed with the Pledge of Allegiance and reciting of the Mission Statement.

RECOGNITION OF GUESTS/WELCOME VISITORS/PUBLIC COMMENT

Jessica Friedel, a parent and registered nurse who worked on a Covid floor, spoke regarding mask mandates. She asked the board to stand up for our children and say no to mask requirements.

Tara Mueller, a parent, spoke regarding mask mandates. She shared information gathered as a result of her research at the state and local level, and findings regarding the hazards of wearing masks.

Mr. Tuttle exited the meeting at 7:13 p.m. to further address concerns on the part of those attending the meeting in regard to masks mandates.

DISCUSSION ITEMS

A. ARP ESSER III Spending Plan

Kate Sievers presented an overview of the American Rescue Plan Elementary and Secondary School Emergency Relief Fund (ARP ESSER III), how the monies could be spent, and how it differs from ESSER II.

Discussion was held. There were no comments from members of the public.

B. Communication Plan

Mrs. Sievers shared a communication plan created by the public relations committee in an effort to create more positive communication including the vision and purpose of a plan, goals, effective communication, establishing a district-wide committee and sub-committee, the process of communication through social media, and quarterly town hall meetings.

Mr. Tuttle re-entered the meeting at 7:27 p.m.

CONSENT AGENDA

A motion was made by Perdun, seconded by Goetten to approve the following consent agenda as presented:

I. Minutes & Finance

A. Approve Board Minutes

1. Open Session(s)
 - a. Regular Meeting – May 20, 2021
 - b. Special Meeting – None
2. Closed Sessions(s)
 - a. Regular Meeting – None
 - b. Special Meeting – None

B. Bookkeeper's Financial Position/Treasurer's Reports – May 2021

C. Budget Report – May 2021

D. Approve Expenditures – June 2021

II. Personnel Items

A. Approve Resignation(s)

1. Tracy Rowling, 3rd Grade Educator, Grafton Elementary, effective the end of the 2024-25 school year for the purpose of retirement
2. Nate Blasa, Social Worker, effective the 2020-21 school year
3. Curt Schroeder, Drafting/Design Educator, JCHS, effective the end of the 2020-21 school year
4. Barry Pruitt, Custodian, JCHS, effective June 17, 2021

B. Approve Extra-Curricular Assignment(s)

1. 2021-22 Fall and Spring Coaches

HEAD COACHES | JCHS:

Ric Johns - Football
 Harold Landon - Cross Country
 Toni Goetten - Volleyball
 Bryan Brown - Boys Golf
 Stote Reeder - Girls Golf
 Dan Diamond - Girls Tennis
 Marti Hansen - Cheer
 Natalie Zedolek - Cheer
 Harold Landon - Boys Track
 Lauren Kallal - Girls Track
 Darren Perdun - Baseball
 Chelsey Crnokrak - Softball
 Scott Burney - Boys Soccer
 Scott Burney - Girls Soccer

ASSISTANT COACHES | JCHS:

Nick Crnokrak - Football
 Chris Skinner - Football
 Ryan Lott - Football
 Brian Madson - Football
 Scott Tonsor - Football
 Sue Long - Volleyball
 Abbie Bean - Volleyball
 Scott Woelfel - Boys & Girls Soccer
 Brian Madson - Boys Track
 Ryan Lott - Girls Track
 Chris Skinner - Baseball
 Nick Crnokrak - Baseball
 Joe Kallal - Baseball
 Julie Muenstermann - Softball
 Marti Hansen - Girls Soccer

HEAD COACHES | JCMS:

Jamie Gorman - Football
 Candy Wagner - Softball
 Lori Thurston - Girls Basketball
 Julie Muenstermann - Girls Basketball
 Lauren Kallal - Cross Country
 Brenda McCreary - JCMS Girls Track
 Scott Tonsor - JCMS Boys Track
 Amanda Madson - Cheer
 Brenda McCreary - Poms

ASSISTANT COACHES | JCMS:

Robert Dunn - Football

VOLUNTEER COACHES:

