

# SUTHERLIN SCHOOL DISTRICT #130

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E-RATE FY 2023 Form 470 Request for Proposals (RFP ER2023-01)  
For Internet and Wide Area Network Services starting July 1, 2023  
Form 470 (230002753) Posted: Nov 22<sup>nd</sup>, 2022  
Proposals are due by 4PM Friday Dec 20<sup>th</sup>, 2022  
Single Point of Contact (SPC): Miguel Carrillo, Technology Coordinator  
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The purpose for this Request for Proposals is to obtain competitive offers from qualified firms interested in providing Internet Services between the following four locations:

Address: 1871 NE Stephens, Roseburg, OR 97479  
Douglas ESD **DFN** Switch RSBGORDESDES01 Second Switch Port 8 (9th physical port) (ge-1/0/8)

Address: 500 E Fourth Street, Sutherlin, OR 97479  
Sutherlin High School

Address: 323 E 3rd Street, Sutherlin, OR 97479  
East Primary School

Address: 531 N Comstock, Sutherlin, OR 97479  
West Intermediate School

This bidding process falls under the USAC (Universal Service Administration Company) E-Rate program and filed under the FCC Form 470.

This request and supporting documentation will be posted on the following website. Any changes and/or clarifications to this request will be posted here as well: [Sutherlin IT](#)

It is the responsibility of the respondents to periodically check this website for any updates.

Proposals may be submitted via email or delivered in hard copy format and will be accepted until 4 PM, Friday, November 20<sup>th</sup>, 2022

Proposal Dates:

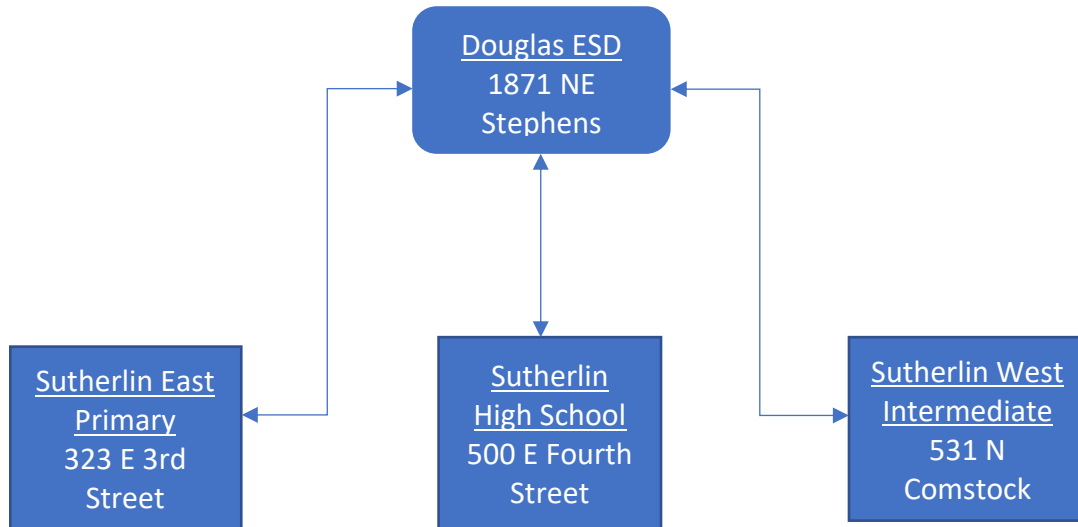
November 22 <sup>nd</sup> , 2022	Form 470 Posted
December 5 <sup>th</sup> – 9 <sup>th</sup>	Pre-proposal meeting and site walk-through if required.
December 12 <sup>th</sup> – 16 <sup>th</sup>	Questions/Requests for Clarification
Tuesday December 20 <sup>th</sup> , 2022	Proposals Due

## 1. SCOPE:

- Sutherlin School District (Herein referred to as SSD) is requesting proposals from Internet Service Providers for internet services minimum 1 Gbps max 10 Gbps download/uploads.
- Fiber Infrastructure is connected via four circuits point to point connections.

2. Proposal Requirements:
  - a. Service Provider Identification Number (SPIN) and FCC Registration Number (FCCRN)
  - b. The proposer shall provide a Valid SPIN number (Service Provider Identification Number), in the proposal submitted in response to this RFP or support a copy of its FCC Form 498 that has already been submitted to USAC.
  - c. Proposals must include:
    - i. Itemized list of taxes, maintenance, support, and any other recurring fees that are not included in the quoted price of the circuit.
    - ii. Service Level Agreement
    - iii. Proposals are due Friday November 18<sup>th</sup>.
3. Contract Provisions
  - a. Contract contingent on funding approval by USAC.
  - b. Services will not begin prior to July 1<sup>st</sup>, 2023, nor before the funding approval by USAC.

Network Map  
Sutherlin School District  
4 Circuits Point-to-Point Connections



# Sutherlin School District E-Rate Proposal Assessment Worksheet

Project or Service Description: Funding Year 23

Category 1: Network Services, Internet

Selection Criteria	Weight*	Vendor 1		Vendor 2		Vendor 3		Vendor 4	
		Raw Score**	Weighted Score***	Raw Score	Weighted Score	Raw Score	Weighted Score	Raw Score	Weighted Score
Cost	25%								
Proposal Addresses Needs	20%								
Compatibility with current equipment	15%								
Prior Experience with Vendor	20%								
Vendor Qualifications/References	20%								
Total	100%								

Overall Ranking






Vendor Selected

Approved By:

Title:

Date:

Bid Assessment Comments, if needed:

Notes:

\* Percentage weights must add up to 100%

\*\* Evaluated on a scale of 1 to 5: 1=worst, 5=best

\*\*\* Weight x Raw Score