Renae Jones - Girls Track
 Jim Witt - Baseball
 Randy Dilks - Softball
 Tony Muenstermann - JCMS & JCHS Softball
 Pat Muenstermann - JCMS Softball
 Julie Muenstermann - JCMS Softball
 Pat Coyle - Girls Tennis
 Danny Green - Football
 Chris Berry - Football
 Cole Berry - Football
 Curt Klunk - Football
 Josh Brunaugh - Football
 Stephen Rulo - Football
 Maddie Hansen - Cheer
 Danah McCreary - Poms
 Kelsee Nairn - Poms

2. Louisa LeCroy, Yearbook Sponsor, JCHS, effective for the 2021-22 school year
3. Brenda McCreary, Poms Coach, JCMS, effective for the 2021-22 school year
4. Zoe Chin, Class of 2026 (8th Grade) Sponsor, effective for the 2021-22 school year
5. Marti Hansen and Natalie Zedolek, Class of 2025 (9th Grade) Co-Sponsors, effective for the 2021-22 school year
6. Jaelyn Hawkins, Show Choir Choreographer, Program Paid, \$600, effective for the 2021-22 school year
7. Trent Morgan, Assistant Football Coach, Program Paid, \$4,540, effective for the 2021-22 school year

C. Approve Leave of Absence - None

D. Approve Non-Certified Personnel - None

E. Approve Temporary Disability Leave – None

F. Employ Certificated Personnel

1. Drew Short, Vocational Educator, JCHS, effective for the 2021-22 school year

G. Employ Educational Support Personnel – None

H. Approve Department Heads - JCHS

1. Ben Gracey, Social Science Department
2. Genevieve Mossman, Science Department
3. Lori Thurston, Math Department
4. Beth Morgan, English Department
5. Julie Geers, Guidance Department
6. Myra Woelfel, Special Education Department

I. FY22 Non-Union Employee Compensation

III. Other - None

On roll call, Goetten, yes; Carey, yes; Perdun, yes; Brown, yes. Motion carried.

ACTION ITEMS

A. FY21 Amended Budget Resolution

A motion was made by Carey, seconded by Perdun to adopt the following resolution to amend the FY20 Budget:

WHEREBY the Board of Education of Community Unit School District #100, counties of Jersey and Greene, State of Illinois caused an amended budget to be prepared in tentative form, and the same has been made conveniently available for public inspection for at least thirty days prior to final action thereon;

AND WHEREAS as public hearing was held as to such budget on the 17th of June, 2021; notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied within;

NOW THEREFORE BE it resolved by the Board of Education of said District as follows:

Section 1: That the fiscal year of this School District be and the same as fixed and declared to be beginning July 1, 2020 and ending June 30, 2021.

Section 2: That the following budget containing an estimated amount available is hereby adopted as the budget of the School District for said fiscal year:

FUND	Estimated Revenue/Transfers	Estimated Expenses/Transfers
Educational	\$18,818,727	\$19,116,513
Operations/Maintenance	\$ 2,787,957	\$ 2,236,351
Debt Service	\$ 3,882,678	\$12,098,395
Transportation	\$ 1,966,225	\$ 2,145,070
IMRF/Social Security	\$ 968,549	\$ 1,098,539
Capital Projects	\$ 514,500	\$ 1,991,500
Working Cash	\$ 168,696	\$ 0
Tort Immunity	\$ 1,753,927	\$ 1,875,133
Fire Prevention	\$ 168,746	\$ 210,000
Grand Total	\$31,030,005	\$40,771,501

Adopted this day June 17, 2021

President, Board of Education

Vice President, Board of Education

On roll call, Perdun, yes; Brown, yes; Carey, yes; Goetten, yes. Motion carried.

B. FY22 Budget Resolution/Notice

A motion was made by Carey, seconded by Perdun to adopt the following resolution to meet statutory requirements regarding the FY2022 tentative budget:

“BE IT RESOLVED by the Board of Education of Community Unit School District No. 100, Counties of Jersey and Greene, in the State of Illinois that the Superintendent of Schools, Brad Tuttle and or his designee, is hereby appointed to prepare a tentative budget for said School District for the fiscal year that begins July 1, 2021 and ends June 30, 2022, which tentative budget shall be filed with the Secretary of the Board.”

Also, a part of the statutory requirement is that a public notice must be filed regarding display and hearing for the budget and to meet that requirement, recommend the following be approved for publication in the local newspaper on or before August 7, 2021.

“NOTICE IS HEREBY GIVEN by the Board of Education of Community Unit School District No. 100, Counties of Jersey and Greene, State of Illinois, that a tentative budget for said School District for the fiscal year beginning July 1, 2021 will be on file and conveniently available to the public for inspection at 100 Lincoln Street, Jerseyville, Illinois in the School District Office from and after 1:00 P.M. on the 17th day of August, 2021.”

NOTICE IS HEREBY GIVEN that a public hearing on said budget will be held at 6:00 P.M. on the 16th of September, 2021 at the Board of Education Office, School District No. 100, Counties of Jersey and Greene, State of Illinois.

YEAS: Greg Brown, Andrew Carey, Jeffrey Goetten, Peggy Perdun (4)

NAYS: (0)

ABSENT: David Bryden, Kyle Graham, Jacob Warford (3)

WHEREUPON, the President declared the motion passed and this Resolution adopted this 17th day of June 2021.

Greg Brown, President

Peggy Perdun, Vice President

On roll call, Brown, yes; Carey, yes; Goetten, yes; Perdun, yes. Motion carried.

C. Resolution to Retain Interest Earnings

A motion was made by Carey, seconded by Goetten to adopt the following resolution declaring intent to retain interest earnings as interest and not to accumulate as principal:

WHEREAS, the Board of Education of Jersey Community Unit School District No. 100, counties of Jersey and Greene, Illinois has earned interest in the following funds:

- a) Educational Fund
- b) Operations & Maintenance Fund
- c) Transportation Fund
- d) Working Cash Fund; and

WHEREAS, the Illinois Program Accounting Manual administrative regulations (23 Ill. Adm. Code Section 100.50(a)(4) as revised effective July 1, 2008 provide that unless otherwise provided by statute or specified by board resolution adopted prior to June 30 of a fiscal year, interest earnings of a fund shall be added to and become part of the principal of the fund as of June 30 of the fiscal year; and

WHEREAS, the District desires to retain interest earnings described herein as interest in order to maintain maximum flexibility to allow for the possible transfer of said funds in accordance with Section 10-22.44 of the Illinois School Code (105 ILCS 5/10-22.44) or as otherwise authorized by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education as follows:

Section 1. Incorporation of preambles. The recitals set forth above are hereby incorporated by reference and shall have the same force and effect as though fully set forth herein.

Section 2. Earnings retained as interest. The Board of Education hereby declares that all interest which has been earned as of June 30, 2019 and which has previously been retained as interest earnings in the following funds shall be retained as interest earnings and shall not accumulate as principal in said funds:

- a. Working Cash Fund

Section 3. Amounts to be determined by audit. The amount of interest in said Fund subject to this resolution shall be the amount of interest earned in said Fund as of June 30, 2021, and all interest which has been earned in said fund in prior years as determined by the final certified audit of the District's funds for those years and which has been retained as interest in those funds.

Section 4. Use of interest retained. The Board shall retain the discretion to retain the amounts referred to in Section 3 above as interest in the respective Fund identified in this resolution, or to transfer said interest in accordance with Section 10-22.44 of the Illinois School Code, or to use said interest in any other manner authorized by law.

Section 5. Repeal of inconsistent resolutions; effective date. The Board hereby repeals and rescinds any prior resolutions adopted by the Board to the extent of any conflict with the terms of this Resolution. This Resolution shall be effective immediately upon its adoption.

Yeas: Greg Brown, Andrew Carey, Jeffrey Goetten, Peggy Perdun (4)

Nays: (0)

Absent: David Bryden, Kyle Graham, Jacob Warford (3)

WHEREUPON, the President declared the motion passed and this Resolution adopted this 17th day of June, 2021.

BOARD OF EDUCATION
JERSEY COMMUNITY UNIT SCHOOL DISTRICT # 100
COUNTIES OF JERSEY & GREENE

By: _____
President

ATTEST: _____
Secretary

On roll call, Carey, yes; Goetten, yes; Perdun, yes; Brown, yes. Motion carried.

D. Commercial Insurance Renewal

After discussion a motion was made by Kary, seconded by Perdun to adopt the following resolution to retain independent insurance brokers:

WHEREAS, it is a best practice for Jersey CUSD #100 Board to retain independent insurance brokers;

BE IT RESOLVED, that the Jersey CUSD Board retains the firm of Wright Specialty Insurance (WSI) for our package insurance, EMC Insurance for Worker's Compensation, Brokers' Risk for the Treasurer's Bond, and Gerber Life for the Blanket & Catastrophic Student Accident insurance.

BE IT FURTHER RESOLVED, that the director of human services is authorized to sign with board approval all policy contracts deemed necessary to protect infrastructure of Jersey CUSD #100 School District, through General Liability, Property/Casualty Coverage and Worker's Compensation.

Board of Education Certification:

I certify that the foregoing resolution was duly adopted by the Jersey CUSD School Board at a properly noticed open meeting held on the 17th day of June, 2021 at which a quorum was present.

Board President

Board Vice President

On roll call, Goetten, yes; Perdun, yes; Brown yes; Carey, yes. Motion carried.

E. Risk Management Plan

A motion was made by Perdun, seconded by Carey to approve the 2021-22 Risk Management Plan as presented.

On roll call, Perdun, yes; Brown, yes; Carey, yes; Goetten, yes. Motion carried.

F. Retirement Sick Day Request

A motion was made by Goetten, seconded by Carey to grant the retirement sick day request of Melanie Fessler for 120 days.

On roll call, Brown, yes; Carey, yes; Goetten, yes; Perdun, yes. Motion carried.

G. Bid – Copy Paper

Mrs. Schuenke reported that a public bid opening was conducted on Wednesday, June 16, 2021 at 1:00 p.m. at the District office. Two vendors presented bids. No vendors were present.

Mrs. Schuenke recommended that the low bid from Contract Paper Group, Inc. be approved for the purchase of 550 cases of 8 ½ x 11 virgin copy paper for the bid of \$27.30 per case, or \$15,015.

A motion was made by Carey, seconded by Goetten to approve the low bid for copy paper purchases from Contract Paper Group, Inc. as presented.

On roll call, Carey, yes; Goetten, yes; Perdun, yes; Brown, yes. Motion carried.

H. JCHS Theatre Lighting

After discussion a motion was made by Perdun, seconded by Carey to approve replacement of the theatre light system in the Jersey Community High School Auditorium by Grand Stage at a cost of \$149,928.

On roll call, Goetten, yes; Perdun, yes; Brown, yes; Carey, yes. Motion carried.

I. Math Curriculum

A motion was made by Carey, seconded by Goetten to approve the purchase of Reveal Mathematics 6-12 math curriculum as presented.

On roll call, Perdun, yes; Brown, yes; Carey, yes; Goetten, yes. Motion carried.

J. Reading Curriculum

A motion was made by Carey, seconded by Perdun to approve the purchase of American Reading Company K-5 reading curriculum as presented.

On roll call, Brown, yes; Carey, yes; Goetten, yes; Perdun, yes. Motion carried.

K. Closed Session Minutes Review

A motion was made by Carey, seconded by Perdun to approve keeping closed session minutes from December 2020 through May 2021 closed.

On roll call, Carey, yes; Goetten, yes; Perdun, yes; Brown, yes. Motion carried.

OTHER BUSINESS

None

BOARD COMMITTEE REPORTS

None

ADMINISTRATIVE REPORTS

Enrollment and Suspension and Expulsion Reports

The May 2021 enrollment report and suspension/expulsion reports were provided for informational purposes.

Principals' Reports

None

Directors' Reports

District Administrator

Mr. Churchman reviewed the various projects that are taking place in the district throughout the summer.

Curriculum Director

None

Special Education Coordinator and Early Childhood Director

None

Director of Finance and Human Resources

None

Director of Technology

Mr. Derrick reported on the installation of interactive panels throughout the district.

Superintendent Report

Mr. Tuttle reported on the following:

- His participation on the board of the Illinois High School District Organization (IHSDO)
- Summer School Participation
- Softball State Championship – Highland CUSD # 5
- Much to accomplish prior to the new school year

ANNOUNCEMENTS

Mr. Brown made the following announcements:

- A. July 15 Regular Board of Education Meeting – 6:15 p.m.

ADJOURNMENT

A motion was made by Carey, seconded by Goetten to adjourn. On roll call, Goetten, yes; Perdun, yes; Brown, yes; Carey, yes. Motion carried.

The regular meeting of June 17, 2021 adjourned at 7:39 p.m